



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, May 16, 2023 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery - Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Patrick W. Shull, Presiding

Vice Mayor Colette George

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Paul W. Montgomery

Alderman Tommy Olterman

Alderman James Phillips

### **City Administration**

Ryan McReynolds, Deputy City Manager

Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer

- I. **CALL TO ORDER** 7:00 p.m. by Mayor Patrick W. Shull.
- II. **PLEDGE OF ALLEGIANCE TO THE FLAG** by Planning Manager Ken Weems.
- III. **INVOCATION** by Rev. Jack Edwards.
- IV. **ROLL CALL** by City Recorder/Treasurer Lisa Winkle. All present.
- V. **RECOGNITIONS AND PRESENTATIONS**
  1. **Keep Kingsport Beautiful Beautification Awards** - Sharon Hayes
  2. **Detective Abby Ford, Blue Ribbon Award, Sullivan County Children's Advocacy Center**  
(Mayor Shull)
  3. **National Drinking Water Week** (Alderman Montgomery)
  4. **National Public Works Week** (Vice Mayor George)

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**VI. APPOINTMENTS**

- 1. Declaration by the Mayor of a Vacancy on the Board of Education and Consideration of the Appointment of an Individual to the Board of Education to Serve Until August 31, 2024 (AF-129-2023) (Mayor Shull)**

Motion made by Mayor Shull, Seconded by Alderman Olterman.

DECLARATION BY THE MAYOR OF A VACANCY AND APPOINTMENT OF TIM DEAN TO THE BOARD OF EDUCATION EFFECTIVE JUNE 30, 2023 UPON THE RESIGNATION OF JIM WELCH

Passed: All present voting "aye."

**VII. APPROVAL OF MINUTES** *(These items are all considered under one motion.)*

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

- 1. May 1, 2023 - Work Session**
- 2. May 2, 2023 - Business Meeting**
- 3. May 8, 2023 - Budget Work Session**
- 4. May 11, 2023 - Budget Work Session**

Passed: All present voting "aye."

**VIII. PUBLIC HEARINGS**

- 1. Hold a Public Hearing and Conduct the Six Month Plan of Services Update for the Browder Road Annexation (AF-118-2023) (Ken Weems)**

**COMMENT**

Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward, the mayor closed the public comment segment.

**IX. BUSINESS MATTERS REQUIRING FIRST READING** None.

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION** None.

**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution Awarding the Bid for the Purchase of Asphalt for FY24 (AF-75-2023) (Ryan McReynolds)**

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Motion made by Vice Mayor George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2023-234** A RESOLUTION AWARDING THE BIDS FOR THE PURCHASE OF ASPHALT TO SUMMERS-TAYLOR, INC., PAVE-WELL PAVING CO., INC. AND W-L CONSTRUCTION AND PAVING CO., INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 2. Consideration of a Resolution Awarding the Bid for the Purchase of Concrete for FY24 (AF-114-2023) (Ryan McReynolds)**

Motion made by Alderman Montgomery, Seconded by Alderman Phillips.

**RESOLUTION NO. 2023-235** A RESOLUTION AWARDING THE BID FOR THE PURCHASE OF CONCRETE TO SUMMERS-TAYLOR, INC. AND READY MIX USA AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 3. Consideration of a Resolution Awarding the Bid for the Purchase of Stone for FY24 (AF-115-2023) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-236** A RESOLUTION AWARDING THE BID FOR THE PURCHASE OF CRUSHED STONE TO VULCAN CONSTRUCTION MATERIALS, LP AND GLASS MACHINERY AND EXCAVATION, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution Awarding the Bid for the Purchase of Contracted Truck Hauling for FY24 (AF-116-2023) (Ryan McReynolds)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-237** A RESOLUTION AWARDING THE BID FOR CONTRACTED TRUCK HAULING FOR FISCAL YEAR 2024 TO JTB CONSTRUCTION, LLC, WEST STONE INDUSTRIES, AND SUMMERS-TAYLOR, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 5. Consideration of a Resolution Extending the Bid Award for Tire Recapping Services for FY24 (AF-117-2023) (Ryan McReynolds)**

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Motion made by Alderman Duncan, Seconded by Alderman Cooper.

