

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City's program is designed to meet the priorities, needs, goals and objectives set out in the 5-year Consolidated Plan for Community Development. Objectives specifically outlined in the plan include infrastructure improvements, housing rehabilitation, economic development, housing acquisition/relocation, and activities in the downtown area to aid in the prevention of slums and blight.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent, Safe and Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	36	18.00%	20	17	85.00%
Public Facilities	Non-Housing Community Development		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250	0	0.00%			

Public Services	Non-Housing Community Development	CDBG: \$35000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	980		300	450	150.00%
Public Services	Non-Housing Community Development	CDBG: \$35000	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	2000	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Of the total \$391,364 CDBG funds, 40.4% (\$158,092) was committed to the high priority of housing rehabilitation activities. These funds were budgeted in the KAHHR Program for emergency repair of low-income housing units. Funds budgeted for public services include, \$25,000 to the United Way of Greater Kingsport to address Homelessness, \$17,100 for South Central Kingsport CDC and \$10,000 for Sons and Daughters of Douglass funds the high priority of addressing the literacy and employment training needs of low and moderate income citizens in public housing and surrounding low income communities and education services for children community-wide. Also, \$10,000 of CDBG funds were provided to HOPE. HOPE program provided cultural enhancement and higher education encouragement for low income, minority youth. Approximately 450 youth benefited. In the Riverview neighborhood, in 2006, the City committed to obtain a Section 108 loan in participation with the Kingsport Housing and Redevelopment Authority’s HOPE VI project. The project involved the demolition of public housing units, construction of replacement housing and construction of a community center to serve the neighborhood. In 2008, the City applied for and received \$856,000 Section 108 loan funds. The funds were applied toward the construction of the V.O. Dobbins Community Center. During the course of Program Year 2019, the City made payments on the loan totaling \$70,100. The term of the loan is 20 years and the City will be reporting on subsequent payments for each of these program years. The CDBG budget reflects the City’s recognition of a commitment to addressing the housing needs of

its low and moderate-income citizens. In its Consolidated Plan, the City identified low income housing rehabilitation and repair as a priority need and objective of the Community Development Program. Of the total CDBG budget, 40.4%, or \$158,092, is directed toward meeting the needs of low income residents of housing which is either substandard or fails to meet building codes in some way. This includes substantial rehabilitation and emergency repair. The Community Development program is careful to target its CDBG resources to addressing the needs of low and moderate income persons. Of the total \$391,364 CDBG budget for FY 19/20, 80.0%, or \$312,851, would benefit low and moderate-income persons, either directly or indirectly.

The City of Kingsport also amended the 2019 Annual Action Plan to reflect CARES funding received in July 2020. The City received two funding rounds 1.) CV1 in the amount of \$249,332 and 2.) CV3 in the amount of \$407,522. Of the CV1 funding, a total of the following has been allocated – 1.) United Way in partnership with the City of Kingsport, \$100,000 to provide hotels for homeless to prevent and prepare for the COVID-19 pandemic, 2.) Salvation Army, \$25,000 to provide meals to sheltered and non-sheltered homeless affected by the COVID-19 pandemic, 3.) Second Harvest, \$25,000 to provide food families as need as increased due to the COVID-19 pandemic and 4.) \$20,000 was made available for PPE/Cleaning/Sanitizing through the City to homeless shelter providers affected by a COVID-19 outbreak. CV3 funding has not yet been allocated.

It is important to note, the City of Kingsport experienced staffing changes in early 2020. The long-time, Community Development Manager left the City for other employment. The program administration was then shifted to Kingsport Housing and Redevelopment Authority. In October 2020, the City of Kingsport hired a Community Development Planner. Currently, the CDBG program is managed by Community Development under the Development Services umbrella within the City of Kingsport.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	315
Black or African American	90
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	405
Hispanic	13
Not Hispanic	32

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Community Development maintains statistical information relative to the impact the program has for protected classes. Statistics are maintained for programs the City operates itself, as well as those operated by its subrecipients.

In the housing rehabilitation and emergency repair program, of the overall 17 projects completed by the City.

