



AGENDA

BOARD OF MAYOR AND ALDERMEN WORK SESSION

**Monday, May 4, 2020, 4:30 p.m.
City Hall, 225 W. Center St., Courtroom**

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Jennifer Adler
Alderman Betsy Cooper

Alderman Darrell Duncan
Alderman Tommy Olterman
Alderman James Phillips

Leadership Team

Chris McCartt, City Manager
Ryan McReynolds, Deputy City Manager
J. Michael Billingsley, City Attorney
Sid Cox, City Recorder/Chief Financial Officer
Scott Boyd, Fire Chief
David Quillin, Police Chief
George DeCroes, Human Resources Director
Ken Weems, Planning Manager
Jessica Harmon, Assistant to City Manager

1. Call to Order
2. Roll Call
3. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety, and welfare or all concerned in light of the COVID-19 virus.
4. Election Review – Mayor Shull & Jason Booher
5. FY20 Budget Review – Chris McCartt
6. Review of Items on May 5, 2020 Business Meeting Agenda
7. Adjourn

Next Work Session May 11, 2-5pm: FY21 Budget

City of Kingsport

May 5, 2020

Project Status in Pictures

1 Area 10 Concrete

Phase 2 concrete placement in Hollywood Hills is roughly 90% complete.

3 West Kingsport Pump Station

In connection with the work being done on Keller Street, by-pass pump installation and testing is in progress.

2 Lynn View Track

The stone subgrade layer is complete, along with the asphalt binder. Asphalt topping happens next week.

4 West Kingsport Force Main Improvements

Crews are continuing force main excavation and installation on Keller Street.



Status Updates on Active Projects sorted by Cost

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$7,500,000.00	Ryan McReynolds	SR 347 (Rock Springs Road) [State & MTPO funded]	TDOT Managed, joint funded reconstruction of the State portion of Rock Springs Road	12/31/2021	TDOT has revised the project scope as requested. Staff is working with TDOT on a contract amendment, which is expected to come to the BMA May 19th for consideration.
\$6,000,000.00	Michael Thompson	Main Street Rebuild	The reconstruction of Main Street from Sullivan Street to Clay Street. [City & MTPO Funded]	6/1/2021	City staff working on ROW phase. Notices of proposed acquisition have been mailed and we are in process of hiring appraisal consultants.
\$5,963,000.00	Niki Ensor	West Kingsport Forcemain and Pump Station Improvements	Rehab of West Kingsport SLS (#119) and installation of new forcemain to the WWTP.	12/31/2020	Bypass pumping is operational and station is off line. Wet well has been cleaned and pressure washed. Finishing 16" force main on Keller.
\$3,500,000.00	Michael Thompson	Island Road Improvements from SR-126 to Kingsport City Limits	This project will realign Island Road to the southeast to improve vertical and horizontal roadway geometry for better traffic management and safety. The remaining unused portion of Island Road will be converted into a separated buffered multi-use path co	4/30/2024	Mattern & Craig working in NEPA phase.
\$3,312,698.00	Ryan McReynolds	City Hall Relocation - Phase 1	Renovations of floors 3 thru 6 for the consolidation of City offices to one location at 415 Broad Street.	7/11/2020	Sixth floor near completion and punch list; 3rd-5th floors having finishes installed.
\$2,888,300.00	Niki Ensor	Water & Wastewater Facilities SCADA/Telemetry Project	Design and installation of SCADA/Telemetry system that will serve both water and sewer plants, sewer lift stations, water pump stations and boosters, along with monitoring in the distribution and collection systems.	8/28/2020	55 remote sites are transmitting data. Another 20 sites should be up week of 5/4/20. Staff working is working to ensure data is correct.
\$2,508,812.00	Niki Ensor	WWTP Electrical Improvements	Design of wastewater treatment plant improvements. Project includes replacement of the Main Switchgear, Switchgear SB-1 and related equipment at the wastewater treatment plant.	12/31/2020	TEC contract signed April 24, 2020. Setting pre construcion meeting.
\$2,500,000.00	Michael Thompson	2021 Main Road Paving (MTPO Funded)	Paving of functionally classified roadways: Meadowview Pkwy, Moreland Dr, Cooks Valley, Fall Creek and Netherland Inn Road	12/31/2021	Consultant is working on NEPA document.
\$2,341,130.00	Kitty Frazier	Miracle Field Complex	Construction of ball field, playground, and amenities.	5/31/2020	Cleanup, landscaping, minor repairs, and IT Equipment installation remains.
\$2,300,000.00	Ryan McReynolds	Justice Center Renovations	Renovations and expansion of Justice Center that will accommodate court space and county offices currently residing in City Hall.	12/31/2020	Architect is working on plans and having discussions with staff.
\$2,225,522.00		City Hall Relocation - Phase 2	Renovations of floors 1 & 2 for the consolidation of City offices to one location at 415 Broad Street.		Working to get fully executed contract in place

