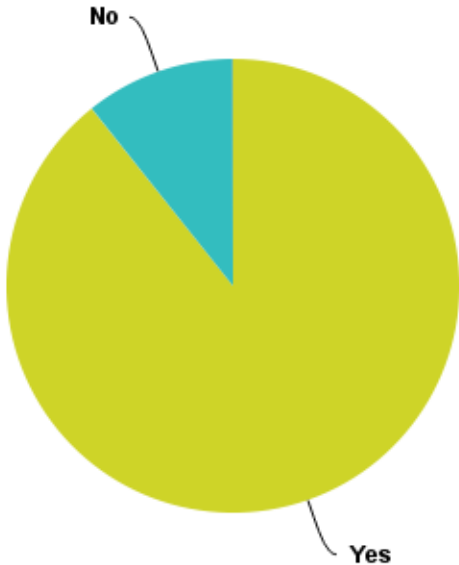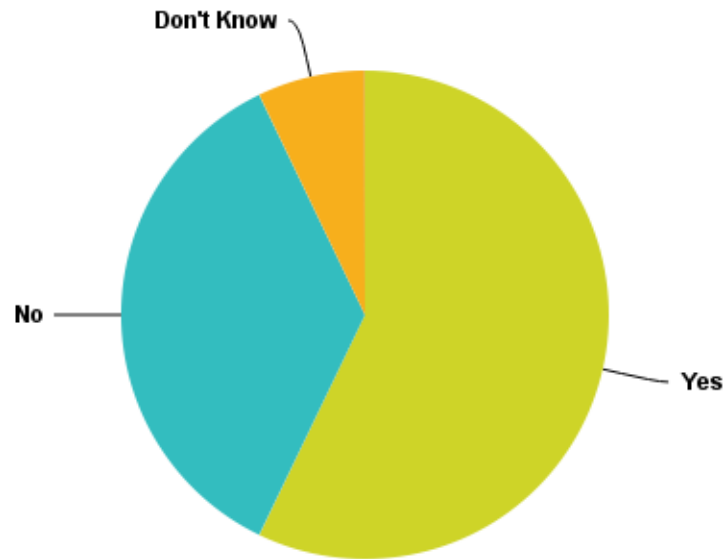# Q2 Does your department know who the ADA Coordinator is for the City of Kingsport?

Answered: 28   Skipped: 0
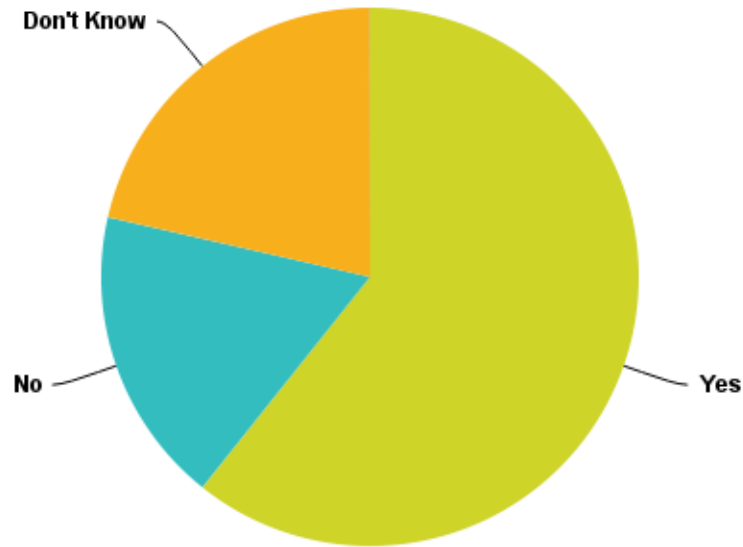
No

Yes

Q3 Has your department posted the name and address of the ADA Coordinator with the Public Notice regarding the ADA?

Answered: 28   Skipped: 0

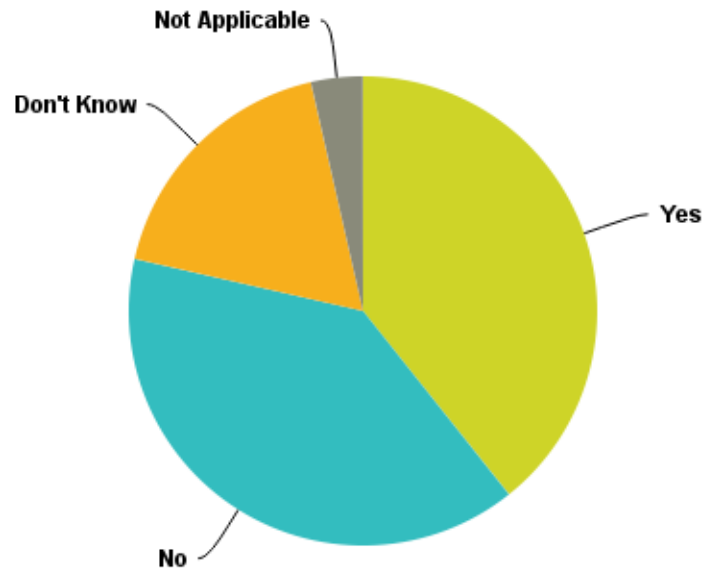# Q4 Does your department know the city's ADA grievance procedures and where to locate the city's grievance procedure forms?
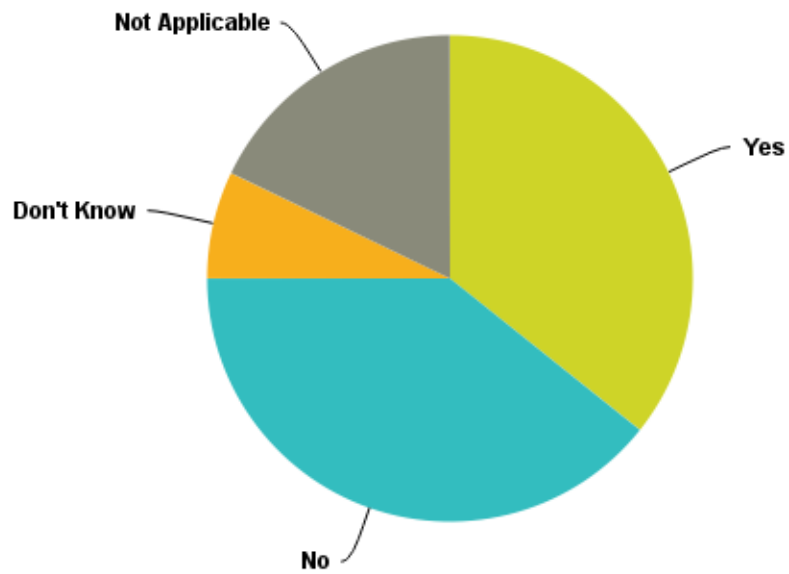
Answered: 28   Skipped: 0

Q5 Are the ADA grievance procedures posted at your facilities?

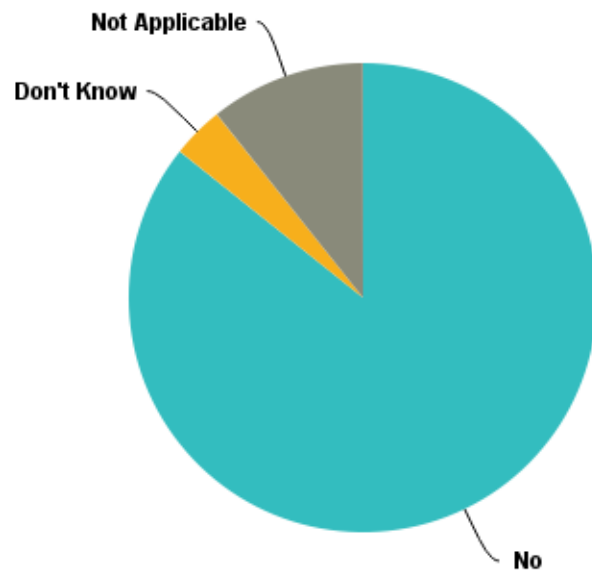Answered: 28   Skipped: 0

Not Applicable

Don't Know

Yes

No

Q6 Are you aware of any members of the community or recipients of services with disabilities who utilize your programs or services?

Answered: 28   Skipped: 0
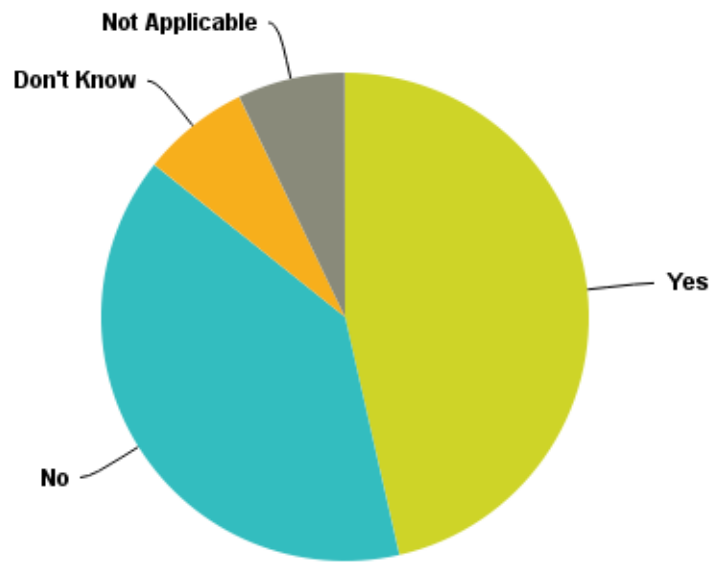
Not Applicable

Yes

Don't Know

No

Q7 Has your department received any awards or special recognitions regarding programs or services for individuals with disabilities?
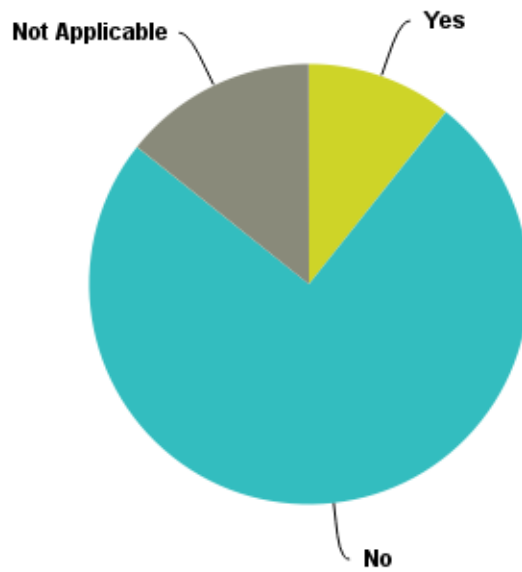
Answered: 28   Skipped: 0

Not Applicable

Don't Know

No

Q8 Does your department have any construction or remodeling projects currently underway or planned within the next three years?
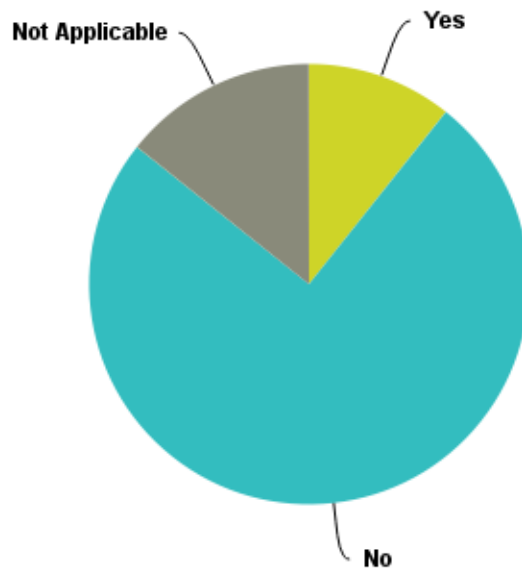
Answered: 28   Skipped: 0

Q9 Do you allow members of the public to use electronic equipment such as self-serve copying machines, computers, work-stations, etc.?

Answered: 28   Skipped: 0

Not Applicable

Yes

No

Q9 Do you allow members of the public to use electronic equipment such as self-serve copying machines, computers, work-stations, etc.?