For the H.O.P.E. program, 450 youth were reported as served with enrichment programs. Of these, 90 were African-American, 315 Caucasian, 13 were Hispanic and 32 were Multi-Racial. Note - in the above chart, there is not an option for Multi-Racial individuals, therefore they are listed as Not Hispanic in the above chart

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	391,364	203,001
Other	public - federal	656,854	0

Table 3 - Resources Made Available

Narrative

The following describes the projects and activities for which CDBG funds were made available during the program year:

Housing - KAHHR Program - \$158,092

Public Services - \$35,000

Code enforcement - \$50,000

HOPE VI/Section 108 - \$70,000

Administration - \$78,272

The following describes the projects and activities for which CDBG funds were made available during the program year to prevent, prepare for and respond to COVID-19:

CV Round 1 Funds: \$249,332

Salvation Army - \$25,000

Second Harvest Food Bank - \$25,000

United Way - Homelessness - \$100,000

PPE/Cleaning/Sanitizing(Homeless Service Providers) - \$20,000

Remaining CV1 Funds to be allocated - \$79,332

CV Round 3 funds: \$407,522

The City of Kingsport is working to allocate these funds. A request for proposals has been made available, once funding requests are recieved the City will determine funding, amend our 2019 Action Plan and advertise for public comment.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City's Community Development Block Grant funds are not targeted to specific geographic areas within the city. The City's Housing Rehabilitation and Emgerency Repair program is offered on a city-wide, first come-first served basis. However, a significant portion of the Public Services program is utilized by agencies which serve the "South Central" area of the city which contains a concentrated minority population. Significant portions of the programs offered by Kingsport Housing and Redevelopment Authority, South Central Kingsport Community Development, Inc. and H.O.P.E., Inc. serve minority populations within the South Central neighborhood.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

A significant contribution to the Community Development program is volunteer labor provided by the "Carpenter's Helpers" mission of First Broad Street Methodist Church. "Carpenter's Helpers mobilizes volunteer labor toward some of the KAHR clientele needs which saves city resources. During program year 2019, Carpenter's Helpers continued to provide volunteer, however, due to the COVID-19 pandemic, volunteer projects and hours were limited as volunteers for this program are typically elderly and "Safer at Home" orders have been place.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	20	17
Number of households supported through Acquisition of Existing Units	0	0
Total	20	17

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For the program year, the City anticipated serving 20 owner-occupied households with rehabilitation and/or emergency repair. 17 households were actually served during the 2019 program year.

Discuss how these outcomes will impact future annual action plans.

The City's housing rehabilitation program and emergency repair program operates on a first come-first serve basis which also drives, to some degree, the total number of projects which may be accomplished within the program year. With this factor understood, the City will continue to closely monitor needs applicants coming through the door and how they can more effectively match resources available, including labor provided by local volunteer organizations.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	17	0
Total	17	0

Table 7 – Number of Households Served

Narrative Information

During the program year, 17 households were provided rehabilitation and emergency repair services.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

ARCH has implemented weekly outreach forays to encampments and known locations where the homeless congregate. Additionally, ARCH has been awarded an AmeriCorps grant to station members at various Host sites within the jurisdiction to perform outreach to engage, identify and encourage the homeless to present to access sites to assess their needs.

In November of 2019, the City of Kingsport partnered with the United Way for purposes of hiring a Homeless Service Coordinator to which they have been successful in seeing folks placed in permanent housing. Since November 2019, 77 individuals experiencing homelessness have been placed in permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

As Collaborative Applicant, ARCH leads and implements the planning process for Continuum of Care (COC) funding to provide emergency shelter and transitional housing to the homeless. Additionally, ARCH is a Veterans Affairs (VA) Grant Per Diem (VAPD) awardee provides transitional housing to 15 homeless Veterans in a residential group home setting.

The City of Kingsport has formed a Homeless Coalition with the purpose to address Homelessness and find a solution. The Coalition is comprised of Community Members, Business Owners, City Employees and Non-profit staff.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

ARCH collaborates with publicly funded systems of care to ensure at risk clients are not discharged to

the streets. ARCH provides Written Standards that outline discharge protocol and requires referral through ARCH Coordinated Entry System. ARCH collaborates with McKinney-Vento Homeless Coordinators with area school systems and encourages hospitals to utilize the Coordinated Entry system for client access to both ESG Homeless Prevention funding and SOAR that provides SSI/SSDI that benefits both the client and the hospitals (6-month bill back period). Public Housing Authorities have incorporated a homeless preference in their Administrative Plans.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ARCH Coordinated Entry process allows for rapid rehousing and permanent supportive housing options by connecting homeless and chronically homeless to ESG-CoC-funded RR and PSH, and Section 8, Public Housing and market rental units. ARCH is a CoC Dedicated Plus Program awardee, which allows those clients who were chronically homeless at intake and have cycled through housing and failed, to maintain their chronic status and access permanent supportive housing. This will target ARCH predominant homeless population who cycle through the justice system; hospital; shelters, and encampments, to transition from the streets to permanent supportive housing, preventing returns to homelessness due to loss of chronic status.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

These actions are addressed on an ongoing basis by the Kingsport Housing and Redevelopment Authority which is the provider of public housing and catalyst of resident initiatives. KHRA annually submits its plan for public housing programs, including any improvements. KHRA also dedicates itself to fostering residents programs and provides resources for the resident associations in public housing developments. Among these programs are the Smart Kids program, Lee Family Learning Center, Kingsport Initiative for Training and Employment (K.I.T.E.), and One-Room Drop-In School (O.R.D.I.S.).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

KHRA participates in the Housing Choice Voucher program which converts rental vouchers to homebuyer loans. Some of these homebuyers may be eligible for assistance with downpayment/closing costs grants/loans from the Northeast TN/Southwest VA Home Consortium's Homeownership Program.

Actions taken to provide assistance to troubled PHAs

KHRA is not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing such as zoning regulations, land use controls, building codes, infrastructure requirements, etc., are monitored on a case-by-case basis and where possible, variances or sanctions are granted/lifted if a determination is made that existing regulations are unreasonable. Land use planners regularly consult with community development staff concerning housing development projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Consolidated Plan identified the need to provide housing for “the frail elderly, persons with disabilities, persons with HIV/AIDS and others who need a supportive housing environment. Such facilities should be located in group home situations throughout the City.” Those statements were based on number of elderly residents within the city, limited facilities for disabled persons, lack of facilities for persons returning from mental and physical institutions and for persons with HIV/AIDS.

Proposed accomplishments identified in the Plan included an increase in the capacity of existing facilities and services and possible addition of new programs. In, or adjacent to, the City of Kingsport, facilities which meet the needs of housing for persons with mental/physical impairments or others who need a supportive housing environment include Rainbow Homes, Roller-Russ Residence, Link House, Safe House and Eldereth House.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Any lead-based paint issues are identified through the KAHHR housing rehabilitation and emergency repair program. During 2019 program year, no houses were identified with lead-based paint issues.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

There are several agencies, some of which receive assistance from the City, CDBG or otherwise, which work to meet the needs of persons and families living below the poverty level. Most of the agencies also have programs which attempt to reduce the number of persons below poverty level. During Program Year 2019, as a CDBG program subrecipient, the HOPE program utilized CDBG funding to prepare minority youth to search for and successfully apply for employment. Some of these youth are depended upon by their respective families to contribute to the household economic position.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City recognizes no blatant gaps in institutional structures. The only area in which the City may recognize potential for slight gaps is in homeless needs and services. Participation in the continuum of care planning process with ARCH should make any gaps identified addressable.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As stated above, the City participates in the regional Continuum of Care, administered by the Appalachian Regional Coalition on Homelessness (ARCH) through which coordination of private interests and public agencies is pursued and developed. The City is also a member of the Northeast TN/Southwest VA HOME Consortium in which regional government entities coordinate housing services with several Community Housing Development Organizations (CHDOs).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The space provided for this answer is not adequate for a comprehensive report. Please see Attachment 2 for a complete report.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The organizational structure of the Housing and Community Development Division of the City of Kingsport lends itself to ongoing and constant monitoring of programs funded by CDBG. Reports are generated by CDBG subrecipients and reviewed by staff. Housing rehabilitation projects are monitored daily by staff for progress and effectiveness.

In terms of the administration of the Community Development program in general, and the administration of the Community Development Block Grant program specifically, the City continued to effect changes which have improved the program overall. Accounting and general administrative procedures continued during Program Year 2019. CDBG drawdowns were completed on a regular basis during the program year and expenditures posted in greater and more easily understandable detail which allows staff to constantly monitor project progress and initiate corrective measures if needed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Kingsport makes available this, any and all performance reports and records for the public to review and forward comments. A notice of this report was published in the Kingsport Times News on Monday, February 1, 2021 and published on the Community Development website on Friday, February 5, 2021. A public meeting was hosted on Friday February 12, 2021 and the 15-day comment period lasted until Friday, February 26, 2021. A copy of this notice is attached to this CAPER document. No comments were recieved.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During program year 2019, the City of Kingsport reallocated FY18/19 funding to the United Way for Homeless Coordination Services, which have been very successful.

During program year 2019, the City completed two (2) amendments to the 2019 Annual Action Plan. Amendment one (1) was due to the City's award of CDBG-CARES Round 1 funding to prevent, prepare for and respond to the Coronavirus Pandemic. The City was awarded \$249,322 and allocated the funding as follows:

Homelessness - \$100,000

Salvation Army - \$25,000

Second HARvest Food Bank - \$25,000

Amendment two (2) was due to the City's award of CDBG-CARES Round 1 funding to prevent, prepare for and respond to the Coronavirus Pandemic. The City was awarded \$249,322 and allocated the funding as follows:

PPE/Cleaning/Sanitizing for Homeless Service Providers- \$20,000

The City of Kingsport will amend the 2019 Annual Action for a third time to include CV3 funding in the amount of \$407,522 for activities to prevent, prepare for and respond to the COVID-19 pandemic.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

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Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Approved by HUD March 2021

Attachment

Form 2516 - 2019

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No: 2577-0088

OMB
Approval No: 2502-0395

Public reporting burden for this collection of information is estimated to average .5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The information is voluntary. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB Control Number.

Executive Orders dated July 14, 1983, direct the Minority Business Development Plans shall be developed by each Federal Agency and the these annual plans shall establish minority business development objectives. The information is used by HUD to monitor and evaluate MBE activities against the total program activity and the designated minority business enterprise (MBE) goals. The Department requires the information to provide guidance and oversight for programs for the development of minority business enterprise concerning Minority Business Development. If the information is not collected HUD would not be able to establish meaningful MBE goals nor evaluate MBE performance against these goals.

Privacy Act Notice - The United States Department of Housing and Urban Development, Federal Housing Administration, is authorized to solicit the information requested in this form by virtue of Title 12, United States Code, Section 1701 et seq., and regulation. It will not be disclosed or released outside the United States Department of Housing and Urban Development without your consent, except as required or permitted by Law.

1. Grantee/Project Owner/Developer/Sponsor/Builder/Agency

City of Kingsport	Check if: PH <input type="checkbox"/> BH <input type="checkbox"/> CPD <input type="checkbox"/> Housing <input type="checkbox"/>	2. Location (City, State Zip Code) 225 West Center Street, Kingsport, TN 37660
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3a. Name of Contact Person Jessica McMurray	3b. Phone Number (Including Area Code) (423)224-2877	4. Reporting Period <input type="checkbox"/> Oct. 1 - Sept. 30 (Annual -FY)	5. Program Code (Not applicable for CPD programs.) See explanation of Codes at bottom of Page Use a separate sheet for each program code.	6. Date Submitted to Field Office 2/28/2021
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Grant/Project Number or HUD Case Number or other identification of property, subdivision, dwelling unit, etc. 7a.	Amount of Contract or Subcontract 7b.	Type of Trade Code (See below) 7c.	Contractor or Subcontractor Business Racial/Ethnic (See below) 7d.	Women Owned Business (Yes or No) 7e.	Prime Contractor Identification (ID) Number 7f.	Sec. 3 7g.	Subcontractor Identification (ID) Number 7h.	Sec. 3 7i.	Contractor/Subcontractor Name and Address 7j.	Name	Street	City	State	Zip
1368 Garden Drive	\$2,480.00	3	1	N	812318674	N			Model City Roofing	1504 Bridgewater	Kingsport	TN	37660	
1908 Park Street	\$16,500.00	3	1	N	077-58-5290	N			Appalachian Maintenance	416 War Valley Road	Church Hill	TN	37642	
1912 Oakwood Street	\$10,300.00	3	1	N	077-58-5290	N			Appalachian Maintenance	416 War Valley Road	Church Hill	TN	37642	
2116 Sheffield	\$6,500.00	3	1	N	077-58-5290	N			Appalachian Maintenance	416 War Valley Road	Church Hill	TN	37642	
3508 Lyndbrook	\$325.00	3	1	N	412336615	N			Jimmy Rhea Maness	1202 N. Wilcox Dr	Kingsport	TN	37660	
1433 Belmont	\$248.00	3	1	N	412336615	N			Jimmy Rhea Maness	1202 N. Wilcox Dr	Kingsport	TN	37660	
2209 Beverly Hill Street	\$5,448.00	3	1	N	412336615	N			Jimmy Rhea Maness	1202 N. Wilcox Dr	Kingsport	TN	37660	
4408 Cedarwood	\$499.00	3	1	N	412336615	N			Jimmy Rhea Maness	1202 N. Wilcox Dr	Kingsport	TN	37660	
4408 Cedarwood	\$0,796.00	3	1	N	272548696	N			Mud & Metal	4846 Hwy 11W	Kingsport	TN	37660	
521 Walnut	\$3,867.34	3	1	N	272548696	N			Mud & Metal	4846 Hwy 11W	Kingsport	TN	37660	
521 Walnut	\$7,180.00	3	1	N	812318674	N			Model City Roofing	1504 Bridgewater	Kingsport	TN	37660	
529 Sequoyah	\$3,500.00	3	1	N	077-58-5290	N			Appalachian Maintenance	416 War Valley Road	Church Hill	TN	37642	
902 Poplar	\$7,000.00	3	1	N	077-58-5290	N			Appalachian Maintenance	416 War Valley Road	Church Hill	TN	37642	

CPD: 1 = New Construction 2 = Education/Training 3 = Other 4 = Services 5 = Project Mgmt.	7c. Type of Trade Codes: Housing/Public Housing: 1 = New Construction 2 = Substantial Rehab 3 = Repair 4 = Service 5 = Project Mgmt.	7d. Racial/Ethnic Codes: 1 = White Americans 2 = Black Americans 3 = Native Americans 4 = Hispanic Americans 5 = Asian/Pacific Americans 6 = Hispanic Jews	5. Program Code (Complete for Housing and Public and Indian Housing programs only): 1 = All Insured, Including Section 8 2 = Flexible Subsidy 3 = Section 8 Noninsured, Non-HFPA 4 = Insured (Management)	5 = Section 202 6 = HUD-Heads (Management) 7 = Public/Indian Housing 8 = Section 811
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Previous editions are obsolete.

form HUD-2516 (8/98)

AAFH Report - 2019

Program Year 2019 CAPER Affirmatively Affirming Fair Housing Report

Affirmatively Furthering Fair Housing

As part of the initial consolidated planning process, an Analysis of Impediments to Fair Housing was prepared by the City to ascertain impediments to fair housing choice. The Department of Housing and Urban Development approved that Analysis.

In 2016, the Northeast TN/Southwest Va HOME Consortium, of which the City of Kingsport is a member, produced an update, jurisdiction-wide Analysis of Impediments, which was also approved by HUD. (Note – During program year 2015, it was discovered that an update to the Analysis of Impediments to Fair Housing was not completed in conjunction with the submission of the 2015 Consolidated Plan. During Program Year 2016, an update was updated and accepted by HUD. The report below addresses actions taken during Program Year 2019 which address impediments identified in the 2009 Analysis.)

In summary, the impediments identified in the Analysis included:

1. Discrimination based on race, color, national origin, sex, religion, familial status, and disability
2. Lack of affordable housing, both public and private
3. Zoning, building code and annexation restrictions
4. Inadequate wages and/or lack of employment opportunities in the area
5. Due to the rising elderly population, there is a short supply of affordable one and two-bedroom units
6. Poor credit history of potential homeowners causing inability to obtain a mortgage and increase in predatory lending which often leads to foreclosures
7. Lack of housing that is accessible to the disabled
8. Lack of accessible transportation services
9. The rising cost of utilities, medical care, food, coupled with low wages, cause many to be at risk of becoming homeless

The following are Program Year 2019 activities by the City of Kingsport Community Development Program, operating in conjunction with the Kingsport Housing and Redevelopment Authority, to address perceived, anticipated and otherwise possible impediments to fair housing as outlined in the Analysis of Impediments to Fair Housing document prepared by the Northeast TN/Southwest Virginia HOME Consortium:

1. All users, as beneficiaries of CDBG, HOME, ESG, HCP and other Federal, State and local community development and housing programs, were provided with pamphlets, brochures, booklets and other approved and pertinent information informing them of Fair Housing Law and their rights. Documents include the "Fair Housing, It's Your Choice" pamphlet and the locally-produced "About Renting" booklet. During Program Year 2019, 17 housing units received appropriate Fair Housing information. Also, the City's Public Service subrecipient agencies distribute Fair Housing material.
2. During PY 2019, Community Development staff continued education, through Fair Housing training events, about new and existing regulations concerning how Fair Housing and Equal Opportunity Law. Community Development staff provided Fair Housing and Equal Opportunity

CAPER

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OMB Control No: 2506-0117 (exp. 07/31/2015)

training to the East Tennessee Chapter of the Tennessee Affordable Housing Coalition. The event was conducted in a community center within a public housing development operated by the Morristown Housing Authority.

3. During Program Year 2019, Community Development staff worked with HOME Consortium staff in reviewing program documents (Consortium and City) for potential translation opportunities for enhanced accessibility for non-English speakers. This effort will continue to progress through ongoing program years.
4. The AI also identified lack of housing that is accessible by the disabled as an impediment. Toward meeting this need, in general, the City's Building Codes division attempts to apply, where applicable, provisions of the Americans with Disabilities Act in its review of housing development plans. This, of course, is a matter of expectation. However, proactively, Community Development staff attempts to address accessibility needs in its KAHF program (emergency repair) and Housing Needs program (regular housing rehabilitation). Staff works with potential program recipients to educate them and identify future accessibility needs they may not recognize. If at all possible, staff attempts to provide assistance beyond the needs identified by the homeowner to address their existing or potential accessibility needs.
5. As a member of the Northeast TN/Southwest VA HOME Consortium, the City of Kingsport participated in "Fair Housing Month" recognition and declaration.
6. Toward the identified impediment of inadequate wages and/or lack of employment opportunities in the area, while as general practice, the City maintains an economic development office within the Development Services Department which is charged with supporting and promoting economic development opportunities on a city-wide and general basis, the City's Community Development program also utilizes CDBG funds to provide support for employment training and outreach services in the south-central area of the City. CDBG funds are provided to the South Central Kingsport CDC which operates the Riverview Employment Outreach office which provides these services within a primarily low-income and traditionally minority neighborhood. Also, by extension of ongoing loan installment payments to the Section 108 program, the City continues to participate in the provision of economic opportunity support services of the HOPE VI program in the Riverview Neighborhood. In 2008, the City secured an \$856,000 Section 108 loan to assist in the development of the HOPE VI support services office in Riverview.
7. The 2009 Analysis identifies lack of transportation needs as an impediment for some populations with the city to access services and retail shopping close to their residence. In recent years, the City's Transit Services Department has been able to make some improvements to routing and rolling stock, which has helped citizens in some more remote neighborhoods. During Program Year 2019, though, the City of Kingsport complete construction of a new public bus terminal and station which has streamlined access for persons living in low and moderate income neighborhoods to access services around town.

