

**Minutes of the Regular Monthly Business Meeting of the
City of Kingsport Beverage Board**

Tuesday, April 1, 2025, 1:30 PM

Montgomery-Watterson Boardroom, City Hall, 415 Broad Street, Kingsport

PRESENT: Beverage Board:

Stephen LaHair, Vice-Chair

Michael Forrester

John McKinley

Kevin Mitchell

Dale Phipps, Police Chief

Ken Weems, Planning Manager

Travis Bishop, City Recorder/Treasurer

City Staff:

Bart Rowlett, City Attorney

Sarah Valk, Assistant City Attorney

Liz Chicco, Paralegal,

Angie Marshall, City Clerk/Deputy City Recorder

CALL TO ORDER: 1:30 p.m. by Chair LaHair.

I. ROLL CALL: by Deputy City Recorder Angie Marshall. Absent: Jason Sanders and Natalie Wells.

II. PUBLIC COMMENT. None.

III. APPROVAL OF MINUTES.

Motion/Second: Forrester/McKinley to approve the minutes of the March 4, 2025 regular business meeting as amended to reflect the correct attendance.

Approved: All present voting "aye."

IV. REVIEWING OF APPLICATIONS.

A. NEW PERMITS.

1. Riggs Oil Company, Inc. Mr. Andy Scott, was sworn in and provided details on this new business, stating they are a fuel provider with some retail based out of southwest Virginia for the past 50 years. This will be the third store in Tennessee. He further stated this is new construction, but they hope to be open by the last week in April. He described the procedures for purchasing beer noting there would be signage and a point of sale that requires scanning the ID. Planning Manager Weems reported no zoning issues and Chief Phipps confirmed no problems with the background checks.

Motion/Second: Forrester/LaHair:

To issue an Off-Premises Beverage Permit to ***Riggs Oil Company, Inc.*** for **Black Diamond #14** located at 5135 Highway 126, Blountville.

Approved: All present voting "aye."

B. SPECIAL EVENT PERMITS.

1. K-Play Sports Council Ms. Emily Thompson was sworn in and provided details on the following three items. She noted this is an annual event and confirmed the set up and serving of beer was the same as previous years. She stated they are using wristbands after checking ID. She provided further details on the logistics of where the beer stations would be located. Planning Manager Weems reported no zoning issues. Chief Phipps confirmed no problems with the background check.

Motion/Second: Forrester/McKinley:

To issue a Special Event Beverage Permit to the ***K-Play Sports Council Inc*** for the **Racks by the Tracks** event taking place on Saturday, May 17, 2025, from 11:00 a.m. to 8:00 p.m. at the Kingsport Farmers Market, 308 Clinchfield Street, Kingsport.

Approved: All present voting “aye.”

2. Kingsport Chamber Foundation Ms. Thompson provided details on this event noting it would be structured like prior years for security and checking ID. She stated they would utilize armbands and police will be present at the event. Planning Manager Weems reported no zoning issues. Chief Phipps confirmed no problems with the background check.

Motion/Second: Forrester/Mitchell:

To issue a Special Event Beverage Permit to the ***Kingsport Chamber Foundation*** for the ***Red, White and Boom*** event taking place on Saturday, July 5, 2025 from 4:30 p.m. to 10:30 p.m. at 151 Main Street (from Cherokee Street to Broad Street) in Kingsport.

Approved: All present voting “aye.”

3. K-Play Sports Council Ms. Emily Thompson also provided information on this annual event confirming the set up and serving of beer was the same as previous years. She stated there would be signage as well as two police officers present. Planning Manager Weems reported no zoning issues. Chief Phipps confirmed no problems with the background check.

Motion/Second: McKinley/Forrester:

To issue a Special Event Beverage Permit to the ***K-Play Sports Council*** for the **Twilight Alive Concert Series** event taking place on the following Fridays: May 30, June 6, 13, 20 and 27 and July 11 and 18 from 6:00 a.m. to 10:00 p.m. on the 100 Block of Broad Street

Approved: All present voting “aye.”

V. UNFINISHED BUSINESS. None.

VI. NEW BUSINESS.

A. REVIEW OF ARRESTS/INCIDENT REPORTS. Chief Phipps stated there was nothing to report.

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Mr. Forrester made a motion to add the following application to the agenda. Seconded by Mr. Mitchell with all present voting “aye.”

.Kingsport Chamber Ms. Stephanie Hernandez was sworn in and provided details on this event noting they would be checking IDs at the door and it has been promoted as an over 21 event. Wristbands will be provided to those who attend. She stated she hasn't contacted the police but plans on hiring two officers to work the event. Planning Manager Weems reported no zoning issues. Chief Phipps confirmed no problems with the background check.

Motion/Second: Mitchell/McKinley:

To issue a Special Event Beverage Permit to the **Kingsport Chamber** for the **BrewHaHa** event taking place on Friday, May 2, 2025 from 6:00 p.m. to 9:00 p.m. at Meadowview Convention Center at 1901 Meadowview Parkway, Kingsport.

Approved: All present voting “aye.”

VII. ADJOURN. With no other business to discuss, Chair LaHair adjourned the meeting at 1:54 p.m.

Secretary