



2021-2022
CDBG
Annual Action Plan

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Kingsport, Tennessee is a part of the Kingsport-Bristol-Bristol, Tennessee-Virginia Metropolitan Statistical Area and is a Department of Housing and Urban Development Community Development Block Grant Entitlement City. As such, Kingsport receives a formulated amount of funds annually. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-5301 et seq. This year Kingsport expects to receive \$446,397 in Community Development Block Grant (CDBG) funds. In the unexpected event that the entitlement amounts should increase prior to July 1, 2021, the added amount of CDBG funds will be allocated to administration and public services. If the entitlement amounts should decrease, the reduction will be subtracted from administration.

The projected use of funds has been developed to give maximum priority to activities that will carry out one of the national objectives as follows:

1. Benefit low- and moderate-income (LMI) families.
2. Aid in the prevention or elimination of slums or blight.
3. Other community development areas which demonstrate a particular urgent need or because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

The City of Kingsport, Tennessee certifies that the following activities proposed for the coming year meet one of the three above-listed national objectives.

REVENUE:

2020-21 CDBG Allocation: \$446,397.00

CDBG Projected Program Income: \$2,000

2020 Kingsport CDBG Carryover: Approx. \$51,080

2019 Kingsport CBDG Carryover: Approx. \$7,900

2018 Kingsport CDBG Carryover: Approx. \$5,407

2017 Kingsport CDBG Carryover: Approx. \$17,524

EXPENSES:

Kingsport CDBG Projects:

-Rehabilitation/Emergency Repair: **\$156,807**

2021 Annual Allocation \$131,914 (\$101,914 Homeowner Grants + \$30,000 Rehab Admin)

2019 Kingsport Carryover: Approx. \$22,893 in carryover (Homeowner Grants)

\$2,000 in Program Income

-Demolition (Safe, Decent Housing): **\$81,080**

2021 Annual Allocation - \$41,080

2020 Kingsport CDBG Carryover: Approx. \$40,000

-Community Enrichment (Public Service): **\$66,500**

-Neighborhood Improvement (Public Facilities): **\$40,831**

2020 Kingsport CDBG Carryover: Approx. \$10,000

2019 Kingsport CDBG Carryover: Approx. \$7,900

2018 Kingsport CDBG Carryover: Approx. \$5,407

2017 Kingsport CDBG Carryover: Approx. \$17,524

-Program Administration: **\$87,983**

-Code Enforcement: **\$50,000**

-Section 108 Loan: **\$70,000**

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Consolidated/Strategic Plan provides a guide to address the Cities' needs for five years using CDBG funds as well as other leveraged funds. The Action Plan is for a one-year period. There are three broad national objectives that each project must meet in at least one category. They are:

- Provide decent affordable housing
- Create a suitable living environment
- Create economic opportunities

Outcomes show how programs and activities benefit the community and the people it serves. The three measurable outcomes that will illustrate the benefits of each of this year's activities, as well as the five years covered in the Consolidated Plan, are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the life of the most recent consolidated plan the CD program has been successful in addressing the needs, goals, and objectives outlined in the plan. The program has developed adequate to good systems for working with local community agencies in delivering public services to low and moderate-income citizens, especially youth and senior populations. Steam-lining of housing rehabilitation services has been effective in broadening outreach to underserved homeowners.

Administratively, HUD monitoring reviews and internal audits indicated good performance. The program has consistently met or exceeded performance requirements as defined by annual timeliness tests with sharpened understanding of IDIS draw down and reporting requirements, update accomplishment data has greatly improved. However, with new staff we fully expect to improve our systems, policy and procedures to fully utilize CDBG funding, while being good stewards of federal funding.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Kingsport's Consolidated Plan is developed through a collaborative process whereby the community identifies local critical needs and assists in establishing an Action Plan. Citizen participation is a critical part of the Consolidated and Action Plans, including developing, amending and reporting on program performance annually. The City solicits and encourages the participation of all citizens, including minorities, non-English speaking populations, and persons with disabilities.

A. Consultations with Other Community Institutions

In development of the Five-Year Consolidated Plan and the Fourth-Year Action Plan, the City consulted with other public and private for-profit and non-profit agencies that either provide or have direct impact on the broad range of housing, health, and social services used by Kingsport residents. These agencies provided knowledge regarding local unmet needs and ongoing critical needs. The Kingsport Board of Mayor and Aldermen has designated the Community Development Advisory Committee (CDAC) as the primary advisory body and as such, information on community needs and priorities have been discussed at their meetings.

B. Public Hearings

There were several public meetings from the beginning stages of development of the Plan in order to gather information on community needs from citizens and local service providers until the completion of the plan. In compliance with the Citizen Participation Plan, the first public hearing was held at the Community Development Advisory Committee (CDAC) meeting in Kingsport on **February 12, 2020**, for both CDBG and HOME programs. A second public hearing was then held **June 1, 2020**, at the Kingsport Board of Mayor and Aldermen meeting. Draft copies of the Action Plan were available for review at the Kingsport Public Library, Community Development Office and Kingsport City Hall.

C. Written Comments

Based on public input and quantitative analysis, City staff prepared a draft Action Plan covering the CDBG Program. Notification of availability of the draft appeared in three local newspapers and on each city's website. The public was able to review the draft at the Kingsport Public Library, the local Housing Authority office and in Community Development office.

D. Action Plan and Public Hearings.

Several public meetings were held pertaining to the Second-Year Action Plan beginning in March, 2021. Drafts of the Plan were made available at the Community Development office, Kingsport Public Library, and Kingsport Housing and Redevelopment Authority. All written and verbal comments provided were considered in preparing the final Action Plan, however it was impossible to fund every project or need. A summary of comments received and the City's responses to comments are included in the final document. The Kingsport Board of Mayor and Alderman considered these comments, the Community

Development Advisory Committee recommendations, and staff recommendations in composing the final Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

All comments will be accepted. City staff have and will continue to consult with local agencies for input. Local agency consultation is a priority of the City and important for partnerships and funding resources to provide much needed public services in the community.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments will be accepted. City staff have and will continue to consult with local agencies for input. Local agency consultation is a priority of the City and important for partnerships and funding resources to provide much needed public services in the community.

7. Summary

The Citizens Participation and Consultation process exceeded the base requirements of the most recent Citizen Participation Plan for the Consortium as well as the Plan which the City of Kingsport utilizes for its own jurisdiction. All comments received were accepted, reviewed and used in the development of the Consolidated Plan. The Consortium, as well as the City of Kingsport, will continue to tweak and revise its ongoing citizen participation strategy to, hopefully, continue to open up the process and encourage more intense participation by those affected by the activities described in this plan, as well as the general population of the jurisdiction.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	KINGSPORT	Grants & Redevelopment

Table 1 – Responsible Agencies

Narrative

The City of Kingsport's, Department of Community Development, is responsible for the administration of Kingsport, Tennessee's CDBG funds. Kingsport is responsible for preparing the Consolidated Plan, Annual Action Plan and the CAPER. They are also responsible for all IDIS input for CDBG. The City processes all CDBG payments, conducts monthly Community Development Advisory Committee meetings and holds public hearings. Kingsport, Tennessee is ultimately responsible to the Knoxville HUD Field Office for properly administering the CDBG Program.

