



## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

#### **CALLED BUSINESS MEETING**

**Friday, March 25, 2022, 10am  
City Hall, 415 Broad Street, Boardroom**

#### **Board of Mayor and Aldermen**

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan

Alderman Paul Montgomery  
Alderman Tommy Olterman  
Alderman James Phillips

#### **City Administration**

Chris McCartt, City Manager  
Michael Borders, Assistant City Manager  
J. Michael Billingsley, City Attorney  
Lisa Winkle, CFO/City Recorder  
Tyra Copas, Human Resources Director  
Adrienne Batara, Public Relations Director  
John Rose, Economic Development Director

Ryan McReynolds, Deputy City Manager  
Jessica Harmon, Assistant to City Manager  
Dale Phipps, Police Chief  
Scott Boyd, Fire Chief  
Ken Weems, Planning Manager  
John Morris, Budget Director

#### **I. CALL TO ORDER**

#### **II.A. PLEDGE OF ALLEGIANCE TO THE FLAG**

#### **II.B. INVOCATION – Alderman Darrell Duncan**

#### **III. ROLL CALL**

#### **IV. OTHER BUSINESS**

1. Consideration of a Resolution Awarding the Bid for the J. Fred Johnson Lighting Upgrade Project to Kingsport Armature & Electric Company, Inc., and Authorizing the Mayor to Sign all Applicable Documents (AF:81-2022) (David Frye)
  - Resolution

#### **V. ADJOURN**



AGENDA ACTION FORM

**Consideration of a Resolution Awarding the Bid for the J. Fred Johnson Lighting Upgrade Project to Kingsport Armature & Electric Company, Inc., and Authorizing the Mayor to Sign all Applicable Documents**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-81-2022  
Work Session: N/A  
First Reading: N/A

Final Adoption: March 25, 2022  
Staff Work By: Committee  
Presentation By: D. Frye

**Recommendation:**  
Approve the Resolution

**Executive Summary:**

Bids for the J. Fred Johnson Stadium Lighting Upgrade project were opened on March 23, 2022. Four responsive bids were received. The committee recommends awarding the base bid of \$600,000.00, with the possibility of adding Alternate 1 at a later date via change order. The alternate consists of up-lighting and the bid for that was \$10,000.00 each. There are nine light poles that this lighting would be installed on.

The total cost of this project will be \$660,000.00 (detail given below) and will be funded by General Purpose funds.

Architect Fee	\$24,000
Construction Costs	600,000
6% Contingency	36,000
Total Costs	\$660,000

Derwin Cartmel with Holston Engineering recommends that the Board of Mayor and Aldermen award the bid for the J. Fred Johnson Stadium Lighting Upgrade project to Kingsport Armature & Electric Company, Inc., in the bid amount of \$600,000.00 and authorize a 6% contingency of \$36,000.00.

**Attachments:**

1. Resolution
2. Bid Tab
3. Recommendation

Funding source appropriate and funds are available: *JM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *2w*

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AWARDING THE BID FOR THE J FRED JOHNSON STADIUM LIGHTING UPGRADE PROJECT TO KINGSFORT ARMATURE & ELECTRIC COMPANY, INC., AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

WHEREAS, bids were opened March 23, 2022, for the J. Fred Johnson Stadium Lighting Upgrade project; and

WHEREAS, upon review of the bids, the board finds Kingsport Armature & Electric Company, Inc., is the lowest responsible compliant bidder meeting specifications for the particular grade or class of material, work or service desired and is in the best interest and advantage to the city, and the City of Kingsport desires to enter into a contract for the J. Fred Johnson Stadium Lighting Upgrade with Kingsport Armature & Electric Company, Inc., at an estimated construction cost of \$600,000.00; and

WHEREAS, funding is available in General Project funds;

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for the J. Fred Johnson Stadium Lighting Upgrade project, at an estimated cost of \$600,000.00, is awarded to Kingsport Armature & Electric Company, Inc., and the mayor or in his absence, incapacity, or failure to act, the vice-mayor, is authorized and directed to execute, in a form approved by the city attorney and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, an agreement for the same and all documents necessary and proper, and to take such acts as necessary to effectuate the purpose of the agreement.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the public.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 25<sup>th</sup> day of March, 2022.

\_\_\_\_\_  
PATRICK W. SHULL, Mayor

ATTEST:

\_\_\_\_\_  
ANGELA MARSHALL, Deputy City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
J. MICHAEL BILLINGSLEY, City Attorney

MINUTES BID OPENING

March 23, 2022

4:00 P.M.

Present: Brent Morelock, Procurement Manager; Sandra Sloan, Assistant Procurement Manager Schools; Derwin Cartmel, Holston Engineering; Joe Riggs, Holston Engineering; Ryan McReynolds, Deputy City Manager; Andy True, Assistant Superintendent KCS; Frankie DeBusk, Athletic Director KCS

The Bid Opening was held in the Conference Room # 436, 4th Floor, City Hall

The Procurement Manager opened with the following bids:

J FRED JOHNSON STADIUM LIGHTING UPGRADE					
Vendor:	Unit Cost:	Alternate 1:	Deduct Alternate:	Completion Time:	Comments:
Kingsport Armature & Electric Company	\$600,000.00	\$10,000.00	\$100,000.00	8/1/2022	
Glass Machinery & Excavation Inc.	\$633,931.75	\$5,340.00	\$163,357.00	Did Not Initial	
Hellas Construction, Inc.	\$692,857.00	\$5,945.00	\$417,857.00	8/1/2022	
Stancill Electric Company, Inc.					Cannot accept. Wrong bid form used.
Skilled Services Quality Construction	\$664,000.00	\$3,900.00	\$379,955.00	8/1/2022	

The submitted bids will be evaluated and a recommendation made at a later date.



**HOLSTON ENGINEERING, INC.**

301 Montgomery Street, Suite #4

Johnson City, TN 37604

(423) 926-5991

e-mail: [Holston.Engineering@holsteng.com](mailto:Holston.Engineering@holsteng.com)

March 23, 2022

Ms. Sandra Sloan  
Kingsport City Schools  
400 Clinchfield Street, Ste. 200  
Kingsport, TN 37660

Re: J. Fred Johnson Stadium Lighting Upgrade Bidder recommendation

Dear Sandra:

Regarding the accepted bids for the J. Fred Johnson Stadium Lighting Upgrade Holston Engineering, Inc. recommends awarding the base bid to Kingsport Armature for \$600,000.00 (six hundred thousand dollars).

If you have any questions, please feel free to contact us.

Sincerely,  
HOLSTON ENGINEERING, INC.

Derwin E. Cartmel, PE  
President