

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, October 4, 2022, 7:00 PM  
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan  
Alderman Paul Montgomery  
Alderman Tommy Olferman  
Alderman James Phillips

City Administration

Chris McCartt, City Manager  
Bart Rowlett, City Attorney  
Lisa Winkle, Treasurer/City Recorder  
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Michael Borders.
- II.B. **INVOCATION:** Alderman Cooper.
- III.A. **ROLL CALL:** By City Recorder Winkle. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
1. Murphy Snoderly Award – B. K. Addington (Vice Mayor George).
  2. Times-News Readers' Choice Awards for Carousel – Jay Church (Alderman Phillips)
- IV.B. **APPOINTMENTS/REAPPOINTMENTS**
1. **Appointment to the Kingsport Housing and Redevelopment Authority** (AF: 291-2022) (Mayor Shull).

Motion/Second: George/Duncan, to approve:

APPOINTMENT OF MR. GREG PERDUE TO FULFILL THE UNEXPIRED TERM OF LARRY ESTEPP ON THE **KINGSPORT HOUSING AND REDEVELOPMENT AUTHORITY** EFFECTIVE IMMEDIATELY AND EXPIRING ON APRIL 30, 2024.

Passed: All present voting "aye."

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**V. APPROVAL OF MINUTES.**

Motion/Second: Olterman/Cooper, to approve minutes for the following meetings:

- A. September 12, 2022 Regular Work Session
- B. September 13, 2022 Regular Business Meeting
- C. September 16, 2022 Called Business Meeting

Approved: All present voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.**

**1. Amend Zoning of 910 Wilcox Court Located Along South Wilcox Drive and Wilcox Court from M-1, Light Manufacturing District to B-3, Highway Oriented Business District (AF: 296-2022) (Ken Weems).**

**PUBLIC COMMENT ON ITEM VI.A.1.** None.

Motion/Second: George/Philips, to pass:

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG WILCOX COURT FROM THE M-1 DISTRICT TO THE B-3, HIGHWAY ORIENTED BUSINESS DISTRICT IN THE 13<sup>TH</sup> CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Abandon a Stormwater Easement Located at 1117, 1121, 1125 and 1129 Tay Station (AF: 259-2022) (Savannah Garland).**

**PUBLIC COMMENT ON ITEM VI.A.2.** None.

Motion/Second: Phillips/Duncan, to pass:

AN ORDINANCE TO ABANDON A SECTION OF A STORMWATER SEWER EASEMENT LOCATED OFF OF TAY STATION SITUATED IN THE CITY OF KINGSFORT, TWELFTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye" with Cooper "abstaining."

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

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**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. A Resolution and Budget Ordinance to Enter into a Contractual Agreement and Sign All Necessary Documents with the Tennessee Department of Transportation for Reimbursement of Annual Operation Expenses for FY22-23 (AF: 294-2022) (Candace Sherer).**

Motion/Second: Duncan/George, to pass:

**Resolution No. 2023-076** A RESOLUTION APPROVING A REIMBURSEMENT GRANT CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE CITY'S TRANSIT SYSTEM OPERATING EXPENDITURES FOR FISCAL YEAR 2022-2023; AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE CONTRACT

Passed: All present voting "aye."

Motion/Second: George/Phillips, to pass:

AN ORDINANCE TO AMEND URBAN MASS TRANSIT CAPITAL/GRANT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Appropriate \$44,000.00 from the Tennessee Highway Safety Office (THSO) FY23 Grant (AF: 292-2022) (Chief Phipps).**

Motion/Second: Duncan/Olterman, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE HIGHWAY SAFETY OFFICE (THSO) FOR THE YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**3. Appropriate \$20,000.00 from the Tennessee Highway Safety Office (THSO) FY23 Coordinator Grant (AF: 293-2022) (Chief Phipps).**

Motion/Second: George/Cooper, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TENNESSEE HIGHWAY SAFETY OFFICE (THSO) FOR THE YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**4. Budget Adjustment for Various Funds in FY23 (AF: 307-2022) (Chris McCartt).**

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Motion/Second: Philips/Montgomery, to pass:

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**5. Appropriate \$7,035.00 from the USDOJ Office of Justice Programs, FY22 Bulletproof Vest Partnership Funding (AF: 310-2022) (Chief Phipps).**

Motion/Second: Montgomery/Phillips, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE US DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**6. Appropriate \$26,137.00 from the Department of Justice, Office of Justice Program FY22 Edward Byrne Memorial Justice Assistance Grant Program (AF: 312-2022) (Chief Phipps).**

Motion/Second: Montgomery/George, to pass:

AN ORDINANCE TO AMEND THE JUSTICE ASSISTANT GRANT FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Amend Zoning of Tax Map 022, Parcel 036.10 and a Portion of Parcel 036.06 Located Along University Boulevard from R-3, Low Density Apartment District and B-3, Highway Oriented Business District to R-4, Medium Density Apartment District (AF: 270-2022) (Ken Weems).**

Motion/Second: Duncan/Cooper, to pass:

**ORDINANCE NO. 7043**, AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG UNIVERSITY BOULEVARD FROM THE R-3 AND B-3 DISTRICTS TO THE R-4, MEDIUM DENSITY APARTMENT DISTRICT IN THE 1ST CIVIL DISTRICT OF HAWKINS COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Ofterman, Phillips and Shull voting "aye."

**2. Budget Adjustment for the Sewer Fund in FY23 (AF: 242-2022) (Chris McCartt).**

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Motion/Second: George/Montgomery, to pass:

**ORDINANCE NO. 7044**, AN ORDINANCE TO AMEND THE SEWER FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**D. OTHER BUSINESS.**

**1. Utilize Omnia Partners Contract #R192005 for Maintenance, Repair and Operations (MRO) Supplies and Equipment (AF: 301-2022) (Ryan McReynolds/Steve Leonard).**

Motion/Second: George/Olterman, to pass:

**Resolution No. 2023-077**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS WITH LAWSON PRODUCTS FOR VARIOUS MAINTENANCE, REPAIR AND OPERATION SUPPLIES AND EQUIPMENT UTILIZING OMNIA PARTNERS CONTRACT #R192005

Passed: All present voting "aye."

**2. Authorize the Mayor to Execute a Subrecipient Agreement with Fannie Mae Dobbins Transitional Housing for an Award of the American Rescue Plan Act Funds (AF: 289-2022) (Jessica McMurray)**

Motion/Second: Montgomery/Olterman, to pass:

**Resolution No. 2023-078**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SUBRECIPIENT AGREEMENT WITH THE FANNIE MAE DOBBINS TRANSITIONAL HOUSING PROJECT FOR AN AWARD OF AMERICAN RESCUE PLAN ACT FUNDS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**3. Partner with Holston Business Development Center to Assist in the Development of the Proposed 160-Acre Industrial Park at Holston Army Ammunition Plant (AF: 313-2022) (Chris McCartt)**

Motion/Second: Montgomery/Duncan, to pass:

**Resolution No. 2023-079**, A RESOLUTION APPROVING A FINANCIAL CONTRIBUTION TO HOLSTON BUSINESS GROUP D/B/A HOLSTON BUSINESS DEVELOPMENT CENTER IN SUPPORT OF THE DEVELOPMENT OF THE PROPOSED 160 ACRE INDUSTRIAL PARK AT HOLSTON ARMY AMMUNITION PLANT

Passed: All present voting "aye."

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**4. Authorize the Mayor to Execute an Annual Review of Public Library Maintenance of Effort Agreement with the Tennessee State Library and Archives for Services via the Holston River Regional Library (AF: 303-2022) (Michael Borders).**

Motion/Second: Olterman/George, to pass:

**Resolution No. 2023-080**, A RESOLUTION APPROVING THE PUBLIC LIBRARY SERVICE AGREEMENT WITH THE TENNESSEE STATE LIBRARY AND ARCHIVES AND AUTHORIZING THE MAYOR TO EXECUTE THE ANNUAL RENEWAL OF THE SAME TO RECEIVE FUNDING FOR BOOKS, TRAINING, AND SERVICES THROUGH THE HOLSTON RIVER REGIONAL LIBRARY SYSTEM FOR FISCAL YEAR 2022-2023

Passed: All present voting "aye."