The City of Kingsport, Tennessee is monitored regularly by the Knoxville Field Office for both the CDBG Program. Kingsport has been receiving CDBG grant funds since 1988 with minimal problems throughout the years.

Kingsport's efforts to broaden public participation in the development of this Action Plan include:

- Holding meetings in ADA-accessible locations
- Including Spanish language in the public hearing ads
- Providing copies of the Draft Plan at central locations, i.e., Kingsport Public Library, online at www.kingsporttn.gov and in the Community Development office.

Consolidated Plan Public Contact Information

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APPROVED

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Coordination with federal and local agencies, along with non-profit and for-profit organizations providing services to the low- and very-low income in the community is essential for the effectiveness of the CDBG program. Consultation with the community and affected service providers is a fundamental component of the Consolidated Plan and Action Plan process. The City of Kingsport welcomes and encourages the participation of all of its citizens in the development of these plans and in the review of progress in implementing plan activities. The City utilizes a Citizen Advisory Committee. Low- and low-moderate income persons, persons with disabilities, minorities and non-English speaking persons are encouraged to participate in the planning process. Additionally, residents of public housing and other assisted housing are encouraged to voice their needs and their opinions on the participating jurisdictions' current and future direction. Other stakeholders consulted in this plan include community and faith based organizations, health care providers, KHRA, Appalachian Regional Coalition on Homelessness, City and County Departments of Social Services, and school system are encouraged to become involved in the planning process. The City provides translators for non-English speaking persons who request assistance at least 3 days prior to hearings or other meetings in the planning process. Persons who need auxiliary aids or other assistance to be able to fully participate may request assistance at least 3 days in advance of the hearing or meeting. Drafts of the plan have been placed in City Hall, KHRA and in local library branches. Notices of public meetings and hearings have been published in local newspapers.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

To ensure the participation of and coordination between public and private agencies, the City's staff is frequently involved in various activities with the agencies and regularly attends meetings that address community needs. Remaining in close contact with vital housing and service providers, either in person or by phone, gives staff and the agencies a better understanding of current and changing needs. The City of Kingsport works diligently to keep abreast of issues that exist or that may arise that affect our homeless, special needs, and/or low-income residents. Some of the agencies contacted include: Kingsport Housing and Redevelopment Authority, local health departments, social/human service agencies, United Way, Salvation Army, ARCH, Legal Aid Society, various divisions of the Planning department, including Code Enforcement and Inspections. The City will continue regular consultation with the Board of Directors and staff of the Tennessee Housing Development Agency.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Kingsport maintain close contact with the Appalachian Regional Coalition on Homelessness (ARCH). City staff attends regular CoC meetings. ARCH meetings regularly have speakers that are either service providers to the homeless, shelter providers, veterans and others who work with families in need. Workshops are periodically held to provide information on the most urgent and current needs of the homeless and to solicit input from local agencies and organizations that may be helpful to other shelter or service providers in better meeting the needs of this population. The City of Kingsport also hired a Social Worker in early 2020 to work within the City Police Department. The Social Worker works directly with the homeless population in providing much needed legal and social service referrals.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Kingsport, Tennessee, currently has two homeless service providers in its Continuum of Care. One is the Family Promise of Greater Kingsport and the other is Greater Kingsport Alliance for Development (GKAD). The Family Promise program offers shelter, meals and supportive services to homeless families with minor children. The Family Promise shelter can accommodate up to 14 families. Family Promise is the only shelter in Kingsport that can accommodate two-parent families, families with teenaged boys and single fathers with teenage girls. GKAD serves low-moderate income families who are at-risk for homelessness or homeless, in partnership with the Kingsport Housing and Redevelopment Authority, GKAD provides services to keep individuals and families housed as well as assist in providing transitional housing and referral services as needed. Both agencies are familiar with ARCH, and partner their efforts to assist the homeless in our community.

The Tennessee Housing Development Agency provides state ESG funding to nonprofit organizations within the Consortium area.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	KHRA
	Agency/Group/Organization Type	PHA Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	he Kingsport Housing and Redevelopment Authority will continue to provide safe and secure housing for low-income elderly residents, as well as families. Kingsport Housing is also using the Section 8 voucher program to assist residents into homeownership. The Kingsport Housing and Redevelopment Authority and the City staff have regular meetings at which all areas of service and needs are discussed. Continuous improvements in services and outreach are discussed.

2	Agency/Group/Organization	Appalachian Regional Coalition on Homelessness
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth HOPWA Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ARCH was consulted regarding needs of the chronically homeless, homeless veterans and unaccompanied youth. ARCH has an office in Johnson City that serves the entire Consortium area. They are working with the VA Center, housing agencies, the VASH program, talking with housing agencies concerning persons returning from institutions and pursuing better and additional services for persons with mental disorders. City staff attend monthly meetings and other planning meetings with staff. ARCH staff provided direct comments and input on the Consolidated Plan.
3	Agency/Group/Organization	City of Kingsport
	Agency/Group/Organization Type	Other government - Local Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Development office is part of the City's Planning staff. Other Planning staff have direct, daily input.
4	Agency/Group/Organization	United Way of Greater Kingsport
	Agency/Group/Organization Type	Business and Civic Leaders Foundation
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The United Way has recently undertaken two community initiatives, with a recently developed AVENUE program to assist individuals recovering from addiction and the Kingsport Homeless Coalition, which strategizes and develops a plan to end homelessness in the City of Kingsport. City of Kingsport is member and integral participant in United Way. Staff regularly consult concerning community needs.
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Identify any Agency Types not consulted and provide rationale for not consulting

We are not aware of any agency that should have been consulted but was not.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	ARCH	Both were developed with housing and service needs of the homeless. ARCH has provided direct response for the Strategic Plan.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Appalachian Regional Coalition on Homelessness is the region's Continuum of Care organization in Tennessee. Nonprofit service agencies who are members of ARCH attend monthly meetings and provide data on the homeless through the Homeless Management Information System (HMIS).

The Tennessee Housing Development Agency provides state Emergency Shelter Funds to nonprofit organizations, i.e., homeless service providers, who, in turn, attempt to address the needs of the homeless.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizens' Participation Plan that was developed for the City of Kingsport, Tennessee. There were several public meetings from the beginning stages of development of the Plan in order to gather information on community needs from citizens and local service providers. In compliance with the Citizen Participation Plan, the first public hearing was held at a Community Development Advisory Committee (CDAC) meeting in Kingsport on February 12, 2021, for the CDBG program. A second public hearing will be held on May 18, 2021, Kingsport, Tennessee Board of Mayor and Alderman meeting. Draft copies of this Action Plan were made available to the public at the Kingsport Public Library, Kingsport City Hall, online, and at the Community Development Department. All meetings were conducted in locations that were accessible to disabled persons and advertisements indicated that arrangements would be made for non-English speaking persons and for the hearing impaired.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notice of the Public Meeting was published February 1, 2021. No comment was received.</p>	None	There were no comments received	
2	Public Meeting	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>This public meeting was held on February 12, 2021. No general public was in attendance, no public comment was received.</p>	None	There were no comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notice of Funding Availability was published April 2, 2021, notice invited Public Service Agencies to apply for 2021-2022 CDBG funds.</p>	None	There were no comments received	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>This public meeting was held on May 18, 2021 at the Kingsport Board of Mayor and Aldermen meeting.</p>	None	There were no comments received	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Kingsport receives CBDG funds as an entitlement city.

