

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, November 1, 2022, 7:00 PM
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding	
Vice Mayor Colette George	Alderman Paul Montgomery
Alderman Betsy Cooper	Alderman Tommy Olterman
Alderman Darrell Duncan	Alderman James Phillips

City Administration

Chris McCartt, City Manager
Bart Rowlett, City Attorney
Lisa Winkle, Treasurer/City Recorder
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** St. Dominic's School Students.
- II.B. **INVOCATION:** Misti McCreary, Associate Pastor, First Broad Street United Methodist Church.
- III.A. **ROLL CALL:** By City Recorder Winkle. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.** None.
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.** None.
- V. **APPROVAL OF MINUTES.**

Motion/Second: Duncan/Montgomery, to approve minutes for the following meetings:

- A. October 17, 2022 Regular Work Session
- B. October 18, 2022 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

- A. **PUBLIC HEARINGS.** None.

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

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B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Authorize Interlocal Agreement with Sullivan County, Tennessee, to Upgrade Waterlines in Various Locations (AF: 326-2022) (Ryan McReynolds).

Motion/Second: Olterman/George, to pass:

Resolution No. 2023-099, A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH SULLIVAN COUNTY, TENNESSEE TO UPGRADE WATERLINES IN VARIOUS LOCATIONS, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

Motion/Second: Cooper/George, to pass:

AN ORDINANCE TO AMEND THE WATER PROJECT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

2. Budget Adjustment for Various Funds in FY23 (AF: 331-2022) (Chris McCartt).

Motion/Second: Olterman/Duncan, to pass:

AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Approve Tennessee Commission on Aging Grant and Appropriate the Funds (AF: 311-2022) (Michael Borders).

Motion/Second: Montgomery/Phillips, to pass:

ORDINANCE NO. 7053, AN ORDINANCE TO AMEND THE GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

2. Amend FY23 General Purpose School Fund Budgets (AF: 323-2022) (David Frye).

Motion/Second: Duncan/Phillips, to pass:

ORDINANCE NO. 7054, AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND GENERAL PROJECT FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

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Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

3. Amend FY23 School Special Projects Fund Budget (AF: 324-2022) (David Frye)

Motion/Second: Phillips/Olterman, to pass:

ORDINANCE NO. 7055, AN ORDINANCE TO AMEND THE FY 2023 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

4. Budget Adjustment for Various Funds in FY23 (AF: 308-2022) (Chris McCartt). Vice-Mayor George made a motion to amend this item as read by the City Attorney. Alderman Montgomery seconded the motion with all present voting "aye."

Motion/Second: George/Duncan, to pass as amended:

ORDINANCE NO. 7056, AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Amendment to Professional Services Agreement with Barge Design Solutions, Inc. for the Reedy Creek Trunk Sewer Improvements Phase 2 Project (AF: 327-2022) (Ryan McReynolds).

Motion/Second: Olterman/George, to pass:

Resolution No. 2023-100, A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH BARGE DESIGN SOLUTIONS, INC. FOR THE REEDY CREEK TRUNK SEWER IMPROVEMENTS PHASE 2 PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

2. Ratify Mayor's Signature to Apply and Receive American Recovery Plan Grant through the Tennessee Department of Environment and Conservation (AF: 330-2022) (Ryan McReynolds)

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Motion/Second: George/Duncan, to pass:

Resolution No. 2023-101, A RESOLUTION TO RATIFY THE MAYOR'S SIGNATURE ON ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR A STATE WATER INFRASTRUCTURE GRANT THROUGH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO RECEIVE THE GRANT

Passed: All present voting "aye."

~~3. — Bid Award to Thomas Construction Company, Inc. for the Sanitary Sewer Extension — ETSU Valleybrook Campus Project and Authorize the Mayor to Sign All Applicable Documents (AF: 329-2022) (Ryan McReynolds).~~

This agenda item was withdrawn on October 31, 2022.