**5. Purchase Four (4) Ford Maverick FWD's from the Tennessee State Contract (AF: 305-2022) (Ryan McReynolds/Steve Leonard).**

Motion/Second: Phillips/Olterman, to pass:

**Resolution No. 2023-081**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO LONNIE COBB FORD UTILIZING TENNESSEE STATE CONTRACT #72347 FOR FOUR FORD MAVERICK TRUCKS FOR USE BY THE WATER/WASTE WATER DEPARTMENT

Passed: All present voting "aye."

**6. Purchase Two (2) Ford Maverick AWD's from the Tennessee State Contract (AF: 306-2022) (Ryan McReynolds/Steve Leonard).**

Motion/Second: George/Duncan, to pass:

**Resolution No. 2023-082**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO LONNIE COBB FORD UTILIZING TENNESSEE STATE CONTRACT #72347 FOR TWO FORD MAVERICK ALL - WHEEL DRIVE TRUCKS FOR USE BY BUILDING DEPARTMENT AND CODE ENFORCEMENT

Passed: All present voting "aye."

**VII. CONSENT AGENDA. *(These items are considered under one motion.)***

Motion/Second: George/Olterman, to adopt:

**1. Renewal of Inter-Local Agreement with the 2<sup>nd</sup> Judicial Drug Task Drug Task Force (AF: 278-2022) (Chief Phipps).**

**Resolution No. 2023-083**, A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH THE 2ND JUDICIAL DISTRICT DRUG TASK FORCE AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

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Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting “aye.”

**2. Ratify an Application for a “Driver Training” Matching Grant Program from Public Entities Partners (AF: 309-2022) (Bart Rowlett).**

**Resolution No. 2023-084, A RESOLUTION TO RATIFY AN APPLICATION FOR A DRIVER TRAINING GRANT FROM PUBLIC ENTITIES PARTNERS**

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting “aye.”

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.**

- Contracting Emergency Shoring for the Buck Van Huss Dome. Mr. McCartt requested this item be spread upon the minutes and provided details, noting this emergency purchase was authorized out of an abundance of caution.
- The City Manager also noted the efforts of management to address new hires about once a month. He also recognized the awardees from earlier in the meeting.

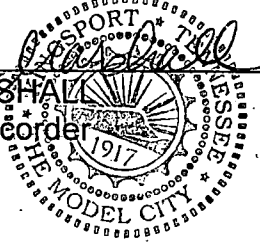
**B. MAYOR AND BOARD MEMBERS.** Alderman Duncan stated the Farmers Market Fall Festival was coming up and stated the Mortality Room Halloween show at Lamplight would open this weekend and run the rest of the month. He also commented on a Habitat for Humanity ceremony last night celebrating a home being paid off. Alderman Cooper mentioned the Hop and Shop this Thursday night and also promoted the DKA Wine and Whiskey festival as well as the upcoming National Night Out. Lastly, she commented on the Christmas in Kingsport event and invited citizens to sponsor trees in the park. Alderman Montgomery provided details on a recent Farm to Table event sponsored by HOPE. He also thanked Dr. Moorhouse for his service and wished him well. Alderman Phillips stated there was a survey on the city’s website from the Communications Department to determine the best way to get the news out, encouraging citizens to participate. Alderman Olterman reminded citizens to come support the DB football team. Vice-Mayor George stated Halloween was coming up and promoted the DKA event downtown on the 29<sup>th</sup>. She also commented on the recent hurricane in Florida stating hearts go out to those affected. Mayor Shull pointed out Halloween was on a Monday and although there were events during the weekend trick-or-treating would still be on the 31<sup>st</sup>. He further noted the city manager would have 25 years of service on Thursday.

**C. VISITORS.** Sam Compton commented on the roads.

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**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:10 p.m.

*Angela Marshall*  
\_\_\_\_\_  
ANGELA MARSHALL  
Deputy City Recorder



*Patrick W. Shull*  
\_\_\_\_\_  
PATRICK W. SHULL  
Mayor