

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, November 16, 2021, 7:00 PM  
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding

Vice Mayor Colette George

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Tommy Olterman

Alderman James Phillips

City Administration

Chris McCartt, City Manager

J. Michael Billingsley, City Attorney

Lisa Winkle, Treasurer/City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Assistant City Attorney Bart Rowlett

II.B. **INVOCATION:** Pastor Ken Calvert, Shiloh Baptist Church.

III.A. **ROLL CALL:** By City Recorder Winkle. Absent: Alderman Paul Montgomery.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Recognition of Dr. Mickey Spivey (Chief Boyd and Alderman Phillips).
2. Tennessee Public Works Association Project of the Year - City Hall (Ryan McReynolds and Vice-Mayor George)

IV.B. **APPOINTMENTS/REAPPOINTMENTS.** *(These items are considered under one motion.)*

Motion/Second: George/Olterman, to approve:

1. **Reappointment to Kingsport Housing and Redevelopment Authority** (AF: 317-2021) (Mayor Shull).

Approve:

REAPPOINTMENT OF MR. SETH JERVIS TO SERVE ANOTHER FIVE-YEAR TERM ON THE **KINGSPORT HOUSING AND REDEVELOPMENT AUTHORITY** EFFECTIVE IMMEDIATELY AND EXPIRING ON FEBRUARY 28, 2027.

Passed: All present voting "aye."

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**2. Appointment to Emergency Communication District/E-911 Board (AF: 319-2021) (Mayor Shull).**

Approve:

APPOINTMENT OF MR. JEFF FLEMING TO SERVE A TERM ON THE **EMERGENCY COMMUNICATION DISTRICT/E-911 BOARD** EFFECTIVE IMMEDIATELY AND EXPIRING ON DECEMBER 31, 2025.

Passed: All present voting "aye."

**3. Appointments/Reappointment to the Public Art Commission (AF: 318-2021) (Mayor Shull).**

Approve:

APPOINTMENT OF JENNIFER ADLER AND DEBORAH MULLINS AND REAPPOINTMENT OF JOSHUA REID TO SERVE THREE-YEAR TERMS ON THE **PUBLIC ART COMMISSION** EFFECTIVE IMMEDIATELY AND EXPIRING JULY 31, 2024.

Passed: All present voting "aye."

**V. APPROVAL OF MINUTES.**

Motion/Second: Olterman/Duncan, to approve minutes for the following meetings:

- A. November 1, 2021 Regular Work Session
- B. November 2, 2021 Regular Business Meeting

Approved: All present voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.** None.

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Budget Adjustment Ordinance for Various Funds in FY22 (AF: 328-2021) (Chris McCartt).**

Motion/Second: George/Olterman, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND, GENERAL PROJECTS-SPECIAL REVENUE, AND GENERAL FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

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**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Appropriate \$25,907.00 from the Department of Justice, Office of Justice Program FY21 Edward Byrne Memorial Justice Assistance Grant Program (AF: 302-2021) (Dale Phipps).**

Motion/Second: Duncan/George, to pass:

**ORDINANCE NO. 6975**, AN ORDINANCE TO AMEND THE JUSTICE ASSISTANT GRANT FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**2. Appropriate \$8,450.00 from the USDOJ/Office of Justice Program FY21 Bulletproof Vest Partnership Funding (AF: 303-2021) (Dale Phipps).**

Motion/Second: Phillips/Cooper, to pass:

**ORDINANCE NO. 6976**, AN ORDINANCE TO AMEND THE GENERAL PROJECT/SPECIAL REVENUE FUND BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE US DEPARTMENT OF JUSTICE FOR THE YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**3. Amend Code of Ordinances, Section 98-530 Relating to Impounding Vehicles (AF: 311-2021) (Chris McCartt)**

Motion/Second: Duncan/Phillips, to pass:

**ORDINANCE NO. 6977**, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE, SECTION 98-530 RELATING TO TRAFFIC AND VEHICLES- IMPOUNDMENT OF VEHICLES; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**4. Budget Adjustment for the General Project Fund and General Projects-Special Revenue Fund in FY22 (AF: 314-2021) (Chris McCartt)**

Motion/Second: George/Duncan, to pass:

**ORDINANCE NO. 6978**, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND AND GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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**D. OTHER BUSINESS.**

~~1. **Bid Award for Solid Waste Disposal with Eco-Safe Systems, LLC dba Waste Management and Authorizing the Mayor to Execute All Applicable Documents** (AF: 315-2021) (Ryan McReynolds).~~ This item was pulled from the agenda on November 15.

**2. Execute Interlocal Agreement with Sullivan County to Allow a Lease Agreement for Use of Space at 225 West Center Street by Create Appalachia and Execute a Lease Agreement with Create Appalachia** (AF: 325-2021) (Chris McCartt/John Rose).

Motion/Second: Olterman/George, to pass:

**Resolution No. 2022-092**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH SULLIVAN COUNTY TO ALLOW A LEASE AGREEMENT FOR THE USE OF SPACE AT 225 W. CENTER STREET BY CREATE APPALACHIA; TO EXECUTE A LEASE AGREEMENT WITH CREATE APPALACHIA FOR THE USE OF SPACE AT 225 W. CENTER STREET AND TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**3. Approve a Sealed Proposal from Assured Partners for Excess Workers' Compensation Insurance Coverage** (AF: 320-2021) (John Burkholder).

