

Minutes of the Regular Work Session of the  
Board of Mayor and Aldermen, City of Kingsport, Tennessee  
Monday, May 18, 2015, 4:30 PM  
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Dennis Phillips

Vice-Mayor Mike McIntire

Alderman John Clark

Alderman Andy Hall

Alderman Colette George

*(arrived after roll call)*

Alderman Tom C. Parham

Alderman Tom Segelhorst

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Phillips.

2. **ROLL CALL:** By City Recorder Demming.

3. **WORK SESSION TICKLER.** Assistant City Manager Chris McCartt gave an update on Brickyard Park, stating the project is wrapping up and giving details on the final pieces of work being done on site. He also talked about the busy weekend at the Aquatic Center and the benefits of opening early. Mayor Phillips commented on the reported sales tax for March and the increase over last year.

4. **REVIEW OF AGENDA ITEMS ON THE MAY 19, 2015 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming, members of staff and community members gave a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

**VI.B.5 Amend the Sewer Project Fund Budgets by Reallocating from Other Sewer Projects** (AF: 113-2015). Assistant City Manager Ryan McReynolds gave information on this item. Alderman George requested information about where work was being done be put out to the public. Vice-Mayor McIntire agreed. *There was some discussion.*

**VI.D.1 ProPay Merchant Services Application for the Kingsport Public Library** (AF: 61-2015). City Manager Fleming explained the reason the library uses a different software than the rest of the City. Assistant City Manager McCartt gave further details.

**VI.D.2 Apply for and Receive a Law Enforcement Agency Traffic Services Safety Grant from the Tennessee Department of Transportation, Governors Highway Safety Office** (AF: 106-2015). Chief Quillin stated this grant has been received over the last few years and has to be used for overtime, mainly to enhance traffic enforcement.

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**VI.D.3 Agreement with Charter Communications to Provide Internet Services to the City of Kingsport** (AF: 107-2015). City Manager Fleming pointed out that Fire Station 6 is the 911 backup site in the unlikely event of an emergency downtown. Assistant City Manager McCartt commended the IT department on their work to expand the bandwidth.

**VI.D.4 Contract with the Tennessee Department of Transportation for Maintenance Activities Performed on Designated State Highways and for Mowing and Litter on J.B. Dennis** (AF: 109-2015). Assistant City Manager McReynolds gave details on this item, noting this allowed the city to maintain the roadways, regardless of being a city or state roadway. Some discussion followed on road maintenance.

**VI.D.6 Applications with Elavon, Inc. for Processing Services Relating to the City's Acceptance of Credit and Debit Cards for the Payment of Various City Services** (AF: 112-2015). City Recorder Demming provided information on this item, stating this extended the original two year provision that allowed the mayor to sign the individual merchant agreements as necessary for credit and debit card payments.

**VI.D.7 Ratifying a Private Act from the Tennessee General Assembly Amending Various Sections of the City Charter** (AF: 111-2015). City Manager Fleming stated this allowed the board to fill a vacancy without having a special election, as requested of the General Assembly back in February. He pointed out this would require a super-majority vote to pass. City Attorney Billingsley confirmed for Alderman George this would not affect the current board should the situation arise with the election tomorrow, but would be observed by the new board effective the first meeting in July.


**VI.D.8 Change Order to the Contract with Denark Construction, Inc. for the Brickyard Park Ball Fields** (AF: 120-2015). Assistant City Manager McCartt explained this change was for an additional \$13,000 for 73 spaces and lighting to build out the parking lot and would maximize parking at the site.


**VII.1 Issue Certificate of Compliance for Allandale Package Store to Sell Retail Alcoholic Beverages** (AF: 108-2015). City Manager Fleming noted this was a routine certificate of compliance for an existing package store. He stated the Mayor would be recusing himself from discussion due to his wife owning the property.

**BOARD COMMENT.** None.

**PUBLIC COMMENT.** None.

**8. ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Phillips adjourned the meeting at 5:15 p.m.

  
ANGELA MARAPAK  
Deputy City Recorder

  
DENNIS R. PHILLIPS  
Mayor