**RESOLUTION NO. 2023-238** A RESOLUTION RENEWING THE AWARD OF BID FOR TIRE RECAPPING SERVICES TO GOODYEAR TIRE AND RUBBER CO., AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 6. Consideration of a Resolution Awarding the RFP for MRO, Janitorial, Plumbing, Electrical, & Industrial Items (AF-120-2023) (Ryan McReynolds)**

Motion made by Alderman Phillips, Seconded by Alderman Olterman.

**RESOLUTION NO. 2023-239** A RESOLUTION AWARDDING THE BID FOR VARIOUS MRO, JANITORIAL, PLUMBING, ELECTRICAL, AND INDUSTRIAL ITEMS TO HD SUPPLY FACILITIES MAINTENANCE AND FORD SYSTEMS, INC. AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR SAME FOR THE CITY OF KINGSPORT AND KINGSPORT CITY SCHOOLS

Passed: All present voting "aye."

- 7. Consideration of a Resolution Rejecting Bids for the Bays Mountain Park Amphitheater Project (AF-139-2023) (Michael T. Borders)**

Motion made by Vice Mayor George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2023-240** A RESOLUTION REJECTING THE BID RELATED TO THE BAYS MOUNTAIN PARK AMPHITHEATER PROJECT

Passed: All present voting "aye."

- 8. Consideration of a Resolution Authorizing a Financial Contribution if Needed to the Kingsport Economic Development Board Relative to the Dental Clinic and Authorizing the Execution of All Necessary and Proper Documents (AF-107-2023) (Chris McCartt)**

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-241** A RESOLUTION AUTHORIZING A CONTRIBUTION, IF NEEDED, TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSPORT, TENNESSEE FOR ECONOMIC OR INDUSTRIAL DEVELOPMENT PURPOSES RELATIVE TO KEDB'S IMPROVEMENT OF LEASED SPACE AND ACQUISITION OF NECESSARY EQUIPMENT, AUTHORIZING SUCH AGREEMENTS AS MAY BE NEEDED TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; EXPRESSING THE INTENT OF THE BOARD TO ESTABLISH ONE OR MORE PROJECT ACCOUNTS IN AN ORDINANCE APPROPRIATING

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FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, IF NEEDED; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

**9. Consideration of a Resolution Authorizing a Consulting Contract with Raftelis for a New Customer Information System (AF-130-2023) (Floyd Bailey)**

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-242** A RESOLUTION APPROVING A SCOPE OF SERVICES WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR CONSULTING SERVICES RELATIVE TO OBTAINING A NEW CUSTOMER INFORMATION SYSTEM; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**10. Consideration of a Resolution to Approve an Interlocal Agreement with Mount Carmel (AF-137-2023) (Ryan McReynolds)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-243** A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH THE TOWN OF MOUNT CARMEL, TENNESSEE FOR THE PROVISION OF PUBLIC SERVICES SUCH AS TRAFFIC, WATER, SEWER, STREET, AND SANITATION; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**11. Consideration of a Resolution Authorizing the Mayor to Enter into an Interlocal Agreement with the Town of Mt. Carmel for the City of Kingsport to Provide Residential Automated Garbage Collection (AF-122-2023) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

**RESOLUTION NO. 2023-244** A RESOLUTION RENEWING THE INTERLOCAL AGREEMENT TO PROVIDE RESIDENTIAL AUTOMATED GARBAGE COLLECTION TO SERVE THE TOWN OF MOUNT CARMEL, TENNESSEE; AND AUTHORIZING THE MAYOR TO EXECUTE ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS AGREEMENT

Passed: All present voting "aye."

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- 12. Consideration of a Resolution to Dispose of and Sell a Toro Sprayer to the City of Bristol, VA (AF-138-2023) (Michael T. Borders)**

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

**RESOLUTION NO. 2023-245** A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY PURSUANT TO KINGSPORT CODE OF ORDINANCES SECTION 2-571; AUTHORIZING THE SALE OF A TORO MULTI PRO GOLF COURSE SPRAYER TO THE CITY OF BRISTOL, VIRGINIA FOR USE ON ITS CLEAR CREEK GOLF COURSE; AND AUTHORIZING THE MAYOR TO SIGN A SALE AGREEMENT AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 13. Consideration of a Resolution Awarding the Bid for the Robinson Middle School HVAC Project to S.B. White Company, Inc., and Authorizing the Mayor to Sign All Necessary Documents (AF-134-2023) (David Frye)**

Motion made by Alderman Montgomery, Seconded by Alderman Phillips.