Motion/Second: Duncan/George, to pass:

**Resolution No. 2022-093**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE GRAY INSURANCE COMPANY AND MIDWEST EMPLOYERS CASUALTY COMPANY THROUGH ASSURED PARTNERS FOR EXCESS WORKERS' COMPENSATION INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**4. Approve a Sealed Proposal from McGriff Insurance Services for Property Insurance Covering City-Owned Buildings** (AF: 321-2021) (John Burkholder).

Motion/Second: Cooper/Phillips, to pass:

**Resolution No. 2022-094**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH MCGRIFF INSURANCE SERVICES, INC. AND TRAVELERS INSURANCE FOR CITY OF KINGSPORT PROPERTY INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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**5. Execute a Memorandum of Understanding for the Use of Space at Boys and Girls Club of Greater Kingsport by Kingsport City Schools (AF: 310-2021) (Chris McCartt).**

Motion/Second: Olterman/Duncan, to pass:

**Resolution No. 2022-095**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING FOR THE USE OF SPACE AT BOYS AND GIRLS CLUB OF GREATER KINGSPORT'S FACILITY BY KINGSPORT CITY SCHOOLS AND TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**6. Approve Two Change Orders above the Contingency Amount Allocated for Scott Adams Memorial Skate Park (AF: 309-2021) (Michael Borders).**

Motion/Second: Duncan/George, to pass:

**Resolution No. 2022-096**, A RESOLUTION APPROVING CHANGE ORDER NOS. 2129-03, 2129-04, AND 2129-05 TO THE CONTRACT WITH GRC CONSTRUCTION FOR CHANGES TO THE NEW SCOTT ADAMS MEMORIAL SKATE PARK IMPROVEMENTS AND AUTHORIZING THE MAYOR TO EXECUTE THE CHANGE ORDER AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**VII. CONSENT AGENDA. *(These items are considered under one motion.)***

Motion/Second: George/Olterman, to adopt:

**1. Consent to Subcontract Work on Behalf of Redflex Traffic Systems, Inc. (AF: 326-2021) (Dale Phipps).**

Pass:

**Resolution No. 2022-097**, A RESOLUTION APPROVING A CONSENT TO SUBCONTRACT FOR REDFLEX TRAFFIC SYSTEMS, INC. WITH NATIONAL SERVICES, LLC, CSG, INC., AND C3/CUSTOMERCONTACTCHANNELS, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE CONSENT TO SUBCONTRACT AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE CONSENT TO SUBCONTRACT OR THIS RESOLUTION

Passed in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**2. Amend Contract with Mark III to Renew for One Year (AF: 316-2021) (Michael Wessely).**

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Pass:

**Resolution No. 2022-098**, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH MARK III EMPLOYEE BENEFITS TO EXTEND THE CONTRACT FOR ONE YEAR; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**3. Approve Lease Agreement with H.O.P.E. for Space at Lynn View Community Center (AF: 327-2021) (Michael Borders).**

Pass:

**Resolution No. 2022-099**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT FOR THE USE OF SPACE AT THE LYNN VIEW COMMUNITY CENTER BY HOPE AND TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**4. Execute an Amendment to the Agreement with St. Andrew's Parish Parks & Playground Commission dba eTrak Terminating the Parties Agreement (AF: 329-2021) (Michael Borders).**

Pass:

**Resolution No. 2022-100**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH ST. ANDREW'S PARISH PARKS AND PLAYGROUND COMMISSION D/B/A ETRAK TERMINATING THE PARTIES AGREEMENT; AND TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed in a roll call vote: Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.**

- Materials Agreement for Orth Construction Phase 2
- Materials Agreement for Orth Construction Phase 3
- Materials Agreement for Caymus Yard

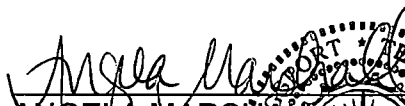
Mr. McCartt commented on these materials agreements for record in the minutes. He also extended condolences to the family of Lance Edwards from Public Works who passed away, stating thoughts and prayers are with them.

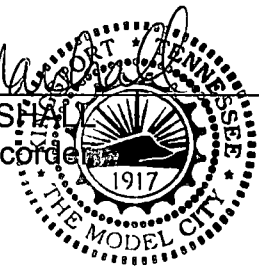
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**B. MAYOR AND BOARD MEMBERS.** Alderman Duncan commented on the Dobyys-Bennett band winning this past weekend and congratulated Lafe Cook, his staff and the kids. He also thanked those who were appointed to the boards earlier in the meeting. Lastly, Mr. Duncan pointed out the benefits of the Connect Kingsport app and encouraged citizens to use it. Alderman Cooper commented on the many upcoming events in downtown Kingsport through the month of December including the Christmas parade and tree lighting. Alderman Phillips discussed the community survey, pointing out the importance of citizen feedback. He commented on the significance of the materials agreements and encouraged citizens to follow Jeff Fleming to get a better understanding of where the new housing is located. Lastly, Mr. Phillips wished everyone a Happy Thanksgiving. Alderman Olterman also congratulated the Dobyys-Bennett band and pointed out the basketball team was ready to go. Vice-Mayor George commented on the new developments and homes and stated she was thankful for the people in this community and amenities such as Bays Mountain and Parks and Recreation. Mayor Shull commented on an article in the Times-News about Rush Street and wished everyone a Happy Thanksgiving.

**C. VISITORS.** Dr. Fagerburg commented on handwashing stations.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:20 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
PATRICK W. SHULL  
Mayor