4. Interlocal Agreement with Washington County, Tennessee, to Extend Waterlines at Various Locations in Washington County (AF: 304-2022) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2023-102, A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH WASHINGTON COUNTY, TENNESSEE TO INSTALL WATERLINES IN VARIOUS LOCATIONS, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: George/Olterman, to adopt:

1. Amendment to the School Crossing Guard Services Contract & Interdepartmental Memorandum of Understanding Between Kingsport City Schools and Kingsport Police Department and Authorize the Mayor to Sign All Applicable Documents (AF: 332-2022) (Dale Phipps).

Pass:

Resolution No. 2023-103, A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT FOR SCHOOL CROSSING GUARDS WITH CROSS SAFE; AUTHORIZING AN AMENDMENT TO THE INTERDEPARTMENTAL MEMORANDUM OF UNDERSTANDING BETWEEN THE KINGSFORT POLICE DEPARTMENT AND THE KINGSFORT CITY SCHOOLS; AND AUTHORIZING THE MAYOR TO SIGN THE AMENDMENTS FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENTS

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

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2. Authorize an Amendment to the State Industrial Access (SIA) Agreement with TDOT for the Meadow Park Lane Project (AF: 333-2022) (Ryan McReynolds).

Pass:

Resolution No. 2023-104, A RESOLUTION AUTHORIZING AN AMENDMENT TO AGREEMENT NUMBER 210040 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE STATE INDUSTRIAL ACCESS ROAD - MEADOW PARK LANE EXTENSION PROJECT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

3. Authorize a Sponsorship Agreement with Eastman Credit Union for the Kingsport Aquatic Center's Lazy River (AF: 334-2022) (Michael Borders).

Pass:

Resolution No. 2023-105, A RESOLUTION APPROVING A SPONSORSHIP AGREEMENT WITH EASTMAN CREDIT UNION FOR THE LAZY RIVER AT THE KINGSFORT AQUATIC CENTER, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

4. Approve a Website and Social Media Policy and an Acceptable Use of Information Technology Assets Policy (AF: 335-2022) (Tyra Copas).

Pass:

Resolution No. 2023-106, A RESOLUTION ADOPTING A CITY OF KINGSFORT WEBSITE AND SOCIAL MEDIA POLICY AND A CITY OF KINGSFORT ACCEPTABLE USE OF INFORMATION TECHNOLOGY ASSETS POLICY TO BE INCLUDED IN THE KINGSFORT POLICIES AND PROCEDURES FOR CITY EMPLOYEES

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

VIII. COMMUNICATIONS.


- A. CITY MANAGER.** Mr. McCartt thanked Eastman Credit Union for continuing to sponsor the Lazy River at the Aquatic Center. He also thanked city staff and those who participated in the downtown trick or treat event last weekend.
- B. MAYOR AND BOARD MEMBERS.** Alderman Phillips stated it was officially the Christmas season and lights were already up in downtown. He also commented on the trick or treat event last Saturday noting there was so much happening in the community. Alderman Olterman encouraged citizens to come

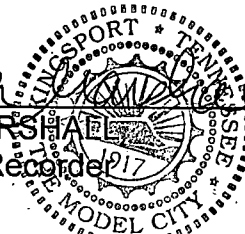
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out and support the Indians at the playoff game Friday night. Alderman Duncan recognized Bob Miller turning 104 last Friday. He also commented on the upcoming 75th anniversary Chamber event. Alderman Cooper pointed out Christmas decorations went up today in City Hall and that all of the trees were sponsored for Christmas in the Park. She highlighted many upcoming events including the Shop and Hop and Lamplight Theatre presenting The Best Christmas Pageant Ever. She stated citizens could check out the DKA website for more information. Vice-Mayor George congratulated the DB Band for winning their competition. She also commented on the Halloween event seeing thousands of people participate and pointed out there is something going on every weekend. Lastly, she mentioned the Thanksgiving holiday and how blessed we are to live here. Mayor Shull also commented on how Thanksgiving was a special holiday growing up and stated we have a lot to be thankful for. He indicated the United Way is still taking contributions and also expressed appreciation for Eastman. Lastly, he recognized the communications department and their efforts for the city.

C. VISITORS. Ms. Pat Bradley made comments regarding emergency crisis shelters.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 7:42 p.m.


ANGELA MARSHALL
Deputy City Recorder




PATRICK W. SHULL
Mayor