**RESOLUTION NO. 2023-246** A RESOLUTION AWARDED THE BID FOR THE ROBINSON MIDDLE SCHOOL HVAC REPLACEMENT PROJECT TO S.B. WHITE COMPANY, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**XII. CONSENT AGENDA** *(These items are all considered under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 1. Consideration of a Resolution Authorizing the Mayor to Execute a Contract Between the City of Kingsport and the Tennessee Department of Transportation for Maintenance Activities Performed on Designated State Highways and for Mowing and Litter on John B. Dennis and I-26 (AF-121-2023) (Ryan McReynolds)**

**RESOLUTION NO. 2023-247** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FISCAL YEAR 2024 WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT OF MAINTENANCE ACTIVITIES PERFORMED ON DESIGNATED STATE HIGHWAY ROUTES LOCATED WITHIN THE

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KINGSPORT CITY LIMITS; EXECUTE A CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR MOWING AND LITTER CONTROL ON JOHN B. DENNIS HIGHWAY AND INTERSTATE 26; AND EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

- 2. Consideration of a Resolution Authorizing the Mayor to Execute a Holdover Notice between the City of Kingsport and the Tennessee Department of Transportation for Landscaping at Several Intersections and/or Interchanges on State Routes 1, 36, 93 and 126 (AF-140-2023) (Ryan McReynolds)**

**RESOLUTION NO. 2023-248** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A HOLDOVER LICENSE BETWEEN THE CITY AND THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR LANDSCAPING ON STATE ROUTES 1, 36, 93, AND 126 IN SULLIVAN COUNTY

- 3. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a DOJ-Office of Justice Programs Bureau of Justice Assistance Bulletproof Vest Partnership (BVP) Reimbursement Grant (AF-126-2023) (Chief Dale Phipps)**

**RESOLUTION NO. 2023-249** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP REIMBURSEMENT GRANT

- 4. Request Approval of Offer for Easement and Right-of-Way across the Graybeal Property (AF-133-2023) (Ryan McReynolds)**
- 5. Consideration of a Resolution to Approve a Permit for a Carnival to Operate Temporarily at 4540 University Boulevard (AF-119-2023) (Ken Weems)**

**RESOLUTION NO. 2023-250** A RESOLUTION APPROVING A PERMIT TO OPERATE A CARNIVAL

- 6. Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Gordon Food Service for Kingsport City Schools Nutrition Services Grocery and Beverage Items and Authorizing the Mayor to Sign All Applicable Documents (AF-125-2023) (David Frye)**

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**RESOLUTION NO. 2023-251** A RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT WITH GORDON FOOD SERVICE FOR KINGSPOK CITY SCHOOLS NUTRITION SERVICES GROCERY AND BEVERAGE ITEMS AND AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECUATE THE PURPOSE OF THE AMENDMENT

- 7. Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Tyson Prepared Foods for School Nutrition Services Commodity Chicken Process Items and Authorizing the Mayor to Sign All Applicable Documents (AF-124-2023) (David Frye)**

**RESOLUTION NO. 2023-252** A RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT WITH TYSON PREPARED FOODS FOR SCHOOL NUTRITION SERVICES COMMODITY CHICKEN PROCESSED ITEMS AND AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

- 8. Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Gold Creek Foods for School Nutrition Services Commodity Chicken Process Items and Authorizing the Mayor to Sign All Applicable Documents (AF-123-2023) (David Frye)**

**RESOLUTION NO. 2023-253** A RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT WITH GOLD CREEK FOODS FOR SCHOOL NUTRITION SERVICES COMMODITY CHICKEN PROCESSED ITEMS AND AUTHORIZING THE MAYOR TO SIGN EXECUTE AN AMENDMENT TO THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

- 9. Consideration of a Resolution Awarding the Bid of School Nutrition Services Ice Cream Products to Ice Cream Warehouse and Authorizing the Mayor to Sign All Applicable Documents (AF-132-2023) (David Frye)**

**RESOLUTION NO. 2023-254** A RESOLUTION AWARDDING THE BID FOR SCHOOL NUTRITION ICE CREAM PRODUCTS TO ICE CREAM WAREHOUSE AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT



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- 10. Consideration of a Resolution Authorizing the Execution of an Amendment to the Agreement with Prairie Farms Dairy for School Nutrition Services Dairy Products and Authorizing the Mayor to Sign All Applicable Documents (AF-127-2023) (David Frye)**