The City of Kingsport also received CBDG-CV funding in 2019/2020 through the Coronavirus Relief and Recovery CARES Act to prevent, prepare for, and respond to the COVID-19 pandemic. Kingsport designated funding based on area needs. The City of Kingsport is not expected to receive any additional CARES funding.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	446,397	2,000	104,805	553,202	1,317,000	CDBG funds will support housing and non-housing needs in the City of Kingsport, TN.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To leverage funding for Safe, Decent and Affordable Housing, the City of Kingsport will partner with local organizations such as the Carpenters Helpers and Appalachian Service Project to off set housing repair costs through the use of volunteer labor. CDBG program allocations will also be leverage through general funds dollars, partnerships with local service providers and in-kind contributions.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The City of Kingsport, Tennessee is a part of the Kingsport-Bristol-Bristol, Tennessee-Virginia Metropolitan Statistical Area and is a Department of Housing and Urban Development Community Development Block Grant Entitlement City. As such, Kingsport receives a formulated amount of funds annually. The CDBG program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended; 42 U.S.C.-5301 et seq. This year Kingsport expects to receive \$439,914 in Community Development Block Grant (CDBG) funds.

The projected use of funds has been developed to give maximum priority to activities that will carry out one of the national objectives as follows:

1. Benefit low- and moderate-income (LMI) families.
2. Aid in the prevention or elimination of slums or blight.
3. Other community development areas which demonstrate a particular urgent need or because existing conditions pose a serious and immediate threat to the health or welfare of the community and where other financial resources are not available to meet such needs.

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EXPENSES:

Kingsport CDBG Projects:

-Rehabilitation/Emergency Repair: **\$156,807**

2021 Annual Allocation \$131,914 (\$101,914 Homeowner Grants + \$30,000 Rehab Admin)

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2021 Annual Allocation - \$41,080

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-Community Enrichment (Public Service): **\$66,500**

-Neighborhood Improvement (Public Facilities): **\$40,831**

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2017 Kingsport CDBG Carryover: Approx. \$17,524

-Program Administration: **\$87,983**

-Code Enforcement: **\$50,000**

-Section 108 Loan: **\$70,000**

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Decent, Safe and Affordable Housing	2020	2024	Affordable Housing		Decent, Safe and Affordable Housing	CDBG: \$156,807	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Public Services	2020	2024	Non-Housing Community Development		Public Services	CDBG: \$66,500	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted Homeless Person Overnight Shelter: 25 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 25 Beds Homelessness Prevention: 150 Persons Assisted
3	Public Facilities	2020	2024	Non-Housing Community Development		Public Facilities	CDBG: \$43,459	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted
4	Decent, Safe, Affordable Housing	2020	2024	Affordable Housing Non-Housing Community Development		Decent, Safe and Affordable Housing	CDBG: \$80,010	Buildings Demolished: 3 Buildings

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Decent, Safe and Affordable Housing
	Goal Description	<p>Housing rehab continues to be a need in Kingsport, especially for the low-moderate income households. Due to the older housing stock combined with low income homeowners, there is a great need for repairs ranging from emergency repairs to substantial rehab. We will use a large amount of our CDBG funds for this purpose. We plan to partner with the Kingsport Housing and Redevelopment Authority, Carpenter's Helpers, Appalachia Service Project, and other housing providers in order to provide the maximum assistance possible to these homeowners. Funding also includes program carryover from the Past Year (PY).</p> <p>CDBG Funds will also be allocated to Code Enforcement efforts, "city-wide", in order to maintain decent, safe and affordable housing in Kingsport.</p>
2	Goal Name	Public Services
	Goal Description	\$25,000 of CDBG Public Service funding is allocated to the United Way for a Homeless Services Liaison. The Homeless Service Liaison provide direct assistance to those who are at-risk or experiencing homelessness. \$41,500 of CDBG Public Service/Community Enrichment funds will be made available to local public service agencies who will serve for low-income individuals and families in the City of Kingsport. Funds are subject to 15% cap for Public Service activities.
3	Goal Name	Public Facilities
	Goal Description	CDBG will provide funding to support the Neighborhood & Public Facility Improvement Projects in an effort to revitalize and improve the safety and well-being of the community.

4	Goal Name	Decent, Safe, Affordable Housing
	Goal Description	One of the elements of the Kingsport Alliance for Housing Revitalization (KAHR) program is the identification and acquisition of dilapidated, vacant housing. The KAHR program works with the City's office of Code Enforcement and local community based organizations in the identification of housing that poses nuisances to neighborhoods by being severely deteriorated, dilapidated and/or chronically vacant.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects the City chose to fund this year were the direct result of citizen input, CDAC recommendations, and basic needs of the community. Through the public hearing/meetings process, public facility improvements, homeless services, enrichment programs, housing rehabilitation, emergency housing repairs and other issues dealing with housing were the highest priorities. The age of housing, the high number of low-income homeowners, and the general low-income population has caused many houses to deteriorate due to lack of private funds to meet the needs. Homeowners many times are forced to live without adequate heating, unsafe wiring, and other unsafe living conditions. CDBG funds will address many of these issues.

#	Project Name
1	CDBG Program Administration
2	Section 108 Loan/HOPE IV
3	Code Enforcement
4	KAHR - Home Repair Program
6	Neighborhood Improvement Projects
7	Community Enrichment Programs
8	KAHR - Demolition

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Kingsport Community Development has a Community Development Advisory Committee (CDAC). CDAC Acts in an advisory capacity to assist in the planning and implementation of projects as part of the City's CDBG program and as such in the CDBG-CV funding requests. CDAC also reviews projects and services and act as a liaison with the community. CDAC make recommendations on projects and problems are forwarded to City Council in the annual Action Plan through the Development Services Office.

AP-38 Project Summary
Project Summary Information

APPROVED

1	Project Name	CDBG Program Administration
	Target Area	
	Goals Supported	Decent, Safe and Affordable Housing Decent, Safe, Affordable Housing Public Services Public Facilities
	Needs Addressed	Decent, Safe and Affordable Housing Public Facilities Public Services
	Funding	CDBG: \$87,983
	Description	20% of the total CDBG funds are allocated for Administrative cost for City of Kingsport for the 2021-2022 program year. Program Administration: \$87,983
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Funds will be used to administer the Kingsport, TN CDBG program
	Location Description	City of Kingsport, Tennessee
	Planned Activities	Funds will be used to administer the Kingsport TN CDBG program. Single-family emergency home repair/minor rehab, public service projects, and public facilities projects. Funds are subject to 20% admin cap of the annual allocation
2	Project Name	Section 108 Loan/HOPE IV
	Target Area	
	Goals Supported	Decent, Safe and Affordable Housing
	Needs Addressed	Decent, Safe and Affordable Housing
	Funding	CDBG: \$70,000
	Description	Installment for 108 loan supporting the 2008 HOPE VI project. Section 108 Loan: \$70,000
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Section 108 Loan Installment
3	Project Name	Code Enforcement
	Target Area	
	Goals Supported	Decent, Safe and Affordable Housing
	Needs Addressed	Decent, Safe and Affordable Housing
	Funding	CDBG: \$50,000
	Description	Code enforcement for low and moderate income housing in the city. Code Enforcement: \$50,000
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate approximately 75 LMI households will benefit from this activity.
	Location Description	City of Kingsport, TN
	Planned Activities	Code Enforcement Inspections
4	Project Name	KAHR - Home Repair Program
	Target Area	
	Goals Supported	Decent, Safe and Affordable Housing
	Needs Addressed	Decent, Safe and Affordable Housing
	Funding	CDBG: \$156,807
	Description	Rehabilitation/Emergency Repair: \$156,807 2021 Annual Allocation \$131,914 (\$101,914 Homeowner Grants + \$30,000 Rehab Admin) 2019 Kingsport Carryover: Approx. \$22,893 in carryover (Homeowner Grants) \$2,000 in Program Income
	Target Date	6/30/2022

