KINGSPORT REGIONAL PLANNING COMMISSION

AGENDA

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

November 17, 2016

7:00 p.m.

- I. INTRODUCTION AND RECOGNITION OF VISITORS
- II. APPROVAL OF THE AGENDA
- III. APPROVAL OF THE MINUTES OF THE WORKSESSION HELD ON OCTOBER 17, 2016 AND THE REGULAR MEETING HELD ON OCTOBER 20, 2016.
- IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.
- V. UNFINISHED BUSINESS
 None
- VI. NEW BUSINESS
- 11-01 Christ Fellowship Church Subdivision and Right-of-Way Dedication- (16-201-00061)

The Kingsport Regional Planning Commission is requested to recommend Final Subdivision/Street Dedication approval. The property located inside the corporate limits of the City of Kingsport, 13th Civil District of Sullivan County. (Harmon)

11-02 Riverwatch Development Street Dedication – (16-201-00082)

The Kingsport Regional Planning Commission is requested to recommend contingent Final Subdivision/Street Dedication approval. The property is located inside the corporate limits of the City of Kingsport, 7th Civil District of Sullivan County. (Harmon)

11-03 Chippendale Square Road Dedication – (16-201-00085)

The Kingsport Regional Planning Commission is requested to recommend Final Subdivision/Street Dedication approval. The property is located inside the corporate limits of the City of Kingsport, 12th Civil District of Sullivan County. (Harmon)

11-04 Edinburgh Phase 9 Final – (16-201-00087)

The Kingsport Regional Planning Commission is requested to recommend contingent Final Subdivision approval. The property is located inside the corporate limits of the City of Kingsport, 15th Civil District of Sullivan County. (Harmon)

VII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

VIII. OTHER BUSINESS

- 11-05 Receive a letter of desubdivision of Lots 24-34 and parts of lots 1-16 and 23, located on Clinchfield Street and West Sullivan Street.
- 11-06 Receive a letter of replat of Lots 11R & 13R Thompson-Young Subdivision, located on Maple Street.
- 11-07 Receive a letter to certify the resubdivision of part of tracts 4, 5, & 6 Henry Keys Farm, located on Brookside Drive.
- 11-08 Receive a letter to certify the resubdivision of Lots 17 & 18 of Rotherwood Estates Section 3, located on Winchester Lane.
- 11-09 Receive a letter to certify the replat of the Virginia R. Harr Property, located on Old Stage Road.
- 11-10 Receive, for informational purposes only, the September 2016 report and the 3rd Quarter Comparison 2015-2016 from the Building Division.

X. ADJOURNMENT

MINUTES OF THE WORK SESSION OF THE KINGSPORT REGIONAL PLANNING COMMISSION

Jimmy Walker Conference Room – Improvement Building 201 West Market Street, Kingsport, TN 37660

October 17, 2016

12:00 noon

Members Present

Sam Booher, Chairman Mike McIntire Pat Breeding Sharon Duncan John Moody Beverley Perdue Phil Rickman Mark Selby

Members Absent

None

Staff Present

Lynn Tully, AICP Jessica Harmon

Visitor's Sophia Davidson Walt Hillis Greg Muncy

Arthur Seymour, Jr., Luther Cain

At 12:00 p.m., Lynn Tully called the meeting to order. Lynn Tully asked if there were any changes to the tentative agenda. There being no changes, the agenda will be set for the October 20, 2016 regular meeting. She then asked for any changes for the work session held September 12, 2016 and the regular meeting held September 15, 2016, as well as the Special Called Meeting held on October 3, 2016. With no changes requested, the minutes will be presented at the regular meeting for approval.

IV. CONSENT AGENDA

None

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

10-01 Aggregates USA Rezoning (Sullivan County Rezoning) – (16-101-00010)

The Kingsport Regional Planning Commission is requested to rezone from County M-1 and County B-3 to County M-2 to allow expansion of existing quarry. The property is located outside the corporate limits of the City of Kingsport, 7th Civil District of Sullivan County. Arthur Seymour presented an amended application to withdraw parcel 69.30 so consideration is only for parcels 67 & 68. Walt Hillis stated they are potentially looking at amending the Land Use Plan in the future for a split zoning. Mike McIntire noted this was a County rezoning so the Sullivan County Commission will have ultimate approval authority. Staff recommended rezoning parcels 67 & 68 only. No official action was taken.

10-02 1331 John B Dennis Hwy, Preliminary Zoning Development Plan/B-4AP – (16-102-00004)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a B-4P zone for the addition of a second drive-thru lane, removal of 10 parking spaces, and a small building addition to relocate a window to better accommodate traffic. The property is located inside the corporate limits of the City of Kingsport, 13th Civil District of Sullivan County. Jessica Harmon stated this is Preliminary ZDP approval at the intersection of John B. Dennis Highway and Tidewater Court. The intent is to add a second drive thru ordering lane. Staff noted traffic backs to Tidewater Court at times under the current layout. The property is within the Gateway District. Staff noted elimination of 10 parking spaces, however the development still meets the minimum requirements for parking. The landscaping plan has recently been submitted. Staff recommends approval. No official action was taken.

10-03 Tri Cities Crossing Auto Mall, Preliminary Zoning Development Plan – (16-102-00005)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a TA/C zone for the construction of an auto mall including 5 dealerships located on Tri Cities Crossing. The property is located inside the corporate limits of the City of Kingsport, 14th Civil District of Sullivan County. Jessica Harmon presented the item, stating the property is located adjacent to I-81 at Tri Cities Crossing. It is located on the North Side of the I-81. The property is Zoned TA/C and within the Gateway Overlay. Staff stated that the proposal had already received a special exception granted by the BZA. The Auto Mall will include five dealers with one auto shop and private roadway. There are 1,411 parking spaces proposed, which exceeds the parking requirement. Mike McIntire questioned whether this will be a gated private road. Luther Cain stated gating the driveway is an option. There is a mixture of landscaping proposed. Staff recommends Preliminary ZDP approval contingent on Gateway approval and landscaping plan approval. Sophia Davidson stated five franchises are looking at moving within the city and the property will be elevated from the roadway with grading for the dealers. No official action was taken.

10-04 Riverbend South B-4P Preliminary Zoning Development Plan – (16-102-00007)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a B-4P zone for an assisted living facility with memory care unit and associated outparcels. The property is located inside the corporate limits of the City of Kingsport, 11th Civil District of Sullivan County. Staff stated there will be a new traffic light at crest of the hill. This will allow development of the undevelopable portion. No official action was taken.

10-05 Edinburgh South Phase II – Revised – (16-201-00063)

The Kingsport Regional Planning Commission is requested to recommend revised Preliminary Subdivision Approval contingent upon the approval of the engineering documents and minor corrections noted by staff. The property is located inside the corporate limits of the City of Kingsport, 14th Civil District of Sullivan County. Jessica Harmon presented the item stating the property is zoned PD. This is a revision of the preliminary approval. The submitted plat shows same number of lots with two variances. As presented in the called work session held on October

3, 2016, the variances include the grass swale instead of curb and gutter as well as a mobility path to the rear of the development made of stone as opposed to asphalt. Construction documents are in review and staff recommends with variances contingent on approval from engineering. Mike McIntire asked if staff is still working to include this new street cross section as an option in the subdivision regulations. Staff noted they will consider the conditions for which this option would apply. Mark Selby asked when is engineering anticipated to the done with the review? Staff noted they will hold until engineering approval. Mike McIntire stated that changes to the required storm water regulations are forcing new ideas in how construction is handled. No official action was taken.

10-06 1392 Ridgecrest Avenue Annexation – (16-301-00004)

The Kingsport Regional Planning Commission is requested to recommend to the Board of Mayor and Alderman the annexation, zoning, and Plan of Services for 1392 Ridgecrest Avenue. The property is located outside the corporate limits of the City of Kingsport, 11th Civil District of Sullivan County. Jessica Harmon presented the item stating this is an owner initiated request for property adjacent to the City limits. The property is served by city utilities and annexation is requested for city school benefit. It is currently zoned R-3A in the county and the proposed zone is R-1B in the City. A full plan of services is recommended. The property complies with the small scale annexation policy. Mark Selby questioned access? Staff noted that public access does not exist, however access through an easement exists. This property had issues with a washing system discharge in the past and there is a deeded row as an existing easement. This is not something staff would recommend as a new development. Sam Booher asked what are the expenses shown on the report? Staff noted that is a typo as the property is currently tapped for water and sewer. Mark Selby questioned the school expense? Mike McIntire noted there is also a receipt from the state that follows the BEP formula where the students are enrolled. Staff noted the landlord wants to rent to persons that want city school access for their children. No official action was taken.

VII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

VIII. OTHER BUSINESS

- 10-07 Receive a letter of desubdivision of Lots 13-34, Block 11, located on Center Street.
- 10-08 Receive a letter of resubdivision of Lot 3, Block C Midfields Addition, located on Granby Road.
- 10-09 Receive a letter to certify the resubdivision of Lots 30 & 41 Polo Fields Phase III, located on Polo Fields Place.
- 10-10 Receive a letter to certify the resubdivision of Lots 60 & 61 of the Kingsport Townsite Plan, located on Dale Street.
- 10-11 Receive a letter to certify that the division of the Howard Property, located on New Beason Well Road.

