## KINGSPORT REGIONAL PLANNING COMMISSION

#### **AGENDA**

City Hall - Boardroom

415 Broad Street

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

February 17, 2022

5:30 p.m.

- I. INTRODUCTION AND RECOGNITION OF VISITORS
- II. APPROVAL OF THE AGENDA
- III. APPROVAL OF THE MINUTES OF THE WORK SESSION MEETING ON JANUARY 18, 2022 AND THE REGULAR MEETING ON JANUARY 20, 2022.
- IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
- 2-01 Cul-de-sac Dimensional Requirements

The Kingsport Regional Planning Commission is requested to approve upgraded residential culde-sac dimensional requirements. The proposal impacts the Minimum Regulations for Subdivision Development Within the Kingsport Planning Region. (Weems)

- VII. OTHER BUSINESS
- 2-02 Receive, for Information Purposes, the January-February 2022 Approved Subdivisions
- VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)
- IX. ADJOURNMENT

# MINUTES OF THE WORK SESSION OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall 415 Broad Street, Kingsport, TN 37660

January 18, 2022

12:00 noon

## **Members Present**

Pat Breeding James Phillips John Moody Sharon Duncan Travis Patterson

#### **Members Absent**

Sam Booher Brad Blackwell Paula Stauffer

#### **Staff Present**

Ken Weems, AICP Savannah Garland David Harris Chris Vandagriff Lesley Phillips Michael Thompson Jessica Harmon

#### Visitors

Kevin Tilbury, AICP

At 12:00 p.m., Secretary Weems called the meeting to order. Mr. Weems inquired as to whether anyone on the Commission identified any necessary changes to the minutes from the December 2021 work session or regular meeting. With no corrections identified, Mr. Weems stated that the minutes would be presented during the regular meeting for approval. No official action was taken.

IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.

# V. UNFINISHED BUSINESS

#### VI. NEW BUSINESS

# 1-01 Flagship Drive Preliminary Street Dedication (file 21-0286)

The Kingsport Regional Planning Commission is requested to grant Preliminary approval for the Flagship Drive street dedication plat. The property is located inside the City limits, in the 7<sup>th</sup> Civil District of Sullivan County. Staff identified the location of the proposal, adjacent to Airport Parkway in the vicinity of Cracker Barrel restaurant. Staff noted that Hamrick's is located at the end of Flagship Drive. Staff noted that the proposal will bring Flagship up to the standard of a non-residential street with the exception of sidewalk bordering the northern right-of-way of Flagship Drive. Staff stated that the sidewalk for the northern right-of-way for Flagship Drive would have sidewalk constructed at the time when a new principal structure is built along the street frontage. Staff noted that the owner of the street proposed minor repairs, a new street top

coating, an expanded cul-de-sac, and upgraded lighting to bring the street up to public standard. Staff noted that the construction plans have been approved for the item. No official action was taken.

# 1-02 Overhill Drive County Rezoning (file 21-0332)

The Kingsport Regional Planning Commission is requested to send a positive recommendation to the Sullivan County Commission in support of the rezoning request from the Sullivan County R-1 zone to the Sullivan County M-1 zone. The property is located outside the City limits, in the 5<sup>th</sup> Civil District of Sullivan County. Staff noted that this item abuts the county right-of-way abandonment request that was reviewed by the Commission in December of 2021. Staff noted that the purpose of the rezoning is to bring the existing truck rental business on the property into zoning conformance for Sullivan County. Staff noted that the future land use plan identified industrial use for the rezoning site. Staff further stated that no public comment had been received on the item. No official action was taken.

#### VII. OTHER BUSNESS

# 1-03 Cul-de-sac Dimensional Requirements (Discussion)

The Kingsport Regional Planning Commission is requested to review and discuss proposed cul-de-sac dimensional requirements. The proposal impacts the Minimum Regulations for Subdivision Development Within the Kingsport Planning Region. Staff stated that recent conversation with both the Kingsport Fire Department (KFD) and Kingsport City Schools (KCS) prompted a review of the minimum size of the City's residential street cul-de-sac bulbs. Staff noted that after review, both KFD and KCS were identified as needing larger cul-de-sac bulb diameters to turn their fire trucks and school buses. Staff stated that the current minimum diameter of a residential cul-de-sac bulb is currently 65'. Staff stated that the likely future proposal would be to add 20' to this diameter, bringing the minimum diameter of a new residential street cul-de-sac up to 85'. Staff stated that school buses, per KCS, need a minimum 80' diameter. Fire Inspector Vandagriff, from the KFD, stated to the Commission that a minimum of an 85' diameter cul-de-sac is needed for their ladder trucks. No official action was taken.

