



AGENDA

BOARD OF MAYOR AND ALDERMEN WORK SESSION

Tuesday, November 3, 2015
Council Room, 2nd Floor, City Hall, 4:00 p.m.

Board of Mayor and Aldermen

Mayor John Clark, Presiding
Vice Mayor Mike McIntire
Alderman Darrell Duncan
Alderman Colette George

Alderman Michele Mitchell
Alderman Tommy Olterman
Alderman Tom C. Parham

Leadership Team

Jeff Fleming, City Manager
Chris McCartt, Assistant City Manager for Administration
Ryan McReynolds, Assistant City Manager for Operations
J. Michael Billingsley, City Attorney
Jim Demming, City Recorder/Chief Financial Officer
David Quillin, Police Chief
Craig Dye, Fire Chief
Morris Baker, Community Services Director
Lynn Tully, Development Services Director
George DeCroes, Human Resources Director
Heather Cook, Marketing and Public Relations Director

1. Call to Order
2. Roll Call
3. Downtown Kingsport Association Update – Sherri Mosley
4. **Added →** ONEKingsport Mayor's Summit / Summary and Post-Summary Process – Lynn Tully, Justin Steinmann
5. Review of Items on November 3, 2015 Business Meeting Agenda
6. Adjourn

Citizens wishing to comment on agenda items please come to the podium and state your name and address. Please limit your comments to five minutes. Thank you.



AGENDA

BOARD OF MAYOR AND ALDERMEN

BUSINESS MEETING

Tuesday, November 3, 2015

Large Courtroom – 2nd Floor, City Hall

7:00 p.m.

Board of Mayor and Aldermen

Mayor John Clark, Presiding
Vice Mayor Mike McIntire
Alderman Darrell Duncan
Alderman Colette George

Alderman Michele Mitchell
Alderman Tommy Olterman
Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager
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David Quillin, Police Chief
Craig Dye, Fire Chief
Morris Baker, Community Services Director
Lynn Tully, Development Services Director
George DeCroes, Human Resources Director
Heather Cook, Marketing and Public Relations Director

I. CALL TO ORDER

II.A. PLEDGE OF ALLEGIANCE TO THE FLAG

II.B. INVOCATION – Pastor Thomas Legg, Southview Community Church, a Church of the Nazarene

III. ROLL CALL

IV. RECOGNITIONS & PRESENTATIONS

1. Kingsport Police Dept. Citizens Academy Graduation – Chief Quillin

V. APPROVAL OF MINUTES

1. Work Session – October 19, 2015
2. Business Meeting – October 20, 2015

VI. COMMUNITY INTEREST ITEMS

A. PUBLIC HEARINGS

None

COMMENT

Citizens may speak on agenda items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment during this part of the agenda.

B. BUSINESS MATTERS REQUIRING FIRST READING

1. Budget Cleanup Ordinance for FY16 (AF 278-2015) (Jeff Fleming)
 - Ordinance – First Reading
2. Amend the FY 2016 General Purpose School Fund Budget (AF: 285-2015)
David Frye
 - Ordinance – First Reading
3. Amendment the FY 2016 Budgets for Department of Education Active Employees Health Insurance and Department of Education Retiree Health Insurance (AF: 286-2015) (David Frye)
 - Ordinance – First Reading
4. Amend the General Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2015A (AF: 283-2015) (Jeff Fleming)
 - Ordinance – First Reading

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION

None

D. OTHER BUSINESS

None

E. APPOINTMENTS

1. Reappointment to the Aquatic Center Advisory Board (AF: 281-2015) (Mayor Clark)
 - Reappointment

VII. CONSENT AGENDA

1. Signature Authority Form for the US Department of Justice (AF: 279-2015) (David Quillin)
 - Resolution

2. Purchase of One (1) Caterpillar D8N Equipment Rebuild (AF: 284-2015) (Chris McCartt, Ryan McReynolds, Steve Hightower)
 - Resolution

VIII. COMMUNICATIONS

- A. City Manager
- B. Mayor and Board Members
- C. Visitors

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes.

IX. ADJOURN

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, October 19, 2015, 4:30 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark

Vice-Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Clark.
2. **ROLL CALL:** By Deputy City Recorder Marshall. Absent: Alderman Colette George.
3. **KINGSPORT OFFICE OF SMALL BUSINESS DEVELOPMENT & ENTREPRENEURSHIP (KOSBE) UPDATE.** Ms. Aundrea Wilcox gave a presentation on this organization and how it affects the local business community. She gave details regarding current projects and partnerships, as well as their vision and goals for the future. It was noted that KOSBE was created as a result of the 1999 Summit.
4. **MOVE TO KINGSPORT UPDATE.** Mr. Jud Teague presented this item, pointing out that “Move to Kingsport” has now relocated to the Kingsport Convention and Visitors Bureau. He explained the justification behind this move and answered questions.
5. **PLANNING FOR ONEKINGSPORT.** Mayor Clark commented the goal of the Mayor’s Summit is to take the past 15 years and find solutions to take the city to another level in order to differentiate Kingsport so it has a prosperous future. City Planner Justin Steinmann provided details on the upcoming summit titled OneKingsport. He further defined the objective and outlined the tentative agenda. Marketing and Public Relations Director Heather Cook gave details on the marketing strategy for the summit, noting it will be streaming live and citizens will have a chance to participate remotely via texting and social media. Discussion followed.
6. **REVIEW OF AGENDA ITEMS ON THE OCTOBER 20, 2015 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:
 - VI.D.5 **Application for TDOT “Transportation Alternative” Funds for Further Development of the Kingsport Greenbelt (AF: 274-2015).** City Manager Fleming stated this would extend the greenbelt further west. He pointed out further action will still have to come back before the Board.

Minutes of the Regular Work Session of the Board of Mayor and Aldermen of Kingsport, Tennessee, Monday, October 19, 2015

BOARD COMMENT. City Manager Fleming invited the board members to the Parks and Recreation Conference coming up at Meadowview. The mayor stated that for any board member that wanted to go look at the status of the greenbelt from a maintenance perspective, the plan was to go this Sunday afternoon. Development Services Director Lynn Tully reminded everyone that tomorrow was Community Planning Day starting at 8:15 am.

PUBLIC COMMENT. None.

7. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 5:50 p.m.

ANGELA MARSHALL
Deputy City Recorder

JOHN CLARK
Mayor

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, October 20, 2015, 7:00 PM
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor John Clark, Presiding

Vice Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Michele Mitchell

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Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Skip Norell.
- II.B. **INVOCATION:** Vice Mayor McIntire.
- III. **ROLL CALL:** By City Recorder Demming. Absent: Alderman Colette George.
- IV. **RECOGNITIONS AND PRESENTATIONS.**
 1. Keep Kingsport Beautiful Award Recognition – Robin Cleary.
- V. **APPROVAL OF MINUTES.**

Motion/Second: Duncan/Mitchell, to approve minutes for the following meetings:

A. October 5, 2015 Regular Work Session

B. October 6, 2015 Regular Business Meeting

Approved: All present voting “aye.”

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. Mr. Keith Nichols spoke on behalf of “Move to Kingsport,” providing details of his family’s relocation from California and the experiences they encountered during this process..

