

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, September 15, 2015, 7:00 PM  
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor John Clark, Presiding

Vice Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by New Vision Youth.
- II.B. **INVOCATION:** Senior Pastor David Cagle, First Presbyterian Church.
- III. **ROLL CALL:** By City Recorder Demming. All Present.
- IV. **RECOGNITIONS AND PRESENTATIONS.**
  1. Recognition of John Mahoney – Jeff Fleming, Rob Cole, Mayor Clark
  2. Move to Kingsport Testimonial – Sharon Lambert
- V. **APPROVAL OF MINUTES.**

Motion/Second: Parham/McIntire, to approve minutes for the following meetings:

A. August 31, 2015 Regular Work Session

B. September 1, 2015 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

A. **PUBLIC HEARINGS.**

1. **Amend Zoning of the Jefferson Gardens Property Located Behind the Indian Springs Shopping Center (AF: 240-2015) (Ken Weems).**

**PUBLIC COMMENT ON ITEM VI.A.1.** None.

Motion/Second: McIntire/George, to pass:

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AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY ADJACENT TO MEMORIAL BOULEVARD FROM B-3, HIGHWAY ORIENTED BUSINESS DISTRICT TO PD, PLANNED DEVELOPMENT IN THE 7<sup>TH</sup> CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**PUBLIC COMMENT.** Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Budget Cleanup Ordinance for FY16 (AF: 256-2015)**  
(Jeff Fleming).

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO AMEND VARIOUS PROJECTS FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Abandonment of Waterline Easement Across Property**  
(AF: 250-2015) (Ryan McReynolds).

Motion/Second: Mitchell/Duncan, to pass:

AN ORDINANCE ABANDONING A WATER LINE EASEMENT ON PROPERTY LOCATED AT 700 LYNN GARDEN DRIVE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**3. Appropriate \$21,953.00 from the USDOJ/Bureau of Justice Assistance Grant FY15 Local Solicitation (AF: 252-2015)** (David Quillin).

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO AMEND THE JUSTICE ASSISTANCE GRANT FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**4. Appropriate \$5,907.29 from the USDOJ/Bureau of Justice Assistance Bulletproof Vest Partnership Funding (AF: 253-2015)** (David Quillin).

Motion/Second: Duncan/Mitchell, to pass:

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AN ORDINANCE TO AMEND THE GENERAL PROJECT-SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Accept and Appropriate \$575 Donation from Friends of the Kingsport Public Library (AF: 231-2015) (Morris Baker).**

Motion/Second: Parham/Mitchell, to pass:

**ORDINANCE NO. 6511**, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY APPROPRIATING DONATIONS RECEIVED FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

**2. Budget Transfer for Fire Station 3 Renovations Project (AF: 239-2015) (Chief Dye, Capt. Payne).**

Motion/Second: McIntire/Duncan, to pass:

**ORDINANCE NO. 6512**, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BY TRANSFERRING FUNDS TO FIRE STATION #3 PROJECT FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

**3. Transfer Funds for Church Circle Waterline Improvements Project (AF: 236-2015) (Ryan McReynolds)**

Motion/Second: McIntire/Parham, to pass:

**ORDINANCE NO. 6513**, AN ORDINANCE TO AMEND THE WATER PROJECT FUND BUDGET BY TRANSFERRING FUNDS TO THE SULLIVAN STREET PHASE 2 WATER LINE PROJECT FOR THE YEAR ENDING JUNE 30, 2016; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Mitchell, Olterman and Parham voting "aye."

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**D. OTHER BUSINESS.**

**1. Approve a Detailed Bond Resolution Authorizing the Issuance of General Obligation Refunding and Improvement Bonds, Series 2015A, in an Amount Not to Exceed \$15,650,000 (AF: 243-2015) (Jim Demming/Jeff Fleming).**

Motion/Second: McIntire/Mitchell, to pass:

**Resolution No. 2016-050**, RESOLUTION AUTHORIZING THE EXECUTION, TERMS, ISSUANCE, SALE, AND PAYMENT OF NOT TO EXCEED \$15,650,000 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2015A, OF THE CITY OF KINGSFORT, TENNESSEE, AND PROVIDING THE DETAILS THEREOF

Passed: All present voting "aye."

**2. Riverbend Redevelopment Plan and Tax Increment Financing Amendment for the Riverbend Project Area (AF: 254-2015) (Lynn Tully)**

Motion/Second: Parham/McIntire, to pass:

**Resolution No. 2016-051**, A RESOLUTION APPROVING THE RIVERBEND REDEVELOPMENT PLAN AND TAX INCREMENT FINANCING AMENDMENT AND RECOMMENDING THAT THE SAME BE APPROVED BY THE BOARD OF COMMISSIONERS OF SULLIVAN COUNTY

Passed: All present voting "aye."

**3. Tax Increment Financing Amendment for the Kingsport Mall Redevelopment District-Indian Trail Project Area (AF: 255-2015) (Lynn Tully).**

Motion/Second: McIntire/Duncan, to pass:

**Resolution No. 2016-052**, A RESOLUTION APPROVING A TAX INCREMENT FINANCING AMENDMENT FOR THE KINGSFORT MALL REDEVELOPMENT DISTRICT — INDIAN TRAIL PROJECT AREA AND RECOMMENDING THAT THE SAME BE APPROVED BY THE BOARD OF COMMISSIONERS OF SULLIVAN COUNTY

Passed: All present voting "aye."