# 1-04 East Center Street Corridor Study Presentation

The Kingsport Regional Planning Commission is requested to receive and comment on the East Center Street Corridor Study. Mr. Kevin Tilbury, AICP from Kimley-Horn will present the findings of the study. Mr. Tilbury presented the findings of the study, which demonstrated potential improvements and changes along East Center Street. The Commission received the presentation. No official action was taken.

#### VII. OTHER BUSINESS

# VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

#### IX. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 12:58 p.m.

Respectfully Submitted, Ken Weems, AICP, Planning Commission Secretary

# MINUTES OF THE REGULAR MEETING OF THE KINGSPORT REGIONAL PLANNING COMMISSION

City Hall 415 Broad Street, Kingsport, TN 37660

January 20, 2022

12:00 noon

#### **Members Present**

Pat Breeding James Phillips John Moody Sharon Duncan Travis Patterson Brad Blackwell Phil Rickman

#### **Members Absent**

Sam Booher Paula Stauffer

#### **Staff Present**

Ken Weems, AICP Savannah Garland

#### Visitors

John Pierce John Thomas

At 5:30 p.m., Vice Chairman Breeding called the meeting to order, introduced Commissioners and staff, and welcomed the audience. The Vice Chairman called for approval of the agenda and handed the floor to Secretary Weems. Secretary Weems stated that he had been contacted by Sullivan County Planning Director Torbett with a request for a late addition to the agenda. The proposed late addition is a Sullivan County zoning text amendment that clarifies wind turbine and solar farms as uses appropriate in the County's PMD zone. John Moody made a motion to approve the agenda with the late addition as amended. Phil Rickman seconded this motion. The motion passed unanimously, 7-0. The Vice Chairman inquired as to whether anyone on the Commission identified any necessary changes to the minutes from the December 2021 work session or regular meeting. With no corrections identified, a motion was made by Sharon Duncan, seconded by Phil Rickman, to approve the minutes of the December 13, 2021 work session and the December 16, 2021 regular meeting. The motion passed unanimously, 7-0.

IV. CONSENT AGENDA Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions, or are minor subdivisions and final plats not requiring any variances.

#### V. UNFINISHED BUSINESS

#### VI. NEW BUSINESS

# 1-01 Flagship Drive Preliminary Street Dedication (file 21-0286)

The Kingsport Regional Planning Commission is requested to grant Preliminary approval for the Flagship Drive street dedication plat. The property is located inside the City limits, in the 7<sup>th</sup> Civil District of Sullivan County. Staff identified the location of the proposal, adjacent to Airport Parkway in the vicinity of Cracker Barrel restaurant. Staff noted that Hamrick's is located at the end of Flagship Drive. Staff noted that the proposal will bring Flagship up to the standard of a

non-residential street with the exception of sidewalk bordering the northern right-of-way of Flagship Drive. Staff stated that the sidewalk for the northern right-of-way for Flagship Drive would have sidewalk constructed at the time when a new principal structure is built along the street frontage. Staff noted that the owner of the street proposed minor repairs, a new street top coating, an expanded cul-de-sac, and upgraded lighting to bring the street up to public standard. Staff noted that the construction plans have been approved for the item. John Pierce, the owner of Flagship Drive spoke on the item, stating support and making himself available for any questions. Staff stated that the street improvements would be beneficial to the street and that a property turnaround at the end of Flagship Drive is needed. A motion was made by James Phillips, seconded by Sharon Duncan, to grant preliminary approval to the Flagship Drive Preliminary Street Dedication plat. The motion passed unanimously, 7-0.

# 1-02 Overhill Drive County Rezoning (file 21-0332)

The Kingsport Regional Planning Commission is requested to send a positive recommendation to the Sullivan County Commission in support of the rezoning request from the Sullivan County R-1 zone to the Sullivan County M-1 zone. The property is located outside the City limits, in the 5<sup>th</sup> Civil District of Sullivan County. Staff noted that this item abuts the county right-of-way abandonment request that was reviewed by the Commission in December of 2021. Staff noted that the purpose of the rezoning is to bring the existing truck rental business on the property into zoning conformance for Sullivan County. Staff noted that the future land use plan identified industrial use for the rezoning site. Staff further stated that no public comment had been received on the item. A motion was made by Phil Rickman, seconded by John Moody, to send a positive recommendation to the Sullivan County Commission in support of the rezoning. The motion passed unanimously, 7-0.

