KINGSPORT REGIONAL PLANNING COMMISSION

AGENDA

City Hall – Conference Room 226 415 Broad Street

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

October 20, 2022

5:30 p.m.

- I. INTRODUCTION AND RECOGNITION OF VISITORS
- II. APPROVAL OF THE AGENDA
- III. APPROVAL OF THE MINUTES OF THE WORK SESSION MEETING ON SEPTEMBER 12, 2022, THE REGULAR MEETING ON SEPTEMBER 15, 2022, AND THE CALLED MEETING ON OCTOBER 11, 2022.
- IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
- 10-02 2405 Princeton Road, MX District Master Plan (COMDEV22-0211)
 The Kingsport Regional Planning Commission is requested to grant master plan approval in an MX zone for the new Eagle Transport Facility located at 2405 Princeton Road. The property is located in the 13th Civil District of Sullivan County. (Weems)
- VII. OTHER BUSINESS
- 10-03 Receive, for Information Purposes, the September-October 2022 Approved Subdivisions
- VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)
- IX. ADJOURNMENT

MINUTES OF THE WORK SESSION OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall 415 Broad Street, Kingsport, TN 37660

September 12, 2022

12:00 noon

Members Present

Sam Booher
Pat Breeding
Paula Stauffer
Travis Patterson
James Phillips
John Moody
Sharon Duncan

Members Absent

Phil Rickman Brad Blackwell

Staff Present

Ken Weems, AICP Savannah Garland Jessica McMurray David Harris

Visitors

none

At 12:00 p.m., Secretary Weems called the meeting to order. Mr. Weems inquired as to whether anyone on the Commission identified any necessary changes to the minutes from the August 15, 2022 work session or the August 18, 2022 regular meeting. With no corrections identified, Mr. Weems stated that the minutes would be presented during the regular meeting for approval. No official action was taken.

IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.

9-01 Stormwater Easement Abandonment (PLNCOM22-0218)

The Kingsport Regional Planning Commission is requested to recommend abandonment of a stormwater easement in the Westgate development. The property is located in the 12th Civil District of Sullivan County. Staff presented the details of the item to the Commission. Staff noted that the easement was no longer in use and that the existing easement needed to be abandoned so that homes could be built on the impacted lots inside the West Gate development. No official action was taken.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

9-02 Wilcox Court Rezoning (REZONE22-0209)

The Kingsport Regional Planning Commission is requested to send a positive recommendation to the Kingsport Board of Mayor and Aldermen for the Wilcox Court Rezoning. The property is located in the 13th Civil District of Sullivan County. Staff presented the item to the Commission.

Staff noted that all the parcels that front Wilcox Court are identified as appropriate for retail/commercial use in the 2030 Future Land Use Plan. Staff noted that the requested B-3 zone for the parcel is the same zone that exists for the commercial strip center on the other side of Wilcox Court, across the street from the rezoning site. Staff noted that the submitted zoning development plan for the site reflects existing conditions of the parcel, with only the sign and minor landscaping upgrades proposed. Staff noted that the proposed use for the site is a beauty salon/spa. No official action was taken.

9-03 Sullivan County Zoning Text Amendment for Campground Facilities

The Kingsport Regional Planning Commission is requested to send a recommendation to the Sullivan County Commission in consideration of a zoning text amendment for campground facility types. The proposal impacts unincorporated Sullivan County. Staff stated that a portion of this text amendment has returned to the Commission for further consideration after the initial consideration during the July 2022 regular meeting. Staff stated that the portion to be further considered with this request is the matter of whether a property owner of manager must live on the campground facility. Staff noted that the Sullivan County Planning Commission reviewed the item and proposed a change from requiring an owner or manager to live on the site to recommending that an owner or manager must live on the campground facility site. Staff stated that the recommendation for the item was a negative one since no compelling evidence has been included with the revised version to change staff's position on the recommendation to the Sullivan County Commission. No official action was taken.

