

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, October 19, 2021, 7:00 PM  
City Hall, 415 Broad Street, Boardroom

PRESENT:

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding  
Vice Mayor Colette George  
Alderman Betsy Cooper  
Alderman Darrell Duncan  
Alderman Paul Montgomery  
Alderman Tommy Olterman  
Alderman James Phillips

City Administration

Chris McCartt, City Manager  
J. Michael Billingsley, City Attorney  
Lisa Winkle, Treasurer/City Recorder  
Angie Marshall, City Clerk/Deputy City Recorder

- I. CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. PLEDGE OF ALLEGIANCE TO THE FLAG:** Budget Director John Morris.
- II.B. INVOCATION:** Ron Randolph, Youth Pastor, Colonial Heights Christian Church.
- III.A. ROLL CALL:** By City Recorder Winkle. All Present.
- IV.A. RECOGNITIONS AND PRESENTATIONS.**
1. Domestic Violence Awareness Proclamation – Alderman Duncan
  2. Community Planning Month Proclamation – Mayor Shull
- IV.B. APPOINTMENTS/REAPPOINTMENTS.** None.
- V. APPROVAL OF MINUTES.**
- Motion/Second: Olterman/Cooper, to approve minutes for the following meetings:
- A. September 27, 2021 Regular Work Session
  - B. September 28, 2021 Regular Business Meeting
- Approved: All present voting “aye.”
- VI. COMMUNITY INTEREST ITEMS.**
- A. PUBLIC HEARINGS.** None.

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**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Budget Ordinance and Agreement with TDOT for SR-36 Multi-Modal from Green Hills Drive to Lebanon Road (AF: 299-2021) (Ryan McReynolds).**

Motion/Second: George/Phillips, to pass:

**Resolution No. 2022-076**, A RESOLUTION APPROVING AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE BICYCLES AND PEDESTRIAN FACILITIES: MULTI-MODAL ON SR-36 FROM GREEN HILLS DRIVE TO LEBANON ROAD AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

Motion/Second: George/Duncan, to pass:

AN ORDINANCE TO AMEND GENERAL PROJECT FUND, GENERAL PROJECTS-SPECIAL REVENUE FUND, AND GENERAL FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**2. Budget Adjustment Ordinance for General Project Fund and General Projects-Special Revenue Fund in FY22 (AF: 298-2021) (Chris McCartt).**

Motion/Second: Montgomery/Olterman, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND AND GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**3. Budget Adjustment Ordinance for Various Project Funds in FY22 (AF: 300-2021) (Chris McCartt).**

Motion/Second: George/Montgomery, to pass:

AN ORDINANCE TO AMEND VARIOUS PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**4. Materials Agreement with The Edinburgh Group, LLC, Related to the Evarts Valley Development and an Ordinance to Appropriate the Funds (AF: 301-2021) (Michael Thompson).**



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Motion/Second: Olterman/Phillips, to pass:

**Resolution No. 2022-077**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH THE EDINBURGH GROUP, LLC RELATED TO THE EVARTS VALLEY DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting “aye” except for Alderman Cooper who abstained.

Motion/Second: Duncan/Montgomery, to pass:

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE EVARTS VALLEY MATERIALS AGREEMENT PROJECTS (WA2253 AND SW2253); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting “aye” except for Alderman Cooper who abstained.

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Addition of Secretarial Position for the Building Division**  
(AF: 289-2021) (Ryan McReynolds).

Motion/Second: Phillips/George, to pass:

**ORDINANCE NO. 6970**, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY ADDING A SECRETARY POSITION IN THE BUILDING DIVISION FOR THE FISCAL YEAR ENDING JUNE 30, 2022; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Cooper, Duncan, George, Montgomery, Olterman, Phillips and Shull voting “aye.”

**D. OTHER BUSINESS.**

**1. Approve Change Order No. 1 for DBHS Cooling Tower Replacement Project** (AF: 231-2021) (David Frye).

Motion/Second: Duncan/Cooper, to pass:

**Resolution No. 2022-078**, A RESOLUTION APPROVING CHANGE ORDER #1 TO THE AGREEMENT WITH S.B. WHITE CO, INC. FOR THE DOBYNS-BENNETT HIGH SCHOOL COOLING TOWER REPLACEMENT PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE CHANGE ORDER

Passed: All present voting “aye.”

**2. Agreement with Sevier County Schools for Cooperative Purchasing** (AF: 292-2021) (David Frye)

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Motion/Second: George/Cooper, to pass:

**Resolution No. 2022-079**, A RESOLUTION APPROVING AN AGREEMENT WITH SEVIER COUNTY SCHOOLS FOR COOPERATIVE PURCHASING AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT  
Passed: All present voting "aye."

**3. Purchase of 110 Boxlights from Central Technologies, Inc.**  
(AF: 293-2021) (David Frye).

Motion/Second: Montgomery/Olterman, to pass:

**Resolution No. 2022-080**, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR 110 BOXLIGHTS FROM CENTRAL TECHNOLOGIES, INC., FOR THE KINGSPORT CITY SCHOOL SYSTEM  
Passed: All present voting "aye."

