

**Minutes of the Regular Monthly Business Meeting of the
City of Kingsport Beverage Board
Tuesday, May 7, 2024, 1:30 PM
Montgomery-Watterson Boardroom, City Hall, 415 Broad Street, Kingsport**

PRESENT: Beverage Board:
Lonnie Salyer, Chair
Michael Forrester
Stephen LaHair, Vice-Chair
John McKinley (*arrived after roll call*)
Justin Quillin, Police Captain
Jason Sanders
Ken Weems
Natalie Wells
Lisa Winkle, City Recorder/Treasurer

City Staff:
Bart Rowlett, City Attorney
Sarah Valk, Assistant City Attorney
Liz Chicco, Paralegal,
Angie Marshall, City Clerk/Deputy City Recorder
Kristie Leonard, Special Events & Cultural Arts Manager

CALL TO ORDER: 1:30 p.m. by Chair Salyer.

I. ROLL CALL: by Deputy City Recorder Angie Marshall.

II. PUBLIC COMMENT. None.

III. APPROVAL OF MINUTES.

Motion/Second: Forrester/LaHair to approve the minutes of the April 2, 2024 regular business meeting.

Approved: All present voting "aye."

IV. REVIEWING OF APPLICATIONS.

A. SPECIAL EVENT PERMITS.

1. Kingsport Chamber Ms. Emily Thompson was sworn in and provided details on this event noting it would be structured like the previous two years for security and checking ID as last year. She stated they would utilize armbands and police will be present at the event. Ms. Thompson pointed out the food vendors may be affected by Main Street construction and would have to be moved but the beer area would remain the same. She did confirm this event has not been formally approved by the Special Events Committee. Planning Manager Weems reported no zoning issues. Captain Quillin confirmed no problems with the background check.

Motion/Second: LaHair/Forrestor:

To issue a Special Event Beverage Permit to the **Kingsport Chamber** for the **Red, White and Boom** event taking place on Saturday, July 6, 2024 from 4:30 p.m. to 10:30 p.m. on Main Street (from Cherokee Street to Broad Street) in Kingsport *contingent upon* approval from the Special Events Committee.

Approved: All present voting “aye.”

2. K-Play Sports Council Ms. Emily Thompson also provided details on this annual event confirming the set up and serving of beer was the same as previous years, noting this was their 16th or 17th year. There will be one tent where beer is sold from Visit Kingsport staff and using wristbands after checking ID. She stated there would be signage as well as two police officers present. Planning Manager Weems reported no zoning issues. Captain Quillin confirmed no problems with the background check.

Motion/Second: LaHair/McKinley:

To issue a Special Event Beverage Permit to the **K-Play Sports Council** for the **Twilight Alive Concert Series** event taking place on the following Fridays: May 31, June 7, 14, 21 and 28 and July 12 and 19 from 6:00 a.m. to 10:00 p.m. on the 100 Block of Broad Street

Approved: All present voting “aye.”

B. OUTDOOR SEATING APPROVAL

1. Cancun Family Mexican Restaurant Mr. Marco Perez (partner) and Ms. Pamela Salley (building owner) presented their plan for outdoor seating in front of the restaurant, confirming it will be behind the metal railing. There was some discussion regarding the need to submit an updated insurance form which would be dependent on if the outdoor space was completely on private property or partly on city property. Planning Manger Weems stated he would need to go by and take a look at it. Mr. Sanders made a motion to approve contingent on verification of the insurance. Mr. Forrestor seconded the motion with all present voting “aye.”

2. Inspire Win Bar Ms. Talina Zsido provided information on her outdoor seating plan in an effort to attract more foot traffic to the business. She confirmed it would be solely on private property. Ms. Zsido stated she had not yet amended her lease to include this space. Mr. Forrestor made a motion, seconded by Vice Chair LaHair to approve the plan contingent on submitting an updated lease agreement. All present voting “aye.”

V. UNFINISHED BUSINESS. None.

VI. NEW BUSINESS.

A. REVIEW OF ARRESTS/INCIDENT REPORTS. Captain Quillin stated there were no incidents to report.

- B. UPDATE OF PERMIT FEES DISCUSSION.** City Clerk Marshall explained the need to update fees that concern the Beverage Board with the upcoming Fee Resolution presented to the BMA. She presented how Kingsport fees compare to Bristol and Johnson City. After some discussion, Mr. McKinley made a motion to raise the Special Event Permit Application fee from \$50 to \$100 and to add a publication fee for applicants in need of a called meeting. Motion was seconded by Mr. Forrester with all present voting “aye.”

VII. ADJOURNMENT. With no other business to discuss, Chair Salyer adjourned the meeting at 2:38 p.m.

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