

**Minutes of the Regular Monthly Business Meeting of the  
City of Kingsport Beverage Board  
Tuesday, February 2, 2021, 1:30 PM  
Council Room, City Hall, 225 West Center Street, Kingsport**

PRESENT: Beverage Board:

Stephen LaHair, Chair (via zoom)  
Michael Forrester (via zoom)  
John McKinley (via zoom)  
Dale Phipps, Deputy Police Chief  
Lonnie Salyer, Vice-Chair, (via zoom)  
Ken Weems, Planning Manager (via zoom)  
Natalie Wells (via zoom)  
Lisa Winkle, Secretary, Interim City Recorder  
Cody Woods (via zoom)

City Staff:

City Attorney Mike Billingsley  
Assistant City Attorney Bart Rowlett  
City Clerk/Deputy City Recorder Angie Marshall  
Paralegal Liz Chicco  
Chad Jessee, Police Detective  
Jessee Altman, Police Detective

**CALL TO ORDER:** 1:30 p.m. by Chair LaHair.

- I. A determination by the board that meeting electronically and limiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.  
**Chair LaHair made this declaration & each board member verbally affirmed.**

- II. **ROLL CALL:** Deputy City Recorder Marshall.  
Chair LaHair commented on the loss of City Recorder Sid Cox, noting his many contributions to the city throughout the years. He stated he will be greatly missed.

**II.A APPROVAL OF MINUTES.**

Motion/Second: Forrester/Salyer, to approve the minutes of the January 5, 2021 regular business meeting.

Approved in a roll call vote: LaHair, Forrester, McKinley, Phipps, Salyer, Weems, Wells, Winkle and Woods voting "aye."

**III. REVIEWING OF APPLICATIONS.**

**A. APPLICATION FOR NEW PERMITS.**

1. **Sibdon LLC.** Saqib and Donna Rizwan, Owners, were sworn in and provided information on the ownership change for this business, noting it has been opened since 2004. Mr. Rizwan stated they would ID everyone who purchased beer but was unsure if there would be a point of sale system in place. He confirmed the operating hours would be 6:00 am to midnight and that they were aware of the city ordinance and would notify the city clerk if these hours changed. The city attorney inquired about the lack of a deed or lease and informed the supplicants they would need to provide proof of ownership to the city clerk. Ken Weems reported no zoning issues and Deputy Chief Phipps confirmed no problems with the background checks.

Motion/Second: Salyer/Forrester:

Issuance of an Off-Premises Permit to **Sibdon LLC** for **Sibdon LLC/Shell Gas Station** located at 1537 Lynn Garden Drive *contingent upon* providing proof of ownership.

Approved in a roll call vote: LaHair, Forrester, McKinley, Phipps, Salyer, Weems, Wells, Winkle and Woods voting “aye.”

**IV. UNFINISHED BUSINESS.** City Attorney Billingsley informed the board that Woodstone Deli, which was approved at the last meeting, would not be picking up their permit due to not acquiring the necessary lease. He stated another party had purchased the property so the permit that was granted was no longer valid.

**V. NEW BUSINESS.**

- A. REVIEW OF ARRESTS/INCIDENT REPORTS.** Interim Chief Phipps stated there was nothing to report. He also confirmed what the board was looking for in this report moving forward. Chair LaHair stated underage incidents and felonies at both on and off premise permit holders.
- B. ABC ANNUAL REPORT.** Deputy City Recorder Marshall provided information on the report sent to the state each January regarding off-premise permit holders.
- C. BEER DELIVERY.** Assistant City Attorney Rowlett provided details on this item, noting the city manager’s office has asked the Beverage Board to consider this issue in light of recent code changes made in Johnson City and Bristol. He stated he would do so more research before the meeting next month to present more information so the board could have a discussion and possibly make a recommendation to the BMA.
- D. ELECTION OF OFFICERS.** Chair LaHair noted these would go into effect at the next meeting. He then made a motion to nominate Vice-Chair Salyer as the new Chair. It was seconded by Mr. Woods with all present voting “aye” except for Mr. Salyer who abstained. Mr. Salyer then nominated Mr. Forrester for Vice-Chair, seconded by Mr. Woods, however he declined the nomination. With no more forthcoming nominations, Chair LaHair asked for volunteers and Cody Woods stated he would serve as Vice-Chair. Mr. Salyer made it a motion,

seconded by Mr. Forrester with all present voting “aye” except for Mr. Woods who abstained. City Attorney Billingsley stated he appreciated Mr. LaHair’s service as Chair for the past year.

**VI. ADJOURNMENT.** With no other business to discuss, Chair LaHair adjourned the meeting at 2:04 p.m.

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Secretary