

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, November 2, 2021, 7:00 PM  
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding

Vice Mayor Colette George

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Paul Montgomery

Alderman Tommy Olterman

Alderman James Phillips

City Administration

Chris McCartt, City Manager

J. Michael Billingsley, City Attorney

Lisa Winkle, Treasurer/City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG**

II.B. **INVOCATION:** Pastor Adam Love, Mafair United Methodist Church.

III.A. **ROLL CALL:** By City Recorder Winkle. All Present.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Greenbelt Award – Alderman Duncan.

IV.B. **APPOINTMENTS.** None.

V. **APPROVAL OF MINUTES.**

Motion/Second: Olterman/Cooper, to approve minutes for the following meetings:

A. October 18, 2021 Regular Work Session

B. October 19, 2021 Regular Business Meeting

Approved: All present voting "aye."

VI. **COMMUNITY INTEREST ITEMS.**

A. **PUBLIC HEARINGS.** None.

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

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**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Appropriate \$25,907.00 from the Department of Justice, Office of Justice Program's FY21 Edward Byrne Memorial Justice Assistance Grant Program (AF: 302-2021) (Dale Phipps).**

Motion/Second: George/Phillips, to pass:

AN ORDINANCE TO AMEND THE JUSTICE ASSISTANT GRANT FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Appropriate \$8,450.00 from the USDOJ/Office of Justice Programs FY21 Bulletproof Vest Partnership Funding (AF: 303-2021) (Dale Phipps).**

Motion/Second: Duncan/Montgomery, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE US DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

~~**3. Change Date of Municipal Elections to Coincide with the August General Election and Extend the Terms of Office (AF: 312-2021) (Mayor Shull).**~~ This item was pulled from the agenda on 11/2/21.

**4. Amend Code Section 98-530 Relating to Impounding Vehicles (AF: 311-2021) (Chris McCartt).**

Motion/Second: George/Olterman, to pass:

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, SECTION 98-530 RELATING TO TRAFFIC AND VEHICLES-IMPOUNDMENT OF VEHICLES; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**5. Budget Adjustment for the General Project Fund and General Projects-Special Revenue Fund in FY22 (AF: 314-2021) (Chris McCartt).**

Motion/Second: Montgomery/Duncan, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND AND GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

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**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Budget Ordinance and Agreement with TDOT for SR-36 Multi-Modal from Green Hills Drive to Lebanon Road (AF: 299-2021) (Ryan McReynolds).**

Motion/Second: George/Montgomery, to pass:

**ORDINANCE NO. 6971**, AN ORDINANCE TO AMEND GENERAL PROJECT FUND, GENERAL PROJECTS-SPECIAL REVENUE FUND, AND GENERAL FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**2. Budget Adjustment for General Project Fund and General Projects-Special Revenue Fund in FY22 (AF: 298-2021) (Chris McCartt).**

Motion/Second: Cooper/George, to pass:

**ORDINANCE NO. 6972**, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND AND GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**3. Budget Adjustment for Various Project Funds in FY22 (AF: 300-2021) (Chris McCartt)**

Motion/Second: Duncan/Olterman, to pass:

**ORDINANCE NO. 6973**, AN ORDINANCE TO AMEND VARIOUS PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye."

**4. Materials Agreement with The Edinburgh Group, LLC Related to the Evarts Valley Development and an Ordinance to Appropriate the Funds (AF: 301-2021) (Michael Thompson)**

Motion/Second: George/Phillips, to pass:

**ORDINANCE NO. 6974**, AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE EVARTS VALLEY MATERIALS AGREEMENT PROJECTS (WA2253 AND SW2253); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Duncan, George, Montgomery, Olterman, Phillips and Shull voting "aye" and Alderman Cooper abstaining.