9-04 Cox Valley Final PD Plan (RESDEV22-0226)

The Kingsport Regional Planning Commission is requested to grant final PD plan approval to the Cox Valley Final PD Plan contingent upon receipt of a bond for the final improvements. The property is located in the 13th Civil District of Sullivan County Staff presented the details of the item to the Commission. Staff noted substantial conformance with the preliminary approval for the site, along with discussion from the previously approved pedestrian mobility path along Cox Valley Road. Staff stated that the developer chose to go with the sidewalks as shown on their original plan approval. Staff reiterated that either sidewalks or a suitable pedestrian mobility plan are required in the PD zone. Staff noted that the approval is contingent upon receiving an approved bond on the item in a form that is acceptable to the City Attorney. Staff stated that the bond for the item is being finalized and that the Commission can anticipate a late addition to the Thursday night agenda for the item. No official action was taken.

V. UNFINISHED BUSINESS

- VII. OTHER BUSINESS
- 9-05 Receive, for Information Purposes, the August September 2022 Approved Subdivisions
- VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:45 p.m.

Respectfully Submitted, Ken Weems, AICP, Planning Commission Secretary

MINUTES OF THE REGULAR MEETING OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall 415 Broad Street, Kingsport, TN 37660

September 15, 2022

5:30 p.m.

Members Present

Pat Breeding
James Phillips
John Moody
Phil Rickman
Sharon Duncan
Paula Stauffer
Travis Patterson

Members Absent

Sam Booher Brad Blackwell

Staff Present

Ken Weems, AICP Savannah Garland Jessica McMurray David Harris

Visitors

Jessica White John Mize George Smith John Pierce

At 5:30 p.m., Vice Chairman Breeding called the meeting to order, introduced the Commission and staff, and summarized meeting procedures. The Vice Chairman called for approval of the agenda. Staff noted that the previously discussed late bond addition for the Cox Valley Development has been created and is ready to be added to the agenda. A motion was made by Sharon Duncan, seconded by John Moody, to approve the agenda as amended. The motion passed unanimously, 7-0. The Vice Chairman inquired as to whether anyone on the Commission identified any necessary changes to the minutes from the August 12, 2022 work session or the August 15, 2022 regular meeting. With no corrections identified, a motion was made by Phil Rickman, seconded by James Phillips, to approve the minutes of the August 12, 2022 work session and the August 15, 2022 regular meeting. The motion passed unanimously, 7-0.

IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.

9-01 Stormwater Easement Abandonment (PLNCOM22-0218)

The Kingsport Regional Planning Commission is requested to recommend abandonment of a stormwater easement in the Westgate development. The property is located in the 12th Civil District of Sullivan County. Staff presented the details of the item to the Commission. Staff noted that the easement was no longer in use and that the existing easement needed to be abandoned so that homes could be built on the impacted lots inside the West Gate development.

A motion was made by James Phillips, seconded by Phil Rickman, to approve the consent agenda. The motion passed unanimously, 7-0.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

9-02 Wilcox Court Rezoning (REZONE22-0209)

The Kingsport Regional Planning Commission is requested to send a positive recommendation to the Kingsport Board of Mayor and Aldermen for the Wilcox Court Rezoning. The property is located in the 13th Civil District of Sullivan County. Staff presented the item to the Commission. Staff noted that all the parcels that front Wilcox Court are identified as appropriate for retail/commercial use in the 2030 Future Land Use Plan. Staff noted that the requested B-3 zone for the parcel is the same zone that exists for the commercial strip center on the other side of Wilcox Court, across the street from the rezoning site. Staff noted that the submitted zoning development plan for the site reflects existing conditions of the parcel, with only the sign and minor landscaping upgrades proposed. Staff noted that the proposed use for the site is a beauty salon/ spa. Staff updated the Commission on public inquiries about the item, stating that no calls or comments had been received as of yet for the rezoning. A motion was made by Sharon Duncan, seconded by Phil Rickman, to send a positive recommendation to the Kingsport Board of Mayor and Aldermen to rezone the property. The motion passed unanimously, 7-0.