Answered: 28   Skipped: 0
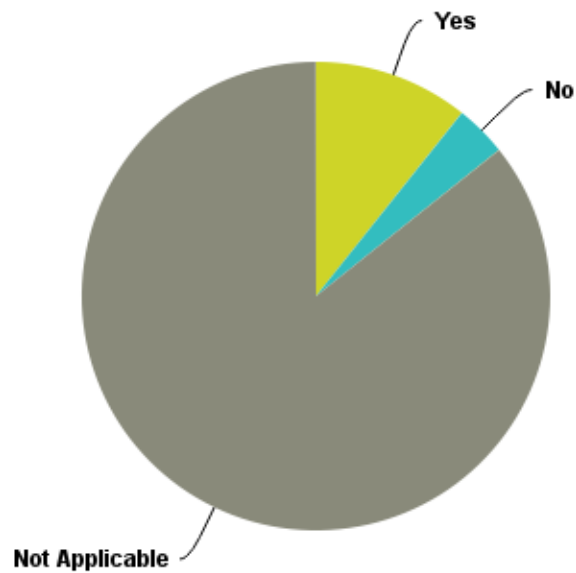
Q10 If yes, do you ensure that electronic equipment is accessible to and usable by individuals with disabilities? For example, having the microfiche or self-serve computer located at an accessible workstation. If answer to previous question was no, please answer not applicable.
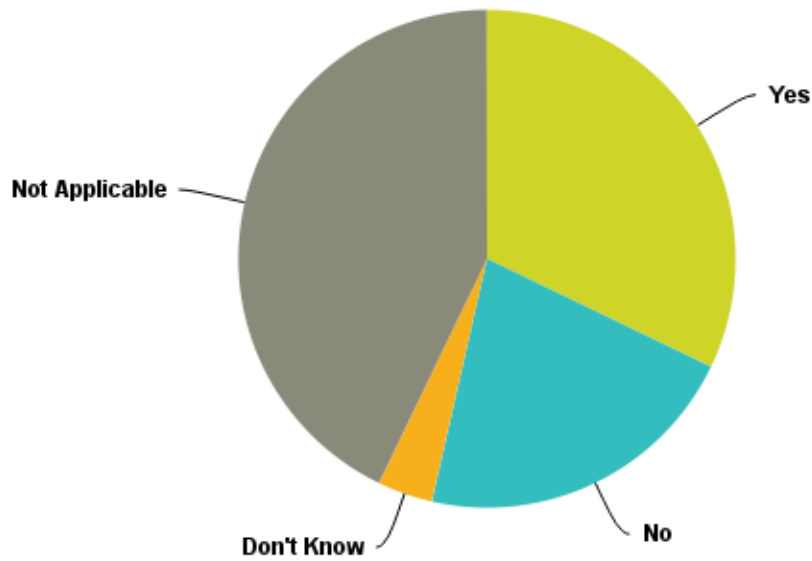
Answered: 28   Skipped: 0

Yes

No

Not Applicable

Q11 Are auxiliary aids (such as a moveable light source, adjustable worktable levels, paper and pen, etc.) provided to assist persons with disabilities when requested?
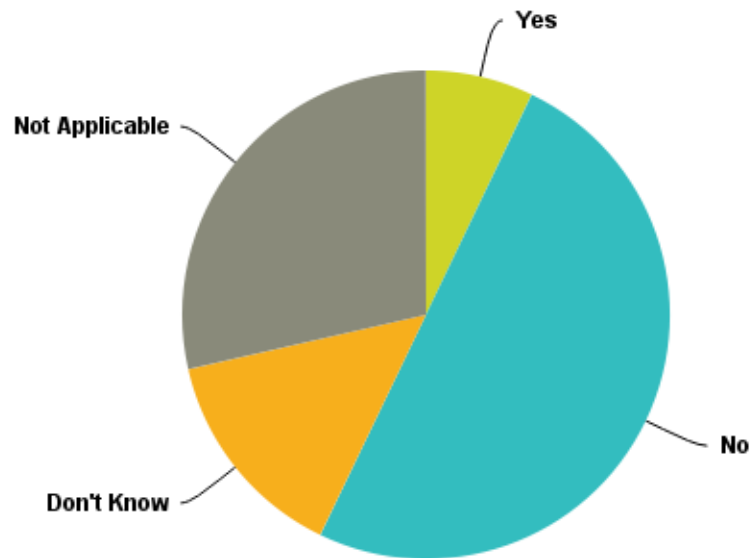
Answered: 28   Skipped: 0
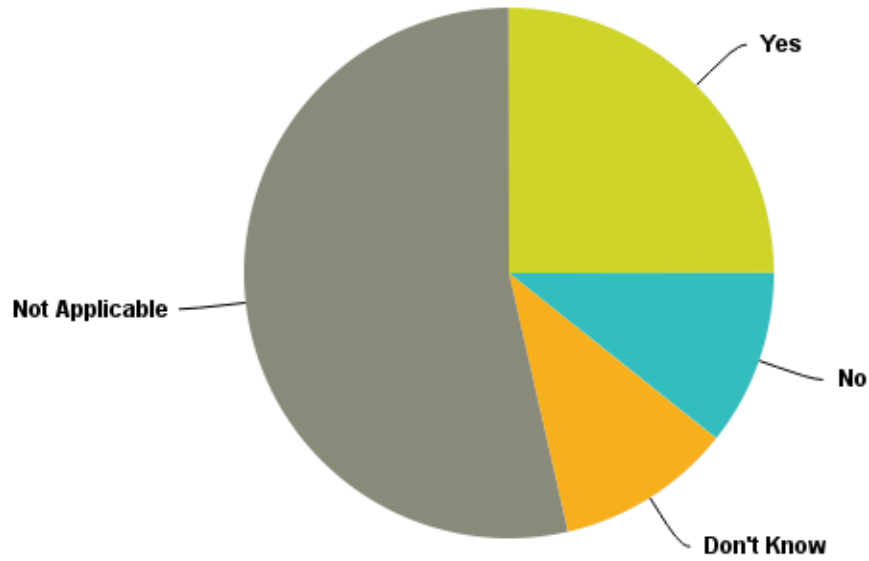
Q12 Has your department made changes to operating procedures to include a person with disabilities? For example, allowing someone to bring a personal attendant with them to a recreation class or moving an event to an accessible location?
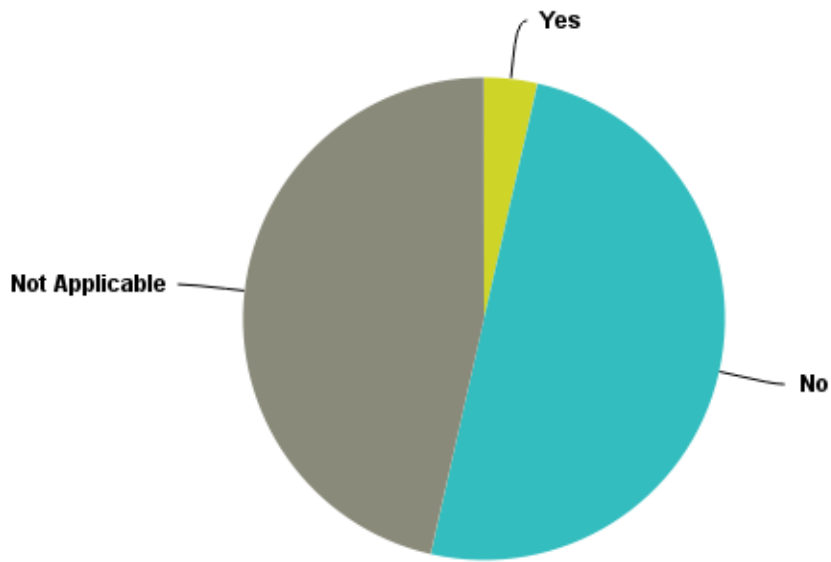
Answered: 28   Skipped: 0

Yes

Not Applicable

Don't Know

No

Q13 Does your department keep a record of and/or track accessibility requests?

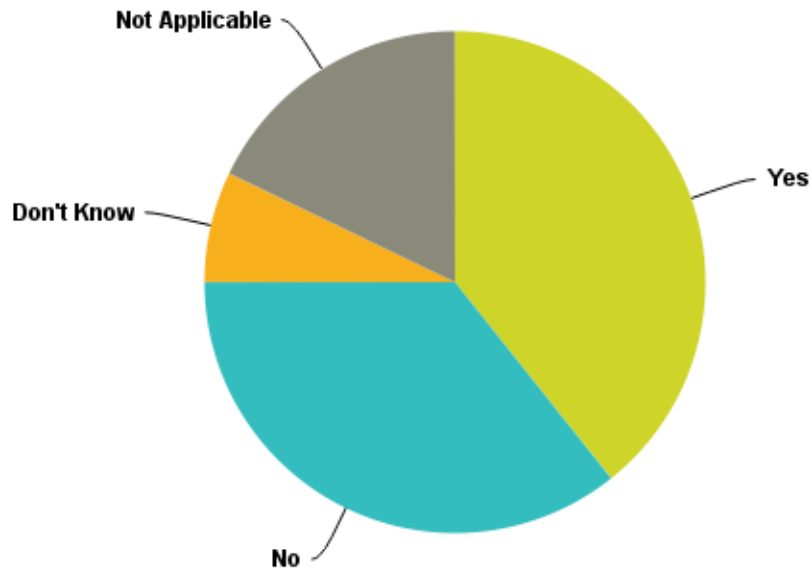Answered: 28   Skipped: 0

Yes

No

Don't Know

Not Applicable

Q14 Does your program charge an additional fee to people with disabilities for modifying programs or providing additional services?
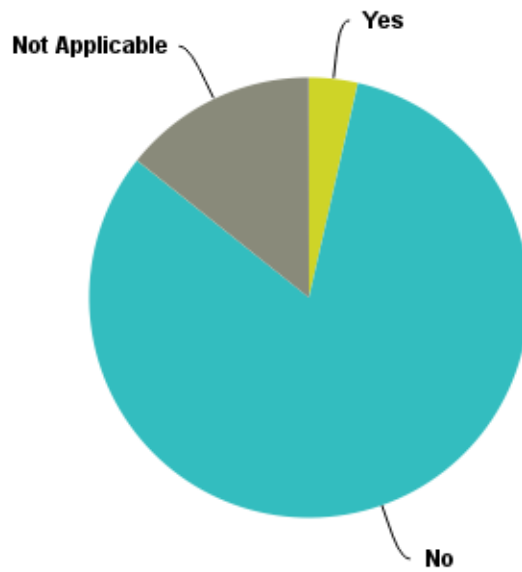
Answered: 28   Skipped: 0

Yes

Not Applicable

No

Q15 Does your department consult or work with any outside organizations or groups that assist people with disabilities?

Answered: 28   Skipped: 0

Q16 Does your department have any policies or practice which exclude service animals, such as service dogs for the blind or signals dogs for the hearing impaired?
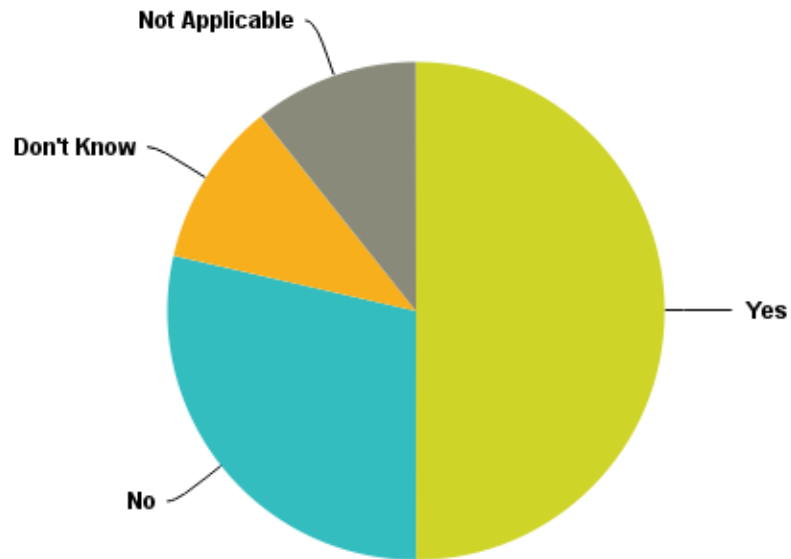
Not Applicable

Yes

No

Q17 Does your department have a non-discrimination statement that includes persons with disabilities?