Fair Housing Activities Costs

CAPER

2

OMB Control No: 2506-0117 (exp. 07/31/2015)

CAPER

22

Although the budget for the Community Development program does not identify specific, designated funding for Fair Housing activities as a separate line item, Community Development staff time, paid entirely with Community Development Block Grant funds, is directed toward Fair Housing Activities. Staff salary and training and travel expenditures are included in the staff's effort to address the City's obligation to Fair Housing. In PY 2019, approximately \$3,000 CDBG funds were used to send staff to fair housing training.

Affirmative Outreach

During program year 2016, Community Development staff continued outreach to minority groups which have previously been funded with Community Development Block Grant funds. The goal of this outreach was to help the groups refine their programs to more effectively reach the neighborhoods in which they work. These neighborhoods consist mainly of minority groups in the city. Specifically, Community Development staff convened meetings involving three prominent agencies, Sons and Daughters of Douglass, an organization which represents alumni of a segregated school (Douglass School – closed for integration in 1965), Help Our Potential Evolve (HOPE) which is a primarily African-American organization that offers cultural history and enhancement studies for minority youth, and South Central Kingsport Community Development Corporation, which operates a program similar to HOPE. These meetings and consultations involved encouraging these groups to identify potential collaborative opportunities in which their respective programs could complement each other, operate more efficiently and effectively, and broaden their appeal across their respective neighborhoods. This process has resulted in program designs which has worked to focus outreach based on age divisions and, hopefully, expanding the programs' footprints across age demographics. Community Development is continuing to encourage these groups to collaborate in areas that make sense to program delivery and outreach.

LEP

During Program Year 2019, the City maintained a list of citizens who have volunteered to provide translation services for the benefit of those who have Limited English Proficiency. Community Development staff, during Program Year 2019, continued reviewing census data which would reveal which language groups, depending on their share of population, would be more likely to attempt access to Community Development information so that the City could efficiently determine which languages to have translated for program information. Staff also continued analyzing anecdotal information on the growth of cultural populations in the City. This activity was an extension of activities begun in Program Year 2014.

CAPER

3

OMB Control No: 2506-0117 (exp. 07/31/2015)

CAPER

23

PR26 Report w/ Adjustments - 2019

	Office of Community Planning and Development	DATE: 01-25-21
	U.S. Department of Housing and Urban Development	TIME: 10:48
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
Program Year 2019 KINGSPOINT, IN		

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	4,561.51
02 EXTENSION GRANT	391,364.00
03 SURPLUS JRBAY RENEWAL	0.00
04 SECTION 100 GUARANTEED FUND FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 CURRENT YEAR REVENUE FOR PROGRAM INCOME (FOR STATE)	0.00
07 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
08 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
09 TOTAL AVAILABLE (SUM LINES 01-07)	395,925.51

PART II: SUMMARY OF CDBG EXPENDITURES

10 DISBURSEMENTS OTHER THAN SECTION 100 REPAIRS AND PLANNING/ADMINISTRATION	242,067.71
11 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	(115,029.99)
12 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 10 + LINE 11)	127,037.72
13 DISBURSED IN DIS. OF PLANNING/ADMINISTRATION	06,618.52
14 DISBURSED IN DIS. FOR SECTION 100 REPAIRS	75,052.65
15 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(35,367.75)
16 TOTAL EXPENDITURES (SUM LINES 11-14)	267,641.14
17 UNLIQUIDATED BALANCE (LINE 09 - LINE 16)	68,284.37

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD


18 EXPENSES FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
19 EXPENSES FOR LOW/MOD MULTIFAMILY HOUSING	0.00
20 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	242,067.71
21 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	(115,029.99)
22 TOTAL LOW/MOD CREDIT (SUM LINES 18-20)	127,037.72
23 PERCENT LOW/MOD CREDIT (LINE 22 / LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

24 PROGRAM YEARS (FY) COVERED IN CERTIFICATION	FY: FY: FY:
25 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
26 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
27 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25 / LINE 26)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

