



AGENDA

BOARD OF MAYOR AND ALDERMEN WORK SESSION

**Monday, August 20, 2018, 4:30 p.m.
City Hall, 225 W. Center St., Council Room, 2nd Floor**

Board of Mayor and Aldermen

Mayor John Clark, Presiding
Vice Mayor Mike McIntire
Alderman Jennifer Adler
Alderman Joe Begley

Alderman Betsy Cooper
Alderman Colette George
Alderman Tommy Olterman

Leadership Team

Jeff Fleming, City Manager
Chris McCartt, Assistant City Manager for Administration
Ryan McReynolds, Assistant City Manager for Operations
J. Michael Billingsley, City Attorney
Jim Demming, City Recorder/Chief Financial Officer
David Quillin, Police Chief

Scott Boyd, Fire Chief
Lynn Tully, Development Services Director
George DeCroes, Human Resources Director
Heather Cook, Marketing and Public Relations Director

1. Call to Order
2. Roll Call
3. PETWORKS Update – Tom Parham & Russ Adkins
4. ONEKingsport Project Funding – Lynn Tully
5. Projects Status – Jeff Fleming
6. Review of Items on August 21, 2018 Business Meeting Agenda
7. Adjourn

Next Work Session, Tues., Sept. 4, 4pm: MeadowView Update

Citizens wishing to comment on agenda items please come to the podium and state your name and address. Please limit your comments to five minutes. Thank you.

City of Kingsport

Project Status in Pictures



1 KATS Transit Center

Trusses are set, roof sheathing is complete, interior studs are installed and the bus canopy foundation continues.

2 Center Street Sidewalks

Demolition and replacement of sidewalks and ramps project on Center Street is complete.

3 DB Parking Lot

The parking area is paved, striped and the landscape islands have been back-filled and seeded.

4 DBHS Renovations

Temporary shoring of floors and roof is in progress, with storm, water and fire lines completely installed.

5 Pendragon Sidewalks

The sidewalks are complete in Pendragon, connecting Ridgefields park to the Ridgefields Country Club.

Status Updates on Active Projects sorted by Cost

Estimated Cost	Project Owner	Project Manager	Project Name	Project #	Completion Date	CurrentStatus
\$7,500,000.00	Ryan McReynolds	Thompson, Michael	SR 347 (Rock Springs Road) [State & MTPO funded]	No City Funds	12/31/2020	Preliminary design plans are near complete. A public design meeting is being planned for late Summer 2018.
\$6,600,000.00	Niki Ensor	Niki Ensor	Water & Wastewater Facilities SCADA/Telemetry Project	WA1700/ SW1700/ SW1603	4/1/2019	Working to complete Radio Pathway study for remote water sites.
\$4,400,000.00	Niki Ensor	Niki Ensor	WWTP Electrical Improvements	SW1800	9/1/2019	Working towards 90% design.
\$4,186,000.00	Chris McCartt	Melton, Dawn	New KATS Transit Center	GP1718	1/18/2019	Bus Canopy foundations being installed.
\$3,867,000.00	Chad Austin	Hank Clabaugh	Border Regions Sewer Extensions		2/17/2020	Preliminary survey has started.
\$3,750,000.00	Niki Ensor	Niki Ensor	Chemical Feed Design	WA1403	4/1/2019	90% design complete. Project is on hold until funding becomes available.
\$3,740,000.00	Niki Ensor	Niki Ensor	West Kingsport Forcemain and Pump Station Improvements	SW1708	6/1/2019	Three easements remain - Miller, Byrd, Micheli.
\$3,300,000.00	Michael Thompson	Thompson, Michael	Indian Trail Drive Extension	GP1615	6/30/2021	Still awaiting RPAI (East Stone Commons Owner) coordination with designer on access needs.
\$1,700,000.00	Michael Thompson	Thompson, Michael	Main Street Rebuild [City & MTPO Funded]	GP1516	4/1/2020	Preliminary plans comments returned from TDOT and addressed. Work continues towards Right of Way Plans submission (70%).
\$1,405,205.65	Public Works	Clabaugh, Hank	2018 Contracted Paving - Area 10: West Lynn Garden		11/16/2018	Paving expected to begin in mid August.
\$1,300,000.00	Chad Austin	Pamela Gilmer	Phase 4 Water Improvements		4/26/2019	Survey to be completed next week.
\$961,140.00	Michael Thompson	Elsea, Tim	Stone Drive - Phase 2 (SR 1, US 11W) Sidewalk Improvements from Stonebrook Place Pvt. Dr. to Lynn Garden Drive [95% State Funded 5% City]	GP1725	8/31/2020	TDOT approved 7 foot buffer. Plans to be submitted for TDOT design review comments.
\$940,000.00	Kitty Frazier	Clabaugh, Hank	Kingsport Greenbelt - Eastern Extension - Phase 1 [Fed. Grant & City funded]	GP1529	11/1/2019	The City was issued orders of possession on remaining tracts at hearings on June 19. Information submitted and TDOT is in the process of certifying the ROW, which will allow the obligation of federal funds for the construction phase of this project.
\$697,475.00	Michael Thompson	Thompson, Michael	Stone Drive - Phase 1 (SR 1, US 11W) Sidewalk Improvements from Stonebrook Place Pvt. Dr. to American Way [95% State Funded 5% City]	GP1623	12/7/2019	Value Engineering underway to meet funding availability.
\$668,835.40	Public Works	Clabaugh, Hank	2018 Contracted Paving - Main Roads: Ridgefields, Ft Robinson, Rivermont		11/16/2018	Contract is working its way through the signature phase.