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$2,041,600.00	Chris McCartt	Kingsport Aquatic Center Expansion	New outdoor pool and deck, new construction of administration addition. New shaded pavilion, new walk-in freezer and restroom buildout. Construction of new masonry screen wall.	4/30/2020	Pool has been filled and undergoing testing; finishes near completion in Admin Addition.
\$1,477,741.00	Chad Austin	Phase 5 Water Improvements	Project includes water line replacements in Fort Robinson area, Sherwood Road, Roller Street area, Gibson Mill area, and Waverly Road.	9/3/2021	Pre-construction meeting held on 5/1/2020.
\$1,157,898.78	Chad Austin	Border Regions - Sanitary Sewer - Area 2 and Mitchell Road	Sanitary Sewer Extension into annexed areas around Tri Cities Crossing	5/9/2020	Sewer lines have been tested. Will be paving binder in trenches next week.
\$1,044,000.00	Kitty Frazier	Kingsport Greenbelt Extension from Rotherwood Drive to Lewis Lane	This project will build an extension of the Kingsport Greenbelt walking and biking path west from the end of the current Greenbelt at Rotherwood Drive to Lewis Lane on West Stone Drive (State Route 1).	5/31/2024	Barge is working on NEPA documents.
\$1,000,000.00	Michael Thompson	Area 11b Asphalt Paving	Paving of asphalt streets in Upper Sevier Terrace (area between Fairview, W. Stone Drive, Lynn Garden Dr)	8/1/2020	City crews to perform this work contingent upon FY20, FY21 budget adjustment decisions.
\$997,475.00	Michael Thompson	Stone Drive - Phase 1 (SR 1, US 11W) Sidewalk Improvements	Construction of sidewalk along Stone Drive from Stonebrook Place Pvt. Dr. to American Way where current sidewalk gaps exist. Includes work to make existing driveways ADA accessible. [95% State Funded 5% City]	8/31/2020	Right of way has been certified by TDOT. Received NTP with Construction 4/6/2020.
\$937,442.00	Kitty Frazier	Kingsport Greenbelt - Eastern Extension - Phase 1 (2019-C6)	New 1 mile long Greenbelt section from the 0.4 mile marker (bottom of the hill from Exchange Place) to Cleek Road. [Fed. Grant & City funded]	5/29/2020	Contractor expects to resume construction in May depending on Weather conditions.
\$873,345.88	Chad Austin	2019 I & I Sewer Rehab/Replacement	Project will include sanitary sewer rehab/replacement in the White Street/Gibson Mill area, Fort Robinson area, Konnarock Road, Brooks Street Alley, and DB Track & Field.	2/12/2021	Contractor to begin work on E. Sullivan Street rehab work within first two weeks of May.
\$699,000.00	Niki Ensor	Hillcrest & Allandale Water Storage Tank Rehabilitation	Will be a partial rehabilitaion Allandale tank and a full rehabilitation of Hillcrest Tank.	9/30/2020	G&L to begin Allandale Tank May 18th.
\$481,183.00	Ryan McReynolds	Wilcox Bridge (Wilcox Dr. & E. Sullivan St.)	Bridge re-painting and landscaping	6/24/2020	Start date moved to May 11th due to CSX flagman availability
\$464,703.10	Chad Austin	Border Regions Sanitary Sewer Extension - Tri Cities Crossing Area	Sanitary sewer extension in the vicinity of the Tri Cities Crossing proposed development	8/1/2020	Preconstruction meeting scheduled for May 8th.
\$415,000.00	Chad Austin	SR 93- Fall Branch section (TDOT)	TDOT project to improve State Route 93 in the Fall Branch area. Impacted waterlines in this area will be are to be relocated as part of the TDOT project.	7/30/2022	TDOT has moved the letting date to 2021.
\$376,352.00	Michael Thompson	Area 10-Phase 2 Contracted Concrete	Replacing concrete roadway panels along Hollywood Drive	9/8/2020	Contractor has completed 60% of the work.