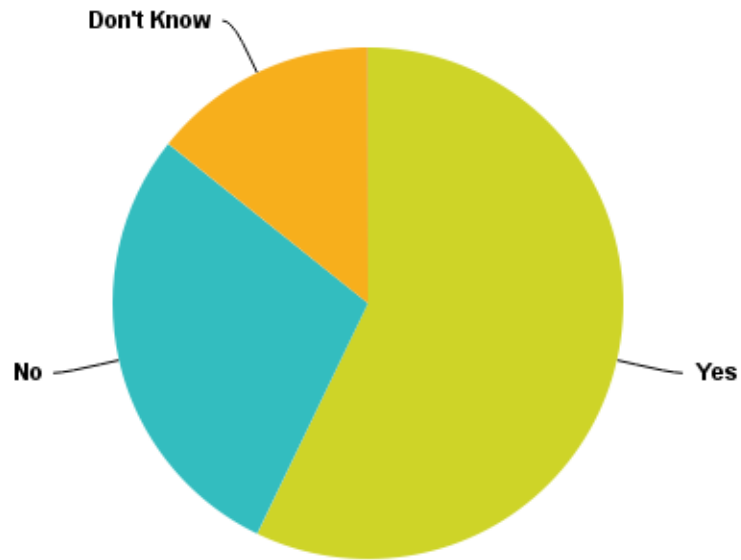Answered: 28   Skipped: 0

Not Applicable

Don't Know

Yes

No

Q18 Is a non-discrimination statement including information about how to reach the ADA Coordinator posted in your department in a location that maximizes public exposure?
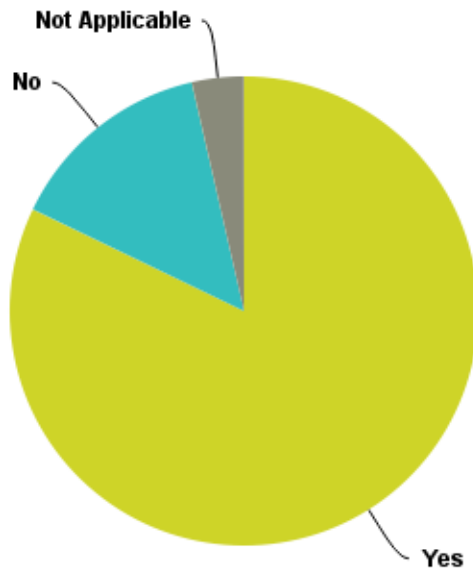
Answered: 28   Skipped: 0
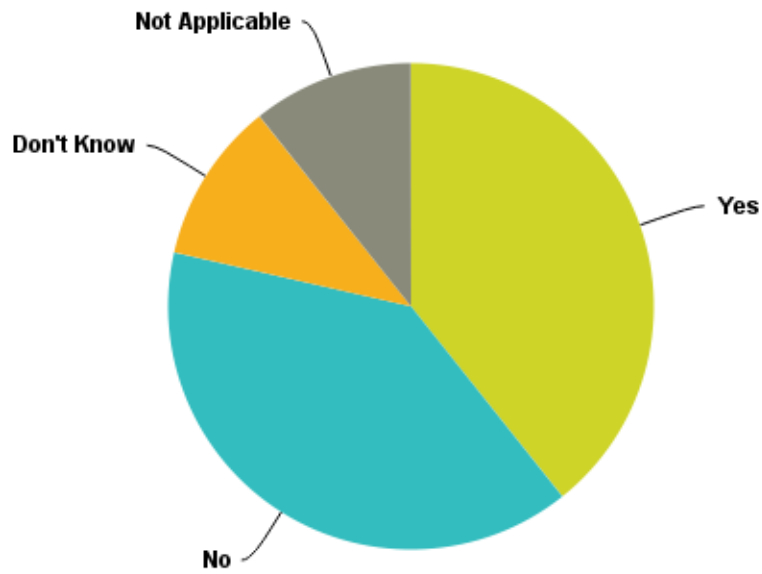
Q19 Is your department aware of the city's ADA grievance procedure?
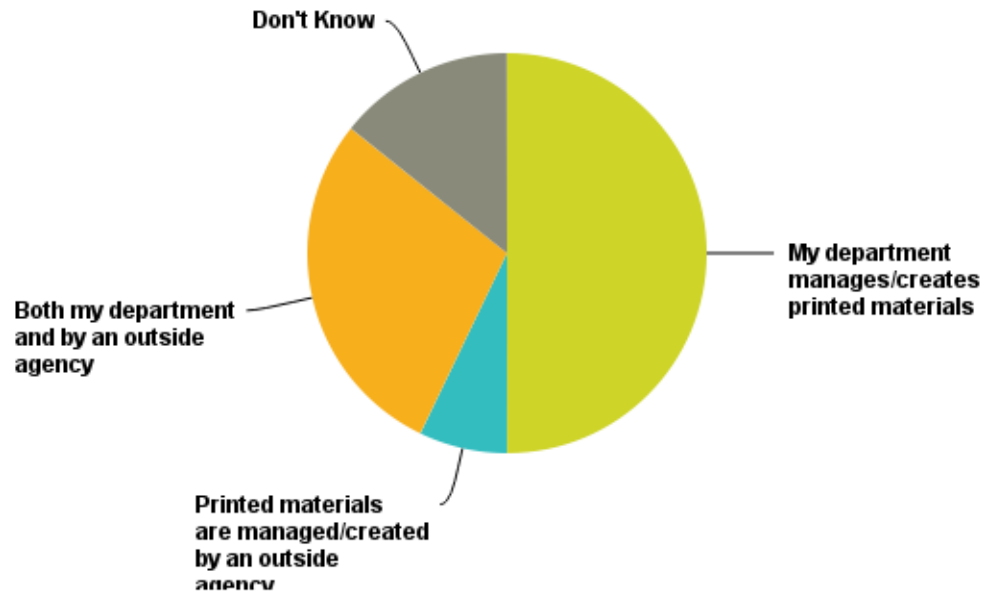
Answered: 28   Skipped: 0

Don't Know

No

Yes

Q20 Does your department produce printed materials that are made available to the public?

Answered: 28   Skipped: 0

Not Applicable

No

Yes

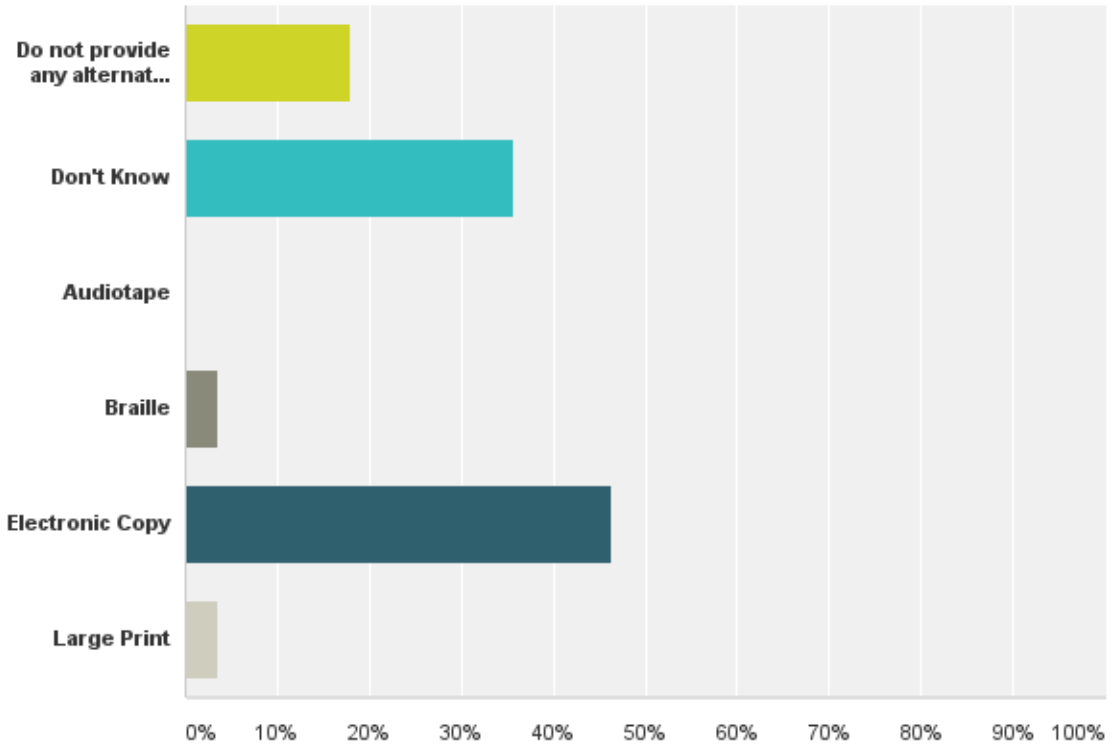# Q21 Who manages/creates your printed materials?

Answered: 28   Skipped: 0

Don't Know

My department manages/creates printed materials

Both my department and by an outside agency
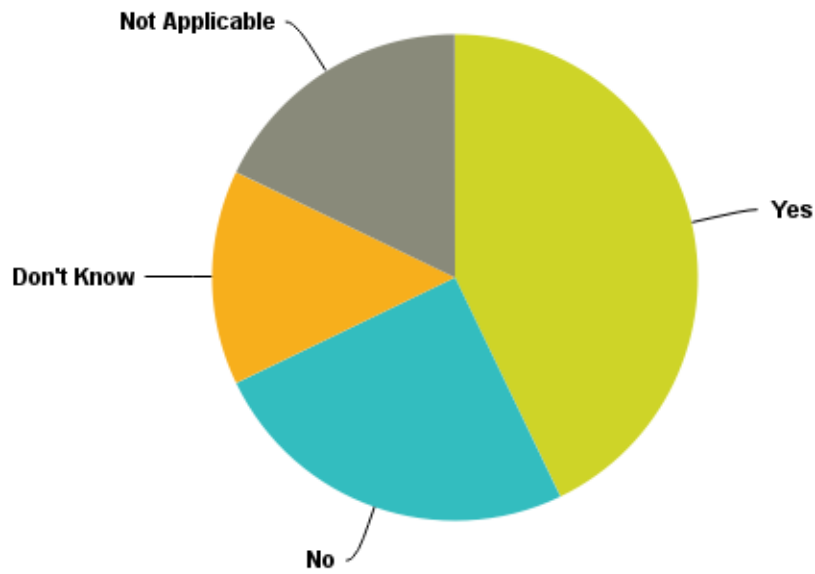
Printed materials are managed/created by an outside agency

Q22 How do you make documents and publications available to individuals with disabilities? Please check all that apply.
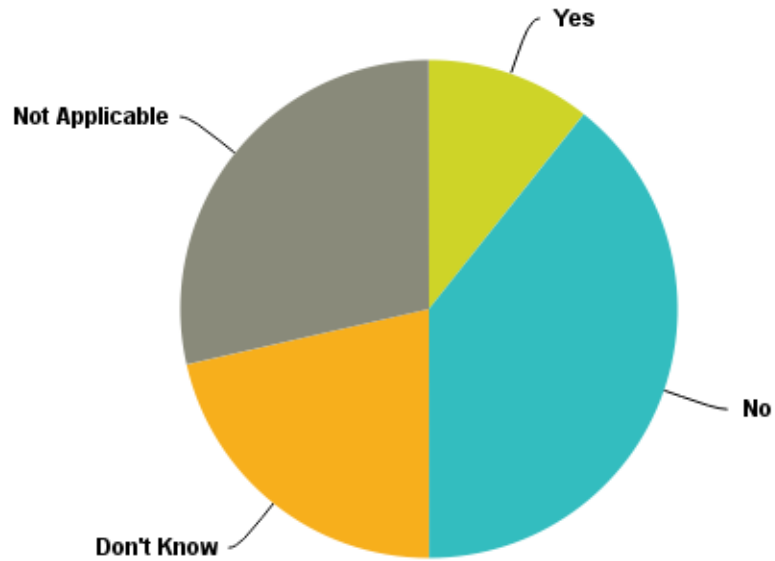
Q23 Does your department make the content of documents and publications available in simple, easy-to-understand language for individuals with learning disabilities?