Wednesday, August 15, 2018

Text in blue denotes changes in the past two weeks. Red box denotes past due, yellow box denotes due within 30 days, green denotes due more than 30 days

Estimated Cost	Project Owner	Project Manager	Project Name	Project #	Completion Date	CurrentStatus
\$619,720.46	Michael Thompson	Thompson, Michael	Signalization of the SR 126 (Memorial Blvd. at Island Road Intersection [State & MTPO Funded])	MPO15A	11/12/2018	Contractor is grading, installing storm drainage, and working on the signal footers/conduit.
\$577,000.00	Niki Ensor	Sam Chase	Tri-County Tank Replacement Project	WA1705	2/15/2019	Begin project 8/20/2018. Estimated complete 2/15/2019.
\$420,000.00	Rob Cole	Harris, David	Bays Mountain Dam Rehabilitation (2017-C28)	GP1711	12/22/2018	Grouting and repointing and Butress repair work continues.
\$415,000.00	Chad Austin	Chris Alley	SR 93- Fall Branch section (TDOT)		12/31/2020	Project moved to 2019; "B Date" package due 9/26/2018; TDOT Letting Date: December 2018
\$365,167.20	Chad Austin	Hank Clabaugh	Border Regions Area 3 Water Upgrades	WA1806	11/25/2018	Notice to Proceed date set for August 27.
\$352,000.00	Chad Austin	Chris Alley	SR 93- Horse Creek/Derby Drive Section (TDOT)		12/31/2021	Project moved to 2020; "B Date" package due 9/25/2019; TDOT Letting Date: December 2019
\$350,000.00	Rob Cole	Austin, Chad	Bays Mountain Septic System Upgrades	GP1704	4/26/2019	Working with consultant on alternatives to upgrade sewer system.
\$288,000.00	Chris McCartt	Hickman, Mike	Carousel Park		10/31/2018	All concrete work complete. Contractor finishing subgrade.
\$278,000.00	David Edwards	David Edwards	Bloomington Culvert Replacement		4/1/2019	Awaiting ARAP approval from TDEC
\$246,225.00	Tim Elsea	Elsea, Tim	Lynn Garden Signal System [MTPO & City funded]	MPO15C	10/31/2018	Work is wrapping up on the conduit installation as well as the aerial span wire. Once this infrastructure is completed the contractor can begin installing fiber.
\$230,000.00	Chris McCart	Hickman, Mike	Library Colonnade Expansion	GP1807	8/31/2018	Storefront windows to be installed next week.
\$128,747.00		Clabaugh, Hank	Center Street Sidewalk Improvements - Phase 1		9/2/2018	The project is complete. Final pay documents are being prepared.
\$50,000.00	David Edwards	David Edwards	Main St. & Sullivan St. System Upgrades		8/31/2018	Construction underway.
\$20,970.00	David Edwards	David Edwards	Millye St. Drainage Improvements			Executed contract with Zane Brooks. Awaiting pre-construction meeting.
		Jason Starnes	Carters Valley Drive Waterline Replacement Project			Applied for check for TDEC Plan Review.
		Jason Starnes	Waterline Extension 198 Coxes Springs Road			Applied for check for TDEC Plan Review.
		Jason Starnes	Lawrence and Arbor PI Waterline Replacement			Applied for Check for TDEC Plan Review.
	Tim Elsea	Gilmer, Pamela	Indian Trail Drive at Stone Drive Intersection Improvements			Bid opening schedule for 7/25/18.

