

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Tuesday, January 19, 2021, 4:00 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding

Vice-Mayor Colette George

Alderman Jennifer Adler (via zoom)

Alderman Betsy Cooper

Alderman Darrell Duncan

Alderman Tommy Olterman

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Ryan McReynolds, Deputy City Manager

Michael Borders, Assistant City Manager

J. Michael Billingsley, City Attorney

Lisa Winkle, City Treasurer/ Deputy City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

Dale Phipps, Interim Chief of Police

Scott Boyd, Fire Chief (via zoom)

John Morris, Budget Officer

Ken Weems, Planning Manager

George DeCroes, Human Resources Manager (via zoom)

Jessica Harmon, Assistant to City Manager

Kitty Frazier, Parks and Recreation Manager


1. **CALL TO ORDER:** 4:00 p.m. by Mayor Patrick W. Shull.
2. **ROLL CALL:** By Deputy City Recorder Marshall.
3. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.
4. **PARKS AND RECREATION MASTER PLAN FINAL REPORT.** Kitty Frazier presented this item, introducing Kevin Guenther from Ragan-Smith, who provided a detailed breakdown of the new plan and answered questions from the board. Pete Lodal was also present from the committee responsible for this plan and stated they agree with the concept of this plan, noting it will probably change over time. Mr. McCartt pointed out this was the first time the city has done a plan for Parks and Recreation and staff does recognize it will ebb and flow.
5. **REVIEW OF AGENDA ITEMS ON THE JANUARY 19, 2021 REGULAR BUSINESS MEETING AGENDA.** City Manager McCartt gave a summary for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.
NOTE: Item VI.D.13 was presented first to allow the auditors to leave once completed.


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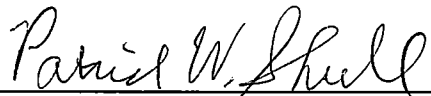
VI.D.13 Accept FY20 Comprehensive Annual Financial Report (CAFR) (AF: 36-2021). City Treasurer Winkle presented this item to the board and answered questions, noting this report was uploaded to the state yesterday. She highlighted several pages of interest noting there was a pdf of the report on the website. David Elkans with Brown Edwards provided further details, stating it was a clean report with no material weaknesses or significant deficiencies. He stated the city received a certificate of achievement for excellence for 20 years in a row. He thanked Lisa and the finance team for accommodating their requests during the process. City Manager McCartt also thanked the Audit committee and offered his appreciation to Lisa as well.

VII.6 Execute Certain Subordination Agreements (AF: 25-2021). Mr. McCartt confirmed for Vice-Mayor George these would still show up on a title search of the property. He stated this would simply allow for these agreements to be handled administratively.

6. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Shull adjourned the meeting at 5:45 p.m.


ANGELA MARSHALL
Deputy City Recorder




PATRICK W. SHULL
Mayor