Q24 Does your department include images of people with disabilities within printed materials that include images of people?
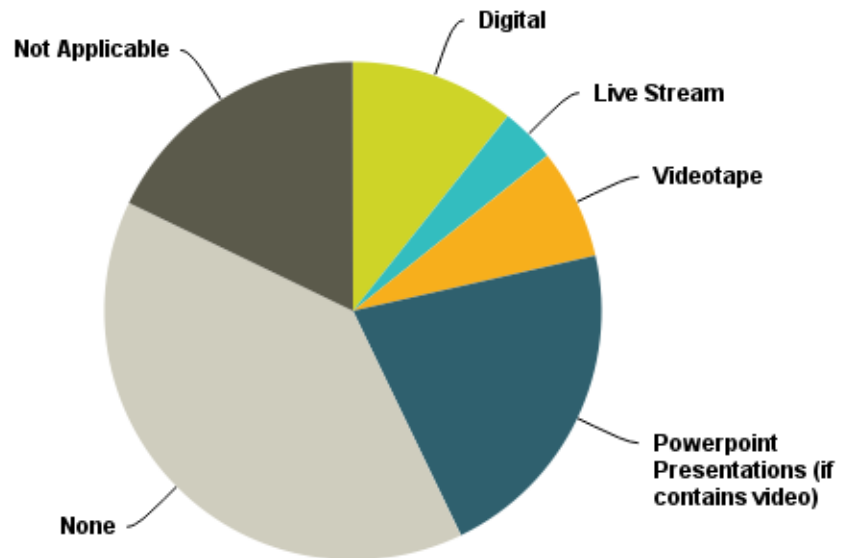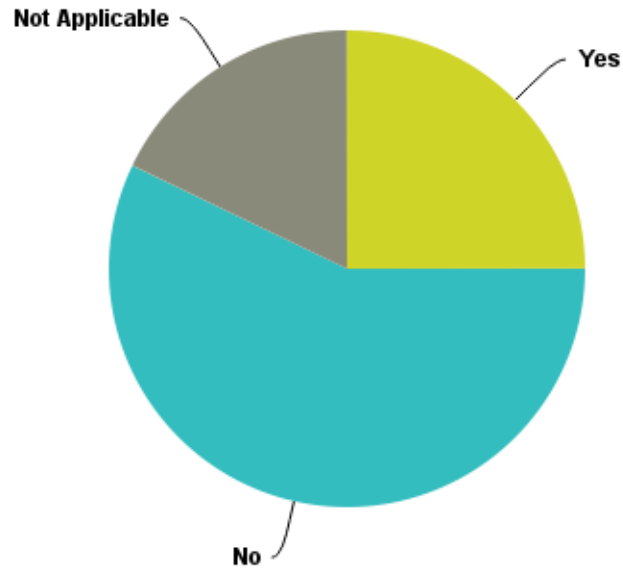
Answered: 28   Skipped: 0

Q25 What type of audiovisual presentations does your department provide?
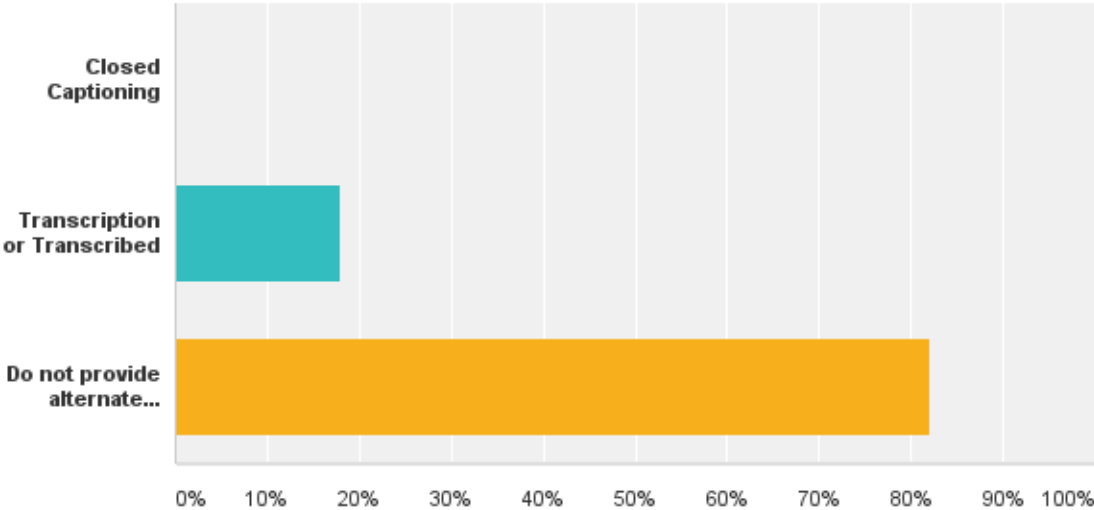
Answered: 28   Skipped: 0

Q26 Does your department prepare audiovisual or televised presentations or website demonstrations/webinars open to the general public or make any audiovisual presentations for the general public?
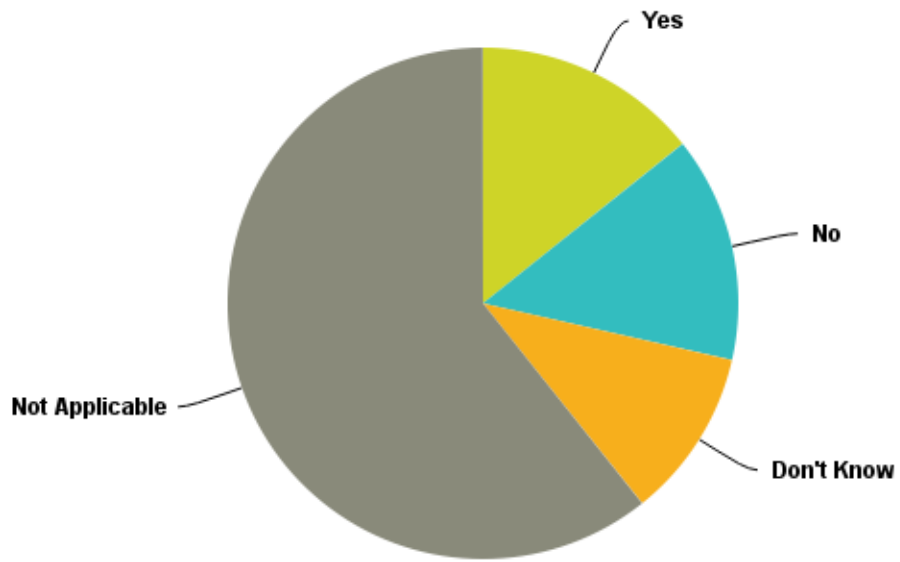
Answered: 28   Skipped: 0

Not Applicable

Yes

No

Q27 How do you prepare audiovisual, televised, or online presentations presented by your department to the general public accessible to individuals with disabilities? Please check all that apply.
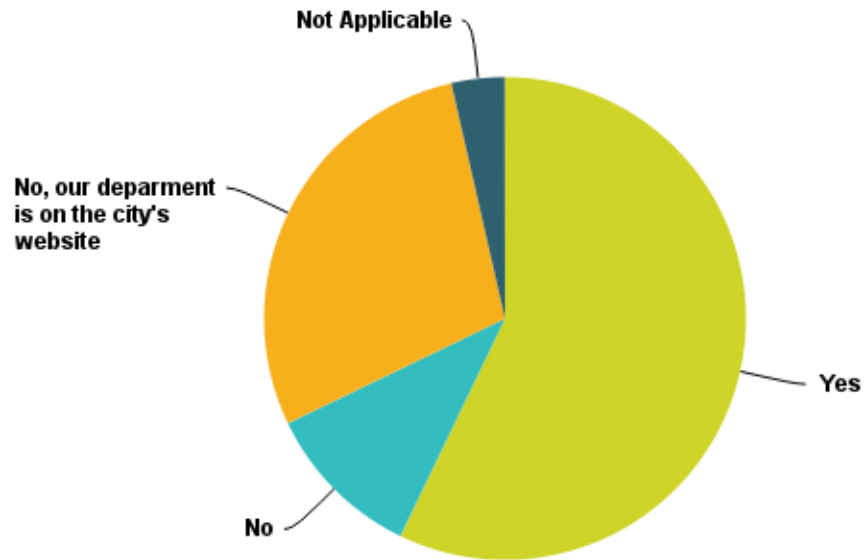
Answered: 28   Skipped: 0

Q28 If people are present in your audiovisual presentations, do you portray individuals with disabilities in your presentations?
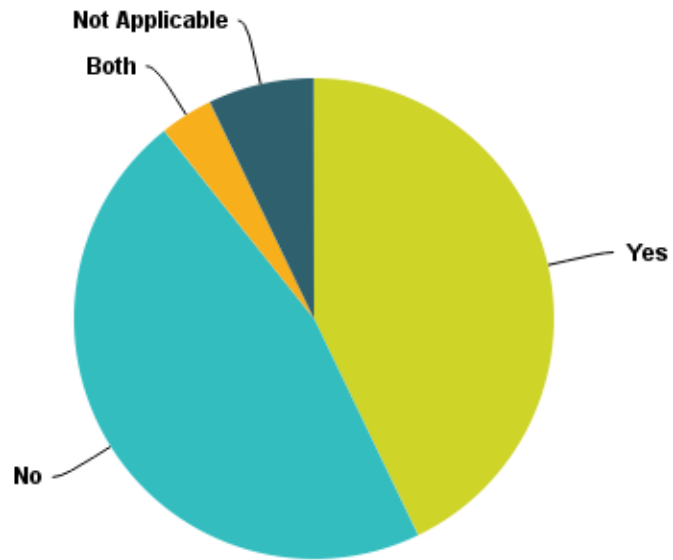
Answered: 28   Skipped: 0

Yes

No

Don't Know

Not Applicable

Q29 Does your department have a website?

Answered: 28   Skipped: 0

Not Applicable

No, our deparment
is on the city's
website

Yes

No

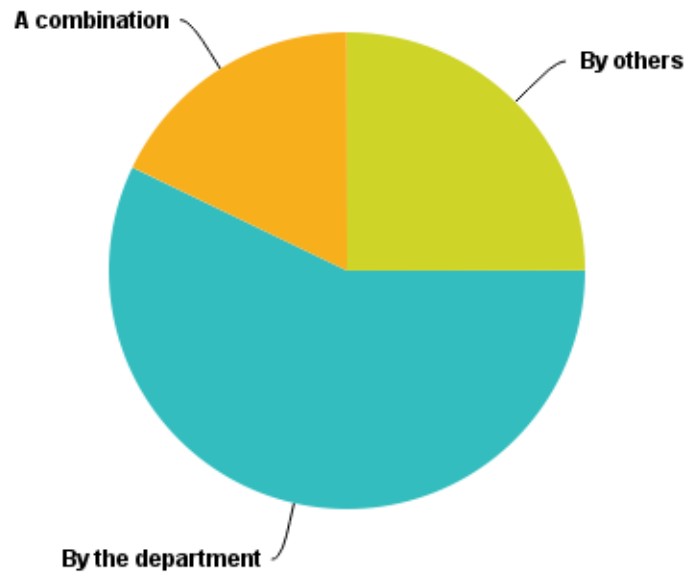# Q30 Does your department have a Facebook or Twitter account?
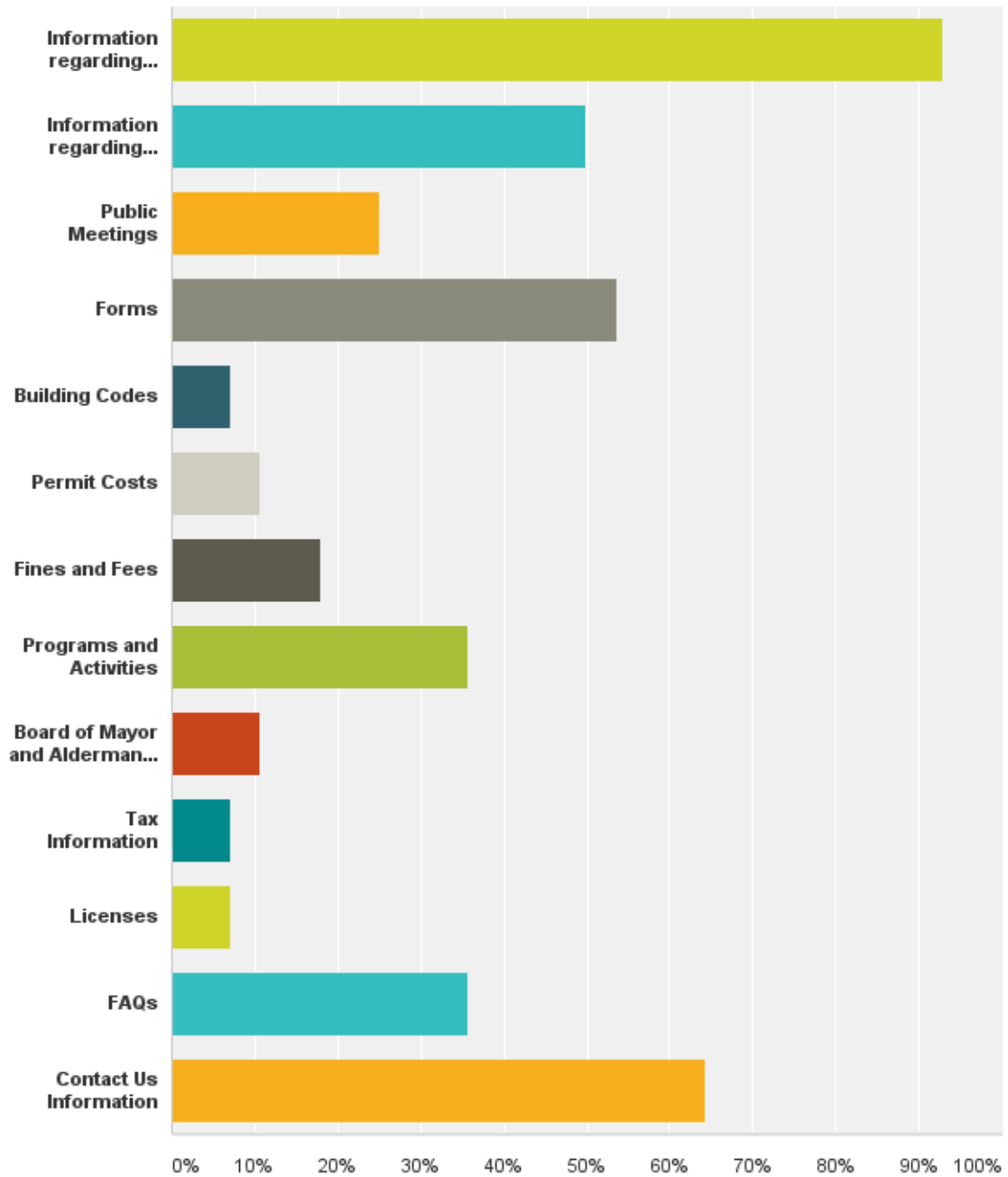
Answered: 28   Skipped: 0