9-03 Sullivan County Zoning Text Amendment for Campground Facilities

The Kingsport Regional Planning Commission is requested to send a recommendation to the Sullivan County Commission in consideration of a zoning text amendment for campground facility types. The proposal impacts unincorporated Sullivan County. Staff stated that a portion of this text amendment has returned to the Commission for further consideration after the initial consideration during the July 2022 regular meeting. Staff stated that the portion to be further considered with this request is the matter of whether a property owner of manager must live on the campground facility. Staff noted that the Sullivan County Planning Commission reviewed the item and proposed a change from requiring an owner or manager to live on the site to recommending that an owner or manager must live on the campground facility site. Staff stated that the recommendation for the item was a negative one since no compelling evidence has been included with the revised version to change staff's position on the recommendation to the Sullivan County Commission. The Commission discussed the pros and cons of management or the owner living on the site. A motion was made by Pat Breeding, seconded by James Phillips to recommend to the Sullivan County Commission that the owner or manager shall be required to live on site or an adjacent piece of property. The motion passed 6-1, with John Moody voting against the motion.

9-04 Cox Valley Final PD Plan (RESDEV22-0226)

The Kingsport Regional Planning Commission is requested to grant final PD plan approval to the Cox Valley Final PD Plan contingent upon receipt of a bond for the final improvements. The property is located in the 13th Civil District of Sullivan County Staff presented the details of the item to the Commission. Staff noted substantial conformance with the preliminary approval for the site, along with discussion from the previously approved pedestrian mobility path along Cox Valley Road. Staff stated that the developer chose to go with the sidewalks as shown on their original plan approval. Staff reiterated that either sidewalks or a suitable pedestrian mobility plan are required in the PD zone. Staff noted that the approval is contingent upon receiving an approved bond on the item in a form that is acceptable to the City Attorney. A motion was made by Pat Breeding, seconded by Phil Rickman to grant contingent final approval. The motion passed unanimously, 7-0.

9-05 Cox Valley Final PD Plan Performance Bond (RESDEV22-0226)

The Kingsport Regional Planning Commission is requested to approve a performance bond in the amount of \$65,056.41 for the Cox Valley Final PD Plan contingent upon receipt of the bond in a form acceptable to the City Attorney. The property is located in the 13th Civil District of Sullivan County. Staff stated that this item is the bond amount for the remaining improvements of the Cox Valley Development. Staff stated the bond is proposed to be active for a total of one year with an expiration date of Sep 15, 2023. A motion was made by Phil Rickman, seconded by Sharon Duncan to approve the performance bond in the amount of \$65,056.41 with an expiration date of September 15, 2023. The motion passed unanimously, 7-0.

V. UNFINISHED BUSINESS

- VII. OTHER BUSINESS
- 9-06 Receive, for Information Purposes, the August September 2022 Approved Subdivisions
- VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:26 p.m.

Respectfully Submitted, Ken Weems, AICP, Planning Commission Secretary

MINUTES OF THE CALLED MEETING OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall 415 Broad Street, Kingsport, TN 37660

October 11, 2022

Members Present
Sam Booher
Pat Breeding
Brad Blackwell
Sharen Dungen

Sharon Duncan John Moody Members Absent
James Phillips
Phil Rickman
Paula Stauffer
Travis Patterson

Staff Present

Ken Weems, AICP Jessica Harmon Savannah Garland Jessica McMurray David Harris Visitors
Darin Karst

At 12:05p.m., Chairman Booher called the meeting to order, introduced the Commission and staff, and summarized meeting procedures. The Chairman called for approval of the agenda. A motion was made by Pat Breeding, seconded by Sharon Duncan, to approve the agenda as presented. The motion passed unanimously, 5-0.

III. NEW BUSINESS

10-01 Evarts Valley Phase I, Final PD (RESDEV22-0238)

The Kingsport Regional Planning Commission is requested to grant Final PD approval to Evarts Valley Phase 1, Final PD. The property is located in the 15th Civil District of Sullivan County. Staff presented the details of the item to the Commission. Staff noted that the development had received preliminary approval from the Commission during their September 2021 regular meeting. Staff further stated that the proposal adds 50 new single family lots to the Edinburgh development along with .4 miles of new city street. Staff noted that the periphery boundary was in place, as well as the updated open space for the development, which both conform to the PD district guidelines. A motion was made by Sam Booher, seconded by Pat Breeding, to grant final PD approval. The motion passed unanimously, 5-0.

