

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, March 16, 2021, 7:00 PM  
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen  
Mayor Patrick W. Shull, Presiding  
Vice-Mayor Colette George  
Alderman Jennifer Adler                      Alderman Darrell Duncan  
Alderman Betsy Cooper                      Alderman James Phillips

City Administration  
Chris McCartt, City Manager  
J. Michael Billingsley, City Attorney  
Lisa Winkle, Treasurer/Deputy City Recorder  
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by New Vision Youth.
- II.B. **INVOCATION:** Stan Leonard, Director of Mustard Seed Ministries.
- III.A. **ROLL CALL:** By Deputy City Recorder Winkle. Absent: Alderman Tommy Oltzman and Alderman James Phillips
- III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.  
**Mayor Shull made this declaration and each alderman verbally affirmed.**
- IV.A. **RECOGNITIONS AND PRESENTATIONS.** None.
- IV.B. **APPOINTMENTS.**

Motion/Second: George/Duncan, to approve:

- 1. **Appointment to the Construction Board of Adjustments and Appeals** (AF: 83-2021) (Mayor Shull).

Approve:

APPOINTMENT OF HIRAM RASH TO THE **CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS** EFFECTIVE IMMEDIATELY AND EXPIRING ON FEBRUARY 28, 2024.

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

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**V. APPROVAL OF MINUTES.**

Motion/Second: George/Duncan, to approve minutes for the following meetings:

- A. March 1, 2021 Regular Work Session
- B. March 1, 2021 Strategic Planning Session
- B. March 2, 2021 Regular Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.** None.

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Prohibit Smoking on the Grounds of City Playgrounds**  
(AF: 94-2021) (Michael Borders).

Motion/Second: Duncan/George, to pass:

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE ADDING A SECTION TO PROHIBIT SMOKING ON THE GROUNDS OF A PLAYGROUND; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote (5-0): Adler, Cooper, Duncan, George and Shull voting "aye."

**2. Amend FY21 Schools Federal Projects Fund Budget** (AF: 92-2021) (David Frye).

Motion/Second: Adler/Cooper, to pass:

AN ORDINANCE TO AMEND THE FY 2021 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**3. Amend FY21 School Special Projects Fund Budget** (AF: 93-2021) (David Frye).

Motion/Second: George/Duncan, to pass:

AN ORDINANCE TO AMEND THE FY 2021 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

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Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**4. Amend FY21 General Purpose School Fund Budget (AF: 90-2021) (David Frye).**

Motion/Second: George/Duncan, to pass:

**AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2021; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE**

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**5. Amend FY21 General Projects Fund Budget (AF: 91-2021) (David Frye).**

Motion/Second: Duncan/George, to pass:

**AN ORDINANCE TO AMEND THE GENERAL PROJECTS FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2021; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE**

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**6. Amend Water Project Fund (AF: 88-2021) (Ryan McReynolds).**

Motion/Second: George/Adler, to pass:

**AN ORDINANCE TO AMEND THE WATER PROJECT FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE**

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Vacate Portion of Road Right-of-Way off North Eastman Road (AF: 66-2021) (Ken Weems).**

Motion/Second: George/Duncan, to pass:

**ORDINANCE NO. 6923, AN ORDINANCE TO VACATE A SECTION OF PUBLIC RIGHT-OF-WAY LOCATED OFF OF NORTH EASTMAN ROAD SITUATED IN THE CITY OF KINGSFORT, ELEVENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE**

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

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**2. Amend FY21 General Purpose School Fund Budget (AF: 73-2021) (David Frye).**

Motion/Second: George/Cooper, to pass:

**ORDINANCE NO. 6924**, AN ORDINANCE TO AMEND THE FY 2020-21 GENERAL PURPOSE SCHOOL FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**3. Budget Adjustment for Various Funds in FY21 (AF: 75-2021) (Chris McCartt).**

Motion/Second: Cooper/George, to pass:

**ORDINANCE NO. 6925**, AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2021; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**D. OTHER BUSINESS.**

**1. Renew Bid Award for the Purchase of Water and Wastewater Chemicals (AF: 84-2021) (Ryan McReynolds).**

Motion/Second: Duncan/George, to pass:

**Resolution No. 2021-171**, A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF CHLORINE TO JCI JONES CHEMICAL; FOR COAGULANT TO G20 TECHNOLOGIES; FOR ZINC ORTHOPHOSPHATE TO CARUS CORPORATION; FOR COAGULANT TO GULBRANDSEN MANUFACTURING, INC.; FOR POLYMER TO COASTAL WATER TECHNOLOGY, LLC; AND FOR HYDROFLUOROSILIC ACID TO UNIVAR USA; SODIUM PERMANGANATE TO SHANNON CHEMICAL, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**2. Appalachian Resources Commission Grant and Enter into An Agreement with Washington County, TN to Extend Sewer Service to Valleybrook Farms (AF: 85-2021) (Ryan McReynolds).**

Motion/Second: George/Cooper, to pass:

**Resolution No. 2021-172**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE AN APPALACHIAN REGIONAL COMMISSION GRANT FOR THE VALLEYBROOK FACILITY SEWER EXTENSION PROJECT AND APPROVING AN AGREEMENT WITH

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WASHINGTON COUNTY FOR THIS EXTENSION AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**3. Approve Artist Agreements on the City-Owned Underpass along the Greenbelt (AF: 86-2021) (Michael Borders).**

Motion/Second: Duncan/Adler, to pass:

**Resolution No. 2021-173**, A RESOLUTION APPROVING ARTISTS AGREEMENT WITH VARIOUS LOCAL ARTISTS FOR MURALS ALONG THE GREENBELT AT THE EASTMAN ROAD AND CLINCHFIELD ROAD UNDERPASSES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**4. Amend Agreement with Tennessee Department of Transportation (TDOT) for the Main Street Redevelopment Project (AF: 89-2021) (Ryan McReynolds).**

Motion/Second: Duncan/Cooper, to pass:

**Resolution No. 2021-174**, A RESOLUTION APPROVING AMENDMENT NUMBER 1 TO AGREEMENT NUMBER 160028 WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE MAIN STREET REDEVELOPMENT PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**VII. CONSENT AGENDA. *(These items are considered under one motion.)***

Motion/Second: George/Adler, to adopt:

**1. Law Enforcement Agency Highway Safety Grant from the Tennessee Highway Safety Office (THSO) (AF: 79-2021) (Dale Phipps).**

Pass:

**Resolution No. 2021-175**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A HIGHWAY SAFETY GRANT FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**2. Tennessee Highway Safety Office (THSO) Coordinator Grant for Participation in Their Law Enforcement Liaison (LEL) Program (AF: 80-2021) (Dale Phipps).**

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Pass:

**Resolution No. 2021-176**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A LAW ENFORCEMENT LIAISON PROGRAM GRANT FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**3. Execute Signature Authorization Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY22 Coordinator Grant (AF: 81-2021) (Dale Phipps).**

Pass:

**Resolution No. 2021-177**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**4. Execute Signature Authorization Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY22 Grant (AF: 82-2021) (Dale Phipps).**

Pass:

**Resolution No. 2021-178**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

Passed in a roll call vote: Adler, Cooper, Duncan, George and Shull voting "aye."

**VIII. COMMUNICATIONS.**

- A. CITY MANAGER.** Mr. McCartt pointed out it has been a year since the first zoom business meeting. He commented on the conservative budget and significant votes taken since then. He expressed his appreciation to staff and thanked the BMA for their support.
  
- B. MAYOR AND BOARD MEMBERS.** Alderman Adler commented on the power of partnership, noting that PEAK would be partnering with the Easter Bunny this year. She also highlighted the youth leadership programs. Alderman Cooper discussed her passion for kids and talked about the Isaiah 1:17 House. She also commented on the vote tonight regarding no smoking on playgrounds. Alderman

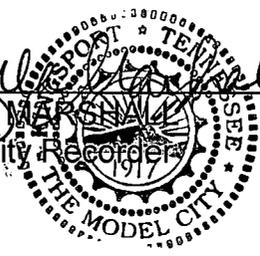
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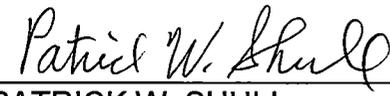
Duncan talked about what the city was facing last May and how we were able to rebound, stating his appreciation to the city manager and staff. He also pointed out vaccines would be opening up at many locations. Vice-Mayor George commented on Arbor Day at John Adams Elementary, noting this is the 35<sup>th</sup> year Kingsport has been a tree city. She pointed out next week was trash week for larger items and had Deputy City Manager McReynolds provide details. Lastly, she wished a speedy recovery to Alderman Olterman noting he has been missed. Mayor Shull commented on the sales tax revenue and the importance of supporting local businesses.

**C. VISITORS. None.**

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:02 p.m.

  
ANGELA MARSH  
Deputy City Recorder



  
PATRICK W. SHULL  
Mayor