Q32 Is the information regarding your department's facilities, programs, and services created and managed by your department or another?

Answered: 28   Skipped: 0

Q33 What information is provided on your department's website? (Please check all that apply.)
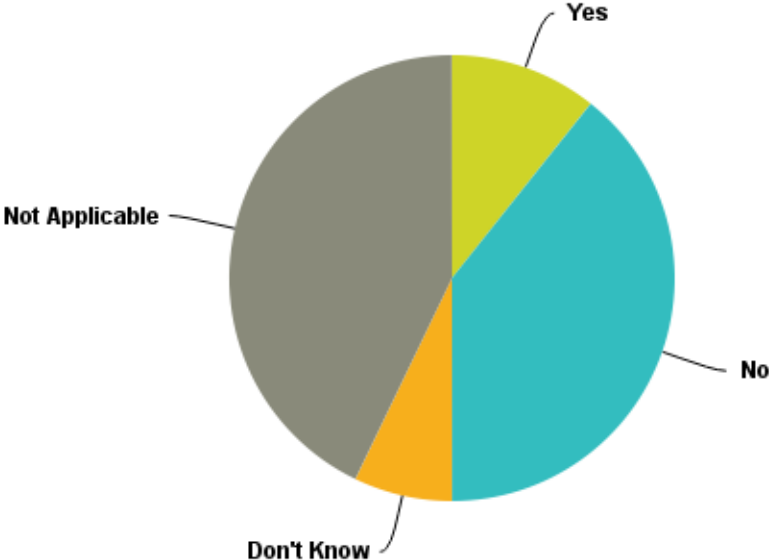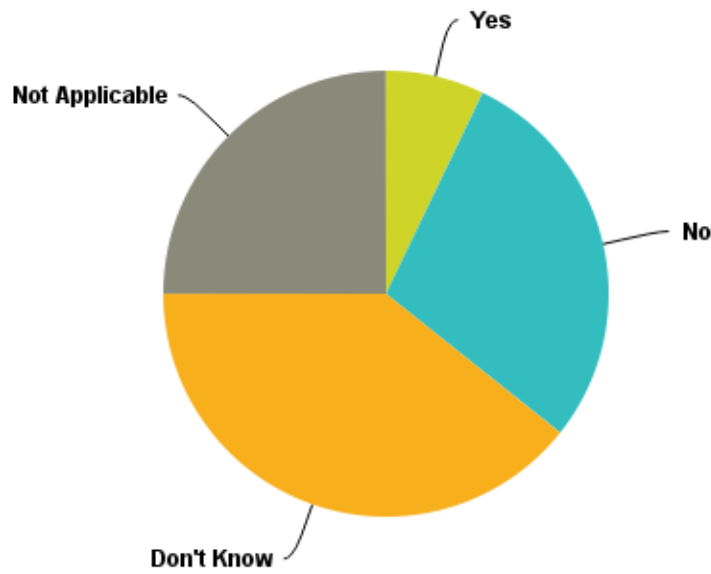
Answered: 28   Skipped: 0

Q35 Does your department's website or social media page include information about accessibility of facilities (i.e. parking, bathrooms, assistive listening devices, etc.) where programs or services are offered?

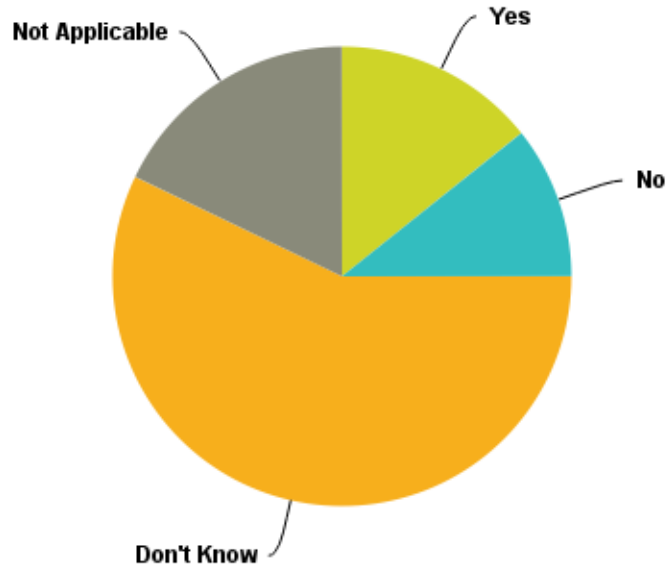Answered: 28   Skipped: 0

Yes

No

Don't Know

Not Applicable

Q36 Does your department ensure that its website and/or social media page is usable by individuals with disabilities, including those who use speaking browsers?
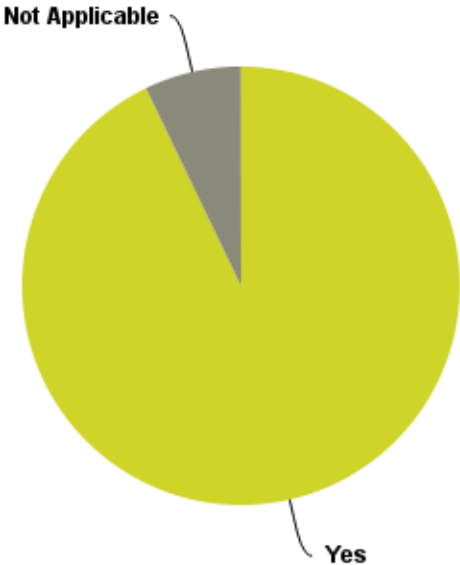
Answered: 28   Skipped: 0

Q37 Are the documents provided on your website and/or social media page for downloading accessible to persons with visual disabilities? Can users modify the size of the text?

Not Applicable

Yes

No

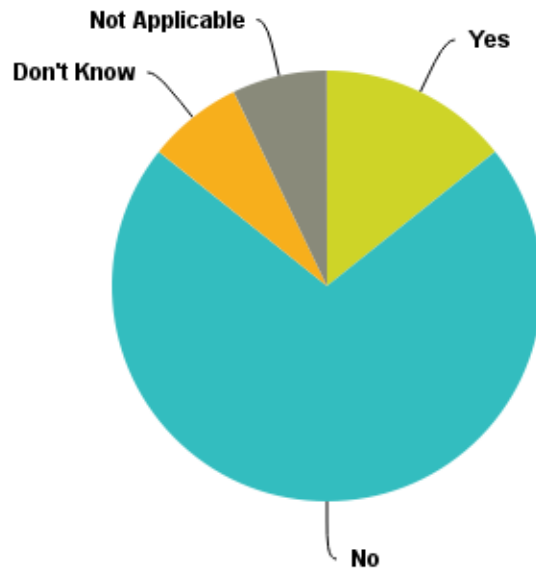Don't Know

Q38 Does your department communicate by telephone with members of the public?
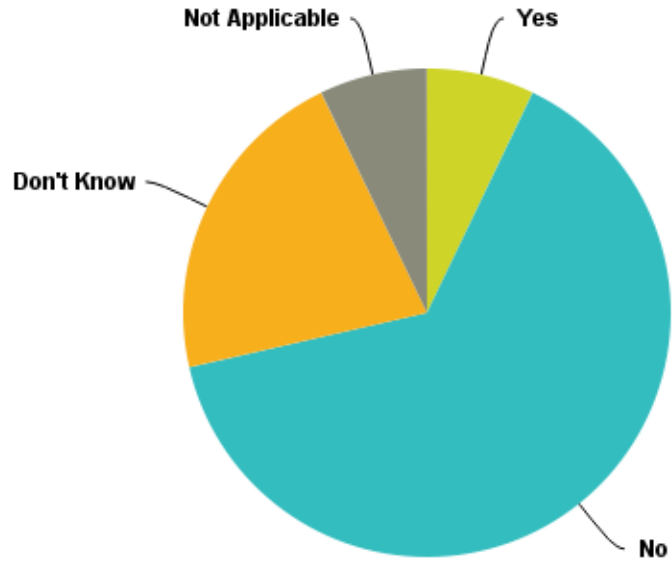
Answered: 28   Skipped: 0

Not Applicable

Yes

Q39 Does any of your staff use a Text Telephone (TTY) to communicate with people with hearing or speech difficulties?
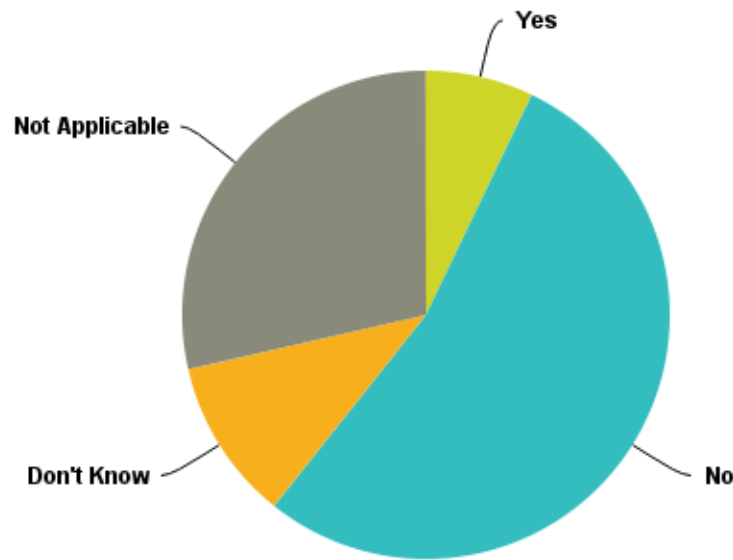
Answered: 28   Skipped: 0

Q40 Does any of your staff use the Tennessee Relay Service (711)?
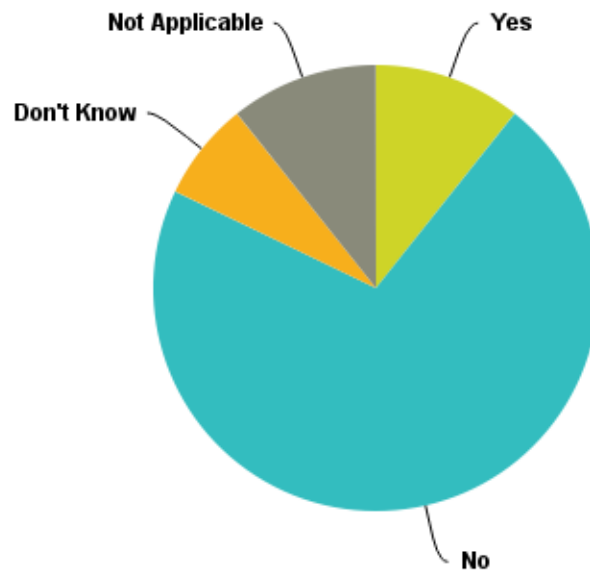
Answered: 28   Skipped: 0

Q41 Does your department publish your TTY number or the Tennessee Relay Service numbers in materials where a phone number is listed?

Answered: 28   Skipped: 0

Q42 Have you trained your staff in operating a TTY or other means of communicating over the telephone with a person with a hearing or speech disability?
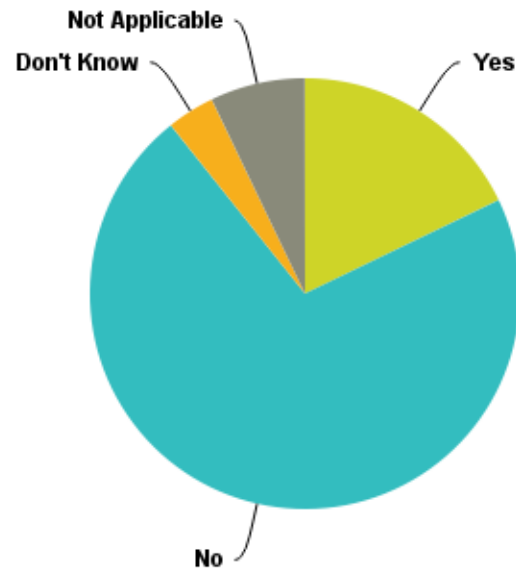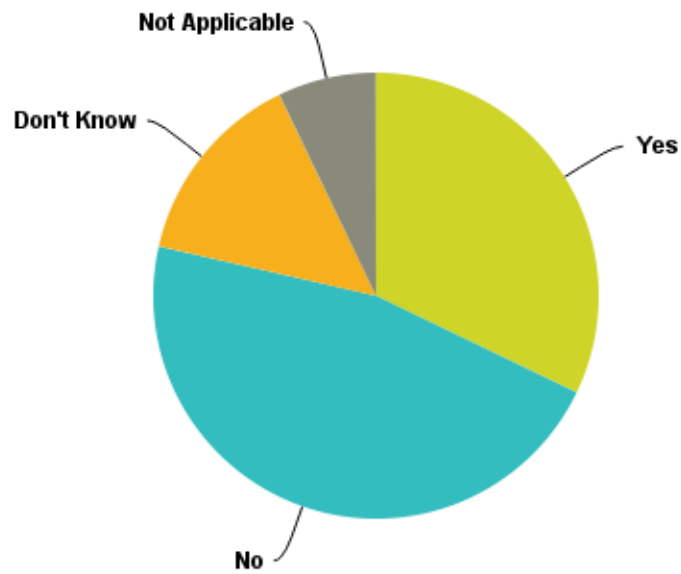
Answered: 28   Skipped: 0

Not Applicable

Don't Know

Yes

No

Q44 Does your staff receive training on interacting with people with disabilities?
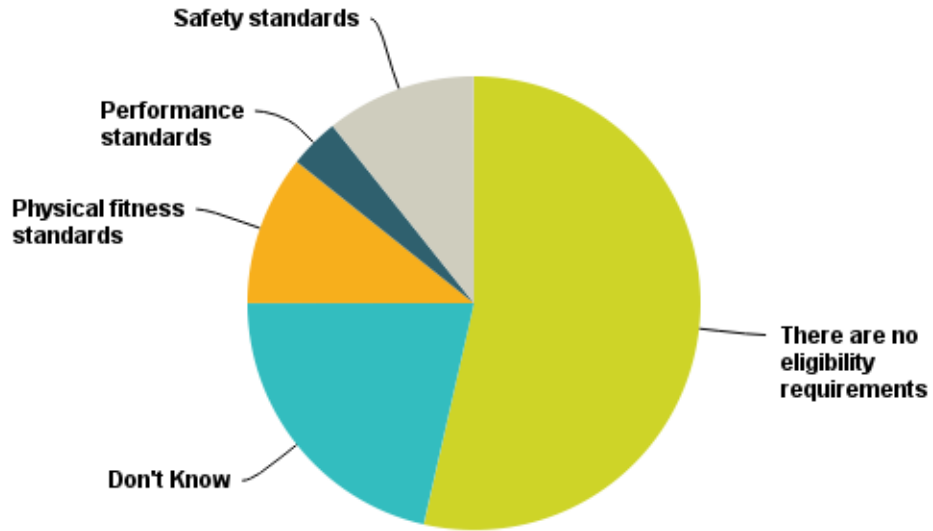
Answered: 28   Skipped: 0

Q45 Has your department provided training or information to your staff regarding the requirements of the Americans with Disabilities Act?
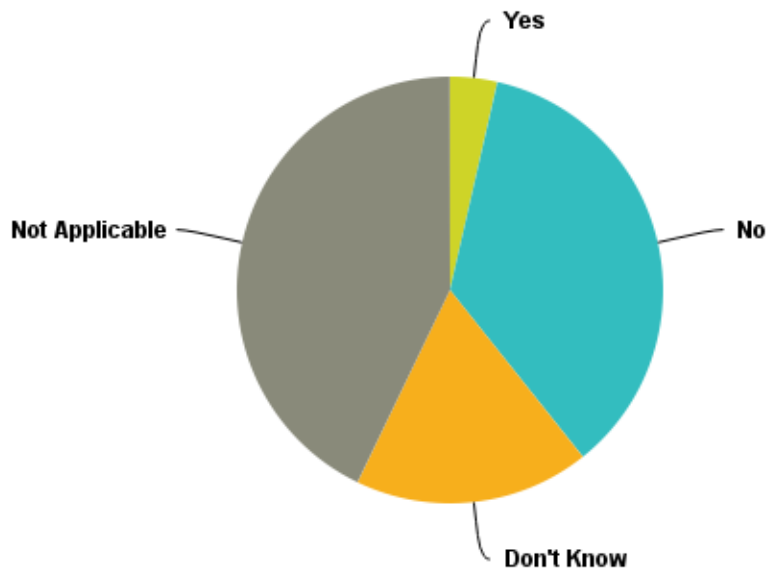
Answered: 28   Skipped: 0

Q46 If a program has eligibility requirements for participation by the public, do the eligibility requirements contain any of the following:
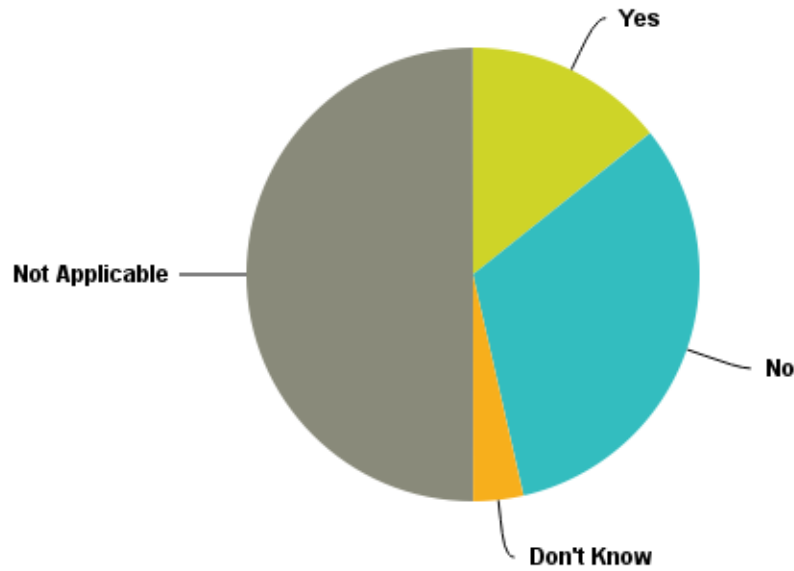
Answered: 28   Skipped: 0

Q48 Are there any limitations for the number of people with disabilities who may participate in or be admitted to any departmental program? For example, exams, testing for level of ability, age requirements, etc. (e.g. Citizens Academy)
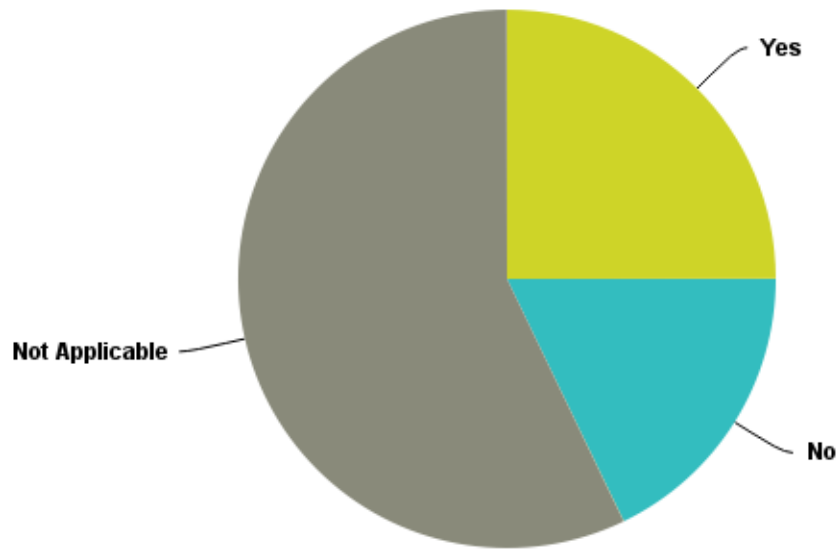
Answered: 28   Skipped: 0

Q49 Does your program use any criteria (for example: good health or written and/or oral tests including level of skill or achievement) in the admissions process? (e.g. Citizens Academy)
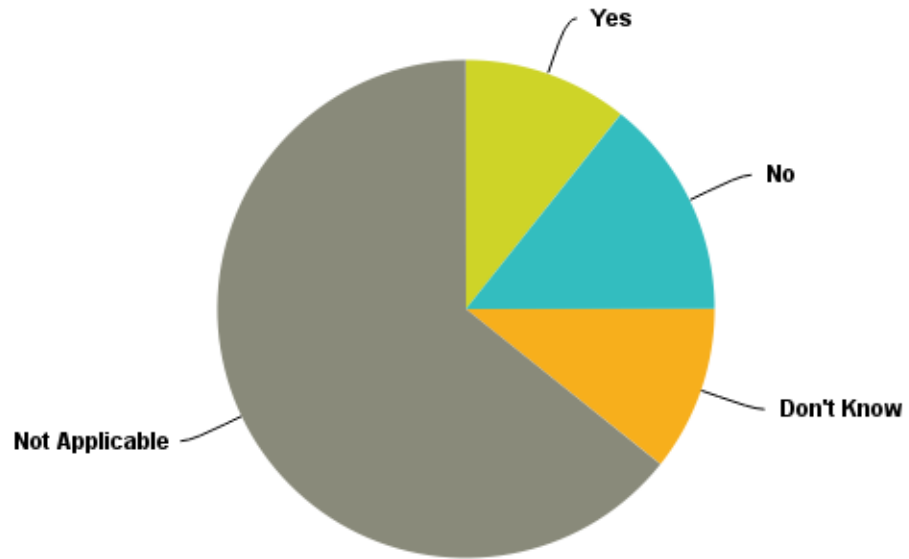
Answered: 28   Skipped: 0

Q50 Are there any forms required for admission to the program (for example, tests and/or the submission of other admissions criteria such as certificates)?
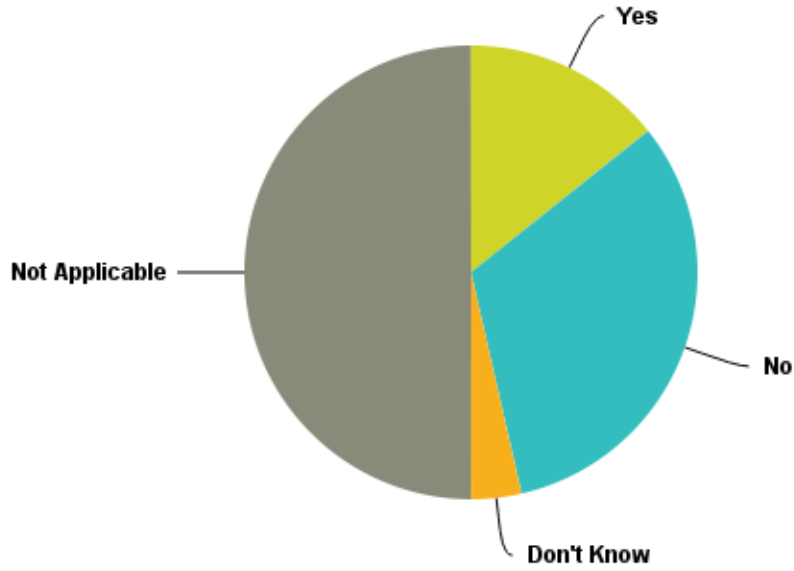
Answered: 28   Skipped: 0

Q51 Do the forms contain a notice that the city does not discriminate against people with disabilities?

