

Minutes of the Regular Work Session of the  
Board of Mayor and Aldermen, City of Kingsport, Tennessee  
Monday, August 31, 2015, 4:30 PM  
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark

Vice-Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Clark.
2. **ROLL CALL:** By Deputy City Recorder Marshall.
3. **CITY CHARTER REVIEW.** Alderman Parham and City Attorney Mike Billingsley reviewed, with the BMA, the Board's roles and responsibilities as contained in the City Charter. After discussing the various aspects of the Charter, Vice Mayor McIntire and Alderman George agreed to work with the City Manager to develop a few key high level measures/metrics (4 to 5) that will be reported to the BMA on a regular basis that will assist them with their responsibilities for management oversight and fiscal responsibilities.
4. **SUMMIT UPDATE.** Development Services Director, Lynn Tully, reviewed the status of the upcoming BMA Summit scheduled for October 29 and 30, 2015 to be held at the MeadowView Conference Center. Ms. Tully discussed the objectives and outcomes expected from the Summit as well as the various techniques, online mechanisms and other public engagement tools that will be used to solicit input from the public. She discussed the various groups that will be invited to participate in the Summit, as well as the different focus areas that have been identified to date. Ms. Tully was requested to circulate a listing of the individuals and groups that have already been contacted to the BMA. She indicated a need to limit participation in the Summit to a maximum of 100. One of the Summit goals will be to reduce the number of focus areas to a maximum of eight (8) and to develop a prioritized ranking of these areas. Focus groups will be developed during the Summit and will be required to report back monthly to the BMA as to the status of their Group's focus area. City Manager Jeff Fleming indicated that the Development Services Department will be the long term gatekeeper of this program.
5. **REVIEW OF AGENDA ITEMS ON THE SEPTEMBER 1, 2015 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

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**VI.B.2 BUDGET TRANSFER FOR FIRE STATION 3 RENOVATIONS PROJECT (AF: 239-2015).** City Manager Fleming and Captain Shea Payne reviewed the need for the \$51,706 transfer for the project to accommodate the new ladder truck to be stationed at that location. Recent changes in the State's plans for Memorial Boulevard enabled the fire station location to adequately house the new apparatus.

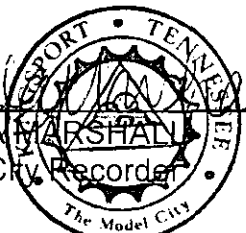
**VI.D.1 AGREEMENT WITH TNT SPORTPLEX (AF: 229-2015).** Assistant City Manager Chris McCartt gave an overview of the agreement and discussed the positive aspects of this public/private partnership for the City. These include the repurposing of an old warehouse in the downtown area, the additional tournament play capabilities through the KCVB and their impact on local businesses, and the improvements to the City's recreation league programs.

**BOARD COMMENT.** None.

**PUBLIC COMMENT.** None.

**5. ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 6:10 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



The seal of Kingsport, Tennessee, is circular with a central emblem. The text around the seal reads "KINGSPORT • TENNESSEE" at the top and "The Model City" at the bottom.

  
JOHN CLARK  
Mayor