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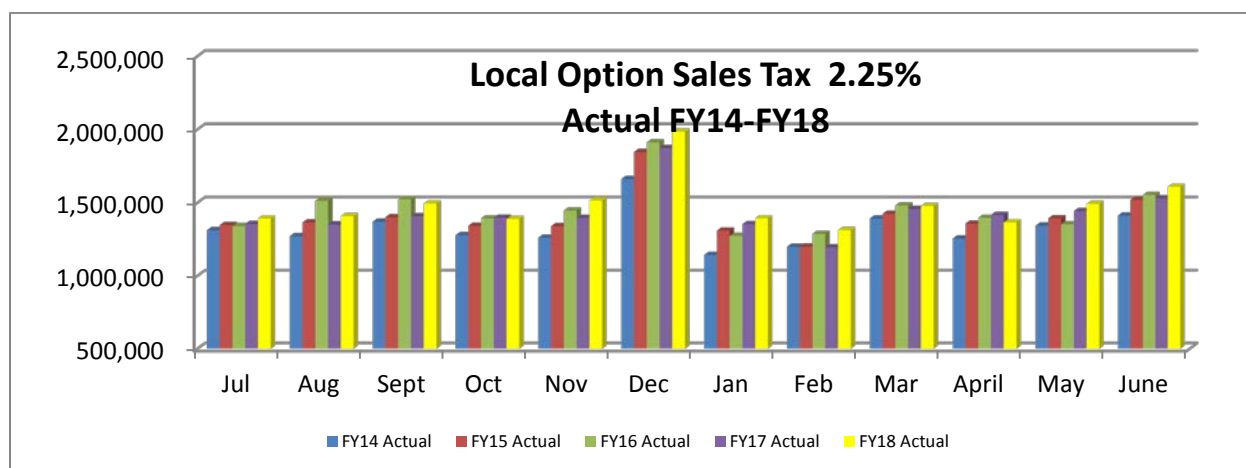
BMA Report, August 20, 2018

Financial Comments – Judy Smith



Local Option Sales Tax 2.25% - Five Year History

	FY14 Actual	FY15 Actual	FY16 Actual	FY17 Actual	FY18 Actual	Adopted FY18 Budget	Variance FY18 Over/ Under Budget	FY18 Over/Under Prev. Year Actual	% of Growth FY18 Over/Under Prev. Year Actual	FY18 Over/ Under Budget
Jul	1,312,286	1,346,896	\$1,341,027	\$1,354,948	\$1,392,147	\$1,369,430	22,717	37,199	2.75%	1.66%
Aug	1,271,614	1,365,262	1,513,366	1,351,703	1,408,119	\$1,365,406	42,713	56,416	4.17%	3.13%
Sept	1,369,878	1,401,017	1,523,474	1,407,707	1,493,952	\$1,406,960	86,992	86,245	6.13%	6.18%
Oct	1,278,027	1,342,308	1,392,699	1,397,511	1,389,451	\$1,377,506	11,945	(8,060)	-0.58%	0.87%
Nov	1,261,963	1,340,457	1,446,687	1,396,643	1,515,210	\$1,394,595	120,615	118,567	8.49%	8.65%
Dec	1,661,378	1,845,794	1,911,650	1,873,531	1,985,601	\$1,845,939	139,662	112,070	5.98%	7.57%
Jan	1,143,685	1,309,305	1,274,292	1,353,575	1,392,917	\$1,343,079	49,838	39,342	2.91%	3.71%
Feb	1,198,993	1,201,182	1,287,536	1,194,890	1,312,713	\$1,201,182	111,531	117,823	9.86%	9.29%
Mar	1,392,759	1,424,090	1,481,645	1,457,518	1,477,699	\$1,424,090	53,609	20,181	1.38%	3.76%
April	1,255,243	1,357,635	1,396,651	1,416,452	1,366,099	\$1,366,651	(552)	(50,353)	-3.55%	-0.04%
May	1,343,786	1,393,582	1,353,162	1,442,890	1,492,028	\$1,363,162	128,866	49,138	3.41%	9.45%
June	1,411,977	1,520,599	1,552,713	1,529,681	1,608,149	\$1,530,600	77,549	78,468	5.13%	5.07%
Total	15,901,589	16,848,127	17,474,902	17,177,049	17,834,085	16,988,600	\$ 845,485	\$ 657,036	3.84%	4.94%



Kingsport Employee Wellness, George DeCroes

	01/01/2018 – 07/31/2018	08/01/2018 – 08/14/2018
Total Utilization	94.0%	81.6%
City – Active Employees	62.1%	51.5%
City – Dependents	30.1%	37.3%
City – Retirees	2.3%	4.3%
Extended-Patient Services/Other	0.5%	0.4%
Work Comp	0.4%	1.1%
No Show	4.6%	5.4%

Worker's Compensation, Terri Evans

For the month of July 2018, the city had two (2) recordable worker's compensation claims that involved lost time or restricted duty. Of the two (2) claims involved both were restricted duty.