

Bill Albright
Transportation Manager



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MEMORANDUM

To: Kingsport MTPO Executive Board
CC: Subscribed Interested Parties
From: Bill Albright, Transportation Planning Coordinator
Date: May 25, 2017
Subject: MTPO Executive Board Meeting

Please find the agenda for the next Kingsport MTPO Executive Board meeting scheduled for **Friday, June 2, 2017 at 10:30 A.M. (EDT), Kingsport City Hall Council Room (downtown), Kingsport, Tennessee.**

There are two informational / discussion items and one action item, including:

- **Minutes of May 4 Meeting**
- **Adoption of “Kingsport Area Long-Range Transportation Plan” (year 2040)**
- **Discussion on Local Priorities – Tennessee IMPROVE Act**

In addition to the agenda items listed above, time will be allotted for public comments, project updates, and general information items as well

If you are unable to attend, you may designate a proxy in writing to represent you. A sample proxy letter is enclosed. The minutes from the last Executive Board meeting are also enclosed.



Agenda

**Kingsport MTPO Executive Board
June 2, 2017 at 10:30 AM (EDT)
Kingsport City Hall, City Council Room
225 W. Center Street, Kingsport, TN 37660**

1. Executive Board Welcome

2. Approval of Minutes from May 4, 2017 Meeting:

- Action
- Possible Action
- Discussion
- Information

**KINGSPORT URBAN AREA
METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
Meeting Minutes for May 4, 2017**

**City Hall Council Room 11:00 A.M.
225 West Center Street, Kingsport, TN**

Members Present:

Jimmy Adkins, Michelle Christian, Chris Craig, Jeff Fleming, Chris Jones, Donny Necessary,
Ambre Torbett

Absent:

Staff Present:

Bill Albright, Chris Campbell, Susan Doran, Candace Sherer, Gary Taylor, Michael Thompson,
Lynn Tully

Visitors Present:

Glenn Berry – Johnson City MTPO
Mary Butler – Johnson City MTPO
Jason Carder – Mattern & Craig
Randy Dodson – Mattern & Craig
Troy Ebbert – TDOT
Jeff Jackson – Town of Mount Carmel
David Metzger – Bristol MPO
Jeff Miller – Vaughn & Melton
Rex Montgomery – Bristol MPO
Mike Russell – TDOT
Sean Santalla – FHWA – TN

Recorder: Susan Doran

- I. **Call to Order:** Jeff Fleming called the meeting to order.

- II. **Approval of Minutes:** The minutes of the February 9, 2017 meeting were reviewed. No corrections and/or additions were suggested. A motion was made by Jimmy Adkins to approve the minutes and was seconded by Donny Necessary. The motion carried unanimously.

- III. **Public Comment:** Jeff Fleming opened the floor for public comments. No comments.

- IV. **New Business:**
 - A. Functional Classification Amendment. Presented by Troy Ebbert. The MTPO received a request from the City of Kingsport to consider changing the functional classification of Island Road and Kendricks Creek Road. During the review, MTPO staff found an additional error in the functional classification of a portion of SR 36 at the Washington County line to SR 75 that needing correcting. A motion was made by Ambre Torbett to amend the Functional Classification of all three roadways and was seconded by Michelle Christian. The motion carried unanimously.