Estimated Cost	Project Owner	Project Name	Project Description	Completion Date	CurrentStatus
\$370,120.00		Commerce Street Bulb Outs	Construct sidewalk bulb outs at Commerce Street & New Street as well as Commerce Street & Market Street to facilitate safer pedestrian crossings. ADA compliant ramps along with storm water infrastructure improvements are also part of this project.	5/11/2020	Project is 90% complete. Lack installing landscaping and punchlist.
\$352,000.00	Chad Austin	SR 93- Horse Creek/Derby Drive Section (TDOT)	TDOT project to improve State Route 93 in the Horse Creek/Derby Drive area. Project also includes improvements with the intersection with Derby Drive, along with a new bridge crossing Horse Creek. Impacted waterlines in this area will be are to be reloc	8/31/2022	TDOT "B Date" package due date pushed back to 5/28/2021; anticipated letting December 2021
\$51,150.00		Exhaust Systems Repair and Maintenance Fire Stations 1-8	Repairs, upgrades, and maintenance to Fire Stations 1 - 8 Fume Exhaust Systems.	6/17/2020	Staions 7 & 8 are nearly finished. Awaiting shipment of parts which have longer lead time due to COVID-19.

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Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, April 20, 2020, 4:30 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George (via zoom call)
Alderman Jennifer Adler (via zoom call)
Alderman Betsy Cooper (via zoom call)
Alderman Darrell Duncan (via zoom call)
Alderman Tommy Olterman
Alderman James Phillips (via zoom call)

City Administration

Chris McCartt, City Manager
J Michael Billingsley, City Attorney
Sid Cox, City Recorder/Chief Financial Officer
Angie Marshall, City Clerk/Deputy City Recorder
Ryan McReynolds, Deputy City Manager (via zoom call)
Scott Boyd, Fire Chief (via zoom call)
David Quillin, Police Chief (via zoom call)
George DeCroes, Human Resources Director (via zoom call)
Ken Weems, Planning Manager (via zoom call)
Jason Hudson, Economic Development (via zoom call)
John Morris, Budget Officer (via zoom call)

1. **CALL TO ORDER:** 4:30 p.m. by Mayor Patrick W. Shull.
2. **ROLL CALL:** By City Recorder Cox.
3. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.
4. **CITY HALL RECONSTRUCTION UPDATE.** Deputy City Manager Ryan McReynolds gave presentation on this item and the progress that has been made.
5. **RECYCLING UPDATE.** Deputy City Manager McReynolds presented this item, noting the board had already voted to extend the current contract with WestRock but they have since sent a counter offer that staff recommends rejecting. Mr. McReynolds stated there is not a market for what is currently being recycled and even with the increased cost, the items will most likely end up in the landfill anyway. He pointed out the city will re-evaluate at a later date and for now citizens will see no change in service. He asks them to continue to put out their recycle bins, however they will be picked up by the same truck that picks up the garbage.

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Kingsport, Tennessee, Monday, April 20, 2020**

6. REVIEW OF AGENDA ITEMS ON THE APRIL 21, 2020 REGULAR BUSINESS MEETING AGENDA. City Manager McCartt gave a summary for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

IV.B.1 Appointment to the Beverage Board (AF: 99-2020). Mayor Shull stated that Admiral McKinley will be filling this immediate vacancy due to the resignation of Mr. Wells. He noted that Charlie Nitchke and Keener Mallicote would be rolling off soon. He stated Natatie Wells has agreed to fill one of those spots on the recommendation of Alderman Duncan, who gave further details..

