

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, April 6, 2021, 7:00 PM
City Hall, Boardroom, 415 Broad Street

PRESENT: Board of Mayor and Aldermen
Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George
Alderman Jennifer Adler
Alderman Betsy Cooper
Alderman Darrell Duncan
Alderman Tommy Olterman
Alderman James Phillips

City Administration
Chris McCartt, City Manager
J. Michael Billingsley, City Attorney
Lisa Winkle, Treasurer/Deputy City Recorder
Angie Marshall, City Clerk/Deputy City Recorder

I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.

II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG**

II.B. **INVOCATION:** Pastor Scott Young, Temple Baptist Church.

III.A. **ROLL CALL:** By Deputy City Recorder Winkle. All Present.

III.B. A determination by the board that meeting electronically and limiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.

IV.A. **RECOGNITIONS AND PRESENTATIONS.**

1. Proclamation - Sexual Assault Awareness Month (Mayor Shull).
2. Dobyys-Bennett High School Wrestling Team (Vice Mayor George).

IV.B. **APPOINTMENTS/REAPPOINTMENTS.**

1. **Reappointment to the Kingsport Housing and Redevelopment Authority (AF: 104-2021) (Mayor Shull).**

Motion/Second: George/Adler, to approve:
REAPPOINTMENT OF ESTHER RODOLPHE TO ANOTHER FIVE-YEAR TERM ON THE *KINGSPORT HOUSING AND REDEVELOPMENT AUTHORITY* EFFECTIVE IMMEDIATELY AND EXPIRING ON MARCH 31, 2024.

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Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Duncan/Cooper, to approve minutes for the following meetings:

- A. March 15, 2021 Regular Work Session
- B. March 16, 2021 Regular Business Meeting
- C. March 23, 2021 Joint BMA/BOE Work Session

Approved in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS.

1. Annex and Adopt a Plan of Service for the Flagship Drive Annexation and Consideration of an Ordinance to Amend Zoning (AF: 111-2021) (Elizabeth Rowe).

PUBLIC COMMENT ON ITEM VI.A.1. None.

Motion/Second: George/Olterman, to pass:

Resolution No. 2021-179, A RESOLUTION TO ANNEX THAT CERTAIN TERRITORY ADJOINING THE PRESENT CORPORATE BOUNDARIES OF THE CITY OF KINGSFORT, EMBRACING THAT CERTAIN PART OF THE 07th CIVIL DISTRICT OF SULLIVAN COUNTY, TENNESSEE, AND KNOWN AS THE FLAGSHIP DRIVE ANNEXATION, AS HEREINAFTER DESCRIBED; TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF KINGSFORT, TENNESSEE; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

Motion/Second: Duncan/Cooper, to pass:

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG FLAGSHIP DRIVE FROM COUNTY M-1, LIGHT MANUFACTURING DISTRICT, TO B-3, HIGHWAY ORIENTED BUSINESS DISTRICT IN THE 07TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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Motion/Second: Phillips/Adler, to pass:

Resolution No. 2021-180, A RESOLUTION ADOPTING A PLAN OF SERVICES FOR THE FLAGSHIP DRIVE ANNEXATION OF THE CITY OF KINGSFORT, TENNESSEE

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

PUBLIC COMMENT. Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Amend City Code, Chapter 2, Division 5, Section 2-440, Higher Education Advisory Board (AF: 09-2021) (Chris McCartt).

Motion/Second: Phillips/George, to pass:

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, SECTION 2-440 THROUGH 2-445 RELATING TO THE CREATION OF THE HIGHER EDUCATION COMMISSION AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Prohibit Smoking on the Grounds of City Playgrounds (AF: 94-2021) (Michael Borders).

Motion/Second: Olterman/Adler, to pass:

ORDINANCE NO. 6926, AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE ADDING A SECTION TO PROHIBIT SMOKING ON THE GROUNDS OF A PLAYGROUND; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Amend FY21 Schools Federal Projects Fund Budget (AF: 92-2021) (David Frye).

Motion/Second: Duncan/Cooper, to pass:

ORDINANCE NO. 6927, AN ORDINANCE TO AMEND THE FY 2021 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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3. Amend FY21 School Special Projects Fund Budget (AF: 93-2021) (David Frye).

Motion/Second: George/Phillips, to pass:

ORDINANCE NO. 6928, AN ORDINANCE TO AMEND THE FY 2021 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Amend FY21 General Purpose School Fund Budget (AF: 90-2021) (David Frye).

Motion/Second: George/Phillips, to pass:

ORDINANCE NO. 6929, AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Amend FY21 General Projects Fund Budget (AF: 91-2021) (David Frye).

Motion/Second: Duncan/George, to pass:

ORDINANCE NO. 6930, AN ORDINANCE TO AMEND THE GENERAL PROJECTS FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2021; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Amend Water Project Fund (AF: 88-2021) (Ryan McReynolds).

Motion/Second: George/Cooper, to pass:

ORDINANCE NO. 6931, AN ORDINANCE TO AMEND THE WATER PROJECT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Purchase Chromebooks from Trafera, LLC for 6th and 9th Grade Students in the Kingsport City School System (AF: 62-2021) (David Frye, Tony Robinson).

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Motion/Second: Olterman/Duncan, to pass:

Resolution No. 2021-181, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO TRAFERA, LLC. FOR 1,385 LENOVO 100e CHROMEBOOKS FOR USE BY STUDENTS AT KINGSPORT CITY SCHOOLS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Professional Agreement with Barge Design Solutions for the Scott Adams Skatepark (AF: 100-2021) (Michael Borders).

Motion/Second: Adler/Phillips, to pass:

Resolution No. 2021-182, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BARGE DESIGN SERVICES FOR THE DESIGN OF THE NEW SCOTT ADAMS SKATE PARK AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Renew Bid Award for Purchase of Copier Paper (AF: 101-2021) (Chris McCartt).

Motion/Second: George/Duncan, to pass:

Resolution No. 2021-183, A RESOLUTION AUTHORIZING THE RENEWAL OF THE AWARD OF BID FOR THE PURCHASE OF COPIER PAPER FOR USE BY THE CITY AND KINGSPORT CITY SCHOOLS WITH AMERICAN PAPER AND TWINE COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Bid Award for Purchase of One (1) Asphalt Compaction Roller (AF: 102-2021) (Ryan McReynolds, Steve Hightower).

Motion/Second: Cooper/George, to pass:

Resolution No. 2021-184, A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF ONE ASPHALT COMPACTION ROLLER TO STOWERS MACHINERY AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Amend Agreement with Cross Safe for School Crossing Guard Services (AF: 103-2021) (Dale Phipps).

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Motion/Second: George/Olterman, to pass:

Resolution No. 2021-185, A RESOLUTION AMENDING THE AGREEMENT FOR SCHOOL CROSSING GUARDS WITH CROSS SAFE AND AUTHORIZING THE MAYOR TO SIGN THE AMENDMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Approve Installation of Tennessee Music Pathway Posts with Signage (AF: 109-2021) (Jessica Harmon).

Motion/Second: Adler/Cooper, to pass:

Resolution No. 2021-186, A RESOLUTION APPROVING THE INSTALLATION OF TENNESSEE MUSIC PATHWAY POSTS WITH SIGNAGE IN THE DOWNTOWN AREA AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

7. Bid Award for Purchase of Four (4) 18-Passenger Cutaway Style Mini-Buses (AF: 110-2021) (Chris McCartt, Steve Hightower).

Motion/Second: Cooper/George, to pass:

Resolution No. 2021-187, A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF FOUR 18 PASSENGER CUTAWAY STYLE MINI-BUSES TO CENTRAL STATES BUS SALES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

8. Authorize Reimbursement of Materials Agreement Funds to The Edinburgh Group, LLC for the Gibson Springs Phase 3 Development (AF: 108-2021) (Ryan McReynolds).

Motion/Second: Olterman/Duncan, to pass:

Resolution No. 2021-188, A RESOLUTION AUTHORIZING REIMBURSEMENT OF MATERIALS AGREEMENT FUNDS TO EDINBURG GROUP, LLC FOR GIBSON SPRINGS PHASE 3

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

9. Authorize Reimbursement of Materials Agreement Funds to The Edinburgh Group, LLC for the Gibson Springs Phase 2 Development (AF: 107-2021) (Ryan McReynolds).

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Motion/Second: George/Phillips, to pass:

Resolution No. 2021-189, A RESOLUTION AUTHORIZING REIMBURSEMENT OF MATERIALS AGREEMENT FUNDS TO EDINBURG GROUP, LLC FOR GIBSON SPRINGS PHASE 2

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

10. Equipment Rental for Landfill Closure (AF: 87-2021) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2021-190, A RESOLUTION AWARDDING THE BID FOR THE RENTAL OF A DOZER AND A COMPACTOR FOR THE LANDFILL CLOSURE PROJECT TO STOWERS MACHINERY AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

11. Bid Award to American Environmental, LLC for the Kingsport Demolition Landfill Phase 1 Area 2 Closure Project (AF: 96-2021) (Ryan McReynolds).

Motion/Second: Phillips/Cooper, to pass:

Resolution No. 2021-191, A RESOLUTION AWARDDING THE BID FOR THE KINGSFORT DEMOLITION LANDFILL PHASE 1 AREA 2 CLOSURE PROJECT TO AMERICAN ENVIRONMENTAL, LLC, AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

12. Purchase Water Meters for Advanced Metering Infrastructure (AMI) Upgrade (AF: 97-2021) (Ryan McReynolds).

Motion/Second: Duncan/Cooper, to pass:

Resolution No. 2021-192, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR MASTER METER WATER METERS TO CORE & MAIN LP

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

13. Amend Agreement with Cartegraph Systems, LLC (AF: 105-2021) (Ryan McReynolds).

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Motion/Second: Adler/Phillips, to pass:

Resolution No. 2021-193, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH CARTEGRAPH SYSTEMS, LLC; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: George/Cooper, to adopt:

1. Contract Renewal with CareHere as the Provider of Health, Wellness and Occupational Medicine Clinic Services for City of Kingsport (AF: 98-2021) (George DeCroes).

Pass:

Resolution No. 2021-194, A RESOLUTION RENEWING THE AGREEMENT WITH CAREHERE, LLC, D/B/A CAREHERE MANAGEMENT, PLLC, AS THE PROVIDER OF HEALTH, WELLNESS, AND OCCUPATIONAL MEDICAL CLINIC SERVICES FOR FY22 AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE RENEWAL

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Amend Current Healthways Provider Agreement between Tivity Health Services LLC and the City of Kingsport in Order to Include the Aquatic Center (AF: 99-2021) (Shirley Buchanan).

Pass:

Resolution No. 2021-195, A RESOLUTION APPROVING AN AMENDMENT TO THE HEALTHWAYS PROVIDER AGREEMENT WITH TIVITY HEALTH SERVICES, LLC, (FORMERLY KNOWN AS AMERICAN HEALTHWAYS SERVICES, LLC) TO INCLUDE THE KINGSFORT AQUATIC CENTER; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Acquisition of Property for Stormwater Utility (AF: 76-2021) (Ryan McReynolds).

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Pass:

Resolution No. 2021-196, A RESOLUTION APPROVING AN OFFER FOR THE PURCHASE OF A PORTION OF REAL PROPERTY FOR STORMWATER UTILITY; AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."


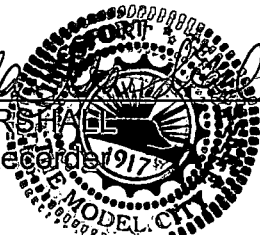
VIII. COMMUNICATIONS.

- A. **CITY MANAGER.** Mr. McCartt commented on the milestone of having the first meeting in the new city hall tonight, pointing out this project began four years ago and recognizing key staff for making it happen. He thanked Cain, Rash and West and noted the challenges of building during a pandemic. Lastly, he thanked the BMA for their continued support.

- B. **MAYOR AND BOARD MEMBERS.** Alderman Adler congratulated the staff for this pivotal moment in Kingsport history. She also commented on the upcoming iron pour event through the Office of Cultural Arts and how tickets could be obtained. Lastly, she noted the upcoming city elections and the forums being held for the candidates. Alderman Duncan congratulated Chief Phipps for his recent promotion. He also mentioned Keep Kingsport Beautiful is having a cleanup downtown this weekend. Alderman Phillips echoed previous comments on the new building, pointing out staff should be proud. He also congratulated the Chief and commented on a new construction program that would be launching this fall. Alderman Cooper commented on the Trasherize event that combines litter pickup with exercise. She also encouraged everyone to attend the Easter production at Lamplight Theatre. Alderman Olterman promoted Dobyns-Bennett baseball and asked for support for local teams. He also congratulated Chief Phipps. Vice-Mayor George encouraged citizens to come to a meeting at the new city hall. She also gave details on the 50th anniversary celebration at Bays Mountain, noting there would be events held throughout the year. Mayor Shull pointed out that much of the business conducted may seem routine, but the board takes it very seriously.

- C. **VISITORS.** Mr. Wesley Combs commented on the new skate park.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:20 p.m.


ANGELA MARSHALL
Deputy City Recorder



PATRICK W. SHULL
Mayor