Kingsport Regional Planning Commission October 17, 2016, Work Session

- 10-12 Receive a letter to certify that the resubdivision of lands of Deborah and Jimmie Poole, located on Highpoint Avenue.
- 10-13 Receive a letter to certify that the resubdivision of Lots 15, 16, and Part 14 of Kingsport Corp. Property, located on Claremont Street.
- 10-14 Receive, for informational purposes only, the September 2016 report from the Building Division.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:37 p.m.

Respectfully Submitted,

Ken Weems, Planning Commission Secretary

MINUTES OF THE REGULAR MEETING OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall Council Room 225 West Center St., Kingsport, TN 37660

October 20, 2016

7:00 p.m.

Members Present

Sam Booher, Chairman Sharon Duncan Mike McIntire John Moody Phil Rickman Mark Selby

Members Absent

Pat Breeding Beverley Perdue

Staff Present

Ken Weems, AICP Jessica Harmon Jacob Grieb

Visitor's

Sharon Glass Julia Cunningham Ronald Kilgore **Brenda** Compton **David Thompson David Thompson** Jim McGill Maria Lhonza **Arthur Seymour** Walt Hillis Dana Cunningham Greg Muncy Richard Phillips Dan Elcan Marissa Thompson Brenda Kilgore Grant Thompson John Rose Fred Cox Tim Lingerfelt Sophia Davidson Stewart Taylor William Roller Luther Cain

At 7:00 p.m., Chairman Sam Booher called the meeting to order, welcomed the audience, introduced the commissioners and staff, and summarized the meeting procedures. Chairman Sam Booher asked for approval of the agenda. A motion was made by Commissioner Mark Selby seconded by Commissioner Phil Rickman to approve the agenda as presented. The motion was approved unanimously, 6-0. Chairman Sam Booher asked for any changes to the minutes of the work session held on September 12, 2016 the regular meeting held on September 15, 2016 and the Special Called Meeting held on October 3, 2016. A motion was made by Commissioner John Moody, seconded by Commissioner Mark Selby to approve the minutes as presented. The motion was approved unanimously 6-0.

IV. CONSENT AGENDA

None

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

10-01 Aggregates USA Rezoning (Sullivan County Rezoning) – (16-101-00010)

The Kingsport Regional Planning Commission is requested to recommend a rezoning from County M-1 to County M-2 to allow expansion of the existing quarry. The property located outside the corporate limits of the City of Kingsport, 7th Civil District of Sullivan County. Staff introduced the rezoning, stating that the applicant had officially amended the rezoning request to exclude parcel 69.30 from consideration. Staff stated that the revised request is a rezoning from County M-1 to County M-2 for parcels 67 and 68 only. Staff reported that the rezoning site consists of approximately 8 acres, located north of the existing quarry site and south of Shipley Ferry Road. Staff stated that Sullivan County M-1 zoning would have allowed quarry expansion in the past, but that had changed due to a county zoning text amendment change. Staff noted that the purpose of the rezoning is to facilitate expansion of the existing quarry from the south of the rezoning site. Staff noted that the location of the two parcels being considered for rezoning do not abut any residential use parcels. Staff identified the portion of the County Land Use Plan applicable to the The two parcels being considered for rezoning are identified as Manufacturing-Light Staff recommended sending a positive recommendation to the Sullivan County Commission based upon a manufacturing designation in the County Land Use plan and the fact that the rezoning would not impact residential use with an abutting quarry expansion. Finally, staff noted that the rezoning request would go to the November 14, 2016 Sullivan County Commission meeting. Chairman Booher opened up the public hearing. Ms. Sharon Glass spoke against the item. Ms. Glass cited concerns over the blasting that goes on at the quarry, stating that she feared it was damaging her home. Ms. Glass also stated that she had been concerned about the effect of the quarry on her home and property for decades. Next, Mr. Ronald Kilgore spoke against the rezoning effort, citing concerns about the effects of the quarry blasting on his home. Next, David Thompson spoke against the rezoning effort, citing similar concerns about quarry blasting. Next, Jim McGill spoke in favor of the rezoning request, acknowledging that he works for the quarry. Mr. McGill spoke to how the quarry monitors all of its blasts, ensuring that the quarry follows all applicable laws for mine safety. Next, Mr. Arthur Seymour spoke in favor of the rezoning request, stating that he works with the quarry. Next, Walt Hillis spoke in favor of the request. Mr. Hillis stated that he works for the quarry, and that he would be happy to investigate any potential quarry impact issues with area residents and property owners. Next, Dana Cunningham stated that she was against the rezoning, citing concerns similar to other residents about the effects of the quarry blasts. Next, Mr. Richard Phillips spoke against the request, stating that the effects on the wildlife around his property are evident. Finally, both Marissa and Grant Thompson spoke against the rezoning request, stating that they have been concerned about the quarry blasting effects for a long time. They stated that they did not believe they would ever stop the quarry from expanding if they are allowed to do so now. Seeing no one else wanting to speak, Chairman Booher closed the public hearing. Mark Selby asked staff about other uses that area allowed in a County M-1 zone. Staff directed the Commission to a copy of the Sullivan County Zoning Resolution, which detailed all the potential uses in the M-1 zone. Mr. Tim Lingerfelt stated that the M-1 zone allows adult entertainment. On a motion by Mike McIntire, seconded by John Moody, the Commission voted to send a positive recommendation to the Sullivan County Commission. The motion failed by a 3-2 vote. Chairman Booher announced that the Commission will send a recommendation to not rezone the property to the Sullivan County Commission.

10-02 1331 John B Dennis Hwy, Preliminary Zoning Development Plan/B-4AP – (16-102-00004)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a B-4P zone for the addition of a second drive-thru lane, removal of 10 parking spaces, and small building addition to relocate a window to better accommodate traffic. The property is located inside the corporate limits of the City of Kingsport, 13th Civil District of Sullivan County. Staff presented the preliminary zoning development plan to the Commission, stating that the existing McDonald's restaurant needed an additional drive thru land to serve customers more efficiently. Additionally, staff noted that although ten parking spaces would be eliminated by this plan, the use would still have adequate parking per code requirements. Staff also noted that the preliminary development plan would also require approval from the Gateway Commission. On a motion by Sharon Duncan, seconded by Phil Rickman, the Commission voted to approve the preliminary zoning development plan. The motion passed, 5-0.

10-03 Tri Cities Crossing Auto Mall, Preliminary Zoning Development Plan – (16-102-00005)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a TA/C zone for the construction of an auto mall including 5 dealerships located on Tri Cities Crossing. The property is located inside the corporate limits of the City of Kingsport, 14th Civil District of Sullivan County. Staff presented the details of the preliminary zoning development plan to the Commission. Staff stated that the proposal is for multiple franchised auto dealerships to locate on the parcel. The project contains a total of 1,411 parking spaces, which exceeds the amount required by code. Additionally, staff drew the Commission's attention to the two separate ingress/egress points, as well as the landscaping proposal. Staff noted that the project had already applied for and received a special exception by the Board of Zoning Appeals for a franchised auto dealership in a TA/C zone. Last, staff noted that the project will also be required to receive a Gateway District certificate of appropriateness prior to receiving final approval. On a motion by Mike McIntire, seconded by John Moody, the Commission voted to approve the preliminary zoning development plan. The motion passed 5-0.

10-04 Riverbend South B-4P Preliminary Zoning Development Plan – (16-102-00007)

The Kingsport Regional Planning Commission is requested to receive the Preliminary Zoning Development Plan approval in a B-4P zone for an assisted living facility with memory care unit and associated outparcels. The property is located inside the corporate limits of the City of Kingsport, 11th Civil District of Sullivan County. Staff presented the preliminary zoning development plan to the Commission. Staff noted that the only known entity at this time is an assisted living/ memory care facility on the west side of the development. Additionally, staff noted that the project had already received a special exception granted by the Board of Zoning Appeals during their October meeting for an institution for human care in a B-4P zone. Staff stated that the project will require an additional traffic light along Fort Henry Drive. Staff showed the new street network, detailing the new non-residential street that will serve the development. Staff stated that the traffic department had approved all proposed driveway access points and that the new street is proposed to be constructed to the appropriate city standard. On a motion by Mike McIntire, seconded by John Moody, the Commission voted to approve the preliminary zoning development plan. The motion passed 5-0.

10-05 Edinburgh South Phase II – Revised – (16-201-00063)

The Kingsport Regional Planning Commission is requested to recommend revised Preliminary Subdivision Approval contingent upon the approval of the engineering documents and minor corrections noted by staff. The property is located inside the corporate limits of the City of Kingsport, 14th Civil District of Sullivan County. Staff presented the details of the preliminary subdivision approval to the Commission. The proposal consists of the same amount of lots as the original Edinburgh South Phase II, yet with two variances to the subdivision regulations. The variances include the grass swale instead of curb and gutter as well as a mobility path to the rear of the development made of stone as opposed to asphalt. Construction documents are in review and staff recommends with variances contingent on approval from engineering. Mark Selby asked if the rationale supplied in the required variance letter was enough to justify granting a variance. Mike McIntire stated that the proposal is an appropriate way of dealing with strict stormwater regulations of the future, and that staff has been directed to amend the subdivision regulations to deal with such in the future. On a motion made by Mike McIntire, seconded by Phil Rickman, the Commission voted to approve the revised preliminary for Edinburgh South Phase II and two associated variances. The motion passed 5-0.