**4. Award Purchase for Two (2) Kubota Tractors Utilizing Sourcewell Cooperative Purchasing Agreement** (AF: 295-2021) (Ryan McReynolds/Steven Leonard).

Motion/Second: George/Cooper, to pass:

**Resolution No. 2022-081**, RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO SOURCEWELL COOPERATIVE PURCHASING FOR TWO KUBOTA TRACTORS

Passed in a roll call vote: Cooper, Duncan, George, Montgomery Olterman, Phillips and Shull voting "aye."

**5. Award Purchase for Two (2) Fire Pumper Apparatus Utilizing Sourcewell Cooperative Purchasing Agreement** (AF: 296-2021) (Scott Boyd/Steven Leonard).

Motion/Second: Montgomery/Duncan, to pass:

**Resolution No. 2022-082**, RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO SOURCEWELL COOPERATIVE PURCHASING FOR TWO FIRE PUMPER APPARATUS

Passed in a roll call vote: Cooper, Duncan, George, Montgomery Olterman, Phillips and Shull voting "aye."

**6. Agreement with TDOT and Sign All Applicable Documents for the State Route 93 - Morgan Lane to South of Baileyton Road Relocation** (AF: 297-2021) (Ryan McReynolds/Chad Austin).

Motion/Second: George/Montgomery, to pass:



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**Resolution No. 2022-083**, A RESOLUTION APPROVING AN UTILITY RELOCATION CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE CONTRACT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery Olterman, Phillips and Shull voting "aye."

**7. Amendment to Contract between the City of Kingsport and the Tennessee Department of Environment and Conservation (TDEC) (AF: 294-2021) (Ryan McReynolds).**

Motion/Second: George/Cooper, to pass:

**Resolution No. 2022-084**, A RESOLUTION APPROVING AN AMENDMENT TO THE CONTRACT IN LIEU OF PERFORMANCE BOND WITH THE TENNESSEE DEPARTMENT OF ENVIRONMENT AND CONSERVATION INCREASING THE AMOUNT OF FINANCIAL ASSURANCE FOR THE LANDFILL; AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT OR THIS RESOLUTION

Passed in a roll call vote: Cooper, Duncan, George, Montgomery Olterman, Phillips and Shull voting "aye."

**8. Extend Current Temporary Employment Services Agreement: (AF: 282-2021) (Tonya Fletcher).**

Motion/Second: Duncan/Phillips, to pass:

**Resolution No. 2022-085**, A RESOLUTION RENEWING THE AGREEMENT FOR TEMPORARY EMPLOYMENT SERVICES WITH ACCUFORCE AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Cooper, Duncan, George, Montgomery Olterman, Phillips and Shull voting "aye."

**VII. CONSENT AGENDA.** None.

**VIII. COMMUNICATIONS.**

- A. CITY MANAGER.** Mr. McCartt provided details on Item VIII.D and the need to be spread across the minutes. He stated Human Resources Director George DeCroes was retiring next week and wished him the best. Lastly, he thanked the BMA for their support on the budget item and further stated his appreciation for John Morris and Lisa Winkle for their work.

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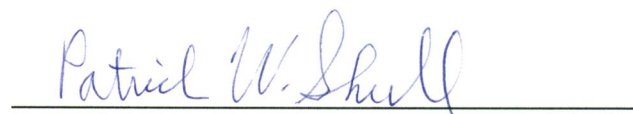
**B. MAYOR AND BOARD MEMBERS.** Alderman Duncan commented on the difference the Sullivan Street paving project has made. He mentioned several upcoming events, including a movie at Bays Mountain, Halloween shows at Lamplight Theatre and the DKA's Trick or Treat on the Street. Lastly, Mr. Duncan stated there was an upcoming clean up event on Holston Drive, noting 18 tons of trash has been picked up in the seven previous outings. There was some discussion on whether Halloween events would be recognized on Saturday, October 30 or Sunday, October 31. Alderman Cooper stated her appreciation for the city manager and staff for constantly being able to adapt what is going on. She also discussed library events and services and encouraged citizens to participate. Alderman Montgomery reminded everyone the United Way campaign was underway and encouraged giving. He also thanked George DeCroes for his service. Alderman Phillips echoed sentiments to Mr. DeCroes and stated his family would be participating on both nights for Halloween. He also commented on library events and commended Planning Manager Ken Weems and his teams. Alderman Olterman commented on upcoming high school football games. Vice-Mayor George discussed a Doberman event at Meadowview, noting the attendees were very complimentary and appreciative towards Kingsport and its residents. She commented on the goats on Cement Hill and thanked the city manager and staff for their work getting the CARES money. Mayor Shull congratulated George DeCroes and asked Alderman Duncan the status on moving the Miss Tennessee pageant to Kingsport. He confirmed they are still working on it but it looks positive. Lastly, the mayor commented on people dumping items on Granby Road and encouraged citizens to do better.

**C. VISITORS.** None.

**D. CONTRACTING EMERGENCY REPAIRS TO WATER MAIN** (Ryan McReynolds).

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:20 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder

  
PATRICK W. SHULL  
Mayor