



CITY OF KINGSFORT UTILITIES DEPARTMENT — QUALIFYING LOCAL PROGRAM (QLP)

Notice of Intent (NOI) & Stormwater Pollution Prevention Plan (SWPPP) Checklist
Fully Compliant with 2026 TDEC Construction General Permit (CGP) & QLP Mandates



Date Received: _____ Staff Review Completion Date: _____ New NPDES Tracking Number: _____

Reviewer: _____ Number of Disturbed Acres: _____ Project Name/No: _____

Unavailable Parameter Waters: ☐ Yes ☐ No

Exceptional TN Waters: ☐ Yes ☐ No

T&E Species: ☐ Yes ☐ No

1. Notice of Intent (NOI) Administrative Elements

Yes	No	NOI Requirement Description (Section 3 & QLP Rules)	Yes	No	NOI Requirement Description (Continued)
		Correct site-wide permittee (Owner/Developer) corporate entity name included			Estimated Start Date and Project Completion/End Date listed
		Proper digital/physical signature for the owner/developer or authorized official provided			Total acreage and total disturbed acreage accurately given
		All primary and secondary receiving waters clearly listed and identified			Latitude/Longitude given at start center point and verified correct
		ARAP Required? If Yes, list ARAP tracking number(s): _____			Secretary of State Control # provided for corporate entities (if applicable)
		Appropriate portion of USGS topo map attached showing precise site boundaries			

2. Stormwater Pollution Prevention Plan (SWPPP) Design & Field Metrics

Yes	No	SWPPP Operational, Engineering & Environmental Controls Criteria	Ref Code	CGP Page
		Comprehensive SWPPP Addresses all foreseeable construction-related site activities	3.3.3	Page 13
		Plans & specs for structural controls prepared, signed, and sealed by a registered TN P.E. or L.A.	5.2	Page 27
		Engineering design of sediment basin provided for projects draining ≥ 10 acres (≥ 5 ac if impaired)	5.2	Page 27
		Includes Quality Assurance Site Assessment criteria and milestones if applicable	5.5.3.8	Page 41
		SWPPP signed by a person described in Section 8.10 or a duly authorized representative	5.3.3	Page 28

Yes	No	SWPPP Operational, Engineering & Environmental Controls Criteria	Ref Code	CGP Page
		Location where NOC/NCD is to be posted along with local contact details and SWPPP location	5.3.4	Page 28
		Mandates 14-day window for SWPPP modifications due to change in scope, ineffectiveness, or new operator	5.4.1	Page 29
		Provides detailed description of all construction phases, earthmoving sequence, and scope	5.5.1.a	Page 30
		Topography details included: estimation of percent slope and variation across the site	5.5.1.c	Page 30
		Estimate of precise drainage area (acres) serving each distinct site stormwater outfall	5.5.1.c	Page 30
		Data describing local soil properties, expected runoff quality, and dictate needed control choices	5.5.1.d	Page 30
		Pre- and post-construction runoff coefficients given; permanent outfall velocity/erosion addressed	5.5.1.e	Page 30
		EPSC plan explicitly depicts disturbance limits, buffer zones, and watershed drainage flow directions	5.5.1.f	Page 30
		Identifies any non-construction industrial activity stormwater source on site, listing permit numbers	5.5.1.g	Page 31
		Lists all onsite/adjacent streams, sinkholes, wetlands, anticipated alterations, and ARAP details	5.5.1.h	Page 31
		Name of receiving waters and identification of structural status (Impaired/Unavailable vs Exceptional)	5.5.1.i-k	Page 31
		Clearly defines and maps natural buffer zones established to protect state waters inside project bounds	5.5.1.l	Page 31
		Construction sequencing/phasing plans explicitly detailed for sites exceeding 50 total acres	5.5.1.m	Page 31
		Timing of vegetative cover planting discussed; explicit note to avoid planting in winter/dry months	5.5.1.n	Page 31
		Includes 3-phase EPSC plan sheets (Initial Grading, Interim Grading, and Final Grading/Stabilization)	5.5.2	Page 32
		EPSC controls designed to eliminate dislodging to maximum extent practicable; sediment retained onsite	5.5.3.1.a	Page 32
		Controls selected per manufacturer specifications and good engineering practice guidelines	5.5.3.1.b	Page 33
		Outlines exact operational methods to actively remove offsite accumulations of escaped sediment	5.5.3.1.c	Page 33
		Specifies removal of trapped sediment from controls once design capacity is reduced by 50%	5.5.3.1.d	Page 33
		Erodible material storage (stockpiles, borrow pits) included in site footprint and addressed in SWPPP	5.5.3.1.e	Page 33
		Pre-construction vegetative cover preserved; no clearing more than 14 days prior to active grading	5.5.3.1.f	Page 33

