

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, November 4, 2014, 7:00 PM  
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor Dennis R. Phillips, Presiding  
Alderman John Clark  
Alderman Colette George  
Alderman Andy Hall

Vice-Mayor Mike McIntire  
Alderman Tom C. Parham  
Alderman Tom Segelhorst

City Administration

Jeff Fleming, City Manager  
J. Michael Billingsley, City Attorney  
James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Dennis R. Phillips.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Angie Marshall, Deputy City Recorder.
- II.B. **INVOCATION:** Tim Owen, North Kingsport Church of God.
- III. **ROLL CALL:** By City Recorder Demming. All Present.
- IV. **RECOGNITIONS AND PRESENTATIONS.** Mayor Phillips recognized the high school students in attendance.
- V. **APPROVAL OF MINUTES.**

Motion/Second: Parham/McIntire, to approve minutes for the following meetings:

- A. October 20, 2014 Regular Work Session
- B. October 21, 2014 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

AA. **PUBLIC HEARINGS.** None.

A. **PUBLIC COMMENT.** Mayor Phillips invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. **BUSINESS MATTERS REQUIRING FIRST READING.**

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**1. Consideration of a Budget Ordinance to Appropriate \$37,452.00 from the Tennessee Department of Transportation/Governor's Highway Safety Office 2014 Solicitation (AF: 291-2014) (David Quillin).**

Motion/Second: Hall/Clark, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECTS - SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE GOVERNOR'S HIGHWAY SAFETY GRANT FOR THE YEAR ENDING JUNE 30, 2015; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Consideration of a Budget Ordinance Appropriating Available Funds to MPO15B for the Purchase of Portable Camera Equipment (AF: 263-2014) (Ryan McReynolds).**

Motion/Second: Segelhorst/McIntire, to pass:

AN ORDINANCE TO AMEND THE MPO FUND BUDGET BY APPROPRIATING GRANT FUNDS FOR A PORTABLE CAMERA; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**3. Consideration of an Ordinance to Amend the General Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2012A and Amending the Water and Sewer Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2014B (AF: 293-2014) (Jeff Fleming).**

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND, SOLID WASTE PROJECT FUND AND THE WATER AND SEWER FUND BUDGETS BY APPROPRIATING GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2014B; FOR THE FISCAL YEAR ENDING JUNE 30, 2015; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Consideration of an Ordinance to Amend the FY15 Operating Budgets and Various Projects (AF: 273-2014) (Jeff Fleming).**

Motion/Second: McIntire/Segelhorst, to pass:

**ORDINANCE NO. 6446**, AN ORDINANCE TO AMEND VARIOUS OPERATING BUDGETS AND PROJECTS FOR THE YEAR ENDING JUNE 30, 2015; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, George, Hall, McIntire, Parham, Segelhorst and Phillips voting "aye."

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**2. Consideration of a Budget Ordinance to Appropriate SRF Loan Funding When Amending the CDM Smith Design Contract to Include Bidding Services, Resident Project Representation and Engineering During Construction (AF: 277-2014) (Niki Ensor).**

Motion/Second: George/McIntire, to pass:

**ORDINANCE NO. 6447**, AN ORDINANCE TO AMEND THE WATER PROJECT FUND BUDGET BY APPROPRIATING FUNDS FOR RAW WATER TRANSMISSION AND INTAKE IMPROVEMENTS FOR THE YEAR ENDING JUNE 30, 2015; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, George, Hall, McIntire, Parham, Segelhorst and Phillips voting "aye."