10-06 1392 Ridgecrest Avenue Annexation – (16-301-00004)

The Kingsport Regional Planning Commission is requested to recommend to the Board of Mayor and Alderman the annexation, zoning, and Plan of Services for 1392 Ridgecrest Avenue. The property is located outside the corporate limits of the City of Kingsport, 11th Civil District of Sullivan County. Staff presented the item to the Commission, stating this is an owner initiated request for property adjacent to the City limits. The property is served by city utilities and annexation is requested for city school benefit. It is currently zoned R-3A in the county and the proposed zone is R-1B in the City. A full plan of services is recommended. The property complies with the small scale annexation policy. On a motion by Mark Selby, seconded by Sharon Duncan, the Commission voted to send a positive recommendation to the BMA in support of the annexation. The motion passed 5-0.

VII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

VIII. OTHER BUSINESS

- **10-07** Receive a letter of desubdivision of Lots 13-34, Block 11, located on Center Street.
- 10-08 Receive a letter of resubdivision of Lot 3, Block C Midfields Addition, located on Granby Road.
- 10-09 Receive a letter to certify the resubdivision of Lots 30 & 41 Polo Fields Phase III, located on Polo Fields Place.
- 10-10 Receive a letter to certify the resubdivision of Lots 60 & 61 of the Kingsport Townsite Plan, located on Dale Street.
- 10-11 Receive a letter to certify that the division of the Howard Property, located on New Beason Well Road.

Kingsport Regional Planning Commission October 20, 2016, Regular Meeting

- 10-12 Receive a letter to certify that the resubdivision of lands of Deborah and Jimmie Poole, located on Highpoint Avenue.
- 10-13 Receive a letter to certify that the resubdivision of Lots 15, 16, and Part 14 of Kingsport Corp. Property, located on Claremont Street.
- 10-14 Receive, for informational purposes only, the September 2016 report from the Building Division.

IX. ADJOURNMENT

There being no further business the meeting adjourned at approximately 6:44 p.m.

Respectfully Submitted,

Ken Weems, AICP, Planning Commission Secretary

Property Information	Christ Fellowship Church Subdivision and Right-of-Way Dedication			
Address	260 Victory Lane			
Tax Map, Group, Parcel	091 110.10, 110.20, 110.30, 110.50			
Civil District	13th Civil District			
Overlay District	Gateway			
Land Use Designation	Residential			
Acres	8.193+/-			
Major or Minor / #lots	Major - 2	Concept Plan		
Two-lot sub		Prelim/Final	Final	
Owner /Applicant Information		Surveyor Information		
Name: Christ Fellowship	Church (Greg DePriest)	Name: Appalachia	Design Services, Inc.	
Address: 260 Victory Lane		Address: 245 Birch Street		
City: Kingsport		City: Blountville		
State: TN Zip Code:37664		State: TN Zip Code: 37617		
Email: N/A		Email:		
Email: N/A		Phone Number: (423)-323-1732		

Planning Department Recommendation

(Approve, Deny, or Defer)

The Kingsport Planning Division recommends Final Subdivision/Street Dedication Approval for the following reasons:

- Five variances were granted by the Planning Commission at the January 15, 2015 meeting.
 - Variance to the maximum allowable length of a dead end street (additional 84.3')
 - Variance to the slop requirement of 2:1 to allow a 1:1 ratio
 - Variance to the sidewalk requirement of sidewalks on both sides and allow only on one side
 - Variance to eliminate the required grassy strip between the sidewalk and curb
 - Variance to allow a retaining wall within the right-of-way
- Meets all minimum regulations for a subdivision and a public street per the Minimum Subdivision Regulations with the approved variances.

Staff Field Notes and General Comments: This final plat creates one lot at the end of Inspiration Drive, modifies the boundaries of a lot on Rock Springs Road and dedicates a 60' wide, approximately 1,336' long right-of-way known as Inspiration Drive. The Detention Basin 3 at the intersection with Inspiration Drive and Rock Springs Road will be maintained by the City.

Utilities: The Stormwater Division is working with the owner to correct some minor issues with Detention Basin 3.

Planner:	Harmon	Date: 11/01/16	
Planning Commission Action		Meeting Date:	November 17, 2016
Approval:			
Denial:		Reason for Denial:	

PROPERTY INFORMATION Christ Fellowship Church Subdivision

ADDRESS 260 Victory Lane

DISTRICT 13th Civil District

OVERLAY DISTRICT Gateway

EXISTING ZONING R-1A

PROPOSED ZONING No Change

ACRES 8.193+/- 2 lots

EXISTING USE Residential

PROPOSED USE Residential

PETITIONER Christ Fellowship Church
ADDRESS 260 Victory Lane Kingsport, TN 37664

REPRESENTATIVE Greg DePriest PHONE (423) 349-0600

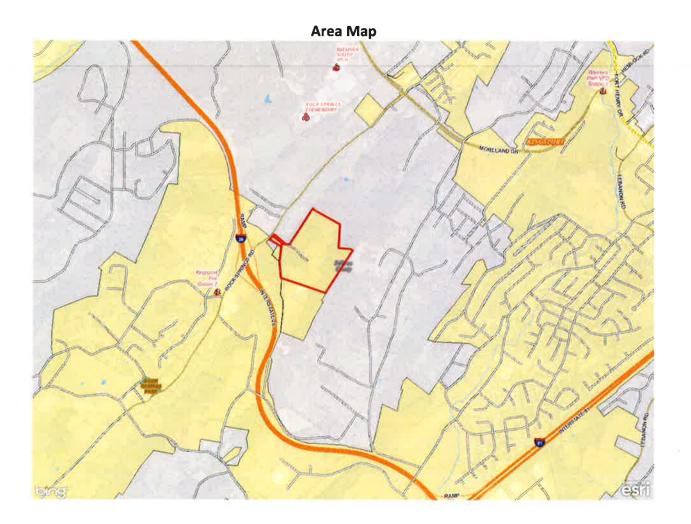
INTENT

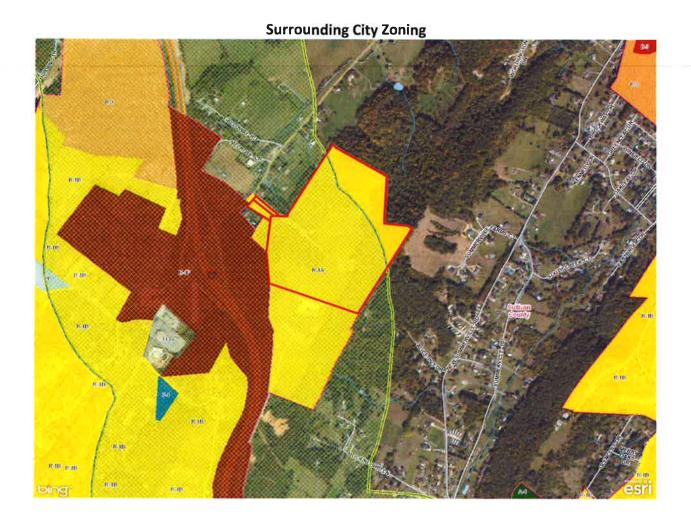
The intent of Inspiration Drive is to gain access to Christ Fellowship Church from Rock Springs Road and to potentially develop 75 acres ± for future residential subdivision. Christ Fellowship Church is considering connecting Inspiration Drive to Victory Lane sometime in the future.

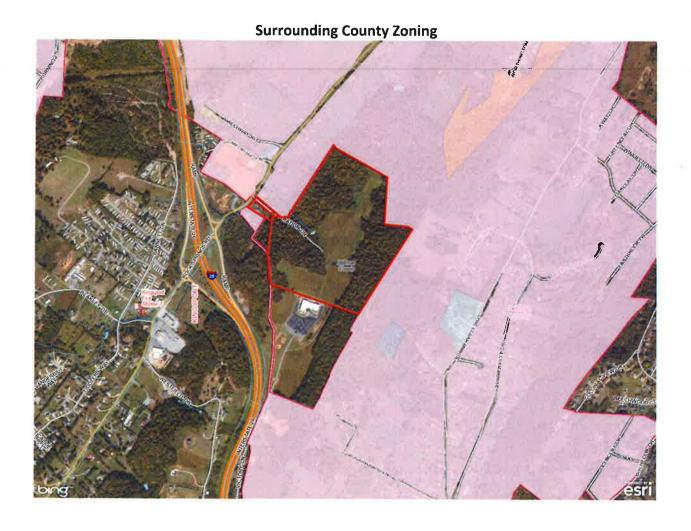
Five variances were granted by the Planning Commission at their January 15, 2015 meeting including: exceeding the maximum length of a dead end street by 84.3 feet, allowing an alternate slope other than the minimum slop requirement, construction of sidewalks only on one side of the street, elimination of the grassy median between the sidewalk and curb, and allowance of a retaining wall to be constructed within the right-of-way.

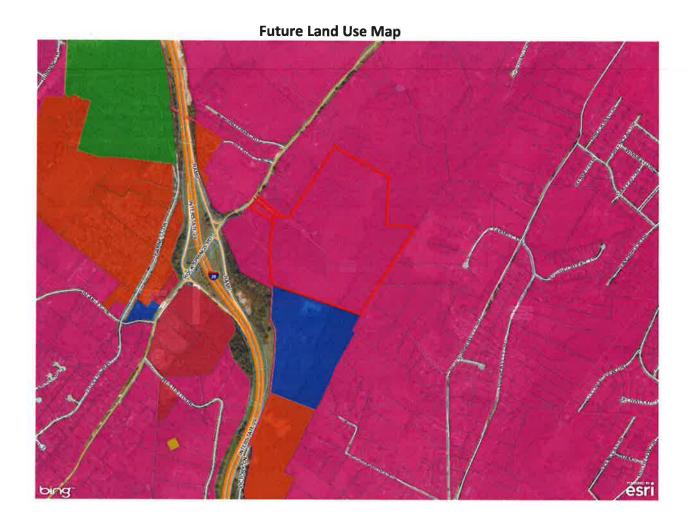
The right-of-way being dedicated is 60 feet wide and approximately 1,336 feet in length and named Inspiration Drive. Within the right-of-way is Detention Basin 3 in which the City will maintain.

