

Bill Albright
Transportation Manager



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MEMORANDUM

To: Kingsport MTPO Executive Board
CC: Subscribed Interested Parties
From: Bill Albright, Transportation Planning Coordinator
Date: April 28, 2017
Subject: MTPO Executive Board Meeting

Please find the agenda for the next Kingsport MTPO Executive Board meeting scheduled for **Thursday, May 4, 2017 at 11:00 A.M. (EDT), Kingsport City Hall, (downtown) Kingsport, Tennessee.**

In addition to the public comments, project updates and general information items

There are four actions Items:

- **Minutes**
- **Review and Adoption of the Unified Plan and Work Program (UPWP)**
- **Functional Classification Amendments**
- **2017 Self Certification**

If you are unable to attend, you may designate a proxy in writing to represent you. A sample proxy letter is enclosed. The minutes from the last Executive Board meeting are also enclosed.

*KMTPO is a regional transportation planning agency representing all or portions of:
Kingsport, Sullivan County, Hawkins County, Greene County, Washington County, Scott County,
Church Hill, Mount Carmel, Gate City, Weber City*



Agenda

**Kingsport MTPO Executive Board
May 4, 2017 at 11:00 AM (EDT)
Kingsport City Hall, City Council Room
125 Center Street, Kingsport, TN 37660**

1. Executive Board Welcome

2. Approval of Minutes from February 9, 2017 Meeting:

- Action Possible Action Discussion Information

3. Public Comment on Agenda Items

- Action Possible Action Discussion ■ Information

Those wishing to make a comment pertaining to any of the agenda items may do so at this time with a five-minute time limitation. Comments not pertaining to a specific agenda item will be heard during the end of the meeting in the Public Hearing section.

4. Functional Classification Amendment

- Action Possible Action Discussion Information

Presenter: Troy Ebbert

Item Summary: The MTPO received a request from the City of Kingsport to consider changing the Functional Classification of Island Rd and Kenricks Creek Rd. During the review, MTPO staff found an additional error on SR 36 at the Washington County Line they would like to correct.

Recommendation: Adopt the functional class amendments as presented.

5. 2017 Self Certification

- Action Possible Action Discussion Information

Presenter: Bill Albright

Item Summary:

Recommendation: Approve the certification as presented.

6. Adoption of the 2017-2018 UPWP

Action Possible Action Discussion Information

Presenter: Bill Albright

Item Summary: This is the yearly review and update of the work program as required by FHWA, TDOT and VDOT.

Recommendation: Adopt the UPWP as presented.

7. Interstate 26 Speed Limit Study

Action Possible Action Discussion Information

Presenter: Michael Thompson

Item Summary: TDOT is reviewing I-26 from the VA state line to the southern boundary area on the Johnson City MTPO Planning Region. This study may include a recommendation to change the speed limit in areas along this roadway.

Recommendation: Adopt the amendment as presented.

8. IMPROVE Act Update

Action Possible Action Discussion Information

Presenter: TDOT

Item Summary: Status of the bill and summary of changes to date.

9. 2040 Long Range Transportation Plan Update

Action Possible Action Discussion Information

Presenter: Bill Albright

Item Summary: Update of the current status and future time line for the final adoption of the plan.

10. Project Updates

A list of staff updates is attached to the agenda; Staff will not cover the material unless requested.

11. Public Comment

Action Possible Action Discussion Information

Members of the public may address the Executive Board with issues related to the region's transportation system. There is a five-minute time limitation per individual and/or topic

12. Meeting Adjournment

With the upcoming Long Range Plan Adoption – A Technical Coordinating Committee should be convened during the 30 day public comment period prior to adoption. This will be a called meeting, watch for the announcement from Bill.

The next scheduled Executive Board meeting date is August 3, 2017 at 1:00 P.M. in the Kingsport City Hall.

Sample Proxy Letter

(Date)

I, _____, of _____
(Name) *(Agency)*

Hereby designate _____ to vote as my proxy
(Name of Proxy)

during the _____ meeting of the Kingsport MPO Executive
(Meeting Date)

Board.