

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, June 7, 2022, 7:00 PM
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding

Vice Mayor Colette George

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Paul Montgomery

Alderman Tommy Olterman

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Lisa Winkle, Treasurer/City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** New Vision Youth.

II.B. **INVOCATION:** Pastor Phil Whitemore, Bloomingdale Baptist Church.

III.A. **ROLL CALL:** By City Recorder Winkle. All Present.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Y.E.L.L. Recognition - Ben Allen, Solomon Blair, Eli Combs, Sophia Daley, Mal Digavalli, Kate Dixon, Allison Fields, Sarah Hager, Conner Hall, Billy Hamilton, Carson McMurray, Emma Olinger, Gracie Olinger, Kousha Sadeghi, Eliza Smith, Rachael Spillett, Bindiya Srinath, Ellie Wolf, Hannah Yarber (Mayor Shull).
2. Best New Event – Christmas in the Park - Kristie Leonard (Aldermen Cooper, Phillips and Duncan).

IV.B. **APPOINTMENTS/REAPPOINTMENTS.**

(These items are considered under one motion.)

Motion/Second: Olterman/George, to approve:

1. **Appointment to the Board of Zoning Appeals** (AF: 162-2022) (Mayor Shull).

Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen of the City of Kingsport, Tennessee, Tuesday, June 7, 2022

Approve:

APPOINTMENT OF WESLEY COMBS TO SERVE A TERM ON THE **BOARD OF ZONING APPEALS** TO FULFILL THE UNEXPIRED TERM OF JEFF LITTLE EFFECTIVE IMMEDIATELY AND EXPIRING ON DECEMBER 31, 2023.

Passed: All present voting "aye."

2. Appointment to the Gateway Review Commission (AF: 163-2022)
(Mayor Shull).

Approve:

APPOINTMENT OF DANIEL DUNCAN TO SERVE A FIVE-YEAR TERM ON THE **GATEWAY REVIEW COMMISSION** EFFECTIVE IMMEDIATELY AND EXPIRING ON JUNE 30, 2027.

Passed: All present voting "aye."

3. Appointments/Reappointments to the Public Art Committee (AF: 164-2022) (Mayor Shull).

Approve:

APPOINTMENT OF JIM BEGLEY TO FULFILL THE UNEXPIRED TERM OF SUZANNE BARRETT JUSTIS EXPIRING ON JULY 31, 2023, APPOINTMENT OF GEORGE CHAMOUN TO FULFILL THE UNEXPIRED TERM OF LYNN JAMES EXPIRING ON JULY 31, 2023 AND REAPPOINTMENTS OF BRAD HOOVER AND JOE ZOELLER TO SERVE THREE-YEAR TERMS ON THE **PUBLIC ART COMMITTEE** EFFECTIVE IMMEDIATELY AND EXPIRING JULY 31, 2025.

Passed: All present voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Phillips/Cooper, to approve minutes for the following meetings:

- A. May 16, 2022 Regular Work Session
- B. May 17, 2022 Regular Business Meeting

Approved: All present voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS.

- 1. Vacate a Portion of Jared Drive (AF: 158-2022) (Ken Weems).**

PUBLIC COMMENT ON ITEM VI.A.1. CeeGee McCord spoke on behalf of Eastman in favor of this item.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

Motion/Second: Duncan/Olterman, to pass:

AN ORDINANCE TO VACATE A PORTION OF JARED DRIVE SITUATED IN THE CITY OF KINGSFORT, THIRTEENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

2. Abandon 15' Wide Sanitary Sewer Easement (AF: 159-2022)
(Savannah Garland).

PUBLIC COMMENT ON ITEM VI.A.2. None.

Motion/Second: Olterman/George, to pass:

AN ORDINANCE TO ABANDON A 15' WIDE SANITARY SEWER EASEMENT LOCATED OFF OF ROCK SPRINGS ROAD SITUATED IN THE CITY OF KINGSFORT, FOURTEENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

3. Adopt FY22-23 Budget (AF: 166-2022) (Chris McCartt).

PUBLIC COMMENT ON ITEM VI.A.3. Maureen Stavrakoglou spoke in opposition and Phil Whittemore spoke in favor of this item.