# 1-03 Sullivan County Zoning Text Amendment for Wind Turbines and Solar Farms

The Kingsport Regional Planning Commission is requested to send a positive recommendation to the Sullivan County Commission in support of the zoning text amendment. Staff presented the County zoning text amendment to the Board. Staff stated that the goal of the text amendment is to clarify that commercial wind turbine and solar farms, where power is manufactured, is an appropriate use in only the PMD-1 and PMD-2 zones. Staff stated that the Sullivan County Planning Commission had already forwarded a unanimous positive recommendation to the Sullivan County Commission and that the Bristol, TN Planning Commission would consider the proposed text amendment at their January 24<sup>th</sup> regular meeting. John Moody stated that the Sullivan County Planning Commission's general consensus was that the clarification was necessary for the county's zoning code. A motion was made by Phil Rickman, seconded by Travis Patterson, to send a positive recommendation to the Sullivan County Commission in support of the zoning text amendment. The motion passed unanimously, 7-0.

### VII. OTHER BUSINESS

# VIII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

#### IX. ADJOURNMENT

There being no further business, the meeting was adjourned at approximately 6:10 p.m.

Respectfully Submitted,

Ken Weems, AICP, Planning Commission Secretary

# Kingsport Regional Planning Commission Cul-de-sac Dimensional Requirements Amendment

# Cul-de-sac Dimensional Requirements Amendment

Property Information	Planning Region-wide			
Address				
Tax Map, Group, Parcel				
Civil District				
Overlay District	0			
Land Use Designation				
Acres				
Existing Use		<b>Existing Zoning</b>		
Proposed Use		Proposed Zoning		
Owner /Applicant Information				
Name: Kingsport Regional Planning Commission		Intent: To change cul-	Intent: To change cul-de-sac dimensional requirements	
Address:		for both school and fire apparatus accommodation.		
City:				
State:	Zip Code:			
Email:				
Phone Number:				
Planning Department Recommendation				
(Approve, Deny, or Defer)				
Staff recommends approval				
Planner: K	en Weems	Date:	1/6/22	
Planning Commission Action		Meeting Date:	2/17/22	
Approval:				
Denial:		Reason for		
		Denial:		
Deferred:		Reason for		
		Deferral:		

### INTENT

To change cul-de-sac dimensional requirements for both school and fire apparatus accommodation.

# Kingsport Regional Planning Commission Cul-de-sac Dimensional Requirements Amendment

## Introduction:

The City's existing residential street cul-de-sac dimensions are in need of adjustment to help facilitate the accommodation of both school buses and fire trucks. The proposal calls for residential cul-de-sac dimension requirements of a 100 foot right-of-way diameter and 85 foot paved diameter for cul-de-sac bulbs. The item has received support from both Kingsport City Schools and the Kingsport Fire Department. Both the schools and fire department have stated that the proposal will accommodate their minimum needs.

# Current subdivision regulation text with old standard struck and new standard added in red:

(A) Dead End Streets – Permanent Dead End Streets shall be no less than one hundred fifty feet (150') and no longer than one thousand two hundred fifty feet (1,250') measured along the centerline from the entrance street right-of-way to the center of the cul-de-sac. For non-residential streets a cul-de-sac shall have a right-of-way diameter not less than one hundred fifty (150'), the diameter of the paved area one hundred twenty feet (120'). For local streets a cul-de-sac shall have a right-of-way radius of not less than fifty feet (50'), the diameter of the paved area eighty feet (80'). For residential streets and lanes, the right-of-way radius shall be forty feet (40'), and the diameter of the paved area sixty- five feet (65'). For lanes, residential streets, and local streets a cul-de-sac shall have a right-of-way diameter of not less than one hundred feet (100') and a diameter of the paved area not less than eight-five feet (85'). A transition curve radius of not less than seventy-five feet (75') for connecting the turnaround with the end of the street is required, and the maximum grade of the turnaround shall not exceed eight percent (8%). The Planning Commission may require additional rights-of-ways and roadway improvements if variances are granted.