Answered: 28   Skipped: 0

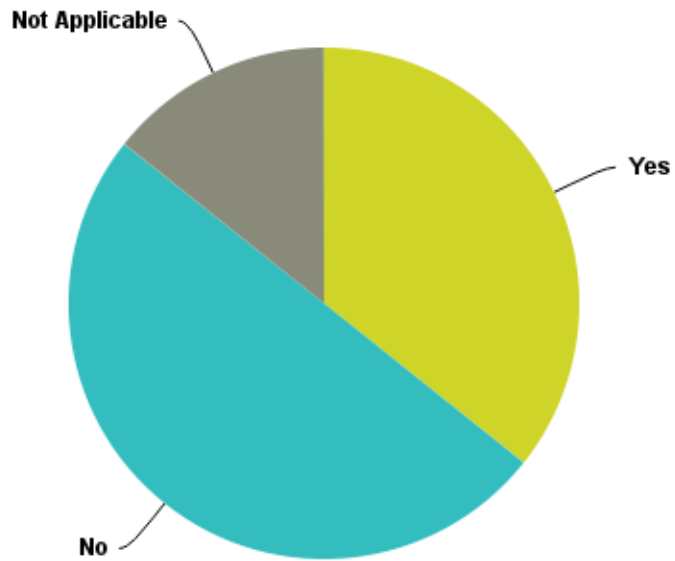# Q52 Do any of your programs require an interview prior to an applicant's entrance into the program?

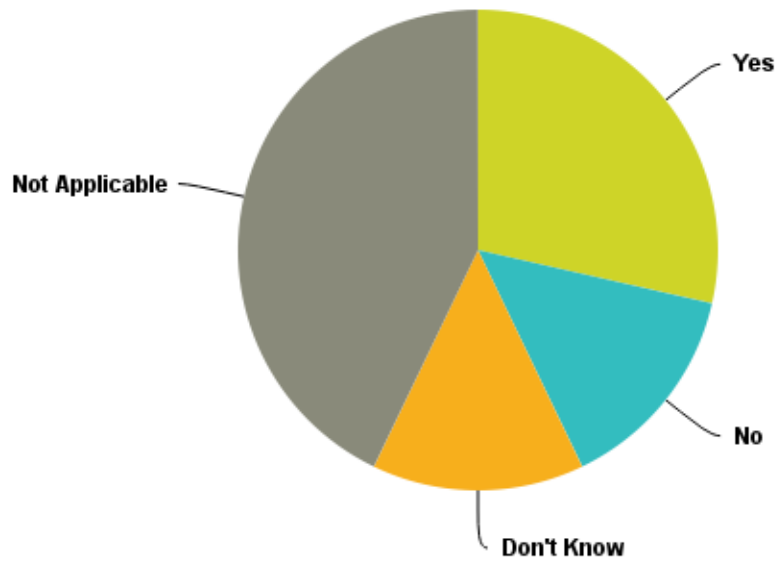# Q53 Does your department or any committee such as an advisory committee hold public meetings?

Q55 Does your department require that public meetings, hearings or conferences be held at a location accessible to persons with disabilities?
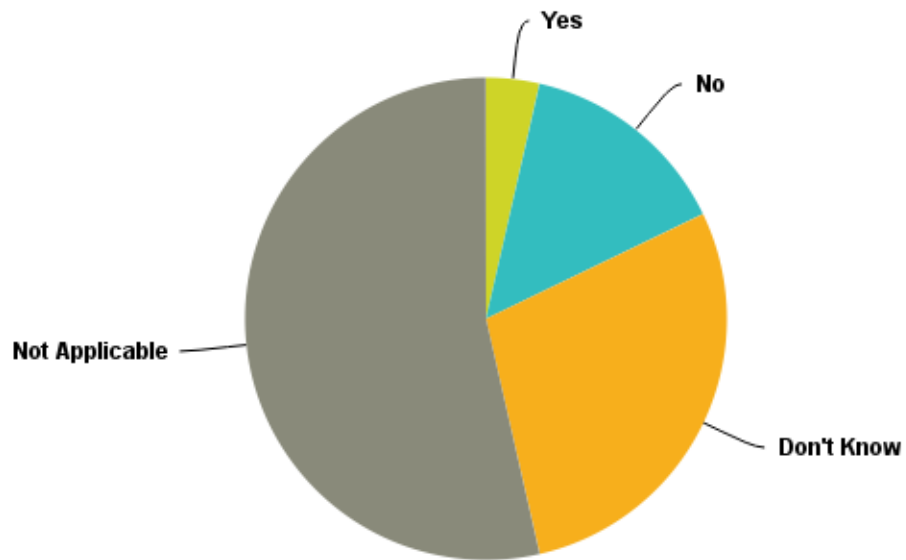
Answered: 28   Skipped: 0

Q56 Are American Sign Language interpreters, readers, or adaptive equipment provided when requested for meetings, interviews, and conferences?
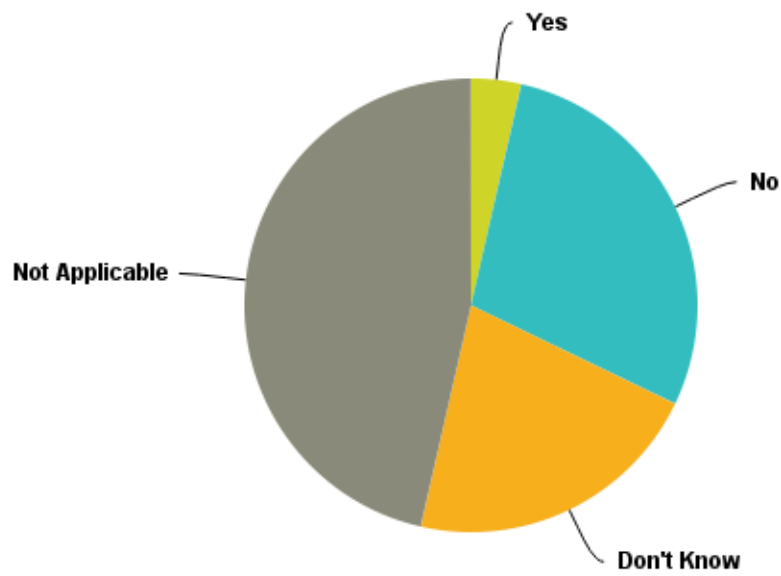
Answered: 28   Skipped: 0
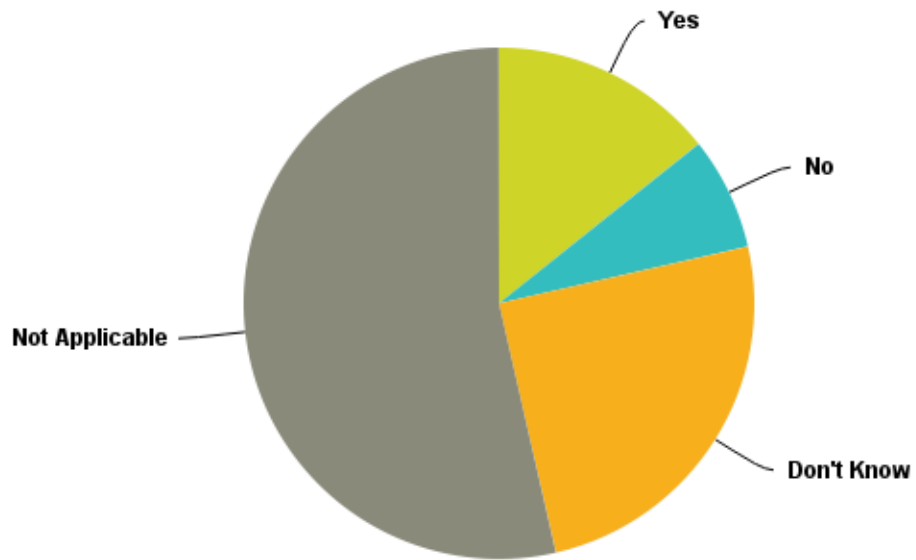
Q57 Does your department ensure that all individuals with hearing disabilities who do not read sign language can participate effectively in meetings, conferences, and hearings via assistive listening devices or other means when requested?
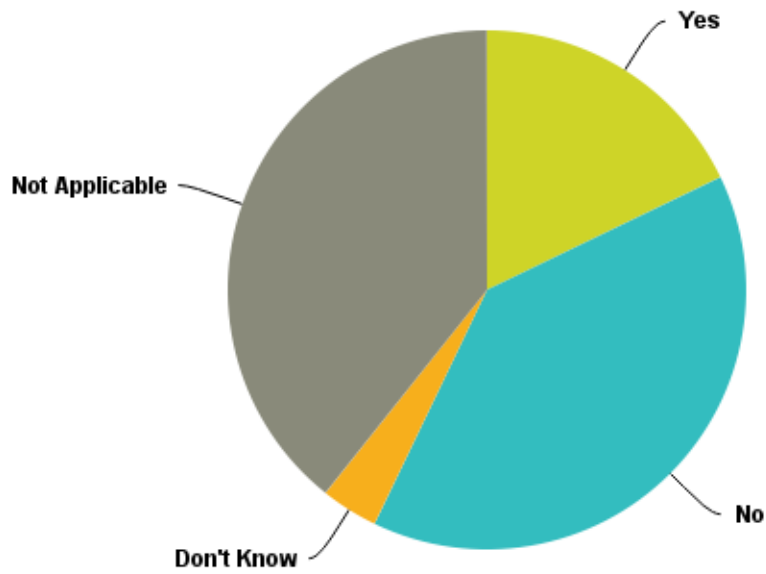
Answered: 28   Skipped: 0

Q58 Does your department request any adaptive equipment, or know where to obtain adaptive equipment, prior to a public meeting?
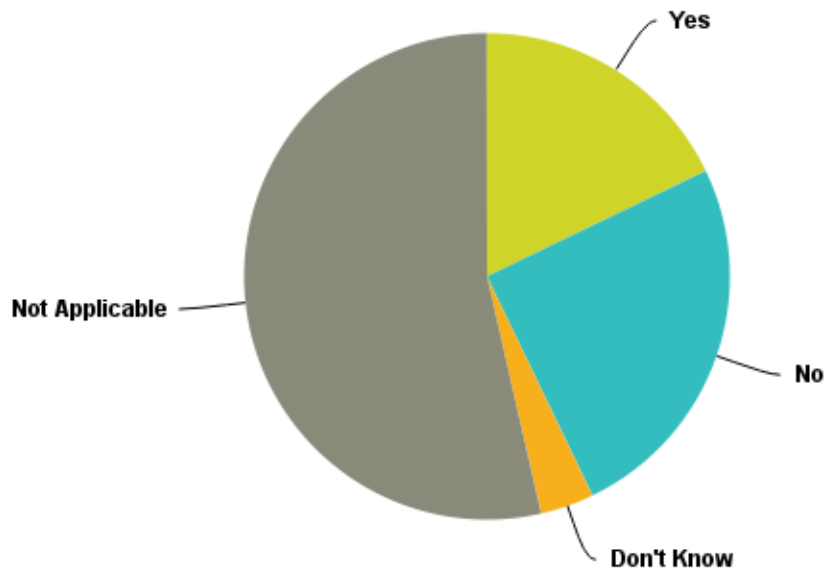
Answered: 28   Skipped: 0

Q59 Does your department provide transportation for volunteers, program participants, visitors, and others who participate in your programs?
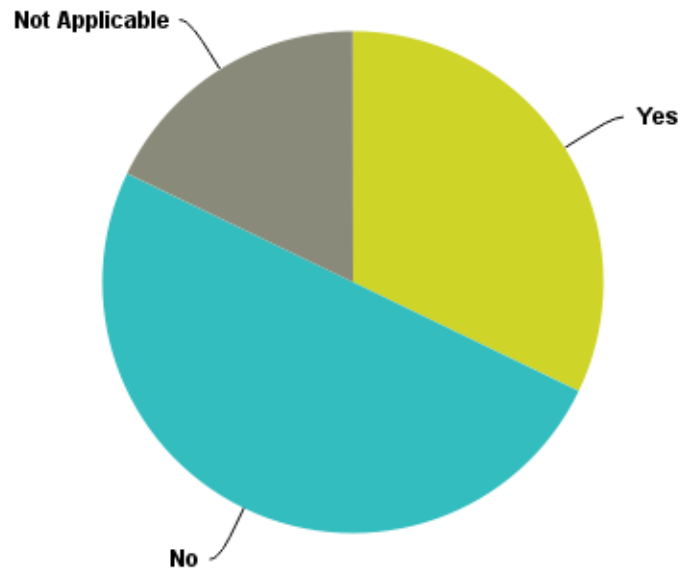
Answered: 28   Skipped: 0

Q60 Does your department have procedures to make transportation accessible to persons who have visual, hearing, mobility, cognitive, or other disabilities?

