You will need two pieces of information for your request through the ConnectKingsport app – your address and account number. For questions, please call 423–229–9400.

## **Paper Statement Example**

ACCOUNT NUMBER:	123456-7890		
SERVICE ADDRESS:	415 BROAD ST.		
BILLING DATE:	6/09/23		
PAST DUE BALANCE DUE BY:	N/A		
CURRENT CHARGES DUE BY:	6/30/23		



City of Kingsport Customer Service Center 415 Broad St. Kingsport, TN 37660-4264

Phone: 423-343-9860 Fax: 423-224-2832 Office Hours: 8:00 to 5:00 Mon - Fri After Hours Emergency: 423-246-9111

Bills are due when rendered and shall be paid within twenty (20) days following the bill date. A penalty will be applied on current charges paid later than twenty(20) days after the bill date. The City is not responsible for lost or delayed mail.

READING DATE	PREVIOUS READING DATE	DAYS	CURRENT READING	PREVIOUS READING	CONSUMPTION
6/05/23	5/03/23	33	2 LOV	2	0 GAL

## E-Bill (Electronic) Example

From: <utilbill@kingsporttn.gov>
Date: Fri, May 19, 2023 at 7:48 PM

Subject: 123456-987654 Utility Statement from City of Kingsport

To: <email address>

## **Electronic Utility Statement Information**

You have a new e-notification from: CITY OF ANGSPORT

Account Number: 123456-987654

Location Address: 415 BROAD ST.

KINGSPORT TN 37660

Customer Name: JOHN DOE

Mailing Address: 415 BROAD ST.

City/State/Zip : KINGSPORT TN 37660