Motion/Second: George/Olterman, to pass:

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

4. Adopt FY22-23 Water Fund Budget (AF: 167-2022) (Chris McCartt).

PUBLIC COMMENT ON ITEM VI.A.4. Pete Stavrakoglou asked for clarity on this item.

Motion/Second: Olterman/George, to pass:

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE, ADOPTING A FINAL WATER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

5. Adopt FY22-23 Sewer Fund Budget (AF: 168-2022) (Chris McCartt).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

PUBLIC COMMENT ON ITEM VI.A.5. None.

Motion/Second: Duncan/Phillips, to pass:

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE, ADOPTING A FINAL SEWER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Adopt FY22-23 Metropolitan Planning Project Grant Fund Budget (AF: 169-2022) (Chris McCartt).

Motion/Second: Phillips/Montgomery, to pass:

AN ORDINANCE TO APPROPRIATE METROPOLITAN TRANSPORTATION PLANNING GRANT PROJECT FUNDS; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

2. Adopt FY22-23 Community Development Block Grant Fund Budget (AF: 170-2022) (Chris McCartt).

Motion/Second: Olterman/George, to pass:

AN ORDINANCE TO APPROPRIATE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

3. Adopt FY22-23 School Public Law 93-380 Grant Project Fund Budget (AF: 171-2022) (Chris McCartt).

Motion/Second: Duncan/Cooper, to pass:

AN ORDINANCE TO ESTABLISH PL93-380 GRANT PROJECT FUND FOR THE PL93-380 GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

4. Adopt FY22-23 Schools Special Projects Grant Fund Budget (AF: 172-2022) (Chris McCartt).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

Motion/Second: Montgomery/Phillips, to pass:

AN ORDINANCE TO ESTABLISH SPECIAL SCHOOL GRANT PROJECT FUND 145 FOR SPECIAL SCHOOL PROJECTS GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

5. Budget Adjustment for Various Funds in FY22 (AF: 173-2022)
(Chris McCartt).

Motion/Second: George/Phillips, to pass:

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Amend FY22 General Purpose School Fund and General Project Fund Budgets (AF: 137-2022) (David Frye).

Motion/Second: Olterman/Duncan, to pass:

ORDINANCE NO. 7013, AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND GENERAL PROJECT FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

2. Amend FY22 Schools Federal Projects Fund Budget (AF: 138-2022) (David Frye).

Motion/Second: Montgomery/Cooper, to pass:

ORDINANCE NO. 7014, AN ORDINANCE TO AMEND THE FY 2022 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

3. Amend FY22 School Special Projects Fund Budget (AF: 139-2022) (David Frye)

Motion/Second: Phillips/Olterman, to pass:

ORDINANCE NO. 7015, AN ORDINANCE TO AMEND THE FY 2022 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

4. Budget Adjustment for Various Funds in FY22 (AF: 143-2022)
(Chris McCartt)

Motion/Second: George/Olterman, to pass:

ORDINANCE NO. 7016, AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Contract with Tennessee Department of Transportation for Maintenance Activities Performed on Designated State Highways and for Mowing and Litter on John B. Dennis and I-26 (AF: 160-2022) (Ryan McReynolds).

Motion/Second: Olterman/Duncan, to pass:

Resolution No. 2022-256, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR FISCAL YEAR 2023 WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT OF MAINTENANCE ACTIVITIES PERFORMED ON DESIGNATED STATE HIGHWAY ROUTES; TO EXECUTE A CONTRACT WITH THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR MOWING AND LITTER REMOVAL ALONG JOHN B. DENNIS HIGHWAY AND INTERSTATE 26; AND EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed: All present voting "aye."

2. Amend Professional Services Agreement with Gresham, Smith & Partners for Engineering Design Services for the Wastewater Storage Facility Project (AF: 157-2022) (Ryan McReynolds)

Motion/Second: Montgomery/Phillips, to pass:

Resolution No. 2022-257, A RESOLUTION APPROVING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH GRESHAM, SMITH & PARTNERS FOR THE ENGINEERING SERVICES FOR THE WASTEWATER STORAGE FACILITY PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

3. Agreement with Barge Design to Complete Wastewater Treatment Plant Master Plan (AF: 161-2022) (Ryan McReynolds).

Motion/Second: George/Duncan, to pass:

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

Resolution No. 2022-258, A RESOLUTION APPROVING AN AGREEMENT WITH BARGE DESIGN TO COMPLETE THE WASTEWATER TREATMENT PLANT MASTER PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: George/Olterman, to adopt:

1. Interlocal Agreement with Sullivan County for its Sullivan County Emergency Management Agency (AF: 141-2022) (Chief Boyd).

Pass:

Resolution No. 2022-259, A RESOLUTION APPROVING AN INTERLOCAL COOPERATION AND MUTUAL AID AGREEMENT WITH SULLIVAN COUNTY ON BEHALF OF ITS SULLIVAN COUNTY EMERGENCY MANAGEMENT AGENCY, FOR THE CREATION AND OPERATION OF A MULTI-JURISDICTIONAL TASK FORCE, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

2. Reject Bids for the North Eastman Road Bridge Over Lincoln Street Repair Project (AF: 156-2022) (Ryan McReynolds).

Pass:

Resolution No. 2022-260, A RESOLUTION REJECTING ALL BIDS RELATED TO THE NORTH EASTMAN ROAD BRIDGE OVER LINCOLN STREET REPAIR PROJECT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

3. Agreements with Lynn View Pee Wee Football League for the Use of the Lynn View Sports Facilities and Concession Facilities (AF: 165-2022) (Michael Borders).

Pass:

Resolution No. 2022-261, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS WITH THE LYNN VIEW PEE WEE FOOTBALL LEAGUE RELATED TO THE USE OF THE ATHLETIC FIELDS AND CONCESSION STAND OPERATIONS AT THE LYNN VIEW COMMUNITY CENTER

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

4. Approve MissionSquare Retirement Governmental Money Purchase Plan Adoption Agreement and Authorize the Director of Human Resources to Electronically Execute the Agreement (AF: 174-2022) (Tyra Copas).

Pass:

Resolution No. 2022-262, A RESOLUTION APPROVING THE MISSIONSQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN ADOPTION AGREEMENT AND AUTHORIZING THE PLAN COORDINATOR TO EXECUTE THE ADOPTION AGREEMENT VIA THE ELECTRONIC PROCESS SET FORTH BY MISSIONSQUARE

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

5. Authorize Participation in a Low Income Household Water Assistance Program with Upper East Tennessee Human Development Agency (AF: 176-2022) (Lisa Winkle).

Pass:

Resolution No. 2022-263, A RESOLUTION APPROVING A VENDOR AGREEMENT FOR PARTICIPATION IN THE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM WITH UPPER EAST TENNESSEE HUMAN DEVELOPMENT AGENCY, INC., AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

VIII. COMMUNICATIONS.

- A. CITY MANAGER.** Mr. McCartt congratulated Assistant City Manager Michael Borders and his wife on the birth of their first baby.
- B. MAYOR AND BOARD MEMBERS.** Alderman Montgomery commented on a groundbreaking in Colonial Heights, pointing out this was a second generation business. He provided information on the Juneteenth activities scheduled for that weekend. He also invited citizens to a community prayer for Dennis Phillips and his leadership. Alderman Phillips mentioned the 350 jobs that were announced yesterday. He also commented on the presentations made at the work session yesterday, noting KEDB's vote regarding the property purchase of Brickyard Park. Alderman Olterman stated he spoke with the football and baseball coaches and received good reports. Alderman Duncan noted the Axmen's season had started. He also stated the City was a great place to work for those seeking employment. Alderman Cooper commented on the Friday night and Sunday night concerts downtown this summer and was free as well as family friendly. She also mentioned the music in the park on Friday


**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, June 7, 2022**

afternoons next to the library. Vice Mayor George acknowledged City Attorney Rowlett's first official meeting and voiced her appreciation for the informative budget work sessions. She also commented on the new Bays Mountain Legacy Trail. Mayor Shull congratulated City Attorney Rowlett stating he appreciated his help. He also mentioned the ACT Call Center announcing 350 plus jobs. He recognized the passing of Sam Anderson, pointing out his work in the community and stating he will be missed. Lastly, the mayor expressed his appreciation for city staff and Budget Director John Morris for all their hard work on the budget.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 9:24 p.m.


ANGELA MARSHALL
Deputy City Recorder



PATRICK W. SHULL
Mayor