



HOMEOWNER AFFIDAVIT (must be notarized)

This is to make citizens aware of the practice of unlicensed contractors requiring the homeowner to obtain a building permit(s) to circumvent the licensing law and from being liable for any injuries on the jobsite, non-payment (which may result in liens), and local code requirements.

Licensed contractors must provide proof of insurance, financial solvency, and pass state licensing exams. Pursuant T.C.A. § 62-6-103, an owner that **occupies** a property may perform all types of work on a single family residence or construct a new home once every two (2) years, for **their individual use** and not for resale, lease, or rent.

Anyone hired by the homeowner would be considered a prime contractor or a construction manager, and they are not exempt from the license requirements.

To ensure contractors are properly licensed with the correct license classification and monetary limit, please check with the Tennessee Board for Licensing Contractor's at 1-800-544-7693 or <https://search.cloud.commerce.tn.gov/>

If you do not comply with all the information below, please check with the Building Division, as you may not qualify to obtain an owner/builder permit:

- I have not applied for a homeowner permit within the last two (2) years for new construction.
- I will perform all the work for which the building permit was issued except where otherwise noted, and those hired must show proof of license.
- I am not hiring a construction manager to oversee the project.
- Should I cease to act as the owner-builder of the project, and hire a contractor to complete it, I will request the permit to be voided and the contractor will apply for a new permit.
- I understand that if the property is offered to be rented, leased, or for sale, a complaint by the Building Division will be filed with the Contractors Licensing Board.



I, _____ certify reading the above statements and understand the [Homeowner Name(s)] requirements and responsibilities that accompany a Homeowner's permit.

Property Owner(s): _____

Property Address: _____

Email: _____

Phone: _____

Permit Type: _____

Signed: _____ Date: _____

Section below is for Notary use only

STATE OF TENNESSEE, COUNTY OF _____

Before me, the undersigned Notary Public in and for the State and County aforesaid, personally appeared _____, who having or proved to me on the basis of satisfactory evidence to be the person named therein, and who, upon oath, acknowledged himself/herself to be the Homeowner and that he/she as such Homeowner executed the foregoing instrument for the purposes therein contained, by signing his/her name as Homeowner.

WITNESS my hand and official seal this _____ day of _____, 20____.

Notary Public

Commission Expires: _____