



CITY OF KINGSPORT TRANSIENT OCCUPANCY TAX MONTHLY REPORT

City of Kingsport Code of Ordinances, Chapter 98, Article IV provides for the levy of a privilege tax on the occupancy of any room, lodging, or similar accommodations furnished to transient occupants, by any Hotel, Inn, Tourist Court, Tourist Cabin, Motel, or any place in which rooms, lodging, or similar accommodations are furnished for a consideration.

NAME OF HOTEL/MOTEL and CORPORATION			
STREET ADDRESS		REPORTING MONTH	
CITY	STATE	ZIP	
1. Gross Receipts from accommodations.....		_____	
2. Less exemptions for non-transient occupancy (30 or more continuous days)..		_____	
3. Less exemptions for Federal Government agencies occupancy (<i>only allowable when directly billed to and paid by the Federal Government or its agencies</i>)..		_____	
4. Receipts subject to privilege tax (Line 1 less line 2 and line 3).....		_____	
5. Privilege tax (7% of line 4).....		_____	
6. Less deduction (2% of line 5 if remitted by 20th).....		_____	
7. Net tax due (Line 5 less line 6).....		_____	
8. Enter any tax collected in excess of local levy		_____	
9. Penalty (Add 1/2 % of line 7 for each month or fraction thereof that such taxes are delinquent).....		_____	
10. Interest (Add interest at the rate of 12% per annum of line 7 from the due date)..		_____	
11. Total Remittance (Lines 7, 8, 9, & 10)		_____	

Under penalty of perjury I hereby certify that this return has been examined by me and to the best of my knowledge the facts in the above return are true and correct and compete for the reporting period pursuant to City of Kingsport Code of Ordinances, Chapter 98, Article IV, and that the record of occupancy will be kept and preserved for a period of three (3) years as required by the City of Kingsport Code. The undersigned further states that if the owner is a corporation, limited liability company, joint stock company, syndicate, partnership or association, the undersigned is authorized to execute this return on behalf of the owner.

Signature and Title

Date

Send Return & Remittance
No later than the 20th of each month next following the collection of such tax to:

**City of Kingsport
Customer Service Center
415 Broad Street
Kingsport, Tennessee 37660**