**4. Adoption of a New Fund Balance Policy for the City of Kingsport (AF: 251-2015) (Jeff Fleming).**

Motion/Second: Olterman/McIntire, to pass:

**Resolution No. 2016-053**, A RESOLUTION TO ADOPT A NEW FUND BALANCE POLICY FOR THE CITY OF KINGSFORT

**5. Software License and Services Addendum for KATS Equipment (AF: 242-2015) (Chris McCartt).**

Motion/Second: McIntire/Mitchell, to pass:

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**Resolution No. 2016-054**, A RESOLUTION APPROVING AN ADDENDUM TO THE AGREEMENT WITH ROUTEMATCH SOFTWARE INC. FOR THE KINGSPORT AREA TRANSIT SERVICE; AUTHORIZING THE MAYOR TO EXECUTE THE ADDENDUM AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE ADDENDUM

Passed: All present voting "aye."

**6. Agreement for Professional Services to Develop Kingsport Area Long-Range Transportation Plan** (AF: 246-2015) (Bill Albright, Michael Thompson).

Motion/Second: Parham/Duncan, to pass:

**Resolution No. 2016-055**, A RESOLUTION APPROVING AN AGREEMENT WITH RPM TRANSPORTATION CONSULTANTS, LLC, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**7. Amend Agreement with TDOT for SR-126 (Memorial Blvd) at Island Road Signalization** (AF: 249-2015) (Ryan McReynolds).

Motion/Second: McIntire/Parham, to pass:

**Resolution No. 2016-056**, A RESOLUTION APPROVING AMENDMENT 1 TO AGREEMENT NUMBER 140163 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND AUTHORIZING EXECUTION OF ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**E. APPOINTMENTS/REAPPOINTMENTS.** None.

**VII. CONSENT AGENDA.** *(These items are considered under one motion.)*

Motion/Second: McIntire/Duncan, to adopt:

**1. Amend Agreement with Cartegraph Systems, Inc.** (AF: 244-2015) (Ryan McReynolds).

Pass:

**Resolution No. 2016-057**, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH CARTEGRAPH SYSTEMS, INC.; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND EXECUTE ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

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**2. Authorize the Mayor to Execute and File Applications and Necessary Documents for Federal Assistance on Behalf of the City of Kingsport (AF: 248-2015) (Chris McCartt).**

Pass:

**Resolution No. 2016-058,** A RESOLUTION AUTHORIZING FILING OF APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY 49 U.S.C. CHAPTER 53, TITLE 23 UNITED STATES CODE, AND OTHER FEDERAL STATUTES ADMINISTERED BY THE FEDERAL TRANSIT ADMINISTRATION

Passed: All present voting "aye."

**3. Proposed Stormwater Annual Compliance Report (AF: 241-2015) (Ryan McReynolds).**

Pass:

**Resolution No. 2016-059,** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A STORMWATER ANNUAL COMPLIANCE REPORT AS REQUIRED BY THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION

Passed: All present voting "aye."

**VIII. COMMUNICATIONS.**


- A. CITY MANAGER.** Mr. Fleming stated public works is wrapping up the paving program from the most funding that has ever been appropriated by the BMA in 30 years. He noted the goal is to have a sustainable paving program. He thanked the board for providing the funding, pointing out there has been great feedback from the citizens.
- B. MAYOR AND BOARD MEMBERS.** Alderman Olterman congratulated Bojangles on their new investment in Kingsport. Alderman George reminded everyone that Officer Patton sent out a notice on the police academy, noting it was an interesting opportunity for citizens to see what the police do. She also encouraged everyone to visit Bays Mountain this fall and invited them to come out for Doby's Bennett homecoming this weekend. Vice-Mayor McIntire recognized the recent eight Nation Merit Scholars recipients in the school system and offered congratulations. Alderman Duncan pointed out his tie was signed by a second grade class at Jackson Elementary, noting they would be studying government and history. He also commented on his recent attendance to Conservation Day Camp. Alderman Mitchell gave details on the upcoming PEAK event "The Garage Band Jam," and talked about this organization. Alderman Parham discussed the recent event at Cleek Farm held by the SBK Animal Shelter, pointing out there was 300-400 people in


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attendance with their pets. Mayor Clark commented on his attendance at the kickoff for the United Way Campaign, as well as the Remembrance Ceremony and memorial stair climb in honor of the 9/11/01 terrorist attack.


**C. VISITORS.** Ms. Rosemarie Trent commented on the need for a hotel close to the hospital. She also commented on water bills concerning tenants and landlords. Mr. Dean Kerkhoff commented on the use of baseball fields.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 8:15 p.m.

  
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ANGELA MARSHALL  
Deputy City Recorder



The seal of the City of Kingsport, Tennessee, is circular. It features a central emblem with a gear and a plow, surrounded by the text "KINGSPORT • TENNESSEE" at the top and "The Model City" at the bottom.

  
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JOHN CLARK  
Mayor