IV. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

V. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:20 p.m.

Respectfully Submitted, Ken Weems, AICP, Planning Commission Secretary

2405 Princeton Road Master Plan in an MX District

Property Information					
Address	2405 Princeton Road				
Tax Map, Group, Parcel	76, Parcel 1				
Civil District	13				
Overlay District	Gateway				
Land Use Designation	Retail/ Commercial				
Acres	+/- 9.81				
Existing Use	vacant	Existing Zoning	MX		
Proposed Use	Truck terminal	Proposed Zoning	No change		
Owner /Applicant Inform	nation				
Name: Colette, Lance Address: 300 S. Wesleyan Blvd City: Rocky Mount		Intent: To receive Master Plan approval for a commercial trucking maintenance center/terminal.			
	Zip Code: 27804	1			

Planning Department Recommendation

The Kingsport Planning Division recommends APPROVAL for the following reasons:

The submitted master plan meets the requirements of the MX zone.

Staff Field Notes and General Comments:

This MX District parcel is currently vacant and was recently rezoned to MX from B-4P.

Planner:	Ken Weems	Date:	12 October 2022
Planning Commission Action		Meeting Date:	20 October 2022
Approval:			•
Denial:		Reason for Denial:	
Deferred:		Reason for	
		Deferral:	

PROPERTY INFORMATION

ADDRESS: 2405 Princeton Road

DISTRICT: 13th

OVERLAY DISTRICT: Gateway

EXISTING ZONING: MX

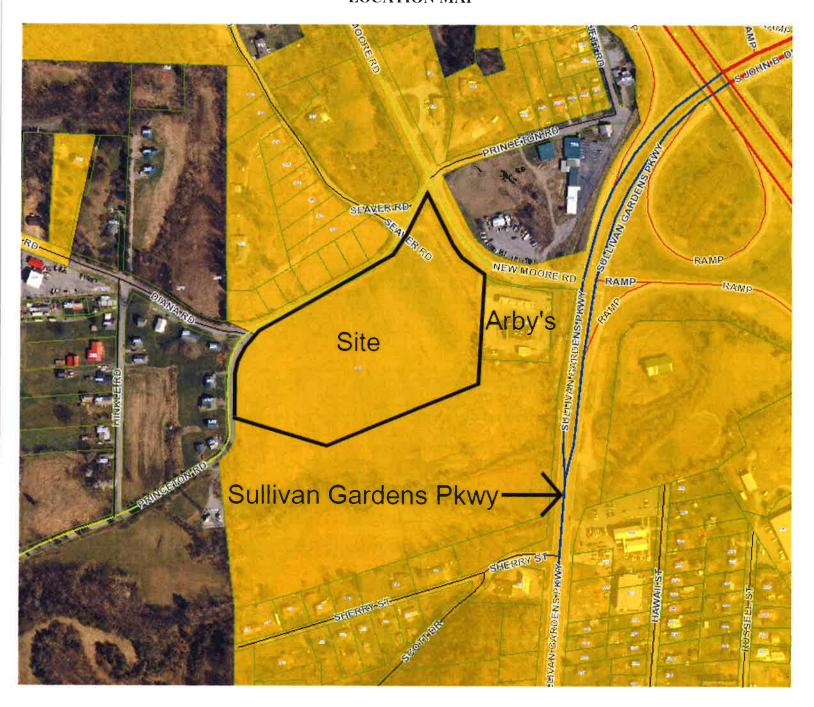
ACRES: +/- 9.81

EXISTING USE: vacant

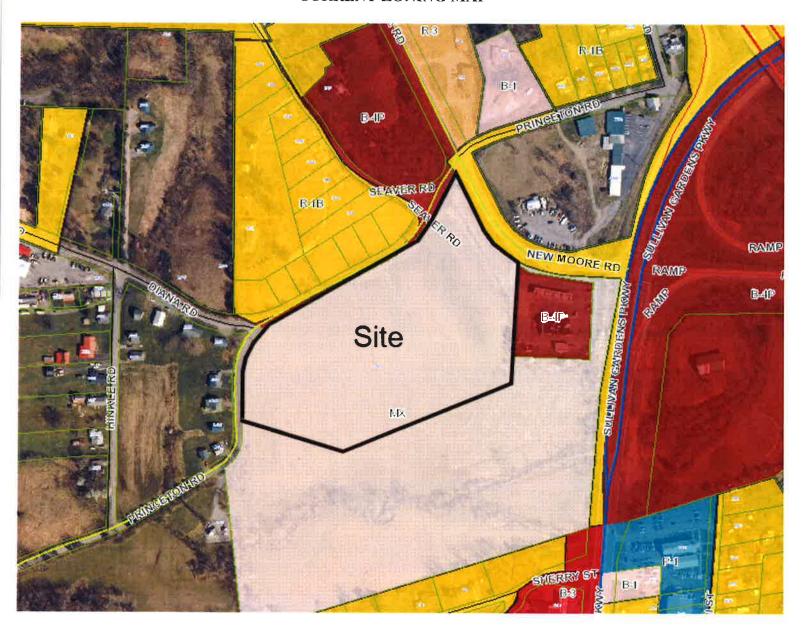
PROPOSED USE: new commercial trucking maintenance center/terminal.

INTENT To receive master plan approval in an MX zone for a new commercial trucking maintenance center/terminal.	

LOCATION MAP



CURRENT ZONING MAP



AERIAL



MASTER PLAN ANALYSIS

Standard:

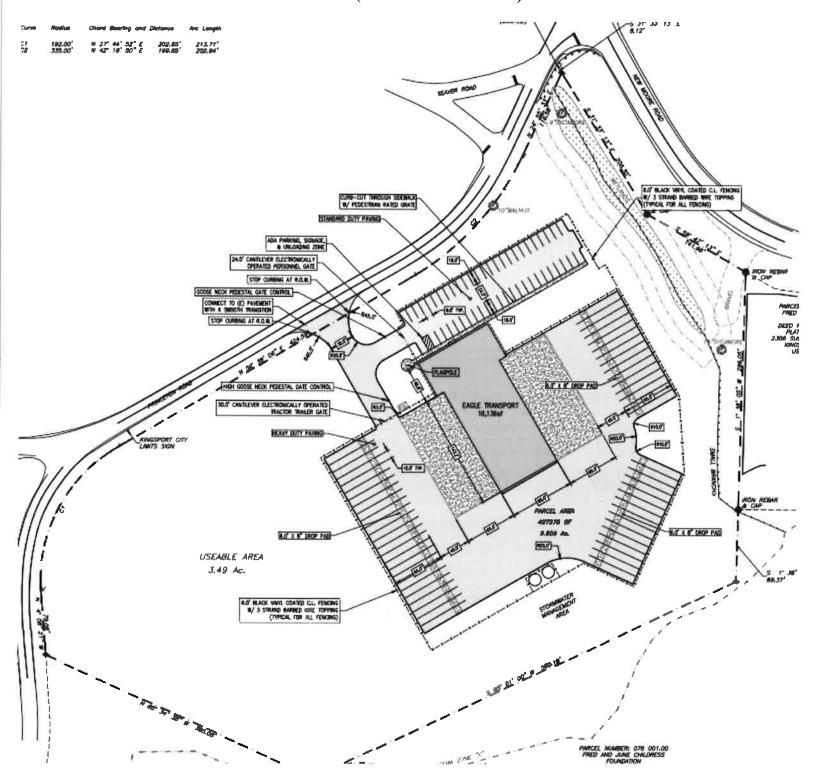
The MX Master Plan zoning standards evaluate the following:

- 1. Signage
- 2. Ingress/Egress
- 3. Availability and adequacy of utiliites
- 4. Buffer Strip (periphery yard)
- 5. Adjacent transportation network
- 6. Internal street layout
- 7. A conceptual layout of the varying types of land uses