	Estimate the number and type of families that will benefit from the proposed activities	We estimate that 20 LMI households will benefit from this project.
	Location Description	City of Kingsport, TN
	Planned Activities	Planned activities include home repair for LMI households.
5	Project Name	Neighborhood Improvement Projects
	Target Area	
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$40,831
	Description	CDBG will provide funding to support the Neighborhood & Public Facility Improvement Projects in an effort to revitalize and improve the safety and wellbeing of the community. With focus in the Lynn Garden Community, planned activities include forming a Neighborhood Improvement Group in which the group will develop and implement plans to improve the community. Activities will include neighborhood cleanup, crime watch, etc. Funding may also be used for other public facility improvements throughout the city in LMI areas. Special preference, but no obligation to, will be placed on those activities to improve access for individuals with special needs. \$10,000.00 in carryover.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that approximately 500 LMI families will benefit from this project.
	Location Description	Funding may used City-Wide in LMI area of the City.

	Planned Activities	<p>CDBG will provide funding to support the Neighborhood & Public Facility Improvement Projects in an effort to revitalize and improve the safety and wellbeing of the community.</p> <p>With focus in the Lynn Garden Community, planned activities include forming a Neighborhood Improvement Group in which the group will develop and implement plans to improve the community. Activities will include neighborhood cleanup, crime watch, etc.</p> <p>Funding may also be used for other public facility improvements throughout the city in LMI areas. Special preference will be placed on those activities to improve access for individuals with special needs.</p>
6	Project Name	Community Enrichment Programs
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$66,500
	Description	<p>The City of Kingsport will provide funding to local non-profit organizations which address the educational, advocacy, employment, health, safety and economic opportunity needs of extremely-low, low and moderate income persons and families and subgroups within in the City of Kingsport. Funding will included a \$25,000 allocation for a Homeless Services Liaison will provide a variety of services that directly benefit individuals and families at-risk or experiencing homelessness. \$40,000 shall be allocated to non-profit social service programs which serve LMI individuals in the City of Kingsport.</p>
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that approx. 500 LMI individuals benefit from Community Enrichment Program.
	Location Description	City-Wide, City of Kingsport, TN
	Planned Activities	<p>The City of Kingsport will advertise funding availability to the public for Community Enrichment Programs. The Community Development Advisory Committee will review proposals and award the highest scoring non-profit organizations to serve the needs of LMI persons in the City.</p>
	Project Name	KAHR - Demolition

7	Target Area	
	Goals Supported	Decent, Safe, Affordable Housing
	Needs Addressed	Decent, Safe and Affordable Housing
	Funding	CDBG: \$80,000
	Description	One of the elements of the Kingsport Alliance for Housing Revitalization (KAHR) program is the identification and acquisition of dilapidated, vacant housing. The KAHR program works with the City's office of Code Enforcement in the identification of housing that poses nuisances to neighborhoods by being severely deteriorated, dilapidated and/or chronically vacant. Demolition (Safe, Decent Housing): \$80,000 \$40,000.00 allocation \$40,000.00 in carryover
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that approximately 2 households will be directly affected by this activity. We estimate that at least 100 will benefit indirectly as this will improve neighborhood safety and property values.
	Location Description	Kingsport, Tennessee - City-Wide
	Planned Activities	One of the elements of the Kingsport Alliance for Housing Revitalization (KAHR) program is the identification and acquisition of dilapidated, vacant housing. The KAHR program works with the City's office of Code Enforcement in the identification of housing that poses nuisances to neighborhoods by being severely deteriorated, dilapidated and/or chronically vacant. The City of Kingsport will partner with a local community based organization to carry out this project.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Most CDBG funds are not planned based on allocations to specific geographic areas within the City.

Housing rehabilitation funds are offered on a city-wide basis, with a “first come-first served” priority.

Demolition funds are not planned for specific areas of city, however, our focus is improving low-moderate income areas of City.

Public Facility improvement funds will focus on the Lynn Garden Community and other low-moderate income areas of the City.

The funds for community services are spread across the city. However, funds are awarded based on the strength of the program(s) and its impacts, and not prioritized based on geographic factors.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Housing needs and public services will be addressed citywide because of the nature of the projects themselves. They will serve income-eligible persons with the greatest need.

CDBG funds that assist with demolition and public facilities will prioritize allocating funding in the low-moderate income areas of the City.

Discussion

In years past, the City of Kingsport undertook its CDBG program in certain qualified target areas in the City. Several neighborhoods were transformed as a result. These include Highland, Old Kingsport, Rotherwood Heights, Gibsontown and other smaller areas. As funding has decreased over the years, it has become increasingly difficult to allocate funds in target areas with significant impact. This has driven the City to offer funding to public service agencies and housing rehabilitation clients on a city-wide basis.

The City of Kingsport along with Kingsport Housing and Redevelopment Authority have identified the following Redevelopment Districts: Downtown, Stonegate, Crown Point, Kingsport Mall District, East

Stone Commons and Riverwalk.

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AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Kingsport, Tennessee CDBG funds will be used to provide emergency repair/minor rehab 20 (20) single-family units.

The process for soliciting & funding applications is generally on a first come first served basis, unless the need is urgent. Homeowners who apply for this assistance do so voluntarily and with the understanding that they are not being displaced under HUD's Acquisition, Relocation and Displacement Policy. They may be required to find alternative housing during the time period of the rehabilitation project. In some cases, a rehab project may not include the disturbance of lead paint surfaces; however, the City may still deem it in the best interests of the homeowner to find alternative housing with a family member or friend in order that the contractor may expedite the project. This program does not fund the expense of temporary housing for each family.

As a city, Kingsport, has discovered there is a definite correlation between the rising cost of land, building materials and development costs as it relates to the lack of affordable housing in the Consortium area. All three of these factors have had a hand in driving up the cost of housing in the Consortium area putting it out of reach to the vast majority of low and moderate-income households. The Consortium members administer a number of ordinances and regulations that may in some ways be considered obstacles to affordable housing; however, each represents an integral part of administration for the greater good of the community.

The following regulations, codes and policies were examined and determined necessary elements for city-wide planning for public safety and

welfare. However, as noted each incorporates some degree of impediments to affordable housing:

1. Zoning Regulations
2. Subdivision Regulations
3. New Home Construction Codes
4. Unsafe Building Abatement Code
5. Property Taxes - City and County
6. Utility Board Restrictions
7. Southern Building Codes/BOCA
8. Code Enforcement
9. Unfunded Mandates
10. Poor Credit History
11. Inadequate Paying Jobs.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and

policies affecting the return on residential investment

Efforts to remove barriers to affordable housing include the following:

- Continuation of the Fair Housing Program to assure that every citizen has equal access to housing opportunities. Fair Housing Resolutions will be adopted declaring April Fair Housing Month.
- Land Use Controls - Planning Commissions will continue working to implement land-use controls that promote housing development in a safe, efficient manner that is harmonious with existing neighborhoods.
- Zoning Ordinance - Board of Zoning Appeals shall monitor requests for zoning variances due to hardships imposed by specific zoning regulations to determine if existing regulations are unreasonable.
- Building Codes - Continue to monitor the International Building Code and BOCA for changes in restrictions which might be extraordinary and potentially unreasonable.
- Infrastructure Requirements - The Planning and Engineering Departments will scrutinize the impact of infrastructure costs, along with utility fees and subdivision design requirements on the provision of affordable housing.

Discussion

The City of Kingsport follows the State of Tennessee Fair Housing Ordinance in adjudicating fair housing issues and receives services from the East Tennessee Legal Services agency and the Knoxville and Richmond area HUD offices to address the most serious fair housing issues.

The City of Kingsport has previously adopted a Fair Housing Ordinance that prohibits discrimination in housing practices and incorporates provisions of the Civil Rights Act of 1964, the Fair Housing Act of 1968 and the Fair Housing Amendments Act of 1988. The documents include

protection for all citizens regardless of race, color, sex, religion, national origin, disability or familial status.

Presently, there are no private organizations in the community that address fair housing issues or provide fair housing services. Most agencies within the area tend to provide little more than referral services.

The City of Kingsport, under the HUD program guidelines provides informational programs to the public through printed material, public notices and local media advertising. The local Board of Realtors, as well as the Mortgage Bankers Association, also provides written materials to the public and to their housing clients.

The First Tennessee Development District also provides informational programs to area realtors, lenders and appraisers in order to better educate our partners with regards to fair housing practices for Kingsport residents.

Public awareness and education of Fair Housing Laws are a continuing activity. These activities include interviews with the media, distribution of informational brochures, display of Fair Housing posters and publication of information and advertisements to make the general public more aware of Fair Housing issues.

Legal Aid of East Tennessee (LAET) is the agency to which the majority of discrimination claims are directed. They report that the greatest number of discriminatory practices involve race and familial status (women with children). Statistical information regarding number of complaints received and their resolution is available from Legal Aid of East Tennessee. LAET has conducted training sessions with landlords and key housing providers and their staff (housing authorities), as well as with tenants, reviewing the Landlord Tenant Act. Regular Fair Housing Act outreach to voucher recipients at Kingsport Housing & Redevelopment Authority is conducted.

Voucher landlords in Kingsport have been trained on the Fair Housing Act as have the staff members. Additionally. Special efforts at outreach regarding the Fair Housing Act have been made to the HOPE VI tenants in Kingsport with the assistance of the Central Baptist Church.

Through these educational programs and services, we are striving to provide information to any who feel they may be experiencing discrimination, whether it be the disabled, the elderly, or those in any of the fair housing protected classes of people

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses other actions to be addressed by the Community Development office of the City of Kingsport.

Actions planned to address obstacles to meeting underserved needs

The City of Kingsport has previously adopted a Fair Housing Ordinance that prohibits discrimination in housing practices and incorporates provisions of the Civil Rights Act of 1964, the Fair Housing Act of 1968 and the Fair Housing Amendments Act of 1988. The documents include protection for all citizens regardless of race, color, sex, religion, national origin, disability or familial status. The distribution of the "Fair Housing, It's Your Right" occurs with contacts with CDBG and other program beneficiaries.

Fair Housing complaints are received and attended by the Community Development office of the City. As inquiries and complaints are received, they are reviewed and, as appropriate, either forwarded to the Fair Housing office of HUD, the Tennessee Human Rights Commission, or to Legal Services of Upper East Tennessee office which provides fair housing advocacy and counseling.

Community Development also provides the locally produced "About Renting" booklet which provides valuable information regarding fair housing rights and remedies. City Community Development staff participates with the Legal Services of Upper East Tennessee staff in providing fair housing training to the staff of the Kingsport Housing and Redevelopment Authority. KHRA staff are traditional points of contact with populations identified as particularly prone to fair housing concerns.

Community Development staff also provide Fair Housing information to the Kingsport Ministerial Alliance who are also points of contact with persons who tend to have some fair housing issues.

The City will be attempting to strengthen and/or expand its cooperative relationship with local agencies. While previous outreach resulted in awareness of new programs and consideration of funding, Community Development hopes to continue development of a better coordinated approach and build on this new relationship as a vehicle to raise awareness of minority needs in the community at large.

Community Development staff has been working with City Planning staff to ensure inclusion of non-discrimination and Fair Housing rights language in various communications the City Planning Department staff produce and distribute to citizens during development proposals. Staff believes that development projects generate a heightened awareness among affected citizenry and these would be

excellent times to communicate discrimination and Fair Housing rights.

Actions planned to foster and maintain affordable housing

The City of Kingsport continues to offer rehabilitation and emergency repair to low and moderate income home-owners in the City on a city-wide basis. The City believes this program not only provides decent, safer and more accessible housing for those families and individuals in need, but overall helps maintain an affordable housing stock for the city. The City of Kingsport will continue to work with our Kingsport Housing and Redevelopment Authority in providing affordable housing opportunities to low-moderate income citizens of Kingsport.

Actions planned to reduce lead-based paint hazards

Housing rehabilitation programs and modernization of public housing units by the Kingsport Housing and Redevelopment Authority will continue to abate lead-based paint as it is encountered. Each unit rehabilitated by the City will be assessed for existing and potential lead-based paint hazards, which will be abated. All households receiving home repair assistance will receive "Lead Based Paint" information booklet. The number of units targeted for rehabilitation or emergency repair is 20.

Actions planned to reduce the number of poverty-level families

Employment opportunities are the key to reducing the number of households living in poverty. Many times a lack of education and/or skills training for many adults limit their employment potential. Improving the economy within the Consortium area is an essential element in the anti-poverty strategy. Kingsport's Economic Development Task Force, Bristol, Tennessee's Industrial Development Board, Bristol, Virginia's Economic Development Committee, and Johnson City's Economic Development Board all are working to increase opportunities for families living in poverty.

In June 2004, the Sullivan County Economic Development Partnership was formed. It is composed of the cities of Bluff City, Bristol, Kingsport and Sullivan County, Tennessee. The Partnership is a governmental entity that consolidates the economic development program for all of Sullivan County. This entity is charged to establish, coordinate and implement a comprehensive economic development agency whose purpose is to develop and implement an overall economic development strategic plan. The Partnership seeks to stimulate development in new manufacturing and services, existing businesses, retail destinations/venues, small business and startups and support hospitality and tourism.

Objectives used to meet this goal involve the use of federal funds for homeownership assistance, rehabilitation of housing, infrastructure improvement, utility tap fees and PSAs to educate the general public about fair housing choice. Efforts will be coordinated with the local Housing Authorities Comprehensive Grant programs to provide rental units for low-income elderly, handicapped and

families.

Community Development staff will continue to work with the City of Kingsport Planning and Economic Development Departments to increase economic development and opportunity for low-moderate income citizens of Kingsport.

Actions planned to develop institutional structure

There are no proposals to change the existing Institutional Structure. The Kingsport Housing and Redevelopment Authority is not considered a “troubled” public housing agency and most of the other public and social service agencies in the Kingsport area are very well organized and strong. Actions to improve the structure will be taken, as they become apparent.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has a tradition of supporting Public Service agencies with Federal and local funding. In 2021/2022, Community Development proposes to fund agencies which perform Public Service functions which serve low and moderate income persons in the City. The maximum amount available for Public Service funding is \$38,000 to be distributed to local non-profit agencies who apply for funding and meet funding criteria. Community Development will continue to support the United Way Homeless efforts by providing \$25,000 to for a homeless liaison, who provides direct service and referrals to those experiencing or at-risk for homelessness in the City of Kingsport. The Community Development office has received applications from four agencies. The activities proposed by all agencies meet basic eligibility criteria under CDBG regulations. However, the specific requests will be further reviewed and evaluated by the Community Development Advisory Committee for performance and community needs assessment, presented to the Board of Mayor and Aldermen for review and approval for final allocation assignments.

HOPE VI – For Program Year 2021, the City proposes to set aside \$70,000 for payment of annual installments for a Section 108 Loan in support of the HOPE VI Riverview/Sherwood/Hiwasee Improvement project. The City received approval for \$856,000 Section 108 Loan funds to provide support assistance in the Riverview and Sherwood/Hiwasee neighborhoods as part of the HOPE VI project. Section 108 requires that the local jurisdiction utilize its current and future CDBG funds as collateral for the loan. HUD has calculated that the City would need to set aside approximately \$70,000 CDBG funds per year for 20 years to support this proposal.

Discussion

While the City of Kingsport is a regional leader in economic development strategies, the Community

Development Block Grant program is not regularly utilized for these efforts.

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Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

The City of Kingsport remains committed to improving the lives of all citizens, particularly those who the CBDG program is designed to serve. The City of Kingsport anticipates spending approx. 75% or more on activities to address the needs of LMI persons in our city.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	75.00%

Discussion

The City of Kingsport remains committed to improving the lives of all citizens, particularly those who the CBDG program is designed to serve.

Attachments

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Citizen Participation Comments

Citizen Participation Comments

The City of Kingsport Community Development staff held two public meetings requesting input on the 2021-2022 CDBG Annual Action. Meeting one was held February 12, 2021 at the Community Development Advisory Committee meeting, to which the public is invited to attend. Meeting two was held on May 18th, 2021 at the Board of Mayor and Alderman meeting, to which the public is invited to attend. Both meetings were advertised in the local newspaper and both allowed for a 30-day comment period.

No comments were received.

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NOTICE OF PUBLIC HEARING NOTICE IS HEREBY GIVEN to all citizens of the City of Kingsport, Tennessee, to all persons interested, and the public at large that the City of Kingsport Community Development Advisory Committee will conduct four Public Hearings during its meeting on February 12, 2021 to provide an opportunity for citizens to express views regarding the following: 1. Amendment Two (2) of the 2020 Annual Action Plan 2. 2021 Annual Action Plan 3. 2019 Consolidated Annual Performance and Evaluation Report (CAPER) - As required by the US Department of Housing and Urban Development as it relates to Community Development Block Grant funds during the City's 2019-2020 Fiscal Year. The CAPER Report details how the City of Kingsport has met its strategies and goals in the 2015-2019 Consolidate Plan. Activities addressed by the CDBG program must meet at least one of three National Objectives: 1. Provide benefit to low and moderate income families 2. Aid in the prevention or elimination of slum and blight 3. Address community needs having a particular urgency because they pose a serious or immediate threat to the health and safety of the general public where no other financial resources are available A draft of the 2019 CAPER Report for fiscal year 2019-2020 and a draft of Amendment Two (2) of the 2020 Annual Action Plan will be available on February 5, 2021 at City of Kingsport's Community Development Office located at 201 W. Market Street, Kingsport. The draft will also be posted the City's Community Development website at www.kingsporttn.gov. Interested parties may comment on the 2019 CAPER Report and provide input in planning for the 2021 Annual Action Plan and Amendment Two (2) for the 2020 Annual Action Plan for Kingsport, TN. The CAPER has a 15-day comment period running from February 12 February 26, 2021. And Amendment Two (2) of the 2020 Annual Action Plan and the 2021 Annual Action Plan will have a 30-day comment period running from February 12 - March 15, 2021. All comment periods will begin February 12, 2021. Public Meetings are held throughout the year and comments are welcome throughout the planning process. The public is invited to offer comments concerning the proposed use of funds. Written or oral comments should be submitted to Jessica McMurray, Community Development Planner, City of

Kingsport, 201 W. Market Street, Kingsport, TN 37660 or (423)224-2877 or by emailing JessicaMcMurray@KingsportTN.gov. If citizens would like to attend the meeting, located at 225 W. Center Street, Kingsport, City Hall, the council room has a limited physical capacity 16. Once the council room is full, the public is welcome to wait in the lobby until it is their turn to give their public comment. Citizens that attend are strongly encouraged to practice social distancing and wear their masks during the course of the meeting. All City of Kingsport public meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling (423) 229-9401, ext. 5 or by emailing ADAContact@KingsportTN.gov at least 72 hours in advance. Copies of any documents used are available in accessible formats upon request. CITY OF KINGSPORT Angie Marshall, Deputy City Recorder PIT: 2/1/2021

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NOTICE NOTICE OF PUBLIC HEARING NOTICE IS HEREBY GIVEN to all citizens of the City of Kingsport, Tennessee, to all persons interested, and the public at large that The Kingsport Board of Mayor and Aldermen will conduct a Public Hearing to receive citizen input concerning the City's 2021 Annual Action Plan for Housing and Community Development. The 2021 Annual Action Plan describes proposed activities of the City's Community Development Program for the period of July 1, 2021 through June 30, 2022 utilizing Community Development Block Grant funds. Activities addressed by the CDBG program must meet at least one of three National Objectives: 1. Provide benefit to low and moderate income families 2. Aid in the prevention or elimination of slum and blight 3. Address community needs having a particular urgency because they pose a serious or immediate threat to the health and safety of the general public where no other financial resources are available A draft of the 2021 Annual Action Plan will be available on April 19, 2021 at City of Kingsport's Community Development Office located at 201 W. Market Street, Kingsport. The draft will also be posted the City's Community Development website at www.kingsporttn.gov. Interested parties may comment on the 2021 Annual Action Plan for Kingsport, TN. The 2021 Annual Action Plan will have a 30-day comment period running from April 19 May 18, 2021. Public Meetings are held throughout the year and comments are welcome throughout the planning process. The public is invited to offer comments concerning the proposed use of funds. Written or oral comments should be submitted to Jessica McMurray, Community Development Planner, City of Kingsport, 201

<https://www.timesnews.net/class/first/community/article/notice-of-public-hearing-notice-is-herely-given/8bb7b7ac-f1a3-337...> 1/2

4/19/2021

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the Boardroom of City Hall, at 415 Broad Street, Kingsport. The Boardroom has a limited physical capacity 16. Once the room is full, the public is welcome to wait in the lobby until it is their turn to give their public comment. Citizens that attend are strongly encouraged to practice social distancing and wear their masks during the course of the meeting. All City of Kingsport public meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling (423) 229-9401, ext. 5 or by emailing ADAContact@KingsportTN.gov at least 72 hours in advance. Copies of any documents used are available in accessible formats upon request. CITY OF KINGSPORT Angie Marshall, Deputy City Recorder PIT: 4/19/2021

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City of Kingsport Citizen Participation Plan

COVID-19 / CARES ACT Update in red
2021 Plan revisions in blue

1.0 PURPOSE

The City of Kingsport Tennessee Community Development Citizen Participation Plan represents a document and program that will actively seek the advice and input of the citizens of Kingsport, Tennessee, in the preparation, administration and implementation of the Consolidated Plan. The Citizen Participation Plan shall be in compliance with Section 91.105 of the Department of Housing and Urban Development Final Rule and 24 CFR Part 5. The express purpose of this Plan is to develop mechanisms to ensure the citizens of Kingsport Tennessee have an opportunity for ongoing citizen participation. It is also intended to establish procedures through which the Community Development staff and officials of Kingsport Tennessee may solicit and receive input from citizens, nonprofit organizations, and other interested parties and to give them an adequate opportunity to review and comment on the Community Development program and the goals, objectives and projects in the Consolidated Plan/Action Plan. The City shall make available to citizens, public agencies, and other interested parties information that includes the amount of assistance expected to be received (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income.

2.0 METHODS OF APPROACH

Several approaches or techniques will be utilized to implement the Citizen Participation Plan. All methods shall retain the primary purpose of soliciting and receiving citizen input on the Community Development program, goals, objectives and projects.

Development of the Consolidated Plan/Action Plan

*The CARES Act made available additional funding in Community Development Block Grant Coronavirus (CDBG-CV) funds. The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual HUD 2019/City's FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date. In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and HUD fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. These edits do not change current citizen participation policies but have been modified to allow for necessary expedited actions during times of declared disaster or emergencies.

The City shall encourage, in conjunction with consultation with public housing authorities, the participation of residents of public and assisted-housing developments in the process of developing and implementing the Consolidated Plan, along with other low-income residents of targeted revitalization areas in which the developments are located. The City staff shall contact other City departments, local agencies and organizations to assist in the identification of housing and Community Development needs, review proposed use of funds, and review program performance.

Improvement Building | Development Services
201 W. Market St Kingsport, TN 37660 | P: 423-229-9310
www.kingsporttn.gov

Public Hearings

The City of Kingsport, Tennessee, will conduct two Public Hearings each fiscal year. At each Public Hearing the citizens of Kingsport, Tennessee, will be invited to participate for the purpose of obtaining their views, as well as those of public agencies and other interested parties. The Public Hearings will identify housing and community development needs, review proposed uses of funds, and review program performance for Kingsport's Community Development Programs.

If virtual hearings are used, real-time responses and accommodation for persons with disabilities and/or with limited English proficiency will be made available to the greatest extent possible. Also, the virtual hearing method will only be used in lieu of an in-person hearing if national or local health authorities recommend social distancing and limit public gatherings for public health reasons.

1. Prior to the drafting of the Consolidated Plan, the City of Kingsport will conduct a Public Hearing. This hearing will be advertised at least two weeks prior to the meeting in the local newspaper of general circulation in large print. The purpose of the Public Hearing will be to obtain the views of citizens, public agencies and other interested parties regarding the identification of housing and community development needs within the City of Kingsport and to respond to proposals and comments received from citizens. Interested parties are encouraged to comment on the Consolidated Plan at this Public Hearing or within thirty (30) days following the Public Hearing.

2. A second Public Hearing will be conducted by the Board of Mayor and Aldermen in late spring. This hearing will be advertised at least two weeks prior to the meeting in the local newspaper of general circulation. The notice will include information that includes the amount of assistance expected to be received (including grant funds and program income) and the range of activities that may be undertaken, including the estimated amount that will benefit persons of low and moderate income. Citizen comments on the proposed Consolidated Plan (housing and community development needs and development of proposed activities) that have been received in writing or by telephone will be addressed, as well as any from those attending this meeting. The Board of Mayor and Aldermen will adopt the proposed Plan at this meeting. Once the proposed Consolidated Plan is crafted, it will also be made available at the Kingsport Public Library with information directing interested parties to the City Hall 225 W. Center St. Kingsport, Tennessee, where free copies of the complete Consolidated Plan may be obtained.

*For projects utilizing CDBG funding under HUD FY 2019-2020/City FY 2020-2021, and the CARES Act CDBG-CV funding, the City of Kingsport may provide a 5-day notice/comment period for proposed amendments necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

Performance Reports

Citizens shall be given reasonable notice and an opportunity to comment on performance reports.

Notice of a Public Hearing shall be placed in the local newspaper of general circulation in large print allowing a fifteen (15)-day comment period on the Performance Report. Any comments or views of citizens received in writing or orally shall be considered, summarized and attached to the Performance Report.

Once the Annual Performance Report is drafted, it will also be made available at the Kingsport Public Library with information directing interested parties to City Hall where free copies may be obtained.

Provisions for Participation

Consultation with the community and affected service providers is a fundamental component of the

Consolidated Plan and Action Plan process. The City of Kingsport welcomes and encourages the participation of all of its citizens in the development of these plans and in the review of progress in implementing its activities. The City utilizes a Citizen Advisory Committee, through which review and allocation of funding of various specific projects and activities are decided. Low- and low-moderate income persons, persons with disabilities, minorities and non-English speaking persons are encouraged to participate in the planning process.

Additionally, residents of public housing and other assisted housing are encouraged to voice their needs and their opinions on the participating jurisdictions' current and future direction. Other stakeholders considered in this plan include community and faith based organizations, health care providers, KHRM, Appalachian Regional Coalition on Homelessness, City and County Departments of Social Services, and school system are encouraged to become involved in this planning process. City staff will ensure participation activities are designed to provide for and encourage participation at all stages of the planning, development, and evaluation of housing and community development programs by all those who may be affected or wish to be involved in the process. Efforts will be made to assure that minorities, non-English-speaking persons, as well as persons with mobility, visual or hearing impairment, have adequate assistance required to fully participate in the process. Anyone needing special assistance or interpretation may make special arrangements by contacting the City of Kingsport Community Development Office at (423)224-2877. The Citizen Participation Plan guarantees the availability of information and technical assistance for the citizens, public agencies and other interested parties, including those most affected to have the opportunity to receive information, review and submit comments on the proposed Consolidated Plan/Action Plan including the estimates of amounts of funds available and the estimated amount proposed to benefit low, very low, and extremely low income residents.

The City shall also provide citizens, public agencies and other interested parties with reasonable and timely access to information and records relating to the City's Consolidated Plan/Action Plan and the use of assistance during the preceding five years per Section 92.105(h) of the Fair Housing Act. Community Development information can be procured from the City of Kingsport Community Development Office at 201 W. Market Street, Kingsport, TN 37652 (423)224-2877.