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**D. OTHER BUSINESS.**

**1. Award Shelving Purchase for New Archives Utilizing Sourcewell Purchasing Agreement (AF: 306-2021) (Michael Borders).**

Motion/Second: Montgomery/Cooper, to pass:

**Resolution No. 2022-086**, RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO SOURCEWELL COOPERATIVE PURCHASING FOR SHELVING FOR THE ARCHIVES IN THE NEW CITY HALL

Passed: All present voting "aye."

**2. Accept Donation of E-Readers for the Library (AF: 307-2021) (Michael Borders)**

Motion/Second: Duncan/Cooper, to pass:

**Resolution No. 2022-087**, A RESOLUTION ACCEPTING A DONATION OF E-READERS FROM THE FRIENDS OF THE KINGSPORT PUBLIC LIBRARY

Passed: All present voting "aye."

**3. Award Furniture Purchase for New Fire Training Ground Facility Utilizing Sourcewell Cooperative Purchasing Agreement (AF: 308-2021) (Scott Boyd).**

Motion/Second: Phillips/Montgomery, to pass:

**Resolution No. 2022-088**, RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO SOURCEWELL COOPERATIVE PURCHASING FOR FURNITURE FOR THE NEW FIRE TRAINING GROUND FACILITY

Passed: All present voting "aye."

**4. Authorize Mayor to Execute Various Subrecipient Agreements (AF: 305-2021) (Jessica McMurray).**

Motion/Second: Montgomery/George, to pass:

**Resolution No. 2022-089**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE PARTNER AGREEMENTS WITH VARIOUS AGENCIES AND ORGANIZATIONS WHICH ALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT CARES FUNDING IN FISCAL YEAR 2021-2022

Passed: All present voting "aye."

**5. Request to Purchase Permanent Easement from Tennessee Valley Authority for Sewer Lift Station Replacement (AF: 313-2021) (Ryan McReynolds).**

Motion/Second: Olterman/Duncan, to pass:

**Resolution No. 2022-090**, A RESOLUTION AUTHORIZING THE MAYOR TO

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PURCHASE A PERMANENT EASEMENT FROM THE TENNESSEE VALLEY AUTHORITY IN ORDER TO REPLACE A SEWER LIFT STATION; AUTHORIZING THE MAYOR TO EXECUTE THE EASEMENT AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE EASEMENT AGREEMENT

Passed: All present voting "aye."

**6. Contract for Purchase of Software from CivicPlus Pursuant to the U.S. General Services Administration Cooperative Purchasing Program (AF: 304-2021) (Michael Borders).**

Motion/Second: George/Phillips, to pass:

**Resolution No. 2022-091, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR THE PURCHASE OF SOFTWARE FOR THE KINGSPORT LEISURE SERVICES DEPARTMENT**

Passed: All present voting "aye."

**VII. CONSENT AGENDA.** None.

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.** \

- **Materials Agreement for West Gate Phase 3.** Mr. McCartt requested that this item to be spread across the minutes. He also congratulated the Greenbelt team and commented on other up and coming projects including the Brickyard Park development and the pedestrian bridge that will connect the park to downtown.

**B. MAYOR AND BOARD MEMBERS.** Alderman Montgomery gave details on the survey for Center Street. Alderman Phillips discussed the housing needs pointing out that the Brickyard project addresses those needs. Alderman Olterman thanked City Manager McCartt and Deputy City Manager McReynolds. He also stated Dobyns-Bennett would be playing in Maryville. Lastly, he thanked the police department for finding his car that had been stolen. Alderman Duncan commented on the Hop and Shop this Thursday as well as the Lamplight Theatre Talent Show. He also offered condolences to Pat Breeding on the loss of his wife. Alderman Cooper gave details on Christmas in the Park, noting there would be 26 trees set up and decorated in Glen Bruce Park along with the gazebo to accommodate events this season such as caroling. Vice-Mayor George commented on the great turnout for the trick or treat event last weekend downtown. She also congratulated the DB band on their competition last weekend. Mayor Shull commented on moving the election and the state's vote to change the school board to a partisan election.

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**C. VISITORS.** None.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:00 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
PATRICK W. SHULL  
Mayor