- B. 2018 Self Certification. Presented by Bill Albright. The 2018 Self Certification is something done annually to certify that the Kingsport Tennessee/Virginia Metropolitan Transportation Planning Organization is conducting the transportation planning process in accordance with all applicable federal regulations and requirements, including Title VI, ADA, EEO, etcetera . A motion was made by Donny Necessary to approve the 2018 Self Certification and was seconded by Ambre Torbett. The motion carried unanimously.
- C. Adoption of the 2017-2018 Unified Planning Work Program (UPWP). Presented by Bill Albright. This is the yearly review and update of the Unified Planning Work Program (UPWP) as required by FHWA, TDOT and VDOT. The version presented in today's meeting is for Virginia and VDOT purposes, which allows funding contracts to be processed before the beginning of the VDOT fiscal year (July 1). A motion was made by Michelle Christian to approve the "2017-2018 Unified Planning Work Program (UPWP) – Virginia Version" with the understanding it is subject to any changes from FHWA if they should have any. The motion as seconded by Jimmy Adkins. The motion carried unanimously.
- D. Interstate 26 Speed Limit Study. Presented by Michael Thompson. TDOT is reviewing speed limits on I-26 from the Virginia state line to the southern boundary area of the Johnson City MTPo Planning Region. The speed limit varies significantly throughout this corridor. TDOT has evaluated existing speed limits, actual travel speeds, geometry of the roadways, and crash data. TDOT is proposing the speed limit be changed to 65 mph throughout, except for the area starting at Okolona/University Parkway through Boones Creek, which will remain at 60/55 mph. An implementation schedule from TDOT has not been received yet. No action required.
- E. IMPROVE Act Update. Presented by Troy Ebbert. Tennessee Governor has introduced a transportation funding proposal that includes an increase in the Tennessee gas tax. As of this date, the IMPROVE Act has not been approved. No action required.
- F. 2040 Long Range Transportation Plan Update. Presented by Bill Albright. The 2040 Long Range Transportation Plan is nearing completion and is currently being reviewed by FHWA. A summary of the plan was presented, which included a description of how the plan is put together and the basic elements. A list of projects was also handed out for review .While no action was required, at the next meeting more details of the plan will be presented and action will be requested of the Executive Board.
- G. Suggested 11W Speed Study. Chris Jones has requested a speed study for 11W. This agenda item was added during the meeting. Chris Jones made a motion to give MTPo Chairman, Jeff Fleming, power to act on behalf of the MTPo Executive Board to submit a letter to TDOT requesting a speed study on 11W, which was seconded by Ambre Torbett. The motion carried unanimously.

V. STAFF REPORTS:

Staff provided a written update on all projects prior to the meeting, there were no questions.

VI. PUBLIC HEARING: Jeff Fleming invited those attending to make comments or ask questions about any and all agenda items, transportation planning issues, activities, and/or projects that pertain to the Kingsport Area Metropolitan Transportation Planning Organization.

VII. ADJOURNMENT: There being no other business a motion was made by Jimmy Adkins to adjourn the meeting and was seconded by Chris Craig. The motion carried unanimously.

Organization during a regular meeting on June 2, 2017 and are hereby certified.

Tilden "Jeff" Fleming, MTPO Executive Board Chairman

Date

Bill Albright, MTPO Executive Board Secretary

Date

3. Public Comment on Agenda Items

- Action Possible Action Discussion Information

Those wishing to make a comment pertaining to any of the agenda items may do so at this time with a five-minute time limitation. Comments not pertaining to a specific agenda item will be heard during the end of the meeting in the Public Hearing section.

4. Resolution Adoption of Kingsport MTPO-Area Long-Range (2040) Transportation Plan

- Action Possible Action Discussion Information

Presenter: Bill Albright and RPM and Associates

Item Summary: A summary of the plan was presented at the last meeting (May 4). A more detailed review will be provided that focuses on fiscally constrained specific highway projects, multimodal programs (bike and ped – trails, etc.), and public transit plans. The plan will follow the state, federal and local policies and initiatives that focus on the 4 primary goals of the long-range plan and annual work activities of the MPO Staff. These include safety, congestion mitigation, multi-modal accessibility, and economic development. The Executive Board's action will conclude approximately 2 years of work to get the plan completed and continue the MPO's effort to promote, support, and fund numerous transportation projects and programs within the Kingsport MPO area. Note: paper copies of the final draft will be issued to Board members prior to this meeting in a separate mailing.

Recommendation: Approve the Resolution as presented.