February 17<sup>th</sup>, 2022

Sam Booher, Chairman Kingsport Regional Planning Commission 415 Broad Street Kingsport, TN 37660

#### Chairman Booher:

This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify the subdivision of the following lots meet(s) the <u>Minimum Standards</u> for <u>Subdivision Development within the Kingsport Planning Region</u>. The staff certifies these plat(s) as acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

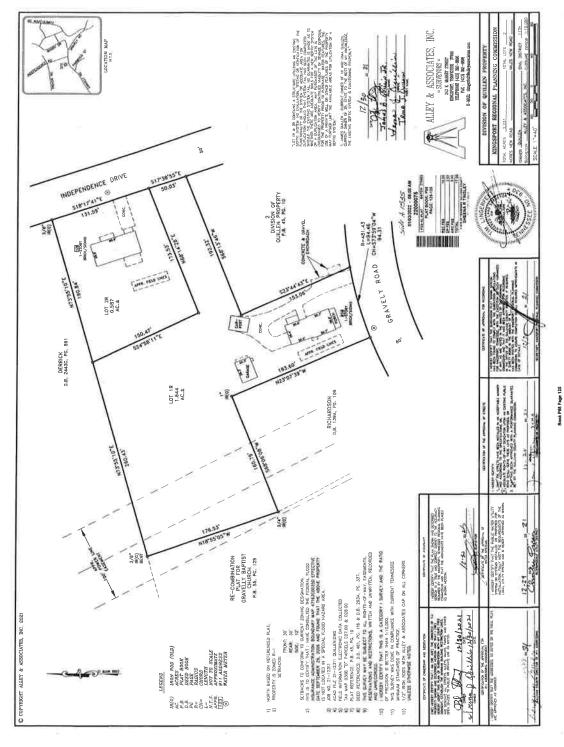
- 1. Division of Quillen Property, Gravely Road.
- 2. Hunts Crossing, Shadyside Drive
- 3. Eastman Road Closures
- 4. Eastman Road Closures combination plat
- 5. 1345 S. John B. Dennis (Anderson Property)
- 6. Colonial Heights Plaza LLC
- 7. Essex Drive
- 8. Bell Ridge Rd.
- 9. Havenmore Dr.