Answered: 28   Skipped: 0

Q61 Does your department provide facility tours or organize trips for members of the public?
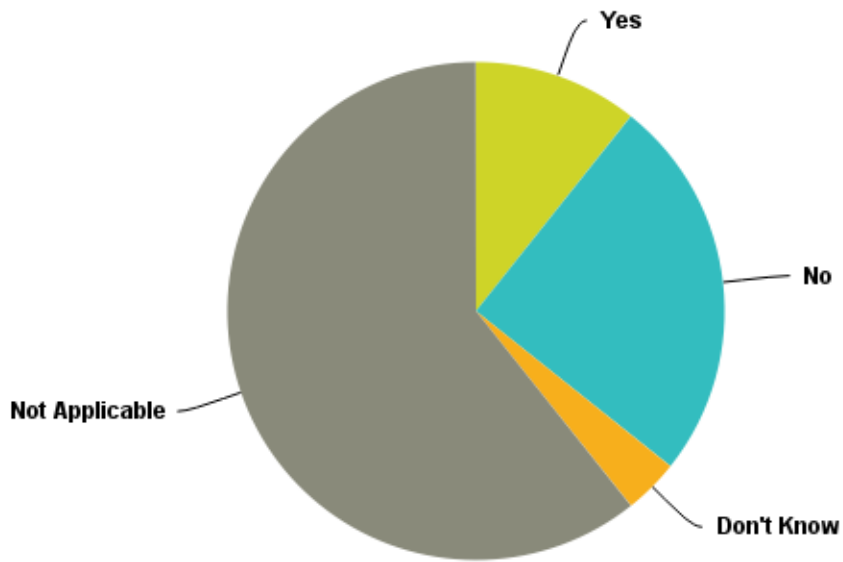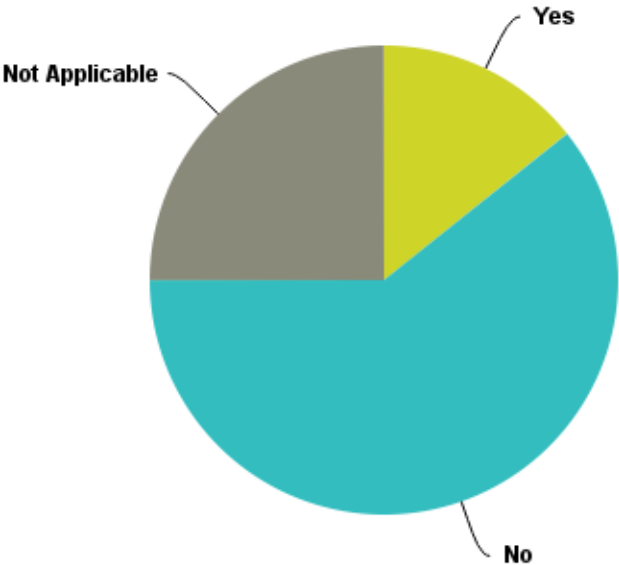
Answered: 28   Skipped: 0

Q62 Does your department have procedures to make tours and trips accessible to persons who have visual, hearing, mobility, cognitive, emotional, or other disabilities?
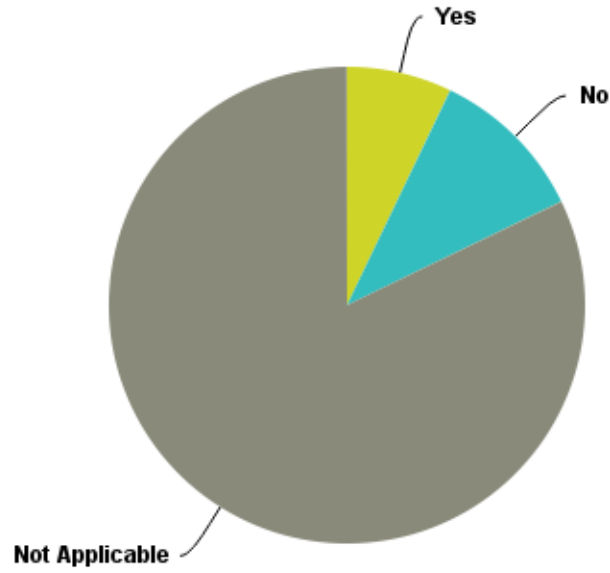
Answered: 28   Skipped: 0

Q63 Does your department use third-parties to conduct programs or activities on your behalf?
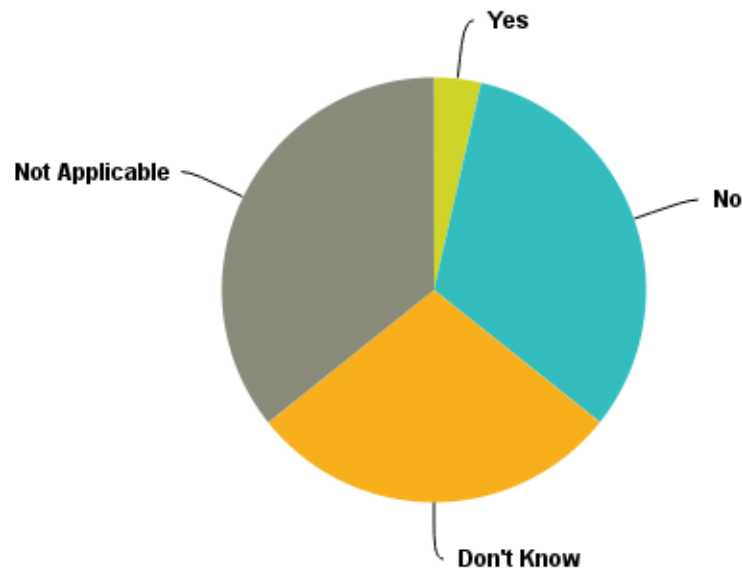
Answered: 28   Skipped: 0

Q64 Does your department ensure that third-parties are aware of their obligations to facilitate participation of individuals with disabilities in programs or activities operated on behalf of your department?
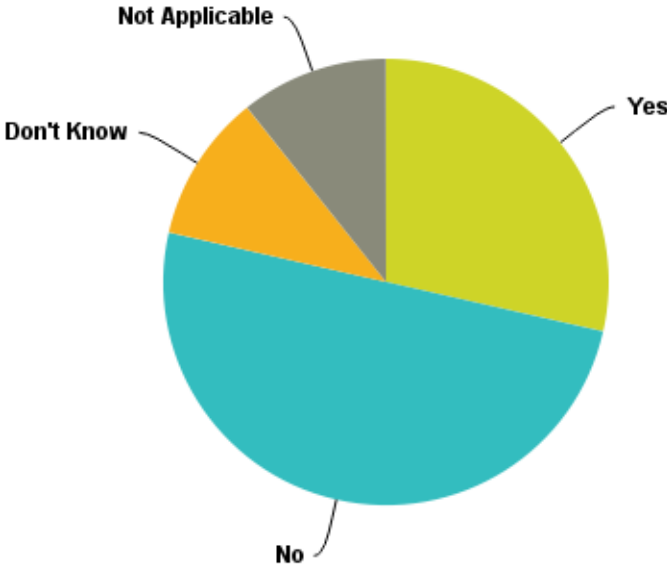
Answered: 28   Skipped: 0

Q65 Does your department notify individuals with visual, hearing, mobility, cognitive, emotional, or other disabilities of emergencies and evacuation procedures?
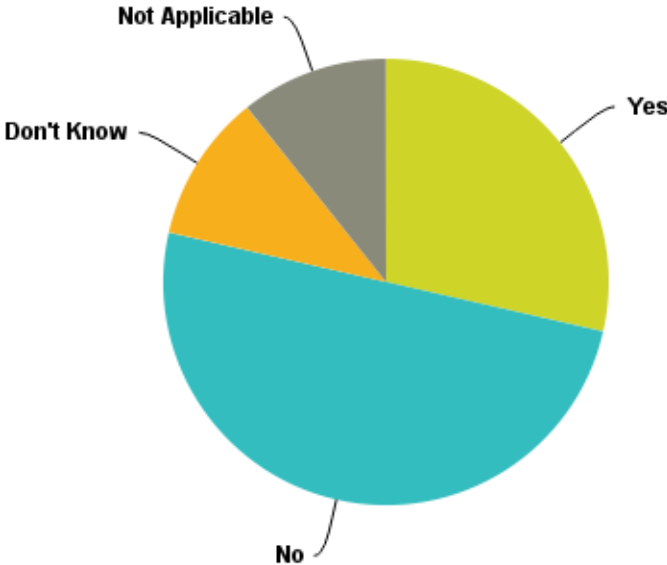
Answered: 28   Skipped: 0

Q66 Does your department have emergency evacuation plans posted at your location?
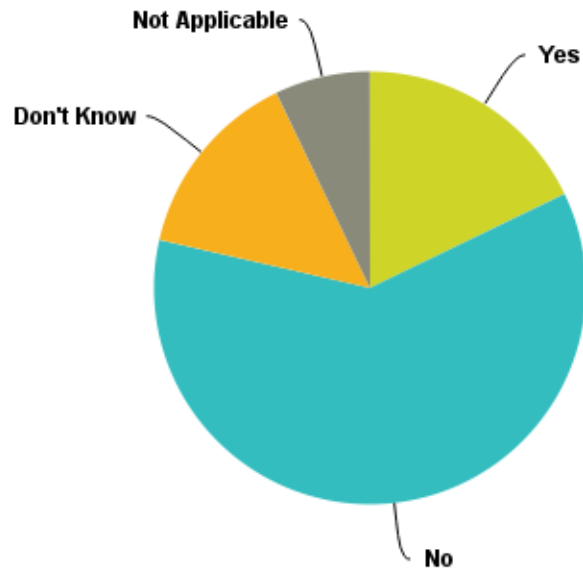
Answered: 28   Skipped: 0

Q66 Does your department have emergency evacuation plans posted at your location?
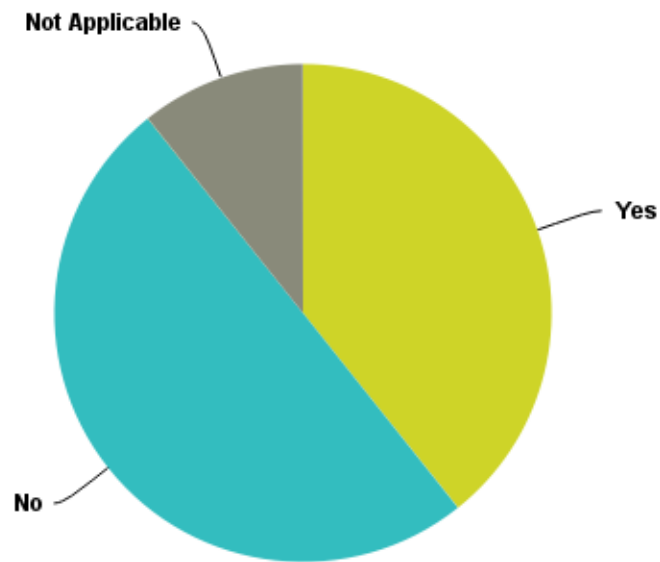
Answered: 28   Skipped: 0

Q68 Has your department had any requests for improving accessibility to your departments programs or facilities?

Answered: 28   Skipped: 0

Q69 Does your department organize special events or do you help facilitate private events on city property such as a park or city building?

Answered: 28   Skipped: 0

Not Applicable

Yes

No

Q70 Does your department ensure that both private entities and your staff are aware of their obligations to facilitate participation of individuals with disabilities in these special events or private events held on public property?

Answered: 28   Skipped: 0