B. BUSINESS MATTERS REQUIRING FIRST READING. None.

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of the City of Kingsport, Tennessee, Tuesday, October 20, 2015**

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

**1. Amend Zoning of the Enterprise Place Property Located at the
Terminus of Enterprise Place (AF: 263-2015) (Ken Weems).**

Motion/Second: McIntire/Olterman, to pass:

ORDINANCE NO. 6519, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY ADJACENT TO ENTERPRISE PLACE FROM B-4P, PLANNED BUSINESS DISTRICT TO R-3, LOW DENSITY APARTMENT DISTRICT IN THE 13TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

**2. Annex and Adopt Plan of Service for the O'Neill Annexation and
Amend Zoning (AF: 272-2015) (Corey Shepherd).**

Motion/Second: McIntire/Duncan, to pass:

ORDINANCE NO. 6520, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY ADJACENT TO ROCK SPRINGS ROAD FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT TO R-1B & R-2, SINGLE FAMILY RESIDENTIAL & TWO-FAMILY RESIDENTIAL IN THE 7TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

**3. Appropriate Funding for Special Opportunity Grant from the
Tennessee Arts Commission to Participate in the Americans for the Arts Economic
Prosperity Study for Sullivan and Hawkins Counties (AF: 245-2015) (Morris
Baker).**

Motion/Second: Mitchell/Duncan, to pass:

ORDINANCE NO. 6521, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE ARTS COMMISSION FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

**4. Appropriate the \$3,500 Library Services Technology Act Grant
for the Library (AF: 258-2015) (Morris Baker).**

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Motion/Second: McIntire/Mitchell, to pass:

ORDINANCE NO. 6522, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE LIBRARY SERVICES TECHNOLOGY ACT GRANT FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

5. Appropriate Funding from the Criminal Forfeiture Fund (AF: 247-2015) (David Quillin).

Motion/Second: Duncan/Olterman, to pass:

ORDINANCE NO. 6523, AN ORDINANCE TO AMEND THE CRIMINAL FORFEITURE FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

6. Appropriate a \$20,000.28 Overtime Grant from the Governor's Highway Safety Office for Traffic Safety Enforcement (AF: 265-2015) (David Quillin).

Motion/Second: Parham/McIntire, to pass:

ORDINANCE NO. 6524, AN ORDINANCE TO AMEND THE GENERAL PROJECTS - SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE GOVERNOR'S HIGHWAY SAFETY GRANT FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

7. Appropriate Funds for the Fleet Fund (AF: 266-2015) (Steve Hightower).

Motion/Second: McIntire/Mitchell, to pass:

ORDINANCE NO. 6525, AN ORDINANCE TO AMEND THE FLEET FUND BUDGET BY APPROPRIATING FUNDS FROM FUND BALANCE AND BY APPROPRIATING FUNDS RECEIVED FROM THE TENNESSEE PROPANE GAS ASSOCIATION FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

8. Amend Various Code Sections Pertaining to Code Enforcement Officers (AF: 262-2015) (Curtis Montgomery).

Motion/Second: McIntire/Duncan, to pass:

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, October 20, 2015**

ORDINANCE NO. 6526, AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, SECTION 2-263, 2-264, AND 98-534 PROVIDING SCOPE OF DUTIES FOR CODE ENFORCEMENT OFFICERS IN THE DEPARTMENT OF DEVELOPMENT SERVICES AND BUILDING DEPARTMENT

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Mitchell, Olterman and Parham voting "aye."

D. OTHER BUSINESS.

1. Easements and Rights-of-Way for Double Springs Tank Water Line Upgrade Project (AF: 275-2015) (Ryan McReynolds).

Motion/Second: McIntire/Parham, to approve:

OFFERS FOR EASEMENTS AND RIGHTS-OF-WAY FOR THE DOUBLE SPRINGS TANK WATER LINE UPGRADE PROJECT

Passed: All present voting "aye."

2. Renewing the Contract for the Purchase of Rental Uniform Services (AF: 276-2015) (Chris McCartt).

Motion/Second: McIntire/Mitchell, to pass:

Resolution No. 2016-072, A RESOLUTION RENEWING THE CONTRACT FOR THE RENTAL UNIFORM SERVICES TO COYNE TEXTILE SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

3. Approve a Request for Waiver of Public Library Maintenance of Effort Requirement (AF: 273-2015) (Morris Baker).

Motion/Second: Parham/Duncan, to pass:

Resolution No. 2016-073, A RESOLUTION APPROVING A REQUEST FOR WAIVER OF THE PUBLIC LIBRARY MAINTENANCE OF EFFORT REQUIREMENT AGREEMENT WITH THE TENNESSEE STATE LIBRARY AND ARCHIVES AND AUTHORIZING THE MAYOR TO EXECUTE THE REQUEST FOR WAIVER AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE REQUEST FOR WAIVER

Passed: All present voting "aye."

4. Bid Award for the Purchase of One (1) Cab/Chassis with Street Sweeper (AF: 277-2015) (Chris McCartt, Ryan McReynolds, Steve Hightower).

Motion/Second: McIntire/Mitchell, to pass:

Resolution No. 2016-074, A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF ONE CAB/CHASSIS WITH STREET SWEEPER TO CAROLINA INDUSTRIAL EQUIPMENT, INC. AND AUTHORIZING THE CITY MANAGER TO

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EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

5. Application for TDOT "Transportation Alternative" Funds for Further Development of the Kingsport Greenbelt (AF: 274-2015) (Kitty Frazier/Michael Thompson).

Motion/Second: Olterman/McIntire, to pass:

Resolution No. 2016-075, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR TRANSPORTATION ALTERNATIVE GRANT FUNDS FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR GREENBELT DEVELOPMENT

Passed: All present voting "aye."

E. APPOINTMENTS/REAPPOINTMENTS. None.

VII. CONSENT AGENDA.

Motion/Second: McIntire/Olterman, to adopt:

1. Sub-Lease Agreement with the Kingsport Convention and Visitors Bureau for Hunter Wright Stadium (AF: 280-2015) (Chris McCartt).

Pass:

Resolution No. 2016-076, A RESOLUTION APPROVING A JOINDER IN SUBLEASE AGREEMENT WITH THE GREATER KINGSFORT AREA CHAMBER OF COMMERCE, INC. FOR ITS KINGSFORT CONVENTION AND VISITORS BUREAU AND STERLING METS, L.P. FOR HUNTER WRIGHT STADIUM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

VIII. COMMUNICATIONS.

A. CITY MANAGER. No comments.

B. MAYOR AND BOARD MEMBERS. Alderman Olterman commented on recently attending the Governor's Conference. Vice Mayor McIntire recognized the Doby's Bennett band for winning the grand championship. He also mentioned Halloween is a week and a half away, encouraging everyone to be careful. Alderman Duncan stated tonight his tie was signed by breast cancer survivors, including Alderman Mitchell, and provided statistics on this disease. Alderman Mitchell commented on the upcoming Susan G. Komen race. Alderman Parham stated both SBK Animal Shelter locations were at capacity with over 400 dogs and cats. He encouraged citizens to adopt an animal. Mayor

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, October 20, 2015**

Clark discussed the upcoming Summit, noting the motto is OneKingsport to signify teamwork and partnership. He explained the mission is to create demand for the city in order to retain and attract residents, businesses, developers and visitors. He encouraged everyone to participate as it will be streamed live.

C. VISITORS. Ms. Mary McNabb thanked the BMA for having the Summit.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 7:46 p.m.