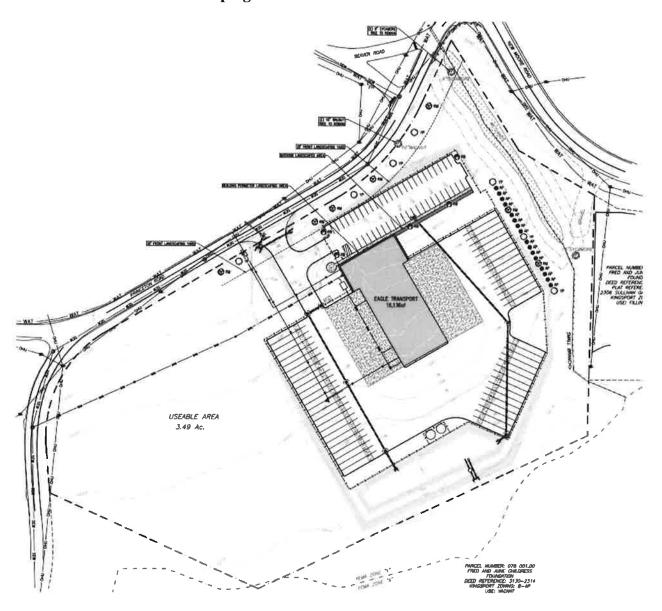
Enlarged plan copies will be provided during the work session and regular meeting for best clarity.

- 1. Signage: The site will only have a wall sign, with a graphic of the wall signage being included in this packet for review.
- 2. Ingress/Egress is currently located along Princeton Road. Our city traffic and right-of-way departments are currently evaluating a turning template for the intersection of Princeton and New Moore Road to ensure the ability of trucks to safely maneuver the intersection
- 3. Availability and adequacy of utilities: The site has access to existing city water and sewer service. Power is available and utility lines will be underground for the site.
- 4. The 30' buffer strip is intact and the associated landscaping plan has received a positive recommendation from the city's landscaping specialist.
- 5. Adjacent transportation networks are shown on the plan
- 6. The internal street layout will consist of the driveway to the new facility.
- 7. The submitted site plan is more detailed than a conceptual layout of land uses. This is due to only one entity scheduled to occupy the property, with potential plans to expand in the future.

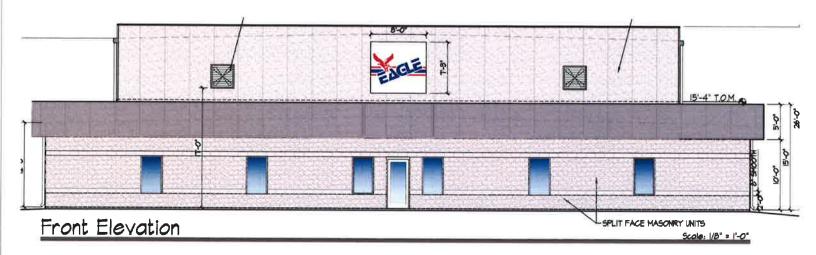
Site Plan (Close View Due to Size)



Landscaping Plan Details with Buffer Trees



Sole Sign (58 Square Foot Wall Sign)



CONCLUSION

Staff recommends APPROVAL of the submitted Master Plan for this particular MX zone.



October 20th, 2022

Sam Booher, Chairman Kingsport Regional Planning Commission 415 Broad Street Kingsport, TN 37660

Chairman Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify the subdivision of the following lots meet(s) the Minimum Standards for Subdivision Development within the Kingsport Planning Region. The staff certifies these plat(s) as acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

- 1. McGregor Dr.
- 2. 163 Island Rd.
- 3. N. Holston River Dr.
- 4. 938 Maple St.
- 5. 373Westfield Dr.
- 6. 5793 Lehigh St.
- 7. 2094 Sharron Rd
- 8. 310 E Industry Dr.
- 9. 116 Forest Edge Ct.
- 10. 2987 Reservoir Rd.
- 11. 3508 Glen Alpine Rd.
- 12. 238 Sherry St.
- 13. 1198 Summerville Rd.
- 14. 4420Matilida Place
- 15. Evarts Valley Final (Edinburgh PH 6)
- 16. Edinburgh PH 4 lot 116 & 117

Sincerely,

Ken Weems, AICP Planning Manager C: Kingsport Regional Planning Commission

