

City of Kingsport Boards & Commissions Listings

1. Bays Mountain Park Commission

- a. Recommends to the City Manager the employment of the Park Director and any other personnel necessary to conduct and operate Bays Mountain Park; Prepares with Park Director an operating budget annually; Responsibility to determine and propose fees and charges connected with the operation of the park.
- b. 3-year term

2. Beverage Board

- a. Shall have complete discretion to issue, revoke or suspend all permits or licenses to sell, store, manufacture or distribute beer in the city; May deny the issuance of any permit or license whenever it determines that such issuance of any permit or license would be detrimental to public health, safety or morals; May suspend or revoke the permit and license of any licensee who violated any of the laws of the United States, the State of Tennessee or the City of Kingsport or whenever it shall satisfactorily appear that the premises or business of any permittee or licensee is being maintained and operated in such a manner as to be detrimental to public health, safety or morals.
- b. 3-year term

3. Board of Zoning Appeals

- a. Shall have the power of the Administrative Review, to hear and decide appeals where it is alleged by the appellant that there is error in any order, requirement, permit, decision, determination or refusal made by the building official in the carrying out or enforcement of any provision of the zoning ordinance; Shall have the power of conditional uses or special exceptions to hear and decide applications for special exceptions as specified in the zoning ordinance, and for decisions on any special questions upon which the BZA is specifically authorized to pass the zoning ordinance.
- b. 3-year term

4. Community Development Advisory Committee

- a. Advisory committee to the City Manager to assess the needs of the community and recommend goals and priorities and community development, participate in the review of pre-applications, inform residents of the services and facilities that will need to be made available through the community development program, recommend a priority list of housing rehabilitation loans and grants, prepare a list of recommended projects that are suitable for funding with Community Development Block Grant or HOME Consortium funds.
- b. 3-year term

5. Construction Board of Adjustments & Appeals

- a. Hear and render decisions on cases for aggrieved parties when the city building official rejects or refuses to approve or issue a building permit due to the mode or manner of the construction proposed to be followed or materials to be used in the erection of or alteration of the building or structure or when it is claimed that the provisions of the code do not apply.
- b. Terms vary

6. Demolition by Neglect Committee

- a. Shall make preliminary investigation of charges filed charging that of an historic landmark in any historic district is threatened with demolition by neglect.
- b. 3-year term

7. Emergency Communication District/E-911 Board

- a. Shall have authority to oversee the mission and the operation of the Emergency Communications District for the City of Kingsport; Shall employ such employees, experts and consultants as it may deem necessary to assist the board in the discharge of its responsibilities to the extent that funds are made available.
- b. 4-year term

8. Employee Dependent Scholarship Program

- a. Oversee all aspects of the employee dependent scholarship program; Establish scholarship eligibility criteria; Review eligibility criteria on an annual basis and adjust as needed; Collect and disseminate scholarship information and applications.
- b. 3-year term

9. Gateway Review Commission

- a. Develop a systematic land management policy and provide guidance with use of Gateway Development Portfolio for any person in the development process; Govern with regard to all matters relating to accepting, considering, approving or application for Certificates of Appropriateness; Ensure development consistent with the design and development standard set for the Gateway corridor guidelines denying application for Certificates of Appropriateness.
- b. 5-year term

10. Historic Zoning Commission

- a. Make recommendation regarding matters relating to the preservation and enhancement of structures, premises and areas of substantial, historical or architectural significance and to matters relating to the establishment of historic zoning districts and regulations to be enforced there under.
- b. 5-year term

11. Kingsport Higher Education Commission

- a. Increase access to higher education by promoting and delivering post-secondary educational degree programs in the Kingsport region; Provide oversight for any and all facilities owned by the City of Kingsport in the Academic Village; Encourage the expansion of higher education; Coordinate the development and delivery of such higher education programs; Serve as a resource and referral center by maintaining and disseminating information on existing educational program and resources; Develop, in coordination with the TN Board of Regents, The University of EN System, and the TN Higher Education Commission, specific goals for higher education in the greater Kingsport area.
- b. 4-year term

12. Kingsport Housing & Redevelopment Authority

- a. Shall advise on continuing to transform and empower local Kingsport communities.
- b. 5-year term

13. Kingsport Public Library Commission

- a. Shall prepare annually in detail after consultation with the City Manager, a budget for the Library Commission and for public library purposes and shall submit for recommendation; May accept any grant, gift or bequest of money or other personal or real property or any other grants, subject to the acceptance and approval of the Board of Mayor and Aldermen.
- b. 3-year term

14. Neighborhood Advisory Commission

- a. Advise on problem solving (neighborhood driven); Steps to strengthen neighborhoods; Provide a strong communication channel between neighborhoods and the city.
- b. 3-year term

15. Parks and Recreation Advisory Committee

- a. Study the parks and recreation needs of the community and recommend to the Board of Mayor and Aldermen recreational programs, facilities, special equipment and sites needed or desirable for use in occupying the leisure time of the citizens of Kingsport.
- b. 3-year term

16. PETWORKS

- a. Shall advise operations for the animal shelter in regard to upholding the mission of sheltering, caring for and rehoming adoptable animals.
- b. Terms vary

17. Public Art Committee

- a. Serve as the advisory committee to the Board of Mayor and Aldermen on public art and to develop a public art policy and guidelines.
- b. 3-year term

18. Regional Planning Commission

- a. To make and adopt an official general plan for the physical development of the municipality.
- b. 4-year term

19. Senior Center Advisory Council

- a. Shall offer advice and make recommendations to the Senior Center staff to assist them in achieving goals, in implementing policies and procedures, and in identifying needs, services, problems and means of improving services to our senior population.
- b. 2-year term

20. Tree Advisory Board

- a. Advise and make recommendations to the person or persons responsible for the planting and care of trees on city property.
- b. 2-year term