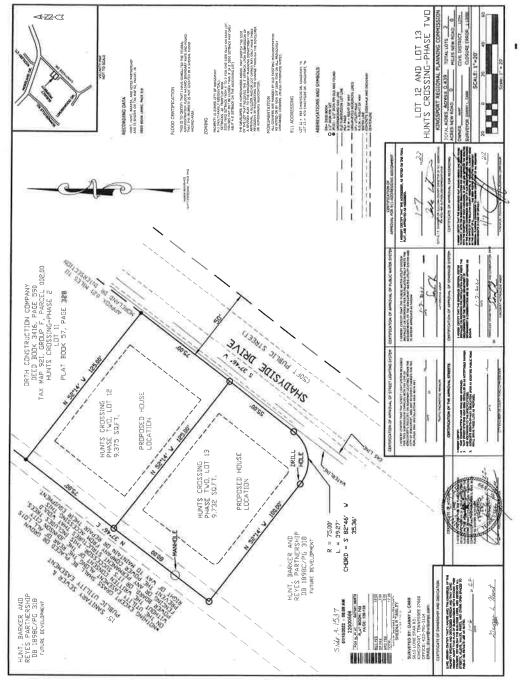
Sincerely,

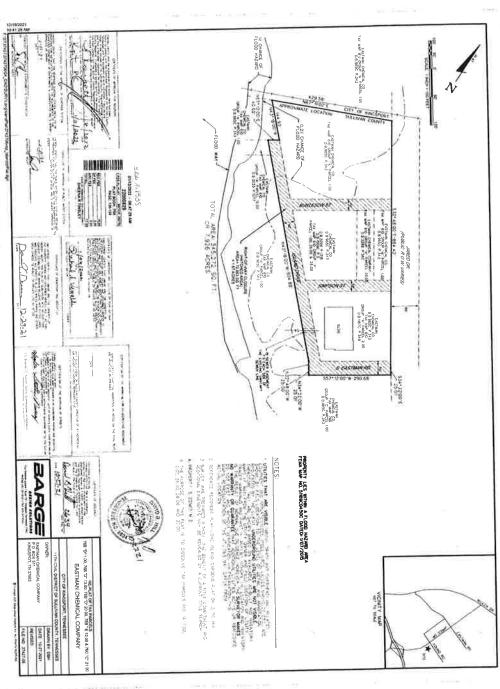
Ken Weems, AICP Planning Manager

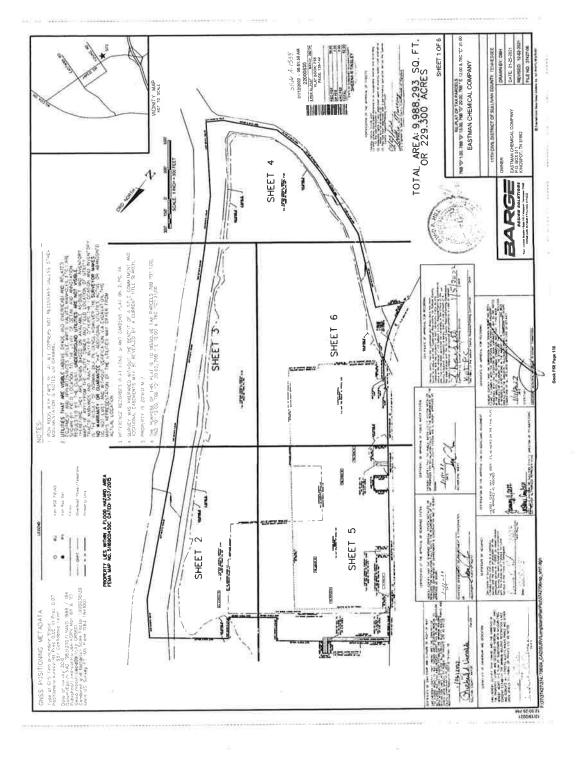
C:

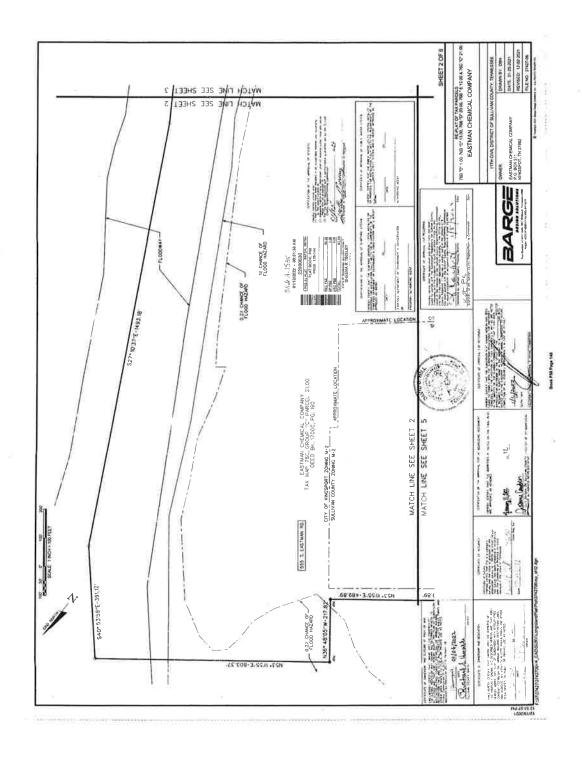
Kingsport Regional Planning Commission

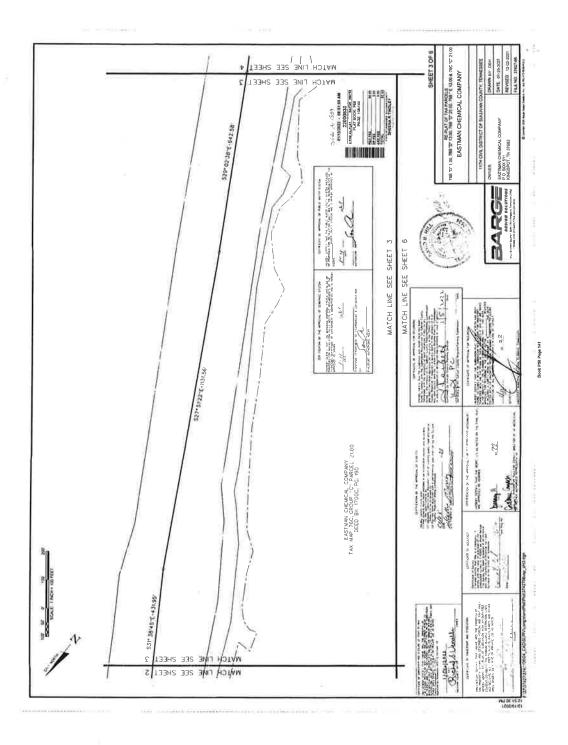


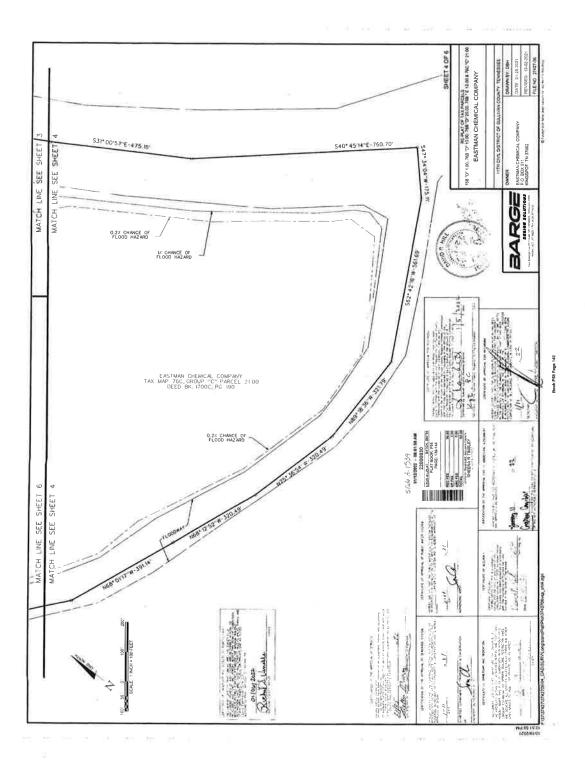


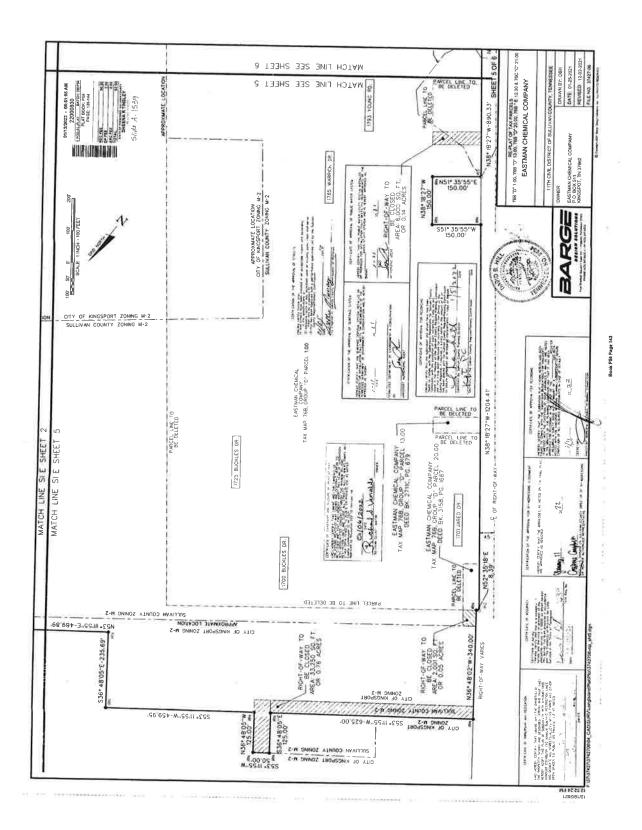


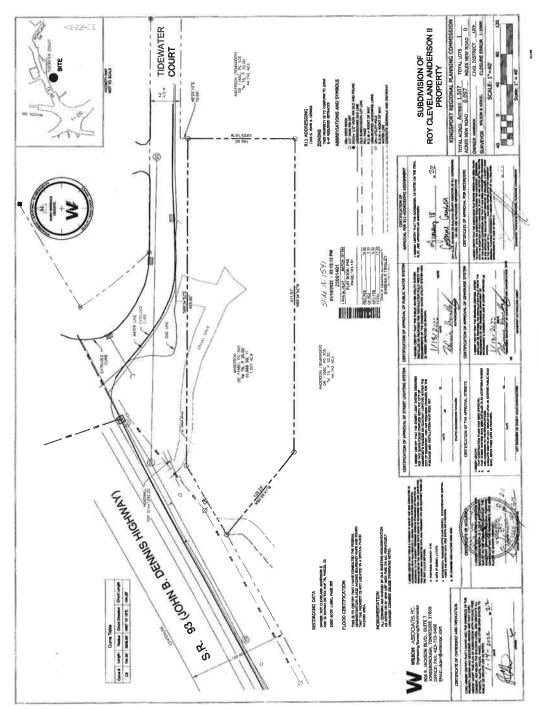












Book P58 Page 151