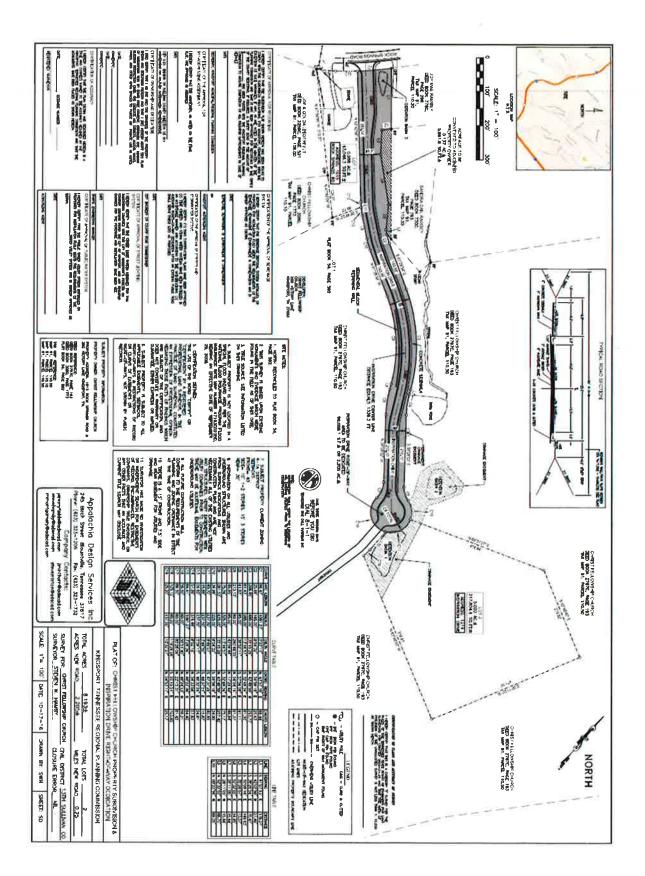
Minor issues with the Detention Basin 3 are being worked out with the Stormwater Division and the applicant.





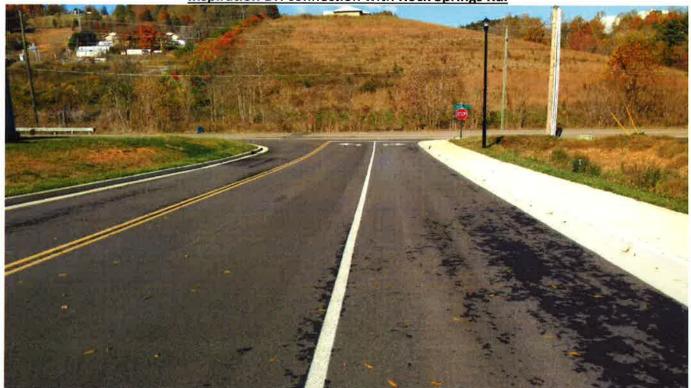






Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on September 15, 2016

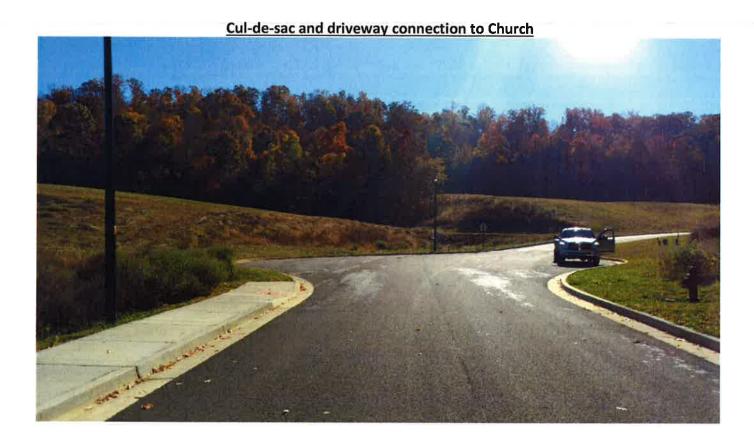
Inspiration Dr. connection with Rock Springs Rd.



Retaining Wall



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on September 15, 2016



Conclusion

Staff recommends final plat approval of the Christ Fellowship Subdivision and Inspiration Drive Right-of-Way Dedication based upon conformance to the Minimum Subdivision Regulations and five approved variances.

Property Information	Riverwatch Development Street Dedication			
Address	Riverwatch Circle & Silk Mill Place			
Tax Map, Group, Parcel	022, 7.10			
Civil District	7 th Civil District, Hawkins County			
Overlay District	N/A			
Land Use Designation	Multi-Family			
Acres	2.692 +/- (lots), 1.296 +/- (road)			
Major or Minor / #lots	Street Dedication, Major - 2		Concept Plan	
Two-lot sub			Prelim/Final	Final
Owner /Applicant Inform	nation		Surveyor Information	tion
Name: James Nottinghar	n via Danny Karst	Na	me: Alley & Assoc	ciates, INC.
Address: 1562 Crescent Drive		Address: 243 E Market Street		
City: Kingsport		City: Kingsport		
State: TN Zip Code:37664		State: TN Zip Code: 37660		
Email: N/A		Email:		
Phone Number: (423) 384-7001		Phone Number: (423)-392-8896		

Planning Department Recommendation

(Approve, Deny, or Defer)

The Kingsport Planning Division recommends contingent Final Subdivision/Street Dedication Approval for the following reasons:

- Two variances were granted by the Planning Commission at the April 21, 2016 meeting.
 - Variance to sidewalk requirements.
 - o Variance to curb and gutter requirements
- Meets all minimum regulations for a subdivision and a public street per the Minimum Subdivision Regulations with the approved variances.

Staff Field Notes and General Comments: This final plat creates 4 lots on Riverwatch Circle and dedicates a 40-foot right-of-way along both Riverwatch Circle and Silk Mill Place. Payment to upgrade the street lights to the City of Kingsport standard has not been made but is scheduled. A compacted stone nature trail was constructed connecting the development to Big Elm Road and eventually the Greenbelt.

Utilities: City of Kingsport Water & Sewer are available to the development.

Planner:	Harmon	Date: 11/02/16	
Planning Commission Action		Meeting Date:	November 17, 2016
Approval:		*	
Denial:		Reason for	
		Denial:	

PROPERTY INFORMATION

Riverwatch Street Dedication Plat

ADDRESS

Riverwatch Circle and Silk Mill Place

DISTRICT

7st Civil District

OVERLAY DISTRICT

Not Applicable

EXISTING ZONING

R-3

PROPOSED ZONING

No Change

ACRES 2.629 +/- for the 4 new lots, 1.296 +/- for the road

EXISTING USE

Single Family Residential

PROPOSED USE Single Family Residential

PETITIONER ADDRESS: 1562 Crescent Drive, Kingsport, TN 37664; PHONE: (423) 384-7001

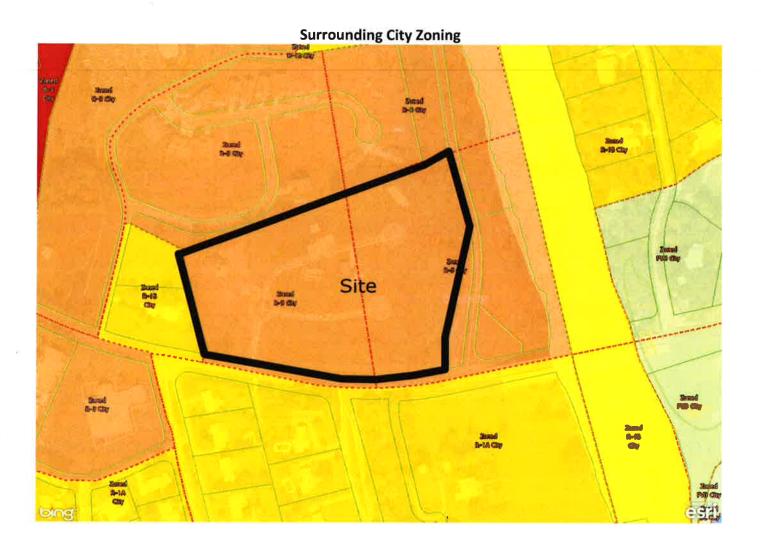
INTENT

Developers Danny Karst and John Rose are seeking final plat approval for the street dedication of Riverwatch Circle (approx. 720' in length) and Silk Mill Place (approx. 400' in length) and also for the creation of 4 new lots. Both Riverwatch Circle and Silk Mill Place were approved as private streets by the Kingsport Regional Planning Commission in July, 2009.

Riverwatch Circle, from its origin at Netherland Inn Road to the roundabout should be considered a "residential street" for public street dedication purposes and on the submitted plat is proposed to have a 50' right-of-way. The remainder of Riverwatch Circle and all of Silk Mill Place are both considered "lanes" and are shown to have a 40' right-of-way.

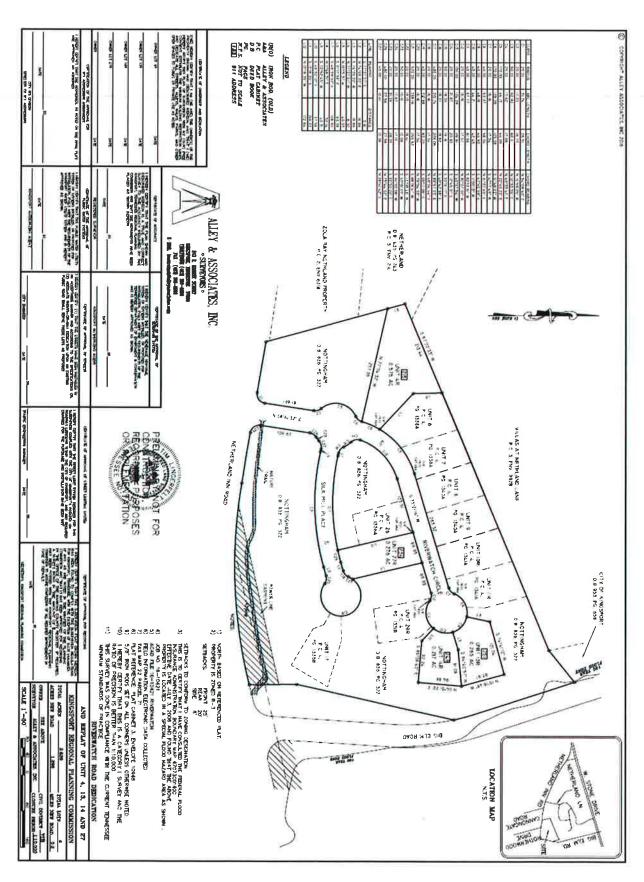
Road improvements for both Riverwatch Circle and Silk Mill Place were completed. A 0.5" thick asphalt leveling course and a 1" thick asphalt topping was applied to each of the streets. The developers were also required to bring all existing development street lights up to City Standard. That has not occurred yet, but the payment to upgrade is scheduled to occur. Two variances were granted by the Planning Commission in April 2016 to remove the requirement for both sidewalks and curb and gutter. The City Stormwater Office found that the drainage within the proposed right-ofway was acceptable.





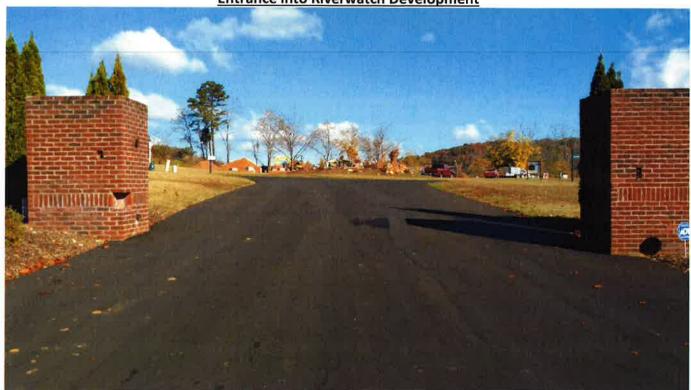




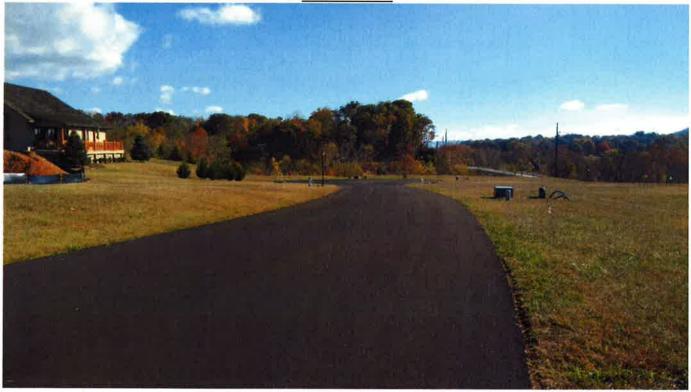


Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on November 17, 2016

Entrance into Riverwatch Development



Silk Mill Place



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on November 17, 2016





Conclusion

Staff recommends final plat approval of the Riverwatch Road Dedication and Replat of Unit 4, 13, 14, and 27 contingent upon payment of the street lights being received.

Property Information	Chippendale Square Road Dedication			
Address	Chippendale Square			
Tax Map, Group, Parcel	060B, Group E, Parcels: 26.15, 26.20, 26.25, 26.30, 26.35, 26.40, 26.45,			
	26.50, 26.55, 26.60, 26.65, 26.70, 26.75, 26.80, 26.85, 26.90, 26.95,			
	27.10, 27.15, 27.20, 27.25, 27.30, 27.35, 27.40, 27.45, 27.50, 27.55, 27.60, 27.65			
Civil District	12 th Civil District, Sullivan County			
Overlay District	N/A			
Land Use Designation	Single Family			
Acres	1.37 +/- acres of road			
Major or Minor / #lots	Street Dedication		Concept Plan	
Two-lot sub			Prelim/Final	Final
Owner /Applicant Inform	nation	oul!	Surveyor Informatio	on
Name: Keith Bennett		Name: Alley & Associates, INC.		
Address: Chippendale Square		Address: 243 E Market Street		
City: Kingsport		City: Kingsport		
State: TN Zip Code:37660		State: TN Zip Code: 37660		
Email: N/A		Email:		
Phone Number: (423) 229-5129		Phone Number: (423)-392-8896		
, ,				

Planning Department Recommendation

(Approve, Deny, or Defer)

The Kingsport Planning Division recommends Final Subdivision/Street Dedication Approval for the following reasons:

- Meets all minimum regulations for a subdivision and a public street per the Minimum Subdivision Regulations with the approved variances.
- All requested improvements to the street were made

Staff Field Notes and General Comments: This final plat dedicates a 30-foot right-of-way along Chippendale Square. Infrastructure improvements included: replacing 75' of storm sewer, repairing 2 catch basins, installation of 4 new catch basins, repair of damaged curbing, installation of asphalt leveling course of 0.5" in thickness, and installation of asphalt top cap 1.25" in thickness. All work was completed in August.

Utilities: City of Kingsport Water & Sewer are available to the development.

Planner:	Harmon	Date: 11/07/16	
Planning Commission Action		Meeting Date:	November 17, 2016
Approval:			
Denial:	Reason for		
		Denial:	

PROPERTY INFORMATION Chippendale Square Road Dedication

ADDRESS Chippendale Square

DISTRICT 13th Civil District

OVERLAY DISTRICT Not Applicable

EXISTING ZONING PD

PROPOSED ZONING No Change

ACRES 1.37 acres of new road

EXISTING USE Single Family Residential

PROPOSED USE Single Family Residential

PETITIONER ADDRESS: Chippendale Square

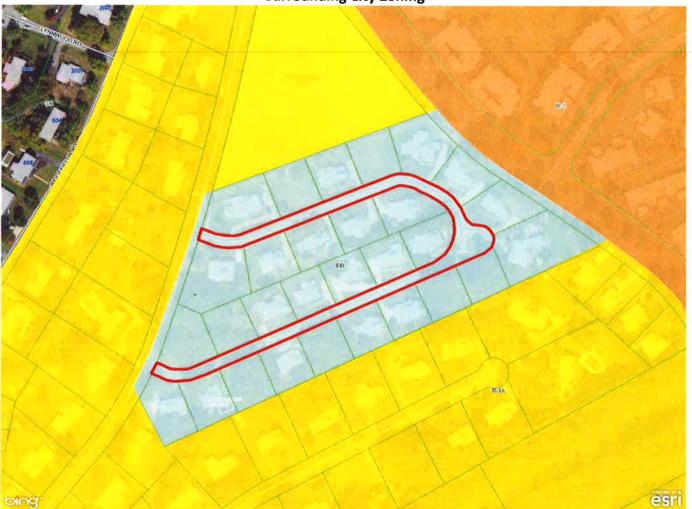
INTENT

The homeowners of Chippendale Square are seeking final plat approval for the street dedication of Chippendale Square (approx. 1,810' in length) with a 30' right-of-way. Chippendale Square was originally approved and constructed as a private street with the intent of possibly installing a gate.

Road improvements for Chippendale Square were completed in August and have received approval from the City Engineer. A 0.5" thick asphalt leveling course and a 1.25" thick asphalt topping was applied to each of the streets. Approximately 75' of storm sewer pipe was replaced along with the repair or 2 catch basins and installation of 4 new catch basins. The current street lights will continue to be owned and maintained by the Homeowners Association.

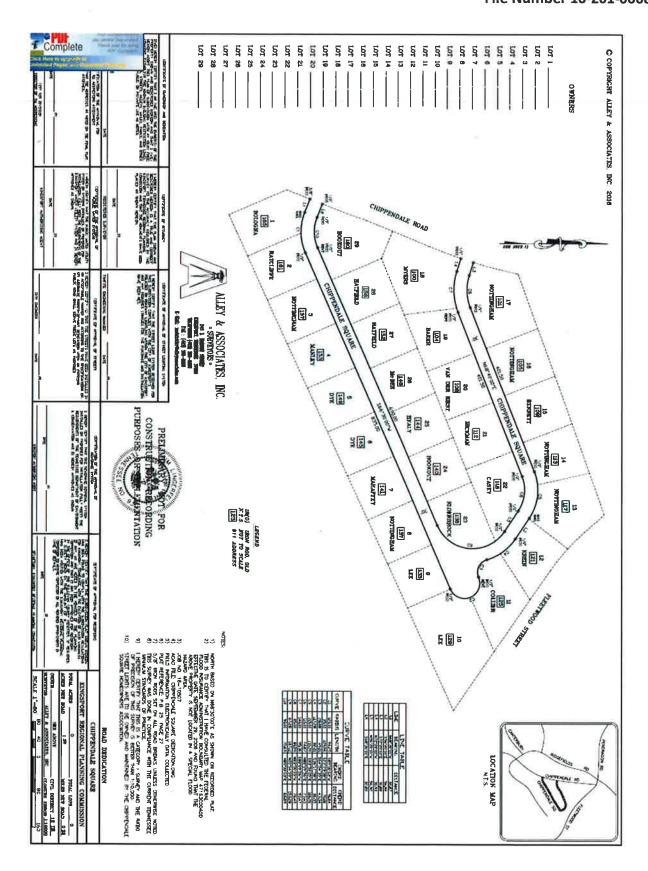
















Repaired Catch Basin





Conclusion

Staff recommends final plat approval of the Chippendale Square Road Dedication based upon conformance to the Minimum Subdivision Regulations.

Property Information	Edinburgh Phase 9 Fin	al			
Address	Monroe Way				
Tax Map, Group, Parcel	2011 Sullivan County Tax Maps as TM 119, part of Parcel 11.0				
Civil District	15 th Civil District				
Overlay District	N/A				
Land Use Designation	Residential				
Acres	1.63 +/- (lots) 0.23+/- (road)				
Major or Minor / #lots	Major – 6	Concept Plan			
Two-lot sub		Prelim/Final	Final		
Owner /Applicant Inform	nation	Surveyor Inform	ation		
Name: The Edinburgh Group, LLC Address:		Name: BWSC – Land Surveyor-Brian Hill Address: Four Sheridan Sq., Suite 100			
City: Kingsport		City: Kingsport	idan 54., 5uite 100		
State: TN	Zip Code: 37660	State: TN	Zip Code: 37660		
Email: jrose8@gmail.com		Email: bargewagg	·		
Phone Number:		Phone Number: 423-247-5525			
riione number.					

Planning Department Recommendation

(Approve, Deny, or Defer)

The Kingsport Planning Division recommends contingent Final Subdivision Approval for the following reasons:

- The plat meets the City's minimum regulations for subdivisions.
- No variances were requested.
- An Irrevocable Letter of Credit will be submitted for \$126,400.00.

Staff Field Notes and General Comments:

This is a final subdivision request for Phase 9 of the Edinburgh development. The preliminary request was approved unanimously by the Planning Commission in March 2016. An engineering bond estimate was generated by the City to cover the costs of all improvements yet to be constructed. This bond estimate totaled \$126,400.00. The final plat, once the Irrevocable Letter of Credit is submitted, would give final approval to six new lots and 0.029 miles of new road.

Utilities: Water & Sewer are available to be extended to the development.

Planner:	Harmon	Date: 11/8/16			
Planning Commission Action		Meeting Date:	November 17, 2016		
Approval:			···		
Denial:		Reason for Denial:			
Deferred:		Reason for Deferral:	Reason for Deferral:		

PROPERTY INFORMATION	Edinburgh Phase 9 Final
I WOLFILL HALOMAN TOLA	Edilibuigii Filase 3 I iliai

ADDRESS Monroe Way

DISTRICT, LAND LOT 15th Civil District, TM 119, part of Parcel 11.0

OVERLAY DISTRICT Not Applicable

EXISTING ZONING PD

PROPOSED ZONING No Change

ACRES 1.63+/- (lots), 0.23 +/- (road)

EXISTING USE Residential

PROPOSED USE Residential

PETITIONER The Edinburgh Group, LLC.
ADDRESS 1562 Crescent Drive Kingsport, TN 37664

REPRESENTATIVE John Rose PHONE 817-7308

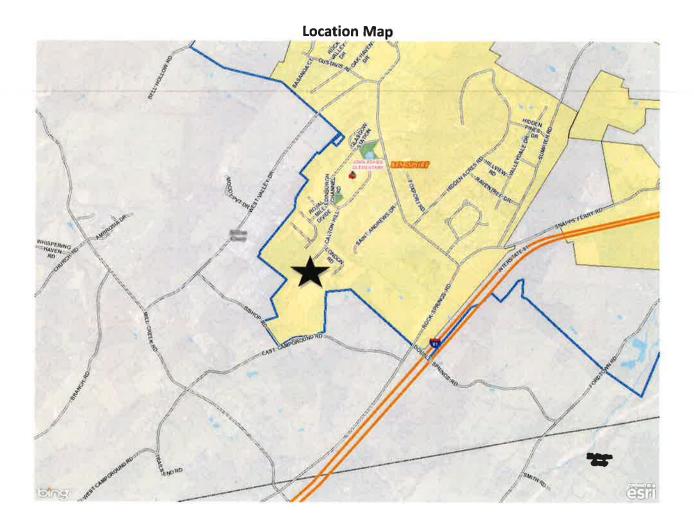
INTENT

The applicant is requesting final plat approval for Phase 9 of the Edinburgh Subdivision which is located in the 15th civil district and more fully described as part of Parcel 11 Tax Map 119 of the Sullivan County Tax Maps for 2011.

This is a new phase for this development. Streets, curbing, sidewalks, utilities and stormwater facilities have not been installed at this point in time. The City Engineering Division has calculated a Bond Estimate to cover the costs of the required improvements to meet the Minimum Subdivision Regulations. This bond estimate will be submitted to the City in the form of an Irrevocable Letter of Credit in the amount of \$126,400.00. Once constructed, a 40-foot right-of-way will accommodate the six lots being created by this final plat.

No variances have been requested for this phase of the development and phase 9 meets the minimum subdivision requirements, with the submission of the bond.

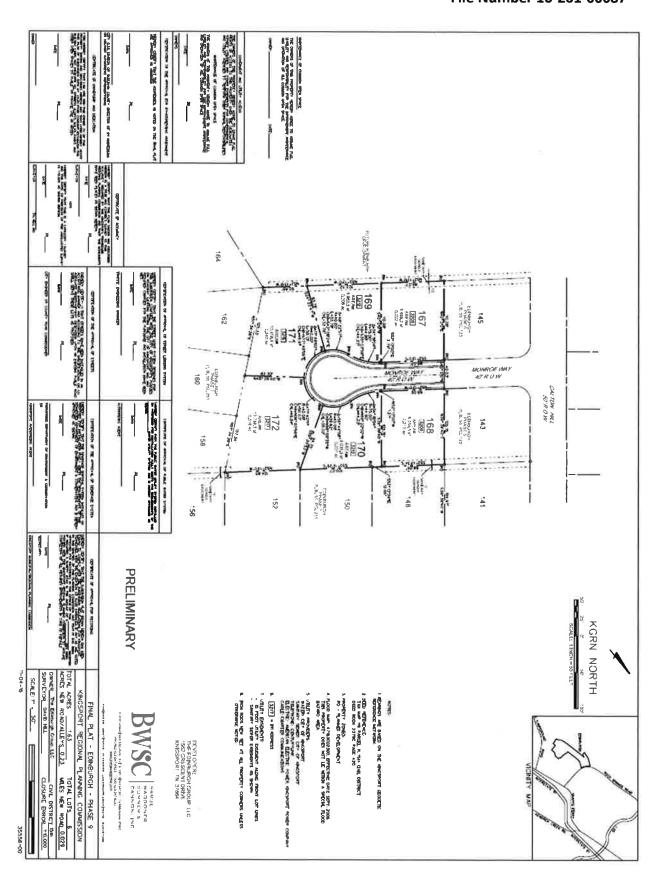
Staff recommends Final Plat approval for Edinburgh Subdivision Phase 9 contingent upon receipt and approval by the City Attorney of an Irrevocable Letter of Credit in the amount of \$126,400.00.





Future Land Use Map





Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on November 17, 2016

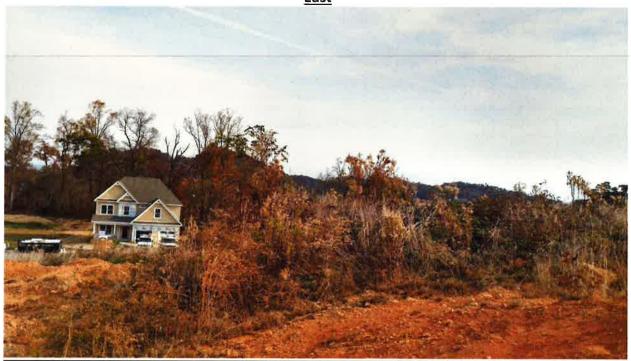




West







South



Aerial Map



CONCLUSION: Staff recommends APPROVAL of the Edinburgh Phase 9 Final Subdivision Request contingent upon the receipt and approval by the City Attorney of an Irrevocable Letter of Credit in the amount of \$126,400.00.



October 6, 2016

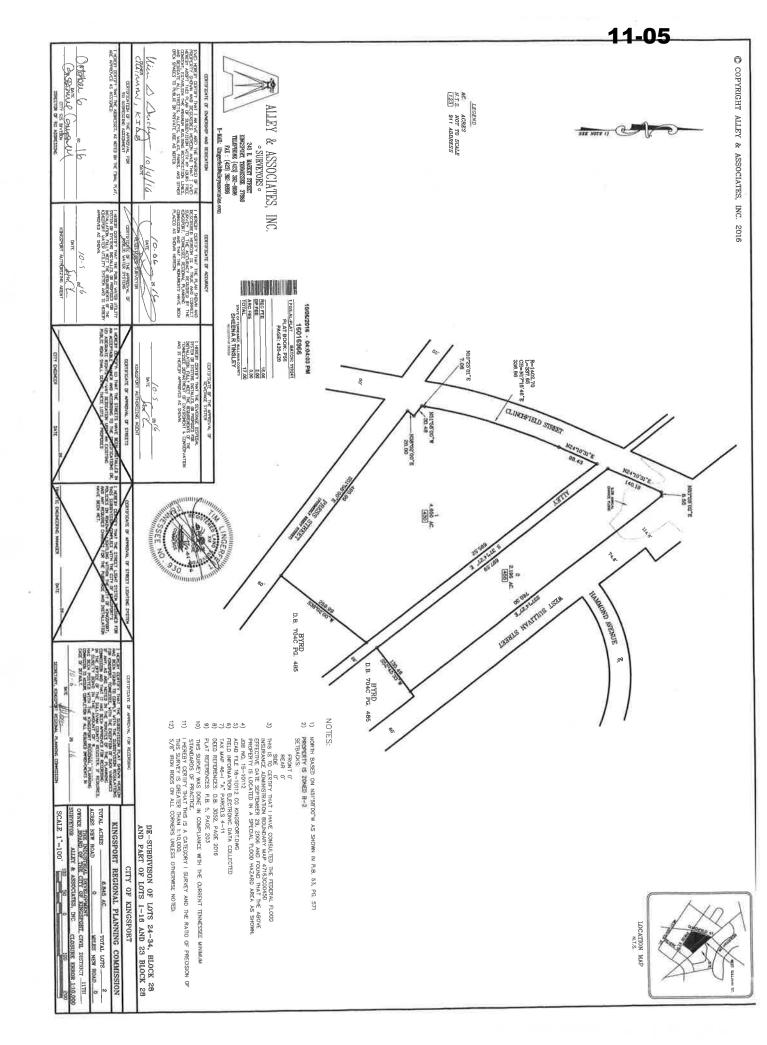
Sam Booher, Chairman Kingsport Regional Planning Commission 225 W. Center Street Kingsport, TN 37660

Dear Mr. Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify that the de-subdivision of lots 24-34 and part of lots 1-16 and 23, located on Clinchfield Street and West Sullivan Street, surveyed by Alley & Associates, Inc., meets the Minimum Standards for Subdivision Development of Major Subdivision within the Kingsport Planning Region. The staff certifies the plat is acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

Ken Weems,

Zoning Administrator





October 11, 2016

Sam Booher, Chairman Kingsport Regional Planning Commission 225 W. Center Street Kingsport, TN 37660

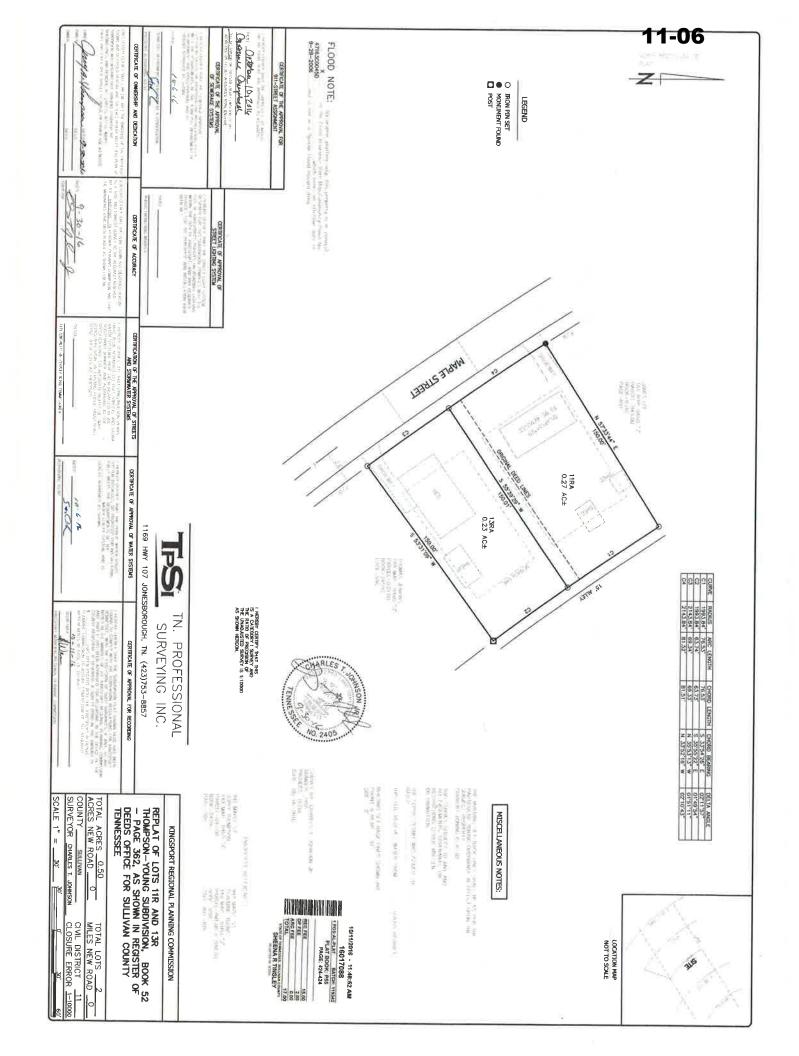
Dear Mr. Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify that the replat of lots 11R & 13R Thompson – Young Subdivision, located on Maple Street, surveyed by Tennessee Professional Surveying Inc., meets the Minimum Standards for Subdivision Development of Major Subdivision within the Kingsport Planning Region. The staff certifies the plat is acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

Sincerely,

Ken Weems,

Zoning Administrator





October 21, 2016

Sam Booher, Chairman Kingsport Regional Planning Commission 225 W. Center Street Kingsport, TN 37660

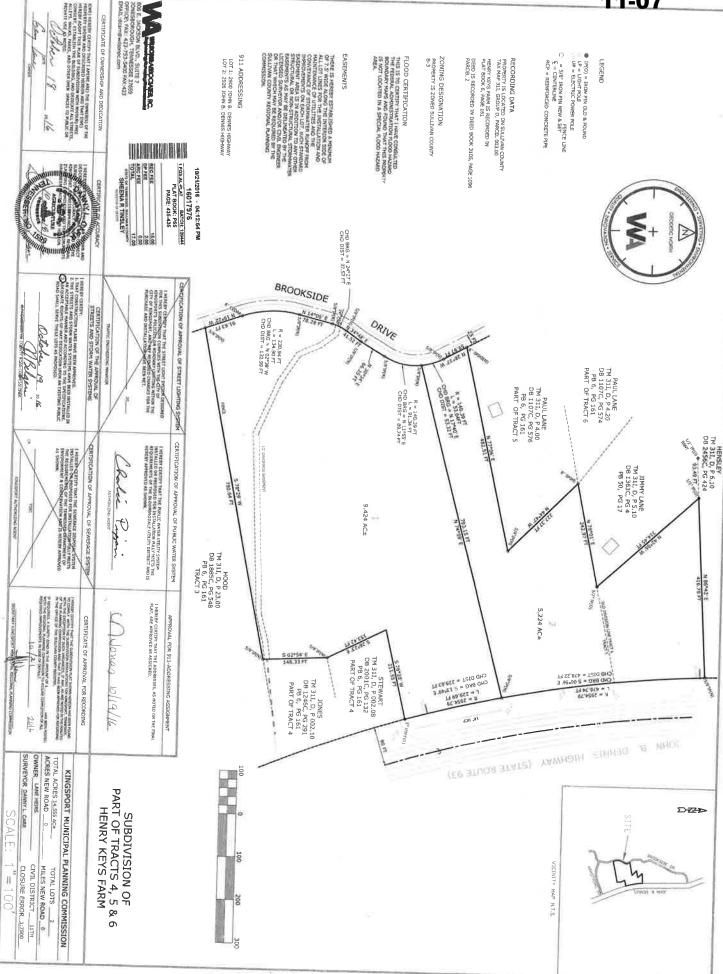
Dear Mr. Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify that the re-subdivision of part of tracts 4, 5, & 6 Henry Keys Farm, located on Brookside Drive, surveyed by Danny Carr, meets the Minimum Standards for Subdivision Development of Major Subdivision within the Kingsport Planning Region. The staff certifies the plat is acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

Sincerely,

Ken Weems,

Zoning Administrator





October 26, 2016

Sam Booher, Chairman Kingsport Regional Planning Commission 225 W. Center Street Kingsport, TN 37660