**RESOLUTION
OF THE
KINGSPORT METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION
ADOPTING
THE KINGSPORT AREA 2040 LONG-RANGE TRANSPORTATION PLAN**

WHEREAS, the Kingsport Metropolitan Transportation Planning Organization is responsible for carrying out a comprehensive, cooperative, and continuing transportation planning process throughout the Kingsport Urbanized / Planning Area; and

WHEREAS, the Fixing America's Surface Transportation (FAST) Act enabling legislation specifies that each Metropolitan Transportation Planning Organization (MTPO) have a current long-range transportation plan to provide the basis for transportation decisions in the urbanized / planning area; and

WHEREAS, the various state, local, and regional agencies involved with transportation planning for the Kingsport Urban / Planning area have cooperatively developed the 2040 Long-Range Transportation Plan to satisfy the federal planning requirements of the FAST Act; and

WHEREAS, the Kingsport Area 2040 Long-Range Transportation Plan was developed pursuant to the requirements of 23 CFR, Part 450, and

WHEREAS, the MTPO has involved the public and interested stakeholders in an open and transparent process in accordance with the MTPO's adopted Public Participation Plan (PPP).

NOW, THEREFORE BE IT RESOLVED BY THE EXECUTIVE BOARD OF THE KINGSFORT METROPOPLITAN TRANSPORTATION PLANNING ORGANIZATION, AS FOLLOWS:

The Kingsport Area 2040 Long-Range Transportation Plan is hereby approved and adopted by the Kingsport Metropolitan Transportation Planning Organization in order to ensure the continued livability, sustainability, and prosperity of the region by serving as the basis for future transportation planning and programming decisions.

Tilden J. Fleming
Chairman, Executive Board

Date

William A. Albright
Chairman, Executive Staff

Date

5. IMPROVE Act – Discussion on Local Priorities

Action Possible Action Discussion Information

Presenter: Bill Albright

Item Summary: the Tennessee IMPROVE Act, as amended, was approved in late April. Over 900 projects are attached to the bill – including those for Sullivan, Hawkins, and Washington County and the Kingsport MPO area. Adjustments to this list in terms of local priorities will be discussed, including the potential for shifting funds from the SR 36 project to the SR 357 project.



Projects Report
Sullivan County

County	Program	Route	Project Description	Length (mi.)	Backlog	Est. Cost to Completion
SULLIVAN	Local Bridges	02599	DEVAULT BRIDGE RD. BRIDGE OVER MUDDY CREEK	0.010	No	\$2,689,000
SULLIVAN	Local Bridges	3930	STATE ST. BRIDGE OVER BEAVER CREEK	0.010	No	\$1,789,000
SULLIVAN	Local Bridges	0A456	8TH ST. BRIDGE OVER BEAVER CREEK	0.010	No	\$518,000
SULLIVAN	Local Bridges	0C473	REEDY CREEK LN. BRIDGE OVER REEDY CREEK	0.010	No	\$232,000
SULLIVAN	Local Bridges	0C835	HENRY RD. BRIDGE OVER MUDDY CREEK	0.010	No	\$473,000
SULLIVAN	State Bridges	SR-355	INDUSTRY DR. BRIDGE OVER REEDY CREEK	0.010	No	\$2,831,000
SULLIVAN	State Bridges	SR-36	FT. HENRY DR. BRIDGE OVER SOUTH HOLSTON RIVER, LM 5.02 (RL)	0.010	No	\$9,250,000
SULLIVAN	State Bridges	SR-36	FT. HENRY DR. BRIDGE OVER SOUTH HOLSTON RIVER, LM 5.03 (LL)	0.010	No	\$12,829,000
SULLIVAN	State Bridges	SR-44	DRY BRANCH RD. BRIDGE OVER BRANCH	0.010	No	\$169,000
SULLIVAN	State Bridges	SR-93	JOHN B. DENNIS HWY. BRIDGE OVER CSX R/R	0.010	No	\$2,081,000
SULLIVAN	Local Bridges	01375	MUDDY CREEK RD. BRIDGE OVER BOOHER CREEK	0.010	No	\$199,000
SULLIVAN	Local Bridges	01392	OLD SR-37 BRIDGE OVER INDIAN CREEK	0.010	No	\$1,243,000
SULLIVAN	Local Bridges	02640	FORDTOWN RD. BRIDGE OVER CSX R/R	0.010	No	\$1,505,000
SULLIVAN	Local Bridges	03899	FORT ROBINSON DR. BRIDGE OVER DRY BRANCH, LM 0.39 IN KINGSFORT	0.010	No	\$3,541,000
SULLIVAN	Local Bridges	0A353	OLD CARDEN HOLLOW RD. BRIDGE OVER BACK CREEK	0.010	No	\$142,000
SULLIVAN	Local Bridges	0A839	WYATT HOLLOW RD. BRIDGE OVER HARPERS CREEK	0.010	No	\$139,000
SULLIVAN	Local Bridges	0B419	OLD BLAIR GAP RD. BRIDGE OVER WALKER FORT CREEK	0.010	No	\$496,000