ANGELA MARSHALL
Deputy City Recorder

JOHN CLARK
Mayor



AGENDA ACTION FORM

Budget Cleanup Ordinance for FY16

To: Board of Mayor and Aldermen
From: Jeff Fleming, City Manager *df*

Action Form No.: AF-278-2015
Work Session: November 3, 2015
First Reading: November 3, 2015

Final Adoption: November 17, 2015
Staff Work By: Judy Smith
Presentation By: Jeff Fleming

Recommendation:

Approve the Ordinance.

Executive Summary:

The ordinance will transfer \$90,000 from the Borden Park Improvement project to the Farmers Market/Carousel project to complete the renovations on the second floor and other improvements at the Farmers Market and it will transfer \$50,000 from the Land Acquisition project to the Police Storage Lot project for improvements to the property behind the Animal Shelter at the landfill to store Police seized vehicles.

The ordinance will transfer \$91,845 from the Waste Water Treatment Plant project and \$29,000 from the MCC Control project to the Waste Water Treatment Plant Centrifuge project in the amount of \$29,000 to complete the project and it will transfer \$91,845 to the Waste Water Treatment Plant Storage Building project. The Waste Water Treatment Plant project will be closed.

Attachments:

- 1. Ordinance

Funding source appropriate and funds are available: *df*

	<u>Y</u>	<u>N</u>	<u>O</u>
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

PRE-FILED CITY RECORDER

ORDINANCE NO. _____

AN ORDINANCE TO AMEND VARIOUS PROJECTS FOR
THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE
EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Project Fund budgets be amended by transferring \$90,000 from the Borden Park Improvement Project (GP1510) to the Farmers Market/Carousel Improvement Project (GP1608), by transferring \$50,000 from the Land Acquisition project (GP1515) to the Police Storage Lot project (GP1609) and by transferring \$3,600 from the Cultural Arts operating budget to the Kingsport Art & Sculpture Walk project (NC0710) and to close the project.

SECTION II. That the Sewer Project Fund budgets be amended by transferring \$29,000 from MCC Control project (SW1506) to the Waste Water Treatment Storage Building project (SW1607) and by transferring \$91,845 from the Wastewater Treatment Plant project (SW603) to the Wastewater Treatment Plant Storage Building in the amount of \$62,845 (SW1607) and by transferring \$29,000 to the WWTP Centrifuge project (SW1605) and close SW603.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Fund 311: General Project Fund			
<u>Borden Park Improvements (GP1510)</u>			
<u>Revenues:</u>			
311-0000-368-1047 Series 2014A GO Bonds	\$ 402,751	\$ (90,000)	\$ 312,751
311-0000-368-2101 Premium From Bond Sale	47,986	0	47,986
Totals:	450,737	(90,000)	360,737
<u>Expenditures:</u>			
311-0000-601-4041 Bond Sale Exp.	\$ 6,237	\$ 0	\$ 6,237
311-0000-601-9003 Improvements	444,500	(90,000)	354,500
Totals:	450,737	(90,000)	360,737
Fund 311: General Project Fund			
<u>Farmers Market/Carousel Imp. (GP1608)</u>			
<u>Revenues:</u>			
311-0000-368-1047 Series 2014A GO Bonds	\$ 0	\$ 90,000	\$ 90,000
Totals:	0	90,000	90,000
<u>Expenditures:</u>			
311-0000-601-2023 Arch/Eng/Landscaping	\$ 0	\$ 20,000	\$ 20,000
311-0000-601-9003 Improvements	0	70,000	70,000
Totals:	0	90,000	90,000

Fund 311: General Project Fund

Land Acquisitions (GP1515)

Revenues:	\$	\$	\$
311-0000-368-1047 Series 2014A GO Bonds	54,465	(23,500)	30,965
311-0000-368-2101 Premium From Bond Sale	11,096	0	11,096
311-0000-391-0100 From General Fund	26,500	(26,500)	0
Totals:	92,061	(50,000)	42,061

Expenditures:

	\$	\$	\$
311-0000-601-4041 Bond Sale Exp.	1,442	0	1,442
311-0000-601-9001 Land	90,619	(50,000)	40,619
Totals:	92,061	(50,000)	42,061

Fund 311: General Project Fund

Police Storage Lot Imp. (1609)

Revenues:	\$	\$	\$
311-0000-368-1047 Series 2014A GO Bonds	0	23,500	23,500
311-0000-391-0100 From General Fund	0	26,500	26,500
Totals:	0	50,000	50,000

Expenditures:

311-0000-601-9003 Improvements	0	50,000	50,000
Totals:	0	50,000	50,000

Fund 111: General Project-Special Rev. Fund

KPRT Art & Sculpture Walk (NC0710)

Revenues:	\$	\$	\$
111-0000-332-3200 TN Arts Commission	33,253	(3,600)	29,653
111-0000-364-1000 Contributions/Individuals	5,200	0	5,200
111-0000-364-1020 Contributions/Corporations	21,250	0	21,250
111-0000-364-1030 Contributions/Non-Profit	53,235	0	53,235
111-0000-391-0100 From General Fund	109,758	3,600	113,358
Totals:	222,696	0	222,696

Expenditures:

111-0000-601-1010 Salary & Wages	7,302	0	7,302
111-0000-601-1020 Social Security	864	0	864
111-0000-601-1040 Retirement	213	0	213
111-0000-601-1060 Workers Comp.	103	0	103
111-0000-601-1061 Unemployment	5	0	5
111-0000-601-2010 Advertising & Publication	11,048	0	11,048
111-0000-601-2020 Professional Consultant	175,578	0	175,578
111-0000-601-2040 Travel	4,538	0	4,538
111-0000-601-2099 Miscellaneous	1,240	0	1,240

111-0000-601-3012 Food	1,180	0	1,180
111-0000-601-3020 Operating Supplies & Tools	6,637	0	6,637
111-0000-601-3022 Maintenance Supplies	13,988	0	13,988
Totals:	222,696	0	222,696

Fund 110: General Fund

Expenditures:

110-4505-471-2020 Professional Consultant	23,000	(3,600)	19,400
110-4804-481-7035 To Gen. Proj. Spec. Rev.	773,903	3,600	777,503
Totals:	796,903	0	796,903

Fund 452: Sewer Project Fund

Wastewater Treatment Plant (SW0603)

Revenues:

	\$	\$	\$
452-0000-368-0942 CW SRF 2007-197	19,366,647	(19,366,647)	0
452-0000-391-0519 2005 WA & SW RT	1,753,200	0	1,753,200
452-0000-391-2942 SRF Loan 2007-197	0	19,366,647	19,366,647
452-0000-391-4200 From Sewer Fund	1,353,100	(91,845)	1,261,255
Totals:	22,472,947	(91,845)	22,381,102

Expenditures:

452-0000-606-2022 Construction	20,730,758	(91,845)	20,638,913
452-0000-606-2023 Arch/Eng/Landscaping	1,724,696	0	1,724,696
452-0000-606-2040 Travel Exp.	13,803	0	13,803
452-0000-606-2041 Registration Fees/Tuition	3,690	0	3,690
Totals:	22,472,947	(91,845)	22,381,102

Fund 452: Sewer Project Fund

WWTP Storage Building (SW1607)

Revenues:

	\$	\$	\$
452-0000-391-0531 Series 2014B Go Bonds	0	29,000	29,000
452-0000-391-4200 From Sewer Fund	0	62,845	62,845
Totals:	0	91,845	91,845