Yes	No	SWPPP Operational, Engineering & Environmental Controls Criteria	Ref Code	CGP Page
		Clearing/grubbing minimized; limits of soil disturbance physically marked on site and shown in plan	5.5.3.1.g	Page 33
		Construction sequenced to minimize total exposure time of graded or denuded landscape patches	5.5.3.1.h	Page 33
		Mandates all baseline EPSC measures are fully implemented before upgradient earthmoving begins	5.5.3.1.i	Page 34
		Offsite vehicle tracking and dust minimized; stabilized construction entry details provided	5.5.3.1.j	Page 34
		Requires keeping detailed physical or digital logs of grading, construction, stabilization, and rain on site	7.2.2	Page 53
		Mandates maintenance of onsite rain gauge (or logging from a formal reference site daily)	7.2.2	Page 53
		Stabilization required within 14 days (7 days for $\geq 35\%$ slopes) when work temporarily/permanently ceases	5.5.3.4	Page 37
		EPSC controls designed for a 2-year, 24-hour storm according to drainage basin specifications	5.5.3.5	Page 38-39
		Velocity dissipation devices specified at discharge spots and along entire outfall channel lengths	5.5.3.6	Page 21,23
		No solid materials/waste placed in state waters unless authorized by a Section 404 / local ARAP	5.5.3.7.a	Page 40
		EPSC controls explicitly map and support temporary waste disposal, sanitary lines, or septic systems	5.5.3.7.b	Page 41
		Details concrete washout, wash water, chemical storage, and building material pollutant reduction	4.1.5	Page 24
		NEW: Requires certified inspectors who track compliance against Section 5.5.3.13 Text Element List	5.5.3.10	Page 42
		NEW: Mandates inspections twice weekly and at least 48 hours apart (replacing previous 72-hr rule)	5.5.3.11.a	Page 43
		NEW: SWPPP contains explicit protocol for logging missed checks due to Unsafe/Adverse weather conditions	5.5.3.11	Page 43-44
		NEW: Outfalls inspected for objectionable color contrasts or visible sediment impacts in receiving streams	5.5.3.11.d	Page 43
		NEW: Mandates repairs/replacements within 7 days of identification and before next predicted rain event	5.5.3.11.e	Page 44
		NEW: Standard Riparian Buffers: Preserves 30' average, 15' minimum natural zone near standard waterbodies	4.1.2	Page 22
		IMPAIRED: EPSC controls designed to fully contain a 5-year, 24-hour storm runoff event	6.4.1.a	Page 49
		IMPAIRED: Sized sediment basins required for construction zones with drainage areas exceeding 5 acres	6.4.1.e	Page 50
		IMPAIRED: Engineered sediment trap/equivalent required for sites with 3.5 to 4.9 disturbed acres	6.4.1.f	Page 50

Yes	No	SWPPP Operational, Engineering & Environmental Controls Criteria	Ref Code	CGP Page
		IMPAIRED BUFFER: Preserves 60' average, 30' minimum natural zone near unavailable/exceptional waters	6.4.2	Page 50
		CREDENTIALS: Acknowledges inspector training includes the mandatory TDEC State Supplement (Deadline Oct 1, 2027)	5.5.3.10	Page 42
		CLOSURE: Administrative text updated to transition legacy 'NOT' steps to Request for Termination (RFT) criteria	7.1	Page 51

Comments

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