

**Minutes of the Regular Monthly Business Meeting of the
City of Kingsport Beverage Board
Tuesday, June 6, 2023, 1:30 PM
Boardroom, City Hall, 415 Broad Street, Kingsport**

PRESENT: Beverage Board:
Jason Bellamy, Deputy Police Chief
Michael Forrester
Stephen LaHair
John McKinley
Lonnie Salyer, Chair
Ken Weems
Cody Woods

City Staff:
City Attorney Bart Rowlett
Assistant City Attorney Sarah Valk
City Paralegal Liz Chicco
City Clerk/Deputy City Recorder Angie Marshall

CALL TO ORDER: 1:30 p.m. by Chair Salyer.

I. **ROLL CALL:** Deputy City Recorder Marshall. Absent: Natalie Wells, Lisa Winkle.

II. **APPROVAL OF MINUTES.**

Motion/Second: Forrester/LaHair to approve the minutes of the May 2, 2023 regular business meeting as amended to correct typographical errors.

Approved: All present voting "aye."

III. **REVIEWING OF APPLICATIONS.**

A. **SPECIAL EVENT PERMITS.**

1. **Friends of Allandale** Ms. Colette George, President, was sworn in and provided details on this annual event, pointing out nothing is changing for this year. She stated Bays Mountain Brewery will be providing the beer and they will card and wristband everyone. She confirmed an off-duty officer would be present and the beer is in a controlled area. She stated there will be food trucks on site as well. Planning Manager Weems reported no zoning issues and Deputy Chief Bellamy confirmed no problems with the background check.

Motion/Second: Forrester/Woods:

To issue a Special Event Beverage Permit to the ***Friends of Allandale*** for the ***August Under the Stars at Allandale Concert Series*** event taking place on August 3, 10 and 17, 2023 from 6:00 p.m. to 10:00 p.m. at Allandale Mansion, 4444 West Stone Drive.

Approved: All present voting "aye."

2. **Greater Kingsport Boys & Girls Club Foundation** Ms. Anne Beckelman was sworn in and provided details on this event, noting this raffle and BBQ dinner has taken place for a few years and nothing is changing. She stated you must be 21 to purchase a ticket and there will be a police officer onsite. Planning Manager Weems reported no zoning issues. Deputy Chief Bellamy confirmed no problems with the background.

Motion/Second: McKinley/Woods.

To issue a Special Event Beverage Permit to the **Greater Kingsport Boys & Girls Club Foundation** for the **Last Man Standing** event taking place on August 4, 2023 from 6:00 p.m. to 9:00 p.m. at St. Dominic Catholic Church Family Life Center at 2517 John B. Dennis Highway.

Approved: All present voting "aye."

IV. UNFINISHED BUSINESS.

A. SHOWCAUSE HEARINGS The City Clerk confirmed all business paid their fines.

V. NEW BUSINESS.

A. REVIEW OF ARRESTS/INCIDENT REPORTS. Deputy Chief Bellamy stated there was nothing to report.

B. ADOPT A PUBLIC COMMENT POLICY. City Attorney Rowlett provided information stating a public comment section will be a required addition to the agenda beginning July 1st per state law. Mr. Rowlett presented language to be added to Section II.C.3 "Public Comment" and the addition of Section II.D to address this issue. There was some discussion regarding the wording of the new section and the board approved the following: "Individuals may speak on agenda items or matters relevant to Chapter 6 of the Kingsport Code of Ordinances. Individuals who wish to speak will stand before the board and prior to making comments state their name, address, and if provided sign the register. An individual's comments shall be limited to three minutes in duration and an individual may only speak once during the public comment period. A total of thirty minutes will be allotted for public comments. Individuals who are not applicants for a permit and who wish to speak about an application for a permit must do so during the public comment period."

C. JULY BUSINESS MEETING. Discussion ensued regarding the meeting which is regularly scheduled to be held on the July 4 holiday. City Clerk Marshall stated currently there are no applications on the horizon, but the board decided they would have a called meeting on July 11 if necessary.

VI. ADJOURNMENT. With no other business to discuss, Chair Salyer adjourned the meeting at 2:07 p.m.

Secretary