



Application for Sign Permit
Building Department
 201 W Market Street
 Kingsport, TN 37660
 Tel: 423-229-9393
 Fax: 423-224-2680

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

SIGN CONTRACTOR: _____

FREE-STANDING

Size: _____ X _____ = _____ SqFt Height: _____ Illuminated: _____

Sign Material: Plastic Metal Vinyl Other: _____

UL# _____

WALL

Size: _____ X _____ = _____ SqFt Height: _____ Illuminated: _____

Sign Material: Plastic Metal Vinyl Other: _____

Size: _____ X _____ = _____ SqFt Height: _____ Illuminated: _____

Sign Material: Plastic Metal Vinyl Other: _____

Size: _____ X _____ = _____ SqFt Height: _____ Illuminated: _____

Sign Material: Plastic Metal Vinyl Other: _____

UL# _____

BEFORE SIGN PERMIT CAN BE APPROVED YOU MUST SUBMIT:
FREESTANDING: SITE PLAN SHOWING PROPOSED LOCATION;
FOOTING DETAIL; EXISTING SIGNAGE
WALL: DRAWING OF PROPOSED SIGN DESIGN; LOCATION ON
STRUCTURE; EXISTING SIGNAGE