28 DISBURSED IN DIS. FOR PUBLIC SERVICES	11,655.15
29 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	35,000.00
30 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
31 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(11,655.15)
32 TOTAL PS OBLIGATIONS (LINE 27 - LINE 29 + LINE 30)	35,000.00
33 ENTITLEMENT GRANT	391,364.00
34 PRIOR YEAR PROGRAM INCOME	0.00
35 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
36 TOTAL SUBJECT TO PS CAP (SUM LINES 32-34)	391,364.00
37 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31 / LINE 36)	9.94%

 <div> Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2021 KINGSPORT, TN </div> <div> DATE: 01-25-21 TIME: 10:48 PAGE: 2 </div>	
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN DIS FOR PLANNING/ADMINISTRATION	93,118.57
38 PA UNLIQUIDATED OBLIGATIONS AT END OF PRESENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(51,606.02)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39)	42,512.57
42 LIQUIDMENT GRANT	391,364.30
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	391,364.30
46 PERCENT FINANCING CAPTED FOR PA ACTIVITIES (LINE 41/LINE 45)	11.74%

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Development Systems
Integrated Disbursement & Information System (IDIS)

108 (09-01-19)

User: B71859
Role: Grants
Organization: KINGSFORD

[Log out](#)

Report
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Report
CDIS Financial Summary Report

Grant Name: KINGSFORD, TX
Report Parameters for program year: 2019
Select another year: [19](#)
[Edit Selected Year](#)

Save | **Return**

Line Number/Parameter	Value (USD)
01. Unexpended CDIS funds as of previous reporting period	4,961.91
03. Surplus Unlaid Renewal	0.00
07. Adjustment to compute total available	0.00
10. Adjustment to compute total amount subject to low/mod benefit	-113026.59
14. Adjustment to compute total expenditures	-95087.75
17. Expenditure for low/mod housing in special areas	0.00
18. Expenditure for low/mod multi-unit housing	0.00
20. Adjustment to compute total low/mod credit	-113026.59
23. Program year (PY) number verification	PY PY
24. Cumulative net exp subject to low/mod benefit calculation	5.61
25. Cumulative expenditures benefiting low/mod persons	5.00
26. PY unliquidated obligations at end of current PY	36003.00
29. PY unliquidated obligations at end of previous PY	0.00
32. Adjustment to compute total PY obligations	-11665.35
34. Adjustment to compute total subject to PY cap	0.00
38. PY calculated obligations at end of current PY	0.00
39. PY unliquidated obligations at end of previous PY	0.00
40. Adjustment to compute total planning/admin obligation	-3406.22
44. Adjustment to compute total subject to planning/admin cap	0.00

Save | **Return**

	Office of Community Planning and Development	DATE: 01-25-21
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	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2019	

KINGSPORT, TN

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR

\$ 4,510,131

02 ENTITLEMENT GRANT

391,364.00

03 SURPLUS DEBT ROLLOVER

0.00

04 SECTION 106 GUARANTEED LOAN FUNDS

0.00

05 CURRENT YEAR PROGRAM INCOME

0.00

06A CURRENT YEAR SECTION 108 PROGRAM INCOME (HORSI TYPE)

0.00

06B FUNDS RETURNED TO THE LOCAL GOVT ACCOUNT

0.00

07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE

0.00

08 TOTAL AVAILABLE (SUM LINES 01-07)

391,364.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SLL FOR REPAYMENTS AND PLANNING/ADMINISTRATION

242,067.94

10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT

0.00

11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)

242,067.94

12 DISBURSED IN ICCS FOR PLANNING/ADMINISTRATION

23,613.92

13 DISBURSED IN ICCS FOR SECTION 108 REPAYMENTS

7,506.65

14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES

0.00

15 TOTAL EXPENDITURES (SUM LINES 11-14)

423,188.51

16 UNEXPENDED BALANCE (LINE 08 - LINE 15)

(42,324.00)

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS

0.00

18 EXPENDED FOR LOW/MOD MULTIFAMILY HOUSING

0.00

19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES

242,067.94

20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT

0.00

21 TOTAL LOW/MOD CREDIT (SUM LINES 17-20)

242,067.94

22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)

100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEAR(S) COVERED BY CERTIFICATION

PR: PY: PY:

24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION

0.00

25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS

0.00

26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)

0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN ICCS FOR PUBLIC SERVICES

33,093.25

28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR

0.00

29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR

0.00

30 ADJUSTMENT TO COMPUTE TOTAL PS LIABILITIES

0.00

31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)

33,093.25

32 ENTITLEMENT GRANT

391,364.00

33 PRIOR YEAR PROGRAM INCOME

0.00

34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP


0.00

35 TOTAL SUBJECT TO PS CAP (SUM LINES 31-34)

33,093.25

36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)


100.00%

 <div> Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2019 KNOXSPORT, TN </div>		DATE: 01-25-21 TIME: 9:25 PAGE: 2
PART VI: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN THIS FOR PLANNING/ADMINISTRATION		93,618.52
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 - LINE 38 - LINE 39 + LINE 40)		93,618.52
42 TOTAL PLANNING GRANT		391,354.00
43 CURRENT YEAR PROGRAM INCOME		0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)		391,354.00
46 PERCENT FUNDS ORIGINATED FOR PA ACTIVITIES (LINE 41/LINE 45)		23.92%

Report returned re. data.