Expenditures:

452-0000-606-9006 Equipment	0	91,845	91,845
Totals:	0	91,845	91,845

Fund 452: Sewer Project Fund

Motor Contro CTR Replace (SW1506)

Revenues:

	\$	\$	\$
452-0000-391-0531 Series 2014B Go Bonds	500,000	(29,000)	471,000
Totals:	500,000	(29,000)	471,000

Expenditures:

\$	\$	\$
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452-0000-606-2023 Arch/Eng/Landscaping	30,000	0	30,000
452-0000-606-9003 Improvements	470,000	(29,000)	441,000
Totals:	500,000	(29,000)	471,000

Fund 452: Sewer Project Fund

WWTP Centrifuge (SW1605)

Revenues:

452-0000-391-4200 From Sewer Fund	\$ 25,000	\$ 29,000	\$ 54,000
Totals:	25,000	29,000	54,000

Expenditures:

452-0000-606-9003 Improvements	\$ 0	\$ 29,000	\$ 29,000
452-0000-606-9006 Purchases Over \$5,000	25,000	0	25,000
Totals:	25,000	29,000	54,000

SECTION III. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

JOHN CLARK, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING, City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Amend the FY 2016 General Purpose School Fund Budget

To: Board of Mayor and Aldermen
From: Jeff Fleming, City Manager 

Action Form No.: AF-285-2015
Work Session: November 3, 2015
First Reading: November 3, 2015

Final Adoption: November 17, 2015
Staff Work By: David Frye
Presentation By: David Frye

Recommendation:
Approve the Ordinance.

Executive Summary:

The Board of Education approved fiscal year 2016 budget amendment number two at a called meeting on October 20, 2015. This amendment appropriates \$1,200,000 of Sullivan County Property Tax funds. This will fund 2 teaching positions (\$130,000), retiree health insurance premiums (\$325,000), and capital outlay (\$745,000). The amendment also appropriates \$6,321 of Tennessee Arts Commission funds for student ticket subsidies. The amendment returns \$481,667 to the Unreserved Fund Balance. These are funds that were budgeted for the first year lease payment for student laptops that will not be needed since the computers were purchased and not leased. The amendment also appropriates \$1,000,000 from the Unreserved Fund Balance to be transferred to the Health Insurance funds. This will fund a projected deficit for the 2015 plan year. Approval of this amendment will result in an Unreserved Fund Balance of approximately \$2,730,000. This is 4.0% for the FY 2016 operating budget.

Attachments:

- 1. Ordinance
- 2. BOE Budget Amendment Number Two – FY 2016

Funding source appropriate and funds are available: 

	Y	N	O
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

ORDINANCE NO. ****

**PRE-FILED
CITY RECORDER**

AN ORDINANCE TO AMEND THE FY 2015-16 GENERAL PURPOSE SCHOOL FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Purpose School Fund budget be amended to ratify the Kingsport Board of Education approval of Budget Amendment Number Two by increasing the estimated revenue for Current Year Property Taxes by \$1,200,000; the estimated revenue for Other State Grants by \$6,321; the estimated revenue for Fund Balance Appropriations by \$518,333. The expenditure budget will be changed by increasing the appropriations for Regular and Special Education Teacher Salaries and Benefits by \$130,000; the appropriations for Principal's Office – Other Charges by \$6,321; the appropriations for Health Insurance by \$1,325,000; the appropriation for Building Improvements by \$745,000 and by decreasing the appropriation for Technology Instructional Equipment by \$481,667.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Fund 141: School Fund			
Revenues:	\$	\$	\$
141-0000-338-6980 Other State Grants	0	6,321	6,321
141-0000-339-0110 Current Year Property Taxes	16,730,000	1,200,000	17,930,000
141-0000-399-9811 Fund Balance Appropriations	2,220,358	518,333	2,738,691
Totals:	18,950,358	1,724,654	20,675,012

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Expenditures:	\$	\$	\$
141-7150-711-0116 Reg Ed – Teacher Salaries	22,374,824	49,500	22,424,324
141-7150-711-0201 Reg Ed – Social Security	1,392,400	3,100	1,395,500
141-7150-711-0204 Reg Ed – State Retirement	2,085,200	4,500	2,089,700
141-7150-711-0206 Reg Ed – Life Insurance	93,900	200	94,100
141-7150-711-0207 Reg Ed – Health Insurance	3,804,300	6,700	3,811,000
141-7150-711-0209 Reg Ed – L-T Disability	46,100	200	46,300
141-7150-711-0210 Reg Ed – Unemployment	25,200	100	25,300
141-7150-711-0212 Reg Ed – Medicare	325,600	700	326,300
141-7150-721-0116 Sp Ed – Teacher Salaries	3,413,700	49,500	3,463,200
141-7150-721-0116 Sp Ed – Social Security	228,000	3,100	231,100
141-7150-721-0116 Sp Ed – State Retirement	326,600	4,500	331,100
141-7150-721-0116 Sp Ed – Life Insurance	12,500	200	12,700
141-7150-721-0116 Sp Ed – Health Insurance	528,900	6,700	535,600
141-7150-721-0116 Sp Ed – L-T Disability	7,300	200	7,500
141-7150-721-0116 Sp Ed – Unemployment	4,700	100	4,800
141-7150-721-0116 Sp Ed – Medicare	53,500	700	54,200

141-7212-801-0599	Principal's Office-Other Chrgs	0	1,500	1,500
141-7220-801-0599	Principal's Office-Other Chrgs	0	1,500	1,500
141-7225-801-0599	Principal's Office-Other Chrgs	0	1,500	1,500
141-7235-801-0599	Principal's Office-Other Chrgs	0	1,821	1,821
141-7161-711-0722	Technology Inst. Equipment	1,947,185	(481,667)	1,465,518
141-7150-711-0207	Reg Ed-Health Ins	3,811,000	630,700	4,441,700
141-7150-715-0207	Alt Ed-Health Ins	52,100	8,600	60,700
141-7150-721-0207	Sp Ed-Health Ins	528,900	87,700	616,600
141-7150-731-0207	Voc Ed-Health Ins	126,500	21,000	147,500
141-7250-772-0207	Health Services-Health Ins	71,100	11,800	82,900
141-7250-773-0207	Oth Std Support-Health Ins	173,400	28,800	202,200
141-7250-781-0207	Reg Ed Support-Health Ins	281,900	46,700	328,600
141-7050-782-0207	Sp Ed Support-Health Ins	43,100	7,100	50,200
141-7250-783-0207	Voc Ed Support-Health Ins	19,000	3,200	22,200
141-7250-792-0207	Supt's Office-Health Ins	32,700	5,400	38,100
141-7250-801-0207	Principal's Office-Health Ins	272,800	45,200	318,000
141-7250-811-0207	Fiscal Services-Health Ins	31,200	5,200	36,400
141-7250-812-0207	Human Resources-Health Ins	34,200	5,700	39,900
141-7250-821-0207	Operation of Plant-Health Ins	307,400	51,000	358,400
141-7250-822-0207	Maint. of Plant-Health Ins	136,200	22,600	158,800
141-7250-831-0207	Transportation-Health Ins	116,300	19,300	135,600
141-7150-711-0207	Reg Ed – Health Insurance	4,441,800	325,000	4,766,800
141-7650-871-0707	Building Improvements	531,652	745,000	1,276,652
Totals:		47,681,161	1,724,654	49,405,815

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

JOHN CLARK, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING, City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Amendment the FY 2016 Budgets for Department of Education Active Employees Health Insurance and Department of Education Retiree Health Insurance

To: Board of Mayor and Aldermen
From: Jeff Fleming, City Manager 

Action Form No.: AF-286-2015
Work Session: November 3, 2015
First Reading: November 3, 2015

Final Adoption: November 17, 2015
Staff Work By: David Frye
Presentation By: David Frye

Recommendation:

Approve the Ordinance.