**D. OTHER BUSINESS.**

**1. Consideration of a Resolution Renewing the Award of the Bid for the Purchase of Rental Uniform Services to Coyne Textile Services (AF: 280-2014) (Chris McCartt).**

Motion/Second: Parham/Clark, to pass:

**Resolution No. 2015-079**, A RESOLUTION RENEWING THE AWARD OF THE BID FOR THE PURCHASE OF RENTAL UNIFORMS SERVICES TO COYNE TEXTILE SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

**2. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for 100 Each Dell Optiplex 9020 Small Form Factor Computers to Insight Public Sector (AF: 279-2014) (Chris McCartt).**

Motion/Second: McIntire/Parham, to pass:

**Resolution No. 2015-080**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR 100 DELL OPTIPLEX 9020 SMALL FORM FACTOR COMPUTERS TO INSIGHT PUBLIC SECTOR

Passed: All present voting "aye."

**3. Consideration of a Resolution to Condemn for Easements and Right-of-Ways for Phase 1 of the Colonial Heights Sanitary Sewer Extension Project (AF: 281-2014) (Mike Billingsley).**

Motion/Second: McIntire/Segelhorst, to pass:

**Resolution No. 2015-081**, A RESOLUTION TO AUTHORIZE CONDEMNATION PROCEEDINGS FOR PHASE 1 OF THE COLONIAL HEIGHTS SANITARY SEWER EXTENSION PROJECT

Passed: All present voting "aye."

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**4. Consideration of a Resolution to Renew the Self-Funded Health Insurance Program Excess Insurance Coverage through HCC Life Insurance Company and Authorize the Mayor to Sign All Needed Documents (AF: 286-2014) (Mike Billingsley).**

Motion/Second: Segelhorst/McIntire to pass:

**Resolution No. 2015-082**, A RESOLUTION AUTHORIZING RENEWAL OF THE POLICY WITH HCC LIFE INSURANCE COMPANY FOR STOP LOSS REINSURANCE COVERAGE AND AUTHORIZING THE MAYOR TO EXECUTE THE RENEWAL OF THE POLICY AND ALL AGREEMENTS AND OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE RENEWAL

Passed: All present voting "aye."

**5. Consideration of a Resolution Authorizing the Execution of an Agreement with Meritain Health for Health Benefits for Kingsport City Schools and Authorizing the Mayor to Sign All Applicable Documents (AF: 288-2014) (Tammie Davis).** City Attorney Billingsley explained the changes that needed to be made to this item, noting the time constraint for this to be in effect by January 1, 2015. He pointed out that although this allows the mayor to sign additional documents, if necessary, those documents will still be brought before the board, but would allow for the program to continue to move forward. Alderman Segelhorst made a motion, which was seconded by Alderman Parham, to amend the resolution to include Exhibit C. All present voting "aye."

Motion/Second: George/Clark, to pass as amended:

**Resolution No. 2015-083**, A RESOLUTION APPROVING AN ADMINISTRATIVE SERVICES AGREEMENT, INCLUDING EXHIBIT A - HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT, AND A NEW CLIENT PERFORMANCE GUARANTEE AGREEMENT WITH MERITAIN HEALTH, INC., AND ANY OTHER AGREEMENTS NEEDED TO ALLOW THE SCHOOL DEPARTMENT TO IMPLEMENT SELF-INSURED HEALTH INSURANCE FOR ELIGIBLE SCHOOL EMPLOYEES AND RETIREES EFFECTIVE JANUARY 1, 2015; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE SUCH SELF-INSURED HEALTH INSURANCE, THE PURPOSE OF THE AGREEMENTS, OR THIS RESOLUTION

Passed: All present voting "aye."

**6. Consideration of a Resolution Authorizing the Mayor to Execute and Sign All Documents Necessary to Enter into an Agreement with Sullivan County, TN to Allow the City of Kingsport to Participate in the Sharing of the Countywide Simulcast P25 Digital 800 MHz Radio System (AF: 289-2014) (David Quillin).**

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Motion/Second: Segelhorst/Parham, to pass:

**Resolution No. 2015-084**, A RESOLUTION APPROVING AN AGREEMENT WITH SULLIVAN COUNTY, TENNESSEE, THE CITY OF BRISTOL, TENNESSEE AND THE CITY OF BLUFF CITY, TENNESSEE TO PARTICIPATE IN THE SHARING OF THE COUNTY WIDE 800 MHz RADIO SYSTEM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**7. Consideration of a Resolution Authorizing the Mayor to Execute a Right-of-Way Easement with Kingsport Power Company (AF: 290-2014)**  
(Ryan McReynolds).