VI.B.1 Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds (AF: 90-2020). The city manager confirmed for Vice-Mayor George this project has changed names, stating it used to be Edinburgh South.

Alderman Phillips stated we are not out of the clear yet and encouraged everyone to continue following the rules. Alderman Duncan stated he has eaten out more in the last few weeks to support local businesses. Alderman Adler commented on a member of the Neighborhood Commission who recently passed away. Alderman Cooper stated she was anxious to see how the area is affected when Tennessee opens back up. Alderman Olterman stated he just participated in his first birthday parade for a neighbor who just turned 100. Vice-Mayor George commented on the Sullivan County Regional Health Department, noting they are one of the six counties who do not fall under the Governor's recent order. Mayor Shull provided further details on the Governor's letter, noting Dr. May has the authority to declare a health emergency in this region.

7. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Shull adjourned the meeting at 5:27 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, April 21, 2020, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George (via zoom call)
Alderman Jennifer Adler (via zoom call)
Alderman Betsy Cooper (via zoom call)
Alderman Darrell Duncan (via zoom call)
Alderman Tommy Olterman
Alderman James Phillips (via zoom call)

City Administration

Chris McCartt, City Manager
J Michael Billingsley, City Attorney
Sidney H. Cox, City Recorder/Chief Financial Officer
Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER: 7:00 p.m., by Mayor Patrick W. Shull.

II.A. PLEDGE OF ALLEGIANCE TO THE FLAG: Alderman Olterman.

II.B. INVOCATION: Alderman Duncan.

III.A. ROLL CALL: By City Recorder Cox. All Present.

III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.

Mayor Shull made this declaration and each alderman verbally affirmed.

IV.A. RECOGNITIONS AND PRESENTATIONS.

1. Gary Mayes, Sullivan County Regional Health Department.
(Dr. Stephen May was also present and answered questions from each board member. Both men agreed the plan was to follow the Governor's lead upon reopening businesses and planning a timeline for public events.)

IV.B. APPOINTMENTS/REAPPOINTMENTS.

1. **Appointment to the Beverage Board** (AF: 99-2020) (Mayor Shull).

Motion/Second: Olterman/Duncan, to approve:

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of the City of Kingsport, Tennessee, Tuesday, April 21, 2020**

APPOINTMENT OF ADMIRAL JOHN MCKINLEY TO SERVE ON THE **BEVERAGE BOARD** TO FULFILL THE UNEXPIRED TERM OF JIM WELLS WHO HAS RESIGNED. THIS APPOINTMENT IS EFFECTIVE IMMEDIATELY AND EXPIRES ON DECEMBER 31, 2022.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Appointment to the Sullivan County Board of Equalization
(AF: 101-2020) (Mayor Shull).

Motion/Second: George/Adler, to approve:

APPOINTMENT OF MR. JOHN CAMPBELL TO SERVE A TWO-YEAR TERM ON THE **SULLIVAN COUNTY BOARD OF EQUALIZATION** EFFECTIVE APRIL 1, 2020.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

V. APPROVAL OF MINUTES.

Motion/Second: Phillips/Cooper, to approve minutes for the following meetings:

- A. April 6, 2020 Regular Work Session
- B. April 7, 2020 Regular Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. None.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds (AF: 90-2020) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2020-170, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH THE EDINBURGH GROUP, LLC RELATED TO GIBSON SPRINGS PHASE 2 DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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Motion/Second: George/Duncan, to pass:

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE GIBSON SPRINGS PHASE 2 MATERIALS AGREEMENT PROJECTS (WA2053 AND SW2053); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Budget Adjustment for the General Projects-Special Revenue Fund (AF: 102-2020) (Chris McCartt).

Motion/Second: Olterman/Adler, to pass:

AN ORDINANCE TO AMEND GENERAL PROJECTS- SPECIAL REVENUE FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION. None.

D. OTHER BUSINESS.

1. Bid Award to Construction Partners, LLC for City Hall Relocation - Phase 2 and Authorize the Mayor to Sign All Applicable Documents (AