

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, May 2, 2016, 4:30 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark

Vice-Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

Joseph E. May, Interim City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Clark.
2. **ROLL CALL:** By Deputy City Recorder Marshall.
3. **QUARTERLY FINANCIALS, SALES TAX, WELLNESS CLINIC, SAFETY & PROJECT STATUS.** City Manager Fleming provided updates on each of these issues and answered questions from the board.
4. **BUDGET – CIP/REVENUE.** City Manager Fleming outlined the key messages for the fiscal year 2017 budget and compared services and fees to other local cities. Mayor Clark the ONEKingsport initiative is to help shape the future as well. Vice-Mayor McIntire asked staff to find out the general fund spending per capita with other cities. There was considerable discussion.
5. **ONEKINGSPORT YEAR ONE RECOMMENDATIONS PRESENTATION.** Development Services Director Lynn Tully presented this item, listing the differentiators and related priorities for each of the recommendations. Discussion ensued and the board asked staff to report back on certain elements that may have an effect on the budget, such as the impact of what the schools are doing, a debt comparison, and the general fund debt service amount.
6. **REVIEW OF AGENDA ITEMS ON THE MAY 4, 2016 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. The following are items the Board discussed at greater length or which received specific questions or concerns.
 - VI.A.1 **Public Hearing for the 2015 Annual Action Plan for Community Development and Apply for and Receive Fiscal Year 15-16 Community Development Block Grant (CDBG) Funds (AF: 105-2016).** Development Services Director Tully gave a presentation on this item, noting we are getting an increase this year after a decrease last year. She pointed out national guidelines have to be followed. She stated the advisory board is made of individuals who are familiar with city government, these programs and the areas they serve.

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VI.D.1 Detailed Bond Resolutions Authorizing the Issuance of Not to Exceed \$37,500,000 General Obligation Refunding Bonds, Series 2016A and Series 2016B, of the City of Kingsport, Tennessee (AF: 101-2016). City Manager Fleming stated the financial advisors as well as the finance department are constantly scanning the environment to see where we can save money in our outstanding bonds and when it reaches a certain trigger point it is brought before the board. Refinancing these bonds will save the city and estimated 2.3 million dollars and a reduction in debt service. Finance Director Jim Demming provided further details.

VI.D.2 Engage the Firm of Brown, Edwards, and Company, LLP to Audit the Financial Statements of the City of Kingsport for Fiscal Year Ending June 30, 2017 with Expected Annual Renewals for Fiscal Years 2018, 2019, 2020 and 2021 (AF: 107-2016). Vice-Mayor McIntire stated the city is pleased with their work, noting the firm now has a presence in Kingsport and is a member of the Chamber of Commerce.

VII.4 Apply for and Accept a Section 5339b Bus and Bus Facilities Discretionary Program 2016 Funding Opportunity Grant, Federal Transit Administration Grant (FTA-2016-002-TPM) from the U.S. Department of Transportation (AF: 106-2016). Assistant City Manager McCartt gave details on this item, noting it is the first time we have applied for this competitive national grant.

7. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 7:30 p.m.

ANGELA MARSHALL
Deputy City Recorder

JOHN CLARK
Mayor