[illegible][illegible]

OMB Control No: 2506-0117 (exp. 09/30/2021)

 <div> Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2019 KINGSPORT, TN </div> <div> DATE: 01-25-21 TIME: 9:25 PAGE: 4 </div>							
Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	5	230	6287787	Program Administration	21A		\$394.90
2017	5	230	6293993	Program Administration	21A		\$161.95
2018	1	231	6287787	Program Administration	21A		\$14,899.38
2018	1	231	6293993	Program Administration	21A		\$25,675.91
2018	1	231	6373334	Program Administration	21A		\$14,894.10
2019	1	231	6373334	Program Administration	21A		\$41,386.28
Total					21A	Matrix Code	\$102,688.52

Handwritten notes:
 2019 \$102,688.52 +
 PY
 428,011.70
 428,011.70

Notice of Public Hearing

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN to all citizens of the City of Kingsport, Tennessee, to all persons interested, and the public at large that the City of Kingsport Community Development Advisory Committee will conduct four Public Hearings during its meeting on February 12, 2021 to provide an opportunity for citizens to express views regarding the following:

1. Amendment Two (2) of the 2020 Annual Action Plan
2. 2021 Annual Action Plan
3. 2019 Consolidated Annual Performance and Evaluation Report (CAPER) - As required by the US Department of Housing and Urban Development as it relates to Community Development Block Grant funds during the City's 2019-2020 Fiscal Year. The CAPER Report details how the City of Kingsport has met its strategies and goals in the 2015-2019 Consolidate Plan.

Activities addressed by the CDBG program must meet at least one of three National Objectives:

1. Provide benefit to low and moderate income families
2. Aid in the prevention or elimination of slum and blight
3. Address community needs having a particular urgency because they pose a serious or immediate threat to the health and safety of the general public where no other financial resources are available

A draft of the 2019 CAPER Report for fiscal year 2019-2020 and a draft of Amendment Two (2) of the 2020 Annual Action Plan will be available on February 5, 2021 at City of Kingsport's Community Development Office located at 201 W. Market Street, Kingsport. The draft will also be posted the City's Community Development website at www.kingsporttn.gov.

Interested parties may comment on the 2019 CAPER Report and provide input in planning for the 2021 Annual Action Plan and Amendment Two (2) for the 2020 Annual Action Plan for Kingsport, TN. The CAPER has a 15-day comment period running from February 12 – February 26, 2021. And Amendment Two (2) of the 2020 Annual Action Plan and the 2021 Annual Action Plan will have a 30-day comment period running from February 12 - March 15, 2021. All comment periods will begin February 12, 2021.

Public Meetings are held throughout the year and comments are welcome throughout the planning process. The public is invited to offer comments concerning the proposed use of funds. Written or oral comments should be submitted to Jessica McMurray, Community Development Planner, City of Kingsport, 201 W. Market Street, Kingsport, TN 37660 or (423)224-2877 or by emailing JessicaMcMurray@KingsportTN.gov.

If citizens would like to attend the meeting, located at 225 W. Center Street, Kingsport, City Hall the council room has a limited physical capacity 16. Once the council room is full, the public is welcome to wait in the lobby until it is their turn to give their public comment.

Citizens that attend are strongly encouraged to practice social distancing and wear their masks during the course of the meeting.

All City of Kingsport public meetings are conducted in accessible locations. If you require accommodations to participate in this meeting, these may be requested by calling (423) 229-0401 ext. 5 or by emailing ADAContact@KingsportTN.gov at least 72 hours in advance. Copies of any documents used are available in accessible formats upon request.

CITY OF KINGSPORT
Angie Marshall, Deputy City Recorder
PIT: 2/1/2021

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Activities addressed by the CDBG program must meet at least one of three National Objectives:

1. Provide a decent level of income for low and moderate income families
2. Aid in the preservation or elimination of slum and blight
3. Address community needs having a particular urgency because they pose a serious or immediate threat to the health and safety of the general public where no other financial resources are available

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CITY OF KINGSPOPT
Angie Marshall, Deputy City Recorder
PLT: 2/12/2021

SCADFRNADN