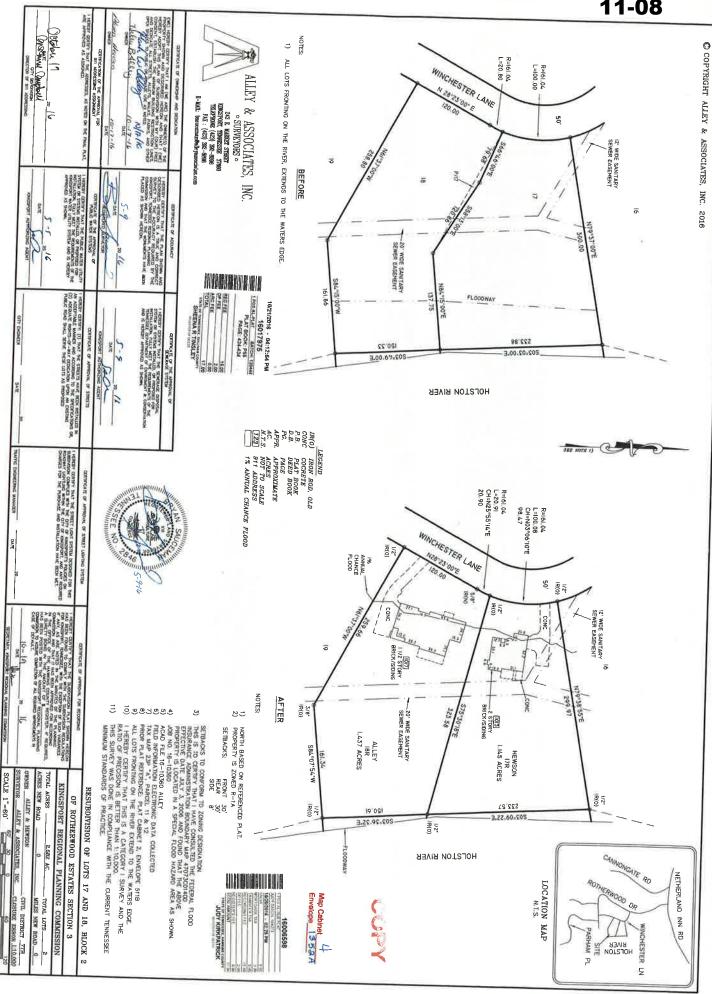
Dear Mr. Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify that the re-subdivision of lots 17 & 18 of Rotherwood Estates Section 3, located on Winchester Lane, surveyed by Alley & Associates Inc., meets the Minimum Standards for Subdivision Development of Major Subdivision within the Kingsport Planning Region. The staff certifies the plat is acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

Sincerely,

Ken Weems,

Zoning Administrator





October 28, 2016

Sam Booher, Chairman Kingsport Regional Planning Commission 225 W. Center Street Kingsport, TN 37660

Dear Mr. Booher:

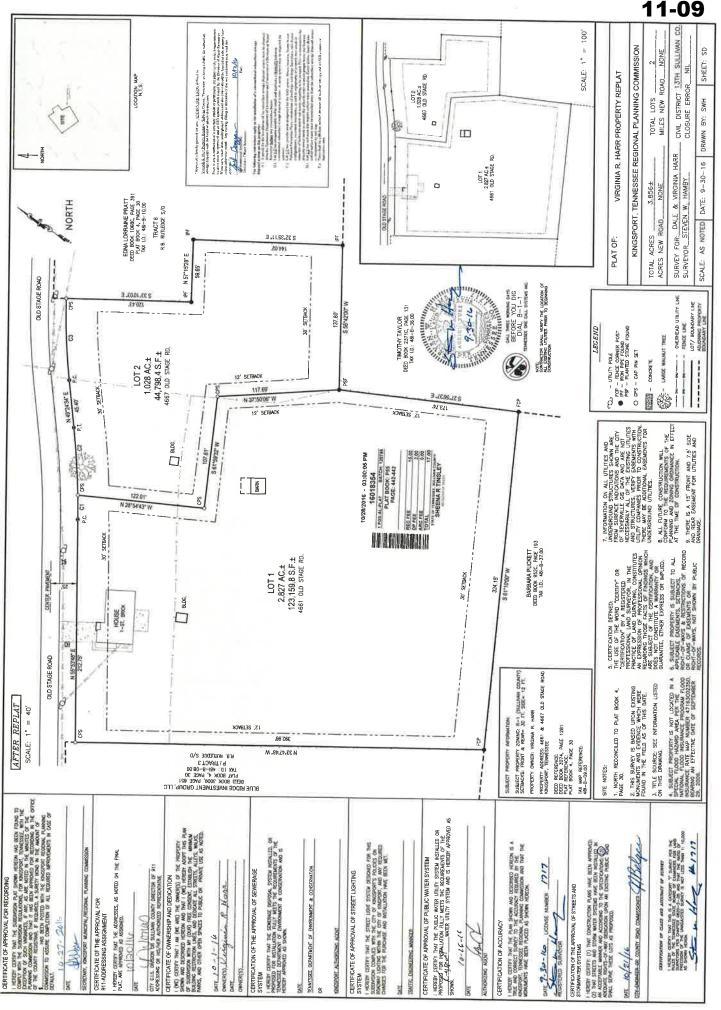
This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify that the replat of the Virginia R Harr Property, located on Old Stage Road, surveyed by Steve Hamby, meets the Minimum Standards for Subdivision Development of Major Subdivision within the Kingsport Planning Region. The staff certifies the plat is acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

Singerely,

Ken Weems,

Zoning Administrator

11-09



Building Division Monthly Report September 2016

RESIDENTIAL PERMITS	COUNT	CONSTRUCTION COST
ACCESSORY STRUCTURES	18	\$353,550
ADDITIONS	4	\$303,000
ALTERATIONS	3	\$98,500
NEW CONDO		
NEW DUPLEX		
NEW GROUP HOME		
NEW MULTI-FAMILY	3	\$3,029,000
NEW SINGLE-FAMILY	10	\$1,754,175
RESIDENTIAL ROOF	6	\$42,050
COMMERCIAL PERMITS		
ADDITIONS	2	\$434,000
ALTERATIONS	5	\$2,775,583
CHURCH RENOVATIONS		
SCHOOL RENOVATIONS		
NEW CHURCH/RELIGIOUS BUILDINGS		
NEW HOSPITAL/INSTITUTION/NURSING HOME	1	\$3,453,761
NEW HOTEL/MOTEL		
NEW INDUSTRIAL	1	\$93,065
NEW JAILS/POST OFFICE/BARNS		
NEW PARKING GARAGE	1000000	
NEW PARKS/POOLS/DOCKS		
NEW PROFESSIONAL/MEDICAL/BANK	1	\$3,566,689
NEW PUBLIC WORKS/UTILITY		
NEW RETAIL/RESTAURANT/MALL		
NEW SERVICE STATION		
NEW SOCIAL/RECREATIONAL		
NEW SCHOOL/LIBRARY/MUSEUM		
NEW OTHER NON-HOUSEKEEPING SHELTERS	1	\$80,000
GRADING	_	
FOUNDATION ONLY	1	\$50,191
COMMUNICATION TOWER		
COMMERCIAL ROOF		
TOTAL	56	\$16,033,564
OTHER MISC PERMITS		
BANNERS	1	
DEMOLITIONS	3	
MOVE STRUCTURE		
SIGNS	3	
TENTS		
TOTAL PERMITS ISSUED	63	
ESTIMATED CONSTRUCTION COS		\$65,998,814

City of Kingsport Building Division 3rd Quarter Comparison 2015-2016

3rd QUARTER 2015

3rd QUARTER 2016

	JIU QUAI	TER 2015		CIEK ZUIU
RESIDENTIAL PERMITS	COUNT	COST	COUNT	COST
ACCESSORY STRUCTURES	54	\$479,630	41	\$1,010,934
ADDITIONS	10	\$293,181	10	\$473,100
ALTERATIONS	29	\$432,976	20	\$487,161
NEW CONDO				
NEW DUPLEX				
NEW GROUP HOME				7
NEW MULTI-FAMILY			3	\$3,029,000
NEW SINGLE-FAMILY	18	\$4,928,105	24	\$5,390,988
RESIDENTIAL ROOF	24	\$194,944	17	\$102,946
COMMERCIAL PERMITS				
ADDITIONS			4	\$661,000
ALTERATIONS	18	\$6,170,598	14	\$4,549,805
CHURCH RENOVATIONS	4	\$5,171,558		
SCHOOL RENOVATIONS	1	\$537,186		
NEW CHURCH/RELIGIOUS BUILDINGS				
NEW COMMUNICATION TOWER				
NEW HOSPITAL/INSTITUTION/NURSING HOME			1	\$3,453,761
NEW HOTEL/MOTEL				
NEW INDUSTRIAL			1	\$93,065
NEW JAILS/POST OFFICE/BARNS	1	\$335,600	1	\$414,450
NEW PARKING GARAGE				
NEW PARKS/POOLS/DOCKS				
NEW PROFESSIONAL/MEDICAL/BANK			1	\$3,566,689
NEW PUBLIC WORKS/UTILITY				
NEW RETAIL/RESTAURANT/MALL	1	\$700,000		
NEW SERVICE STATION				
NEW SOCIAL/RECREATIONAL				
NEW SCHOOL/LIBRARY/MUSEUM				
NEW OTHER NON-HOUSEKEEPING SHELTERS	2	\$20,500	1	\$80,000
GRADING	4	\$264,100	1	\$80,000
FOUNDATION ONLY	1	\$25,648	5	\$2,954,481
COMMERCIAL ROOF	5	\$120,200	3	\$367,997
COMMUNICATION TOWER	1	\$38,843	1	\$157,884
TOTAL	173	\$19,713,069	148	\$26,873,261