Executive Summary:

The Board of Education approved an amendment to the fiscal year 2016 Health Insurances Funds budgets at their called meeting on October 20, 2015. This amendment increases the estimated revenue for Transfers from the School Fund and increases the appropriations for Claim expenditures. The Active Employee Health Insurance Fund will be increased by \$500,000 and the Retiree Health Insurance Fund will be increased by \$825,000.

Attachments:

- 1. Ordinance
- 2. BOE Budget Amendment Number Two – FY 2016

Funding source appropriate and funds are available: 

	<u>Y</u>	<u>N</u>	<u>O</u>
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

ORDINANCE NO. ****

AN ORDINANCE TO AMEND THE FY 2015-16 BUDGETS FOR KINGSPORT CITY SCHOOLS ACTIVE EMPLOYEES HEALTH INSURANCE FUND AND RETIREE HEALTH INSURANCE FUND; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the Kingsport City Schools Active Employee Health Insurance Fund budget be established by ratifying the Kingsport Board of Education approval of Budget Amendment Number Two to increase the estimated revenue for Employer Contributions by \$500,000 and to increase the appropriation for the Claim expenses by \$500,000.

In addition the Kingsport City Schools Retiree Health Insurance Fund budget will be amended by increasing the estimated revenue for Employer Contributions by \$825,000 and to increase the appropriations for the Claim expenses by \$825,000.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Fund 627: School Employee Insurance Fund			
Revenues:			
627-0000-363-1535 Employer Contributions	\$ 5,640,000	\$ 500,000	\$ 6,140,000
Totals:	5,640,000	500,000	6,140,000

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Expenditures:			
627-1704-413-5100 Claims-Insurance Claims	\$ 6,000,000	\$ 500,000	\$ 6,500,000
Totals:	6,000,000	500,000	6,500,000

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Fund 628: School Retiree Insurance Fund			
Revenues:			
628-0000-363-1532 Employer Contributions	\$ 408,000	\$ 825,000	\$ 1,233,000
Totals:	408,000	825,000	1,233,000

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Expenditures:			
628-1704-413-5100 Claims-Insurance Claims	\$ 850,000	\$ 825,000	\$ 1,675,000
Totals:	850,000	825,000	1,675,000

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

JOHN CLARK, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING, City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING:
PASSED ON 2ND READING:



AGENDA ACTION FORM

Amend the General Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2015A

To: Board of Mayor and Aldermen
From: Jeff Fleming, City Manager 

Action Form No.: AF-283-2015
Work Session: November 3, 2015
First Reading: November 3, 2015

Final Adoption: November 17, 2015
Staff Work By: Smith/Winkle
Presentation By: Jeff Fleming

Recommendation:

Approve the Ordinance.

Executive Summary:

On September 15, 2015, the BMA approved resolution 2016-050 to issue General Obligation Public Improvement Bond Series 2015A not to exceed \$15,650,000 for public works projects, road, street, parking and sidewalk construction, improvement and expansion, including Greenbelt improvements, improvement and renovation of public schools, renovations to the Library and Engineering building, HVAC improvements, acquisition of public works equipment, including firefighting equipment for a fire ladder truck, fire generator, technology system improvements and improvements to the Water system and improvements to the Waste Water system..

This ordinance appropriates the funding for these projects.

Attachments:

- 1. Ordinance

Funding source appropriate and funds are available: 

	Y	N	O
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

PRE-FILED CITY RECORDER

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND, THE WATER FUND AND SEWER FUND BUDGETS BY APPROPRIATING GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2015A; FOR THE FISCAL YEAR ENDING JUNE 30, 2016; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

WHEREAS, Resolution No. 2016-050 was adopted authorizing the issuance of bonded debt Series 2015A in an amount not to exceed \$15,650,000 to provide funding for certain public works projects, consisting of the acquisition of public art; construction, improvement and renovation of public schools, road, street, parking, and sidewalk construction, improvement and expansion, including Greenbelt improvements; acquisition, construction, renovation, improvement and equipping of public buildings within the Municipality, including renovations to the library and engineering building and including HVAC improvements; acquisition of public works equipment, including firefighting equipment for a fire ladder truck, a fire station generator, and improvements to the Municipality's water system, construction, expansion and improvement of the Municipality's sewer system; the acquisition of all property real and personal, appurtenant thereto or connected with such work; and to pay legal, fiscal, administrative, and engineering costs, (collectively, the "Project"); to reimburse the Municipality for the costs of any of the above projects, to pay capitalized interest, and to pay costs incident to the issuance and sale of Bonds;

Section I. That the General Project Fund be amended by appropriating G.O. Public Improvement Bond Series 2015A to fund the Library Improvements Project (GP1400) in the amount of \$261,778, Facilities & HAVAC Improvements (GP1602) in the amount of \$356,560, Borden Park Improvements (GP1510) in the amount of \$45,843, Engineering Building Renovations (GP1514) in the amount of \$254,686, Greenbelt East Ext. 1 (GP1529) in the amount of \$173,187, Ladder Truck Equipment project (GP1603) in the amount of \$101,874, Generator Fire Station#5 (GP1604) in the amount of \$30,562, Fire Station #3 Improvements (GP1210) in the amount of \$30,562, Technology Improvements (GP1605) in the amount of \$90,668, Enterprise Place Improvements (GP1611) in the amount of \$554,197, Greenbelt Resurfacing (GP1610) in the amount of \$68,765, Park Improvements (GP1534) in the amount of \$12,202, Local Road/Sidewalks (GP1403) in the amount of \$509,372, Main Street Improvements (GP1516) in the amount of \$412,401, Sidewalk Improvements (GP1520) in the amount of \$101,874, Recreation Improvements (GP1214) in the amount of \$15,261, Model City Coalition (GP1224) in the amount of \$477,006, School Improvements (GP1513) in the amount of \$356,560.

Section II. That the Water Project Fund be amended by appropriating G.O. Public Improvement Bond Series 2015A to fund the Master Plan Water System Upgrades (WA1401) in the amount of \$1,730,000.

Section III. That the Sewer Project Fund be amended by appropriating G.O. Public Improvement Bond Series 2015A to fund Colonial Heights Sewer Line Ext. Phase 3 (SW1502) in the amount of \$4,900,000.

**G.O. Public
Improvements Series
20015A**

**General Project
Fund:311
Library Improvements
(GP1400)**

Revenue:

		<u>Budget</u>	<u>Amendments Increase (Decrease)</u>	<u>Amended Budget</u>
311-0000-368-1041	Series 2012 CGO Public Imp.	46,170	0	46,170
311-0000-368-1046	Series 2013B GO Pub. Imp.	156,808	0	156,808
311-0000-368-1047	Series 2014A GO Bonds	97,000	0	97,000
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	252,971	252,971
311-0000-368-2101	Premium From Bond Sale	12,463	8,807	21,270
Total Revenue		312,441	261,778	574,219

Appropriation:

311-0000-601-2023	Arch/Eng/Landscaping	28,000	10,000	38,000
311-0000-601-4041	Bond Expense	1,941	4,816	6,757
311-0000-601-9003	Improvements	282,500	246,962	529,462
Total Appropriation		312,441	261,778	574,219

**Borden Park
Improvements (GP1510)**

Revenue:

311-0000-368-1047	Series 2014A GO Pub Imp.	402,751	0	402,751
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	44,301	44,301
311-0000-368-2101	Premium from Bond Sale	47,986	1,542	49,528
Total Revenue		450,737	45,843	496,580

Appropriation:

311-0000-601-4041	Bond Sale Expense	6,237	843	7,080
311-0000-601-9003	Improvements	444,500	45,000	489,500
Total Appropriation		450,737	45,843	496,580

Engineering Bldg. Renovations (GP1514)

Revenue:

311-0000-368-1047	Series 2014A GO Pub Imp.	458,251	0	458,251
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	246,117	246,117
311-0000-368-2101	Premium from Bond Sale	47,986	8,569	56,555
Total Revenue		506,237	254,686	760,923

Appropriation:

311-0000-601-2023	Arch/Eng/Landscaping	25,000	0	25,000
311-0000-601-4041	Bond Sale Expense	6,237	4,686	10,923
311-0000-601-9003	Improvements	475,000	250,000	725,000

Total Appropriation

506,237	254,686	760,923
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Greenbelt East Ext. Phase I (GP1529)

Revenue:

311-0000-364-2000	From Corporations	20,000	0	20,000
311-0000-368-1047	Series 2014A GO Bonds	10,000	0	10,000
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	167,360	167,360
311-0000-368-2101	Premium on Sale	0	5,827	5,827
Total Revenue		30,000	173,187	203,187

Appropriation:

311-0000-601-2023	Arch/Eng/Landscaping	30,000	100,000	130,000
311-0000-601-4041	Bond Sale Expense	0	3,187	3,187
311-0000-601-9001	Land	0	70,000	70,000
Total Appropriation		30,000	173,187	203,187

School Improvements

(GP1513)

Revenue:

311-0000-368-1047	Series 2014A GO Pub Imp.	1,053,977	0	1,053,977
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	344,564	344,564
311-0000-368-2101	Premium on Sale	110,367	11,996	122,363
Total Revenue		1,164,344	356,560	1,520,904

Appropriation:

311-0000-601-2022	Construction Contracts	724,356	0	724,356
311-0000-601-2023	Arch/Eng/Landscaping	34,500	0	34,500
311-0000-601-4041	Bond Sale Expense	14,344	6,560	20,904
311-0000-601-9003	Improvements	391,144	350,000	741,144
Total Appropriation		1,164,344	356,560	1,520,904

Facilities & HVAC

Improvements

(GP1602)

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	344,564	344,564
311-0000-368-2101	Premium on Bond Sale	0	11,996	11,996
Total Revenue		0	356,560	356,560

Appropriation:

311-0000-601-4041	Bond Sale Expense	0	6,560	6,560
311-0000-601-9003	Improvements	0	350,000	350,000
Total Appropriation		0	356,560	356,560

**Ladder Truck
Equipment (GP1603)**

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	98,447	98,447
311-0000-368-2101	Premium on Bond Sale	0	3,427	3,427
Total Revenue		0	101,874	101,874

Appropriation:

311-0000-601-4041	Bond Sale Expense	0	1,874	1,874
311-0000-601-9004	Equipment	0	25,000	25,000
311-0000-601-9006	Purchases Over \$5,000	0	75,000	75,000
Total Appropriation		0	101,874	101,874

**Generator Fire Station
#5 (GP1604)**

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	29,534	29,534
311-0000-368-2101	Premium on Bond Sale	0	1,028	1,028
Total Revenue		0	30,562	30,562

Appropriation:

311-0000-601-4041	Bond Sale Expense	0	562	562
311-0000-601-9006	Purchases Over \$5,000	0	30,000	30,000
Total Appropriation		0	30,562	30,562

**Fire Station #3
(GP1210)**

Revenue:

311-0000-368-1040	Series 2011 GP Pub Imp.	389,267	0	389,267
311-0000-368-1041	Series 2012 C GO Pub Imp.	42,153	0	42,153
311-0000-368-1047	Series 2014A GO Pub Imp.	3,061	0	3,061
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	29,534	29,534
311-0000-368-2101	Premium on Bond Sale	6,119	1,028	7,147
311-0000-391-0100	From General Fund	136	0	136
Total Revenue		440,736	30,562	471,298

Appropriation:

311-0000-601-2010	Advertising & Publication	166	0	166
311-0000-601-2022	Construction Contracts	0	215	215
311-0000-601-2023	Arch/Eng/Landscaping	1,075	1,926	3,001
311-0000-601-4041	Bond Sale Expense	10,474	562	11,036
311-0000-601-9003	Improvements	429,021	27,859	456,880
Total Appropriation		440,736	30,562	471,298

**Technology
Improvements
(GP1605)**

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	87,618	87,618
311-0000-368-2101	Premium on Bond Sale	0	3,050	3,050
Total Revenue		0	90,668	90,668

Appropriation:

311-0000-601-4041	Bond Sale Expense	0	1,668	1,668
311-0000-601-9006	Purchases Over \$5,000	0	89,000	89,000
Total Appropriation		0	90,668	90,668

**Enterprise Place
Improvements
(GP1611)**

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	535,551	535,551
311-0000-368-2101	Premium on Bond Sale	0	18,646	18,646
Total Revenue		0	554,197	554,197

Appropriation:

311-0000-601-2023	Arch/Eng/Landscaping	0	33,000	33,000
311-0000-601-4041	Bond Sale Expense	0	10,197	10,197
311-0000-601-9003	Improvements	0	511,000	511,000
Total Appropriation		0	554,197	554,197

**Greenbelt Resurfacing
(GP1610)**

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	66,452	66,452
311-0000-368-2101	Premium on Bond Sale	0	2,313	2,313
Total Revenue		0	68,765	68,765

Appropriation:

311-0000-601-2022	Construction Contracts	0	67,500	67,500
311-0000-601-4041	Bond Sale Expense	0	1,265	1,265
Total Appropriation		0	68,765	68,765

**Model City Coalition
(GP1224)**

Revenue:

311-0000-364-3000	From Non-Profits	10,000	0	10,000
311-0000-368-1041	Series 2012 C GO Pub Imp.	196,894	0	196,894
311-0000-368-1047	Series 2014A GO Pub Imp.	4,412	0	4,412
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	460,957	460,957
311-0000-368-2101	Premium on Bond Sale	13,493	16,049	29,542

Total Revenue		224,799	477,006	701,805
Appropriation:				
311-0000-601-2023	Arch/Eng/Landscaping	189,943	30,000	219,943
311-0000-601-4041	Bond Sale Expense	9,986	8,776	18,762
311-0000-601-9002	Building	1,210	0	1,210
311-0000-601-9003	Improvements	22,384	438,230	460,614
311-0000-601-9004	Equipment	1,276	0	1,276
Total Appropriation		224,799	477,006	701,805

Recreation Facilities

Imp. (GP1214)