Projects Report
Sullivan County

County	Program	Route	Project Description	Length (mi.)	Backlog	Est. Cost to Completion
SULLIVAN	Local Bridges	OC534	MEADOW BROOKE LN. BRIDGE OVER REEDY CREEK	0.010	No	\$851,000
SULLIVAN	Rural Access	SR-93	(SULLIVAN GARDENS PARKWAY) FROM SOUTH OF HORSE CREEK TO NORTH OF DERBY DRIVE (TPR OPTION 5, SPOT IMPROVEMENTS 4&5)	0.780	Yes	\$11,700,000
SULLIVAN	Urban Growth	SR-XXX	FROM US-11E (SR-34) NEAR BRISTOL MOTOR SPEEDWAY TO US-11W (SR-1) NEAR PINNACLE PARKWAY	4.750	No	\$85,000,000
SULLIVAN	Urban Growth	SR-126	(MEMORIAL BLVD.) FROM EAST OF COOKS VALLEY ROAD TO I-81 IN KINGSPORT	4.370	No	\$50,100,000
SULLIVAN	Technology	I-81	ITS EXPANSION ALONG I-81 BETWEEN I-26 (EXIT 57) INTERCHANGE AND VIRGINIA STATE LINE	18.780	No	\$1,780,000
SULLIVAN	Urban Growth	SR-126	(MEMORIAL BLVD.) FROM EAST CENTER STREET IN KINGSPORT TO EAST OF COOKS VALLEY ROAD	4.100	Yes	\$42,600,000
SULLIVAN, WASHINGTON	Rural Access	SR-93	(SULLIVAN GARDENS PARKWAY) FROM MORGAN LANE IN WASHINGTON COUNTY TO SOUTH OF BAILEYTON ROAD IN SULLIVAN COUNTY (TPR OPTION 5, SPOT IMPROVEMENT)	0.720	Yes	\$2,934,668
WASHINGTON, SULLIVAN	Rural Access	SR-36	(FORT HENRY DR.) FROM SR-75 TO I-81	3.530	No	\$44,100,000
				25 Projects		Total Est. \$279,191,668

6. Project Updates

Action Possible Action Discussion Information

A list of local projects that the MPO is either funding directly or is related to through some level of planning assistance is attached to the agenda. Staff will provide updates to these as requested by meeting attendees.

Project Updates

- Rotherwood Greenbelt
- East End Greenbelt
- Stone Drive Sidewalk – Phase I
- Stone Drive Sidewalk – Phase II
- Wilcox Drive Sidewalk
- Warriors Park Lebanon Rd Trail
- Indian Trail South
- Main Street Re-build
- Lynn Garden Drive Signal System
- SR 126 at Island Road Signal
- Enterprise Place
- Riverport Road Stabilization
- Cross-Town Connector (Sevier Ave)
- Englewood Signal
- Belmont / 11-W Median
- Press Road Resurfacing
- SR 126 widening Phase I
- SR 93 Improvements – 3 Sections
- Rock Springs Road Rebuild
- Weber City U.S. 23 Bridge over North Fork
- U.S 23 Access Management (Weber City / Gate City)
- KATS Transit Center

7. Public Comments

- Action Possible Action Discussion Information

Members of the public may address the Executive Board with issues related to the region's transportation system. There is a five-minute time limitation per individual and/or topic

8. Meeting Adjournment

The next scheduled Executive Board meeting date is August 3, 2017 at 10:00 A.M. in the Kingsport City Hall Council Room.

Sample Proxy Letter

(Date)

I, _____, of _____
(Name) *(Agency)*

Hereby designate _____ to vote as my proxy
(Name of Proxy)

during the _____ meeting of the Kingsport MPO Executive
(Meeting Date)

Board.