

**Minutes of the Regular Monthly Business Meeting of the
City of Kingsport Beverage Board
Tuesday, October 7, 2025, 1:30 PM
Montgomery-Watterson Boardroom, City Hall, 415 Broad Street, Kingsport**

PRESENT: Beverage Board:

John McKinley, Chair
Michael Forrester, Vice Chair
Shelton Clark
Kevin Mitchell
Jason Sanders

Jason Bellamy, Police Chief
Ken Weems, Planning Manager

City Staff:

Bart Rowlett, City Attorney
Sarah Valk, Assistant City Attorney
Liz Chicco, Paralegal,
Angie Marshall, City Clerk/Deputy City Recorder

CALL TO ORDER: 1:30 p.m. by Chair McKinley.

I. ROLL CALL: by Deputy City Recorder Angie Marshall. Absent: Natalie Wells.

II. PUBLIC COMMENT. None.

III. APPROVAL OF MINUTES.

Motion/Second: Forrester/Bishop to approve the minutes of the September 2, 2025 regular business meeting.

Approved: All present voting "aye."

IV. REVIEWING OF APPLICATIONS.

A. APPLICATIONS FOR NEW PERMITS.

1. Mama D's Brunch Dinner Catering LLC Lindsey Clarke, Owner and Robert Brents, General Manager were sworn and provided information about this new restaurant, noting it has been open for two months. Ms. Clarke listed the hours and confirmed food would always be served. Mr. Brents stated alcohol sales would be minimal, and everyone would have to present ID. He also confirmed all employees would have TIPS training. Planning Manager Weems reported no zoning issues and Chief Bellamy confirmed no problems with the background checks.

Motion/Second: Mitchell/Clark:

To issue an On-Premises Beverage Permit to **Mama D's Brunch Dinner Catering LLC** for **Mama D's** located at 243 East Market Street in Kingsport.

Approved: All present voting "aye."

2. Baked on Stone LLC This applicant did not appear.

B. SPECIAL EVENT PERMITS.

1. Kingsport Chamber Foundation Ms. Emily Thompson was sworn in and provided details on this annual event being held at the Farmers Market. She confirmed it will be the same set up as previous years and stated they will use wristbands to ID at the door and beer will be served by staff and volunteers. Planning Manager Weems reported no zoning issues and Chief Bellamy confirmed no problems with the background check.

Motion/Second: Sanders/Mitchell:

To issue a Special Event Beverage Permit to the ***Kingsport Chamber Foundation*** for the ***Wing Fling*** event taking place on Thursday, November 6, 2025, from 5:00 p.m. to 9:00 p.m. at the Kingsport Farmers Market located at 308 Clinchfield Street, Kingsport.

Approved: All present voting "aye."

V. UNFINISHED BUSINESS.

A. Kingsport Mobil LLC City Attorney Rowlett explained that the business owner sent the lease to City Clerk Marshall before the meeting today. He stated he had reviewed it and confirmed it was in compliance.

VI. NEW BUSINESS.

A. **REVIEW OF ARRESTS/INCIDENT REPORTS.** Chief Bellamy stated there was nothing to report.

VII. ADJOURN. With no other business to discuss, Chair McKinley adjourned the meeting at 1:48 p.m.

Secretary