Displacement

Plans to minimize displacement and assist those displaced as a result of these activities shall be made available to all citizens, public agencies and other interested parties. Displacement shall be minimized by working with citizens to provide adequate housing through the Home Ownership Program. Where voluntary acquisition is involved, the HUD approved City Acquisition and Relocation Guidelines (attached) shall be invoked; where involuntary acquisition is involved, the Federal Acquisition and Relocation Guidelines shall be invoked.

3.0 COMMUNITY-WIDE AND PROJECT AREA ACTIVITIES

The City of Kingsport staff will disseminate project information to any interested citizens. The City of Kingsport Tennessee Citizen Participation Plan will utilize citizen input, and citizen groups to provide ongoing opportunity to comment on the Community Development program, goals, objectives and projects in keeping with the scope of the Consolidated Plan. The City staff will ensure that special procedures will be utilized to assist low and moderate income persons, elderly, handicapped, and non-English-speaking persons serving on or attending meetings dealing with Community Development issues and to afford them access to information and materials concerning the Consolidated Plan.

4.0 COMPLAINTS

The City of Kingsport Tennessee shall take appropriate and practicable measures to resolve complaints from citizens when received by correspondence or telephone call with regard to the Consolidated Plan, amendments and Performance Report. The City shall provide a timely, substantive written response to every written citizen complaint within fifteen (15) working days.

5.0 AMENDMENTS

Prior to the adoption of any substantial change, citizens shall be given reasonable notice and an opportunity to comment on substantial amendments. A change to the Consolidated Plan will not be considered as a substantial amendment unless the change results in the elimination of a category of activity not included in the Consolidated Plan, the elimination or addition of a targeted area of service, a change in the category of beneficiary or eligibility criteria, a substantial change in the method of distribution of funds (a transfer exceeding twenty percent of the annual grant) as described in the Consolidated Plan or a change in the allocation of priorities established by the Plan. Any substantial change shall be advertised in the local newspaper of general circulation. A period of time, not less than 30 days, shall be designated in which to receive comments on the substantial change before such amendment is implemented. Any comments or views of citizens received in writing or orally, regarding a substantial amendment shall be summarized, with both positive and negative viewpoints, and such summary shall be attached to the substantial amendment of the Consolidated Plan.

*The CARES Act made available additional funding in Community Development Block Grant Coronavirus (CDBG-CV) funds. The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual HUD FY2019 /City's FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date. In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and HUD fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus. These edits do not change current citizen participation policies but have been modified to allow for necessary expedited actions during times of declared disaster or emergencies.

6.0 PLAN AMENDMENT

This Plan may be amended from time to time in order to enhance the process for encouraging constructive citizen participation in the Comprehensive Plan program, goals, objectives and projects. Prior to publication of this Plan and/or substantial amendment, the citizens of Kingsport, Tennessee, nonprofit organizations, public agencies and other interested parties shall be invited to comment on the

Plan/Amendments by notification in the Kingsport Times News, a newspaper of general circulation. This Plan will be made public in a format accessible to persons with disabilities, upon request.

*For projects utilizing CDBG funding under HUD FY 2019-2020/City FY 2020-2021, and the CARES Act CDBG-CV funding, the Kingsport, TN City may provide a 5 day notice/comment period for proposed amendments necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The City of Kingsport, Tennessee is fully committed to the use of the Citizen Participation Plan. This plan was approved by the Kingsport, TN Board of Mayor and Aldermen on May 18, 2021.

Grantee SF-424's and Certification(s)

OMB Number: 4342-0064
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424			
* 1. Type of Submission: <input type="checkbox"/> Pre-application <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* 3. Date Received: 7/1/2021		* 4. Applicant Identifier: CD98	
5a. Federal Entity Identifier: [Empty]		5b. Federal Award Identifier: 5-21-20-47-0004	
State Use Only:			
6. Date Received by State: [Empty]		7. State Application Identifier: [Empty]	
8. APPLICANT INFORMATION:			
* 4. Legal Name: City of Kingsport			
* a. Employer/ taxpayer identification number (EIN/TIN): 62-600323		* c. Organizational DUNS: 078027576003	
d. Address:			
* Street1:	225 W. College Street		
* Street2:	[Empty]		
* City:	Kingsport		
* County/Parish:	Sullivan		
* State:	TN: Tennessee		
* Province:	[Empty]		
* Country:	USA: UNITED STATES		
* Zip / Postal Code:	37660-4758		
e. Organizational Unit:			
Department Name: Community Development		Division Name: Community Development	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix:	Mr.	* First Name:	James
Middle Name:	[Empty]		
* Last Name:	McMurray		
Suffix:	[Empty]		
Title:	Community Development Director		
Organizational Affiliation: City of Kingsport, TN			
* Telephone Number:	423-264-0600	Fax Number:	[Empty]
* Email:	JamesMcMurray@kingsport.tn.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type. <input type="text" value="City or Township Government"/> Type of Applicant 2: Select Applicant Type <input type="text"/> Type of Applicant 3: Select Applicant Type <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Department of Housing and Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14110"/> CFDA Title: <input type="text" value="Community Development Block Grant"/>	
* 12. Funding Opportunity Number: <input type="text" value="N/A - Filled in"/> Title: <input type="text"/>	
13. Competition Identification Number: <input type="text" value="N/A"/> Title: <input type="text" value="N/A"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="CDBG funds used for projects and activities that help low and moderate income families"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

ATTEST:
[Signature]
DEPUTY CITY RECORDER

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

Patricia W. Shull
Signature of Authorized Official

25 May 2021
Date



Mayor, City of Kingsport
Title

APPROVED AS TO FORM:
J. Wayne Beyer
CITY ATTORNEY

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) _____ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Patricia W. Shull
Signature of Authorized Official

25 May 2021
Date

Mayor, City of Kingsport
Title

Angela Brantley
DEPUTY CITY ATTORNEY

APPROVED AS TO FORM:
J. Michael Polyer
CITY ATTORNEY

OPTIONAL: Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.203(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Patric W. Shell
Signature of Authorized Official

25 May 2021
Date

Mayor, City of Kingsport
Title



APPROVED AS TO FORM:

J. W. B. B. B.
CITY ATTORNEY

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Bartel W. Shell
Signature of Authorized Official

25 May 2021
Date

Mayor, City of Kingsport
Title



APPROVED AS TO FORM:
J. Mike or Beyer
CITY ATTORNEY

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4040-0009
Expiration Date 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

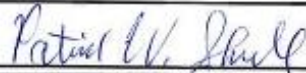
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards of merit systems for programs funded under one of the 18 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1551-1583, and 1685-1586), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§5601 et seq.) as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §275c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11732; (c) protection of wetlands pursuant to EO 11590; (d) evaluation of flood hazards in floodplains in accordance with EO 11883; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955 as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1980 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §170); EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§460a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor, City of Kingsport
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Kingsport	5-25-2021

SF-424D (Rev. 7-87) Back

APPROVED AS TO FORM:


CITY ATTORNEY

ATTEST:


DEPUTY CITY RECORDER