**RESOLUTION NO. 2023-255** A RESOLUTION AUTHORIZING THE RENEWAL OF THE CONTRACT WITH PRAIRIE FARMS DAIRY FOR SCHOOL NUTRITION SERVICES DAIRY PRODUCTS AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 11. Consideration of a Resolution Awarding a Contract for School Nutrition Services Pizza Program to Bull's Eye Brands, Inc., and Authorizing the Mayor to Sign All Applicable Documents (AF-131-2023) (David Frye)**

**RESOLUTION NO. 2023-256** A RESOLUTION AWARDDING THE BID FOR THE SCHOOL NUTRITION PIZZA PROGRAM TO BULL'S EYE BRANDS, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 12. Consideration of a Resolution Authorizing the Mayor to Execute an Agreement Renewing Kingsport City Schools CASE Benchmark Assessment Program with Instructure, Inc., and All Other Necessary Documents (AF-135-2023) (David Frye)**

**RESOLUTION NO. 2023-257** A RESOLUTION AUTHORIZING THE RENEWAL OF THE AGREEMENT WITH INSTRUCTURE INC. FOR KINGSFORT CITY SCHOOLS CASE BENCHMARK ASSESSMENT PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 13. Consideration of a Resolution Authorizing the Mayor to Execute an Agreement Renewing Kingsport City Schools Canvas Software Platform with Instructure, Inc., and All Other Necessary Documents (AF-136-2023) (David Frye)**

**RESOLUTION NO. 2023-258** A RESOLUTION AUTHORIZING THE RENEWAL OF THE AGREEMENT WITH INSTRUCTURE INC. FOR KINGSFORT CITY SCHOOLS CANVAS SOFTWARE PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

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**14. Consideration of a Resolution Approving a Release from Tennessee Farmers Mutual Insurance Company (AF-147-2023) (Bart Rowlett)**

**RESOLUTION NO. 2023-259** A RESOLUTION APPROVING A RELEASE AND SETTLEMENT OF ALL CLAIMS WITH TENNESSEE FARMER'S MUTUAL INSURANCE COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

**XIII. COMMUNICATIONS**

**1. City Manager**

Mr. McCartt commented on the items from the agenda recognizing city staff and stating his appreciation. He noted public works day was coming up on May 25 stating it was a great opportunity to learn about the city and put a face behind the services. He also thanked the board for their time over the last couple of weeks with the additional budget work sessions.

**2. Mayor and Board Members**

Alderman Duncan commented on the police memorial yesterday, stating his appreciation for the chief and the recognition of the fallen officers. He also mentioned the KKB awards and stated there was another cleanup scheduled this weekend downtown. Alderman Cooper listed several events coming up in downtown and new businesses opening up. She also mentioned the goats are moving from Allendale to the Renaissance Center and then to the Aquatic Center. Alderman Montgomery congratulated the high school seniors graduating this week and their families. Alderman Phillips stated this Saturday was Kids Day at Bays Mountain. He also mentioned the Aquatic ten year anniversary is approaching on the 25th. Mr. Phillips commented on the Warriors Path Marina opening up, pointing out it's the most visited state park. Lastly, he stated he was glad to hear of upcoming educational opportunities discussed at the budget work sessions. Alderman Olterman asked for support for the soccer team at the state tournament. He also encouraged citizens to bring their children out for Public Works Day. Vice-Mayor George stated her mom's 85th birthday was Thursday and asked everyone to wish her happy birthday. She also commented on the animal shelter and encouraged pet adoption for a graduation present and to donate money or supplies to Petworks. The Mayor remarked there has been a different challenge each year concerning the budget and this year was no different, but expressed his appreciation for staff. He also commented on the Kingsport app, noting the biggest complaint received is about litter. He encouraged citizens to participate in the cleanup this Saturday.

**3. Visitors None.**


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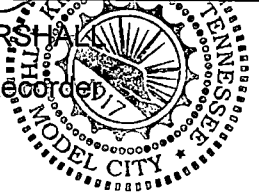
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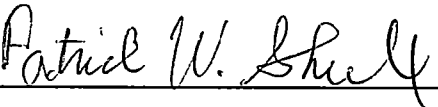
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**XIV.ADJOURN**

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 8:22 p.m.

  
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ANGELA MARSHALL  
Deputy City Recorder



  
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PATRICK W. SHULL  
Mayor