



NOTICE OF FUNDING FOR CDBG FY 2022-2023 SUBRECIPIENT GRANT PROGRAM

The City of Kingsport’s Community Development Department, is soliciting applications from qualified non-profit organizations interested in providing services that address one or more of the service needs targeted in the City’s CDBG program.

Award:

The City of Kingsport anticipates receiving approximately \$446,397 in funding for the 2022-2023 CDBG program year. Of the total grant award, the city intends to make funding available for the following:

- Community Enrichment: approximately \$40,000 will be made available to outside agencies for **public service projects**
- Rehabilitation: Single Family Home repair: approximately \$75,000 will be made available to outside agencies for **single-family emergency home repair projects**
- Clearance & Demolition: approximately \$40,000 will be made available to outside agencies for **demolition of dilapidated structures for the development affordable housing**

Purpose:

Community Development Block Grant (CDBG) funds are provided by the U.S. Department of Housing and Urban Development (HUD) in order to improve local communities by providing decent housing, improved infrastructure, public facilities and services, and improved economic opportunities. Federal law requires community development grant funds primarily benefit low and moderate-income persons. Funds may also be used for activities that help prevent or eliminate slum or blight, or for projects that meet urgent community needs.

Estimated Funding Timeline:

Notice of Funding Publication and Announcement	May 16, 2022
Application Workshop	May 31, 2022 @ 3pm – 5pm
Application Deadline – 5pm	July 1, 2022
CDAC Recommendation to BMA	August 2, 2022
Subrecipient Notification	August 3, 2022
Action Plan submitted for HUD approval	August 2022
Subrecipient Agreements	August/September 2022

Scope of Work:

Under this program, CDBG funds may be used to provide services (including direct service labor, supplies, materials, facility maintenance and operation costs, and other costs). The completed application must address one or more of the targeted public service needs listed above and must serve primarily low to moderate-income persons in City of Kingsport.

Implementation Period: July 1, 2022 - June 30, 2023

Eligible activities that the project addresses include, but are not limited to the following:

- Senior Services
- Services for Persons with Disabilities
- Legal Services
- Youth Services
- Services for victims of domestic violence
- Employment Training
- Crime Awareness/Prevention
- Fair Housing Activities
- Tenant/Landlord Counseling
- Child Care Services
- Health Services
- Services for Abused and Neglected Children
- Mental Health Services
- Food Banks
- Housing Counseling
- Clearance and Demolition
- Emergency Repair/Rehab: Single-Unit Residential

Application Process:

Applicants are invited to attend an application workshop on **Tuesday May 31, 2022 at 3p**. This workshop will walk applicants through the application process and provide technical assistance in completing the application. Applicants are strongly encouraged to attend.

Applicants must submit **one** scanned **electronic copy** (PDF preferred) of the application. Applications should be emailed to JessicaMcMurray@KingsportTN.gov by the application due date. Applications that do not arrive at the Community Development office by the application deadline will not be considered.

Applicants may be invited to present proposals to the Community Development Advisory Committee on July 8, 2022.

Applications are due no later than Friday, Friday July 1, 2022 at 5 PM to be eligible for funding consideration.

Selection and Evaluation Processes:

The selection process of applications for funding will include a staff and Community Development Advisory Committee evaluation and recommendation for an award based on the following criteria:

Alignment with 5 year Consolidated Plan	10 points
Public Benefit	30 points
Organizational Capacity	5 points
Collaboration/Leverage	20 points
Application Clarity and Completeness	10 points
Financial Feasibility	20 points
Discretionary Assessment	5 points



Contractual Requirements:

Each grantee selected to receive funds is required to sign an agreement with the City. Under CDBG laws and regulations, certain requirements must be met in order to negotiate an agreement. These requirements include the following:

- Applicants must demonstrate that they are a nonprofit organization or a governmental agency.
- After an application is approved for funding, an agreement will be prepared and sent by the City to the identified by the applicant as the authorized official for signature. The agreement will specify the amount of the award, the period for which the project is approved, the contract term, administrative provisions and any special conditions.
- Each agency receiving CDBG funding from the City is required to certify that it will conduct its business in compliance with the non-discrimination requirements of the City, State and Federal governments, as applicable. Equal Opportunity in Employment policies will be required.
- In the event of non-compliance, the agreement may be terminated or suspended in whole or in part.
- All recipients will be required to comply with the federal government's audit requirements as described in 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- Proposed project must meet one of the following CDBG National Objectives:
 - Benefit low-moderate income persons
 - Prevent/ Eliminate Slums or Blight
 - Address Urgent Needs

Contact and Assistance Information:

Jessica McMurray
Community Development
City of Kingsport
415 Broad Street, Kingsport, TN 37660
Phone: (423) 224-2877
Email: JessicaMcMurray@Kingsporttn.gov

All applications must be received by Friday, July 1, 2022 at 5:00 PM. Late submissions will not be accepted.

Persons with disabilities may request reasonable accommodation. Applicants may also request technical assistance. Requests should be made as early as possible to allow time to arrange the accommodations.



Community Development CDBG Subrecipient Workshop

DATE:

Tuesday May 31, 2022

TIME:

3:00p – 5:00p

LOCATION:

301 Louis Street, Kingsport
Kingsport Housing Community Room

TOPIC:

This workshop will address the 2022-2023 CDBG subrecipient program application. You are encouraged to bring your laptop or electronic device for use during the workshop.

RSVP:

Confirm your attendance by RSVP to
JessicaMcMurray@KingsportTN.gov

Phone: (423)224-2877

