

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, February 3, 2014, 3:00 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Dennis Phillips
Alderman John Clark
Alderman Colette George

Vice-Mayor Mike McIntire
Alderman Tom C. Parham
Alderman Tom Segelhorst

City Administration

John G. Campbell, City Manager
J. Michael Billingsley, City Attorney
James H. Demming, City Recorder

1. **CALL TO ORDER:** 3:00 p.m. by Mayor Phillips.
2. **ROLL CALL:** By Deputy City Recorder Marshall. Absent: Alderman Jantry Shupe.
3. **STRATEGIC PLANNING SESSION.** Community Services Director Morris Baker gave a presentation on the progress that has been made in the Academic Village and highlighted higher education opportunities. He also commented on the library. Library Manager Helen Whitaker provided further details on the programs and devices now being offered and utilized by citizens. Assistant to the City Manager Chris McCartt then gave details on leisure and transit services and their necessity to the quality of life in Kingsport. He discussed Parks and Recreation facilities as well as cultural arts. Mayor Phillips pointed out the need to concentrate on the Civic Auditorium in the next few years. Discussion followed.

[NOTE: At this time a ten minute break was observed from 4:25pm - 4:35pm. Item VI.D.8 from the regular agenda was discussed when the work session resumed and before the next item.]

4. **CITY MANAGER SEARCH DISCUSSION.** Mr. Pat Hardy from MTAS provided to the BMA a summary of the skills and characteristics desired in a new city manager following individual interviews with each board member, as well as past experience with recruiting. He described how the application process will work, noting a goal of presenting 10 to 12 candidates to the BMA. There was some discussion as board members made suggestions to amend some of the items. Mr. Hardy stated he would incorporate these changes before publicizing.

5. **SCHOOL MEETINGS DISCUSSION.** Superintendent Dr. Lyle Ailshye commented the process continues to move forward and they are looking for a firm. He also confirmed for the mayor he felt positive about the city and county schools. Alderman Parham noted he has heard good things in the community.

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6. WORK SESSION TICKLER. Mayor Phillips commented on the PET Dairy project, noting it was a win-win for the city to maintain a business that will grow and expand, noting there have been missed opportunities in the past because of land ownership. City Attorney Billingsley pointed out the city would also be avoiding an imminent domain lawsuit. Some discussion followed on the use of the property. Mayor Phillips requested city staff to have no tax increase in the first budget presented. Alderman Segelhorst inquired about the sunset date of the professional housing stimulus project. He also asked for the status of the traffic building and asked for it to be added to the tickler.

7. REVIEW OF AGENDA ITEMS ON THE FEBRUARY 4, 2014 REGULAR BUSINESS MEETING AGENDA. City Manager Campbell, members of staff and community members provided a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

VI.B.2 Consideration of a Resolution and Ordinance and Approval of a Supplemental Appropriation to the Redevelopment Incentive Fund (aka Demolition Fund) for Kingsport Economic Development Board (AF: 26-2014). City Manager Campbell discussed this item. Assistant City Manager Jeff Fleming provided further details on this program which began in 2006. He noted there were two current applications and two pending ones, pointing out these funds would cover all of them.

VI.D.1 Consideration of a Resolution to Offer a Limited Retirement Incentive to Eligible Employees (AF: 16-2014). City Manager Campbell noted there were 28 eligible employees. He further noted that the previous questions from the BMA regarding this item have been answered.

VI.D.2 Consideration of a Resolution Approving a License Agreement with BMI (AF: 27-2014). City Attorney Billingsley commented on this item, noting this was pretty cheap insurance to avoid a lawsuit.

VI.D.3 Consideration of a Resolution Cancelling the Agreement for the Emergency Warning Siren System with West Shore Services, Inc. (AF: 23-2014). City Manager Campbell explained the best avenue at this time would be to cancel and start again. Fire Chief Dye answered questions and stated this was a good early warning for people who are outdoors.

VI.D.8 Consideration of a Resolution Approving the Transfer of Real and Personal Property to the Tri-Cities Airport Authority (AF: 29-2014). Attorney Bill Bovender gave details on this item, noting the process to transfer power from the owners to the authority began in November 2012. This item will transfer personal property and provide a quitclaim deed. Mr. Patrick Wilson, Executive Director noted this will also get the FAA on board for accepting grants.

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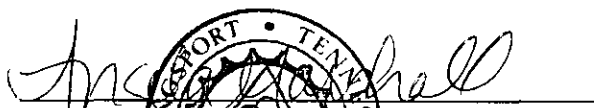
VI.D.9 Consideration of a Resolution Authorizing the Issuance of a Purchase Order for Three (3) 72-Passenger School Buses to Central States Bus Sales, Inc. (AF: 33-2014). Fleet Manager Steve Hightower provided details on this and the following item. He noted they stayed with Bluebird for standardization of parts and warranty issues. He discussed the bid process to which Procurement Manager Sandy Crawford provided further details. Assistant to the City Manager Chris McCartt also gave information on this item, listing previous examples of not choosing the low bidder with proper justifications which resulted in avoiding problems experienced by other cities. Mayor Phillips stated his concern was not the dollar amount, but the fact we're not taking the lowest bid. Discussion followed.

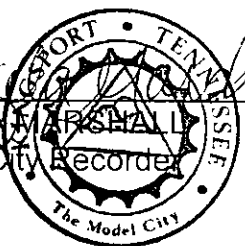
VI.D.10 Consideration of a Resolution Authorizing the Issuance of a Purchase Order for Two (2) 72-Passenger School Buses to Central States Bus Sales, Inc. (AF: 34-2014). See Item VI.D.9.

BOARD COMMENT. Alderman Parham thanked everyone for their thoughts and prayers in the loss of his son-in-law. Alderman Segelhorst also thanked everyone for the same while he was sick.

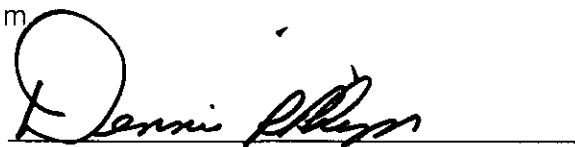
PUBLIC COMMENT. Ms. Barbara Brown commented.

8. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Phillips adjourned the meeting at 5:45 p.m.


ANGELA MARSHALL
Deputy City Recorder



The seal of Kingsport, Tennessee, is circular with a gear-like border. The text 'KINGSPORT • TENNESSEE' is written around the top inner edge, and 'The Model City' is written around the bottom inner edge. In the center of the seal is a stylized gear or star shape.


DENNIS R. PHILLIPS
Mayor