Revenue:

311-0000-364-3000	From Non-Profit Groups	20,000	0	20,000
311-0000-368-1037	Series 2009D BABS GO	50,000	0	50,000
311-0000-368-1040	Series 2011 GO Pub Imp	605,226	0	605,226
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	14,747	14,747
311-0000-368-2101	Premium on Bond Sale	7,343	514	7,857
Total Revenue		682,569	15,261	697,830

Appropriation:

311-0000-601-2020	Professional Consultant	55,000	(4,103)	50,897
311-0000-601-2022	Construction Contracts	150,000	0	150,000
311-0000-601-2023	Arch/Eng/Landscaping	167,214	2,160	169,374
311-0000-601-4041	Bond Sale Expense	12,569	281	12,850
311-0000-601-9001	Land	64,677	(60,277)	4,400
311-0000-601-9003	Improvements	225,154	77,200	302,354
311-0000-601-9004	Equipment	7,955	0	7,955
Total Appropriation		682,569	15,261	697,830

**Park Improvements
(GP1534)**

Revenue:

311-0000-368-1046	Series 2013B GO Pub Imp.	17,999	0	17,999
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	11,791	11,791
311-0000-368-2101	Premium on Bond Sale	0	411	411
Total Revenue		17,999	12,202	30,201

Appropriation:

311-0000-601-4041	Bond Sale Expense	0	225	225
311-0000-601-9003	Improvements	17,999	11,977	29,976
Total Appropriation		17,999	12,202	30,201

Local Roads/Sidewalks

(GP1403)

Revenue:

311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	492,234	492,234
311-0000-368-2101	Premium on Bond Sale	3,742	17,138	20,880
Total Revenue		3,742	509,372	513,114

Appropriation:

311-0000-601-4041	Bond Sale Expense	3,742	9,372	13,114
311-0000-601-9003	Improvements	0	500,000	500,000
Total Appropriation		3,742	509,372	513,114

Main Street Imp.

(GP1516)

Revenue:

311-0000-368-1047	Series 2014A GO Pub Imp.	87,239	0	87,239
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	398,526	398,526
311-0000-368-2101	Premium on Bond Sale	14,185	13,875	28,060
Total Revenue		101,424	412,401	513,825

Appropriation:

311-0000-601-4041	Bond Sale Expense	6,237	7,588	13,825
311-0000-601-9003	Improvements	95,187	404,813	500,000
Total Appropriation		101,424	412,401	513,825

Sidewalk Imp. (GP1520)

Revenue:

311-0000-364-2000	From Corporations	11,244	13,469	24,713
311-0000-368-1047	Series 2014A GO Pub Imp.	64,970	0	64,970
311-0000-368-1051	Series 2015A GO (Oct) Pl.	0	98,446	98,446
311-0000-368-2101	Premium on Bond Sale	17,275	3,428	20,703
Total Revenue		93,489	115,343	208,832

Appropriation:

311-0000-601-2023	Arch/Eng/Landscaping	5,000	0	5,000
311-0000-601-4041	Bond Sale Expense	2,245	1,874	4,119
311-0000-601-9003	Improvements	86,244	113,469	199,713
Total Appropriation		93,489	115,343	208,832

Water Proj. Fund: 451

Master Plan WA SYS

Upgrade (WA1401)

Revenue:

451-0000-391-0529	Series 2013B GO Pub Imp	10,377	0	10,377
451-0000-391-0531	Series 2014B GO Bonds	953,703	0	953,703
451-0000-391-0540	Series 2015A GO (Oct) Pl.	0	1,730,000	1,730,000
451-0000-391-4500	From Water Fund	40,786	0	40,786
Total Revenue		1,004,866	1,730,000	2,734,866

Appropriation:

451-0000-605-2023	Arch/Eng/Landscaping	116,000	210,000	326,000
451-0000-605-2097	State Reviews & Reviews	5,000	0	5,000
451-0000-605-9001	Land	5,000	20,000	25,000
451-0000-605-9003	Improvements	878,866	1,500,000	2,378,866
Total Appropriations		1,004,866	1,730,000	2,734,866

Water Fund 411:

Revenue

411-0000-392-9917	Series 2015A GO (Oct) PI.	0	1,730,000	1,730,000
Total Revenue		0	1,730,000	1,730,000

Expenditure

411-6999-698-7832	Series 2015A (Oct.) GO PI	0	1,730,000	1,730,000
Total Expenditures		0	1,730,000	1,730,000

Sewer Proj Fund:452

Colonial Hgts Phase3

(SW1502)

Revenue:

452-0000-391-0531	Series 2014BGO Pub Imp	1,851,408	0	1,851,408
452-0000-391-0540	Series 2015A GO (Oct) PI.	0	4,900,000	4,900,000
Total Revenue		1,851,408	4,900,000	6,751,408

Appropriation:

452-0000-606-2023	Arch/Eng/Landscaping	250,000	600,000	850,000
452-0000-606-9001	Land	200,000	300,000	500,000
452-0000-606-9003	Improvements	1,401,408	4,000,000	5,401,408
Total Appropriation		1,851,408	4,900,000	6,751,408

Sewer Fund:412

412-0000-392-9917	Series 2015A GO (Oct) PI.	0	4,900,000	4,900,000
Total Revenue		0	4,900,000	4,900,000

Expenditures

412-6999-698-7832	Series 2015A (Oct.) GO PI	0	4,900,000	4,900,000
Total Expenditures		0	4,900,000	4,900,000

SECTION IV. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

JOHN CLARK, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING
City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____



AGENDA ACTION FORM

Reappointment to the Aquatic Center Advisory Board

To: Board of Mayor and Aldermen
 From: Jeff Fleming, City Manager

Action Form No.: AF-281-2015
 Work Session: November 3, 2015
 First Reading: N/A

Final Adoption: November 3, 2015
 Staff Work By: R. McBryar
 Presentation By: Mayor Clark

Recommendation:

Approve reappointment.

Executive Summary:

Ms. Detra Cleven has agreed to be reappointed to the Aquatic Center Advisory Board if approved by the Board of Mayor and Aldermen. This reappointment will be for a two-year term effective immediately and will expire November 30, 2017.

Detra was born in Minneapolis MN, but has called Kingsport home since 1996. She is currently a Treasury Management Professional and Senior Vice President of Depository Services with Bank of Tennessee and has a varied background in aquatics. She began swimming at the age of 8 and continues to swim on a Masters Swim Team today. She even competed at the US Masters Nationals last year.

Detra received her B.A. at St. Olaf College in Northfield, MN. Her collegiate swimming career included All-Conference and All-American Honors. She was seen as a leader by her peers and voted Captain of the swim team her senior year. She was a 2014 inductee in the St. Olaf College Athletic Hall of Fame. She holds current USA Swimming credentials as a certified Stroke and Turn Official and a certified Starter for USA Swimming meets.

Detra is a member of Holy Trinity Lutheran Church and has served on several committees. She has served on local organizations; American Heart Association Go Red for Women, St. Dominic Home and School Association, Tri Cities Twins and More Club, United Way Company Campaign Chair, and United Way Allocations Committee to name a few. She enjoys travel, sports and recreation with her husband Curt and twins, Blake and Annika.

Attachments:

None

	Y	N	O
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—



AGENDA ACTION FORM

Signature Authority Form for the US Department of Justice

To: Board of Mayor and Aldermen
 From: Jeff Fleming, City Manager 

Action Form No.: AF-279-2015
 Work Session: November 3, 2015
 First Reading: N/A

Final Adoption: November 3, 2015
 Staff Work By: Capt. Jenny Castle
 Presentation By: Chief David Quillin

Recommendation:

Approve the Resolution.

Executive Summary:

The US Department of Justice requires that the signing authority or their formal designee complete annual/semi-annual and or quarterly documents for grant reporting purposes. Information regarding the formal delegation of such authority must be placed in a file and available on-site for immediate review if requested. While the Department of Justice recognizes that the Mayor as the signing authority may not complete the documents himself, they do require that the individual completing them be "formally" recognized or approved by his office.

Attachments:

- 1. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE SIGNATURE AUTHORITY CONSENT FORMS AND OTHER DOCUMENTS NECESSARY AND PROPER TO THE UNITED STATES DEPARTMENT OF JUSTICE AND TO DESIGNATE THE CHIEF OF POLICE AS HIS DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY THE GRANTS FROM THE UNITED STATES DEPARTMENT OF JUSTICE

WHEREAS, the United States Department of Justice grants require a new Signature Authority Consent Form for contracts, invoices and other documents involved with the grants; and

WHEREAS, the Signature Authority Consent Form authorizes the mayor to execute formal documents, and to designate an individual as signatory authority "to sign grant documents required for reporting as contracted on behalf" of the city for a specific grant;

Now therefore,

BE IT RESOLVED BY THE, BOARD OF MAYOR AND ALDERMAN AS FOLLOWS:

SECTION I. That the mayor, or in his absence, incapacity, or failure to act, the vice-mayor, is authorized and directed to execute, in a form approved by the city attorney, and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, an Signature Authority Consent Form for contracts, invoices and other documents with the United States Department of Justice, said Signatory Authority Consent Form being generally as follows:

Signatory Authority Consent Form

I, _____ as the _____
Name of Person Granting Signature Authority (Printed) Title of Person Granting Authority

of _____ hereby grant the position(s) below or their Name
of Organization Receiving Grant

designee, signatory authority for the grant awarded by the US Department of Justice, Bureau of
Justice Assistance _____
Grant year and number

Individuals or positions listed are entitled to sign only grant documents required for reporting as contracted on behalf of my organization for the above listed grant.

Title and Name (printed)

Signature

Title and Name (printed)

Signature

The above signatory authority granted to the above individuals may be revoked by me or by my organization at any time.

[Acknowledgements Deleted for Inclusion in this Resolution]



AGENDA ACTION FORM

Purchase of One (1) Caterpillar D8N Equipment Rebuild

To: Board of Mayor and Aldermen
From: Jeff Fleming, City Manager

Action Form No.: AF-284-2015
Work Session: November 3, 2015
First Reading: N/A

Final Adoption: November 3, 2015
Staff Work By: Committee
Presentation By: C. McCart, R. McReynolds,
S. Hightower

Recommendation:

Approve the Resolution.

Executive Summary:

Bids were opened on September 30, 2015 for the purchase of one Caterpillar D8N Dozer Equipment Rebuild for use by the Landfill. The advertisement for the Invitation to Bid was published in the Kingsport Times News on September 16, 2015 and placed on our website for 15 calendar days. It is the recommendation of the committee to accept the low compliant bid from Stowers Machinery as follows:

\$358,791.00	Unit Price
\$9,255.00	Option A (OEM Reversing Fan)
\$33,750.00	Option B (Equipment Rental)
\$401,796.00	Total Price

Only one bid was received for this item due to the fact that Stowers Machinery is the authorized Caterpillar dealer for our area.

Funding is identified in Account # 51150085019010 & 415402346229006

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo w/ Photo

Funding source appropriate and funds are available: 

	Y	N	O
Duncan	—	—	—
George	—	—	—
McIntire	—	—	—
Mitchell	—	—	—
Olterman	—	—	—
Parham	—	—	—
Clark	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF ONE CATERPILLAR D8N BULL DOZER EQUIPMENT REBUILD TO STOWERS MACHINERY CORPORATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

WHEREAS, bids were opened September 30, 2015, for the purchase of one Caterpillar D8N dozer equipment rebuild for use at the landfill; and

WHEREAS, upon review of the bids, the board finds Stowers Machinery Corporation is the lowest responsible compliant bidder meeting specifications for the particular grade or class of material, work or service desired and is in the best interest and advantage to the city, and the City of Kingsport desires to purchase one Caterpillar D8N bull dozer equipment rebuild, from Stowers Machinery Corporation, at a total purchase cost of \$401,796.00; and

WHEREAS, the total cost includes the equipment rental while the unit is being rebuilt and an optional reversing fan which will be funded by public works

WHEREAS, funding is identified in account numbers 51150085019010 and 4150234629006.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for the purchase of one Caterpillar D8N dozer equipment rebuild, at a total purchase cost of \$401,796.00, is awarded to Stowers Machinery Corporation, and the city manager is authorized to execute a purchase order for same.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the public.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of November, 2015.

JOHN CLARK, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER
APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
BID OPENING
September 30, 2015
4:00 P.M.

Present: Sandy Crawford, Procurement Manager; and Brent Morelock, Assistant Procurement Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

CATERPILLAR D8N EQUIPMENT REBUILD				
Vendor:	Unit Price:	Option A:	Option B:	Make/Model/Comments:
Meade Equipment	No Bid	N/A	N/A	This would be best performed at an authorized CAT dealer because of testing and tooling.
Stowers Machinery	\$358,791.00	\$9,255.00	\$33,750.00	

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION

City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager

From: Equipment Committee: Ronnie Hammonds, Streets and Sanitation Manager
 Bob Fickle, Landfill Manager
 Steve Hightower, Fleet Manager

Date: October 20, 2015

Re: Dozer Refurbishment Purchase Recommendation

This will confirm our review and recommendation to purchase the compliant bid of the following vendor. Acceptance of Options A and B are additionally recommended. Option A - Reversing Fan Option will be paid for by the Public Works Department.

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Award to Vendor</u>	<u>Fuel Economy</u>
1	1	Bull Dozer Refurb	Stowers Equipment	N/A

Compliant Bidder

Refurbishment Information

Jnit Number: 1222 – 1995 Caterpillar D8N Bull Dozer – Age: 20 Years

Vendor Information

1. Refurbishing Dealer:
 - a. Dozer – Stowers Equipment, Kingsport, Tennessee

Summary

The refurbishment of the Landfill Operations D8N bulldozer will save the City of Kingsport approximately \$400,000 over the purchase of a new bulldozer. Remanufacturing qualifying equipment lowers Kingsport’s owning and operating costs and increases uptime. This refurbishing project will lower the Landfills depreciation expenses by 47.7% annually over the purchase of a new replacement bulldozer. Kingsport has previously refurbished this dozer in lieu of a new equipment purchase. This has resulted in extending the life of the unit the previous 10 years. It is anticipated that this refurbishment will extend the life of the bulldozer another 10 years since it will renew the entire unit and come complete with the same as new warranty coverage. Fleet will pay for the cost of the refurbishment and the rental cost of a dozer during the estimated 12 week process. Public Works will pay for the up fit of Option A: Reversing Fan.

Should you have any questions about this recommendation, please do not hesitate to contact us.

Thank you