Motion/Second: McIntire/Hall, to pass:

**Resolution No. 2015-085**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY EASEMENT WITH KINGSFORT POWER COMPANY

Passed: All present voting "aye."

**8. Consideration of a Resolution Authorizing the Mayor to Execute Quitclaim Deeds Conveying to Kingsport Housing & Redevelopment Authority Abandoned Sanitary Sewer Easements (AF: 282-2014)**  
(Ryan McReynolds).

Motion/Second: Parham/Clark, to pass:

**Resolution No. 2015-086**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE QUITCLAIM DEEDS CONVEYING TO KINGSFORT HOUSING AND REDEVELOPMENT AUTHORITY ABANDONED SANTIARY SEWER EASEMENTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE QUITCLAIM DEEDS

Passed: All present voting "aye."

**9. Consideration of a Resolution Establishing the Minimum Design Standards Document to Standardize, Guide and Regulate Development within the City of Kingsport (AF: 292-2014)** (Ryan McReynolds/Hank Clabaugh).

Motion/Second: Segelhorst/McIntire, to pass:

**Resolution No. 2015-087**, A RESOLUTION ESTABLISHING THE MINIMUM DESIGN STANDARDS GUIDE FOR THE CITY OF KINGSFORT

Passed: All present voting "aye."

**E. APPOINTMENTS/REAPPOINTMENTS.** None.


**VII. CONSENT AGENDA.** None.


**VIII. COMMUNICATIONS.**

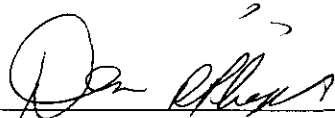
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- A. CITY MANAGER.** Mr. Fleming commented on the recent favorable Class 2 ISO rating given to the city after the annual audit of the fire and water department. He commended staff. Fire Chief Dye gave further details on the significance of this rating and what it means to the citizens of Kingsport. The city manager pointed out Fire Marshal Rob Sluss passed the test to be a certified Fire Investigator Instructor. He pointed out the new Human Resource Director would be starting next week and thanked Diane Denton for filling in during the interim period. Mr. Fleming stated there would be downtown loft tours December 6-7 and commented on the release of an album by City Clerk Marshall.
- B. MAYOR AND BOARD MEMBERS.** Vice-Mayor McIntire congratulated the Fire Chief on the ISO rating as well as the school system for their SCORE prize of the top system in the state. He also commented on the recent memorial bridge naming ceremony, stating the family was very appreciative. Alderman Parham noted the school board officials and the majority of the BMA were there to support the school's award at the ceremony in Nashville and also promoted an upcoming event this weekend at the SBK Animal Shelter. Alderman Clark congratulated the schools and the fire department. He noted the excellent public safety service in Kingsport, commenting on his involvement with the Citizen's Police Academy and recommending citizens to participate in this annual event. Alderman Segelhorst congratulated Fleet Maintenance for going almost 190 days without an injury and challenged other city departments to match that record. Alderman George stated she was proud of the school system's award and pointed out the Dobyns Bennett band received their highest finish ever at a competition in Atlanta, Georgia. She also invited everyone to see the carousel animals at the Flying Pig Gallery's grand opening and ribbon cutting on Thursday. Mayor Phillips pointed out that same evening is the downtown open house where the merchants will be open later with lots of specials. Alderman Hall commented on the significance of the school award and its impact on economic development.
- C. VISITORS.** None.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Phillips adjourned the meeting at 7:43 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
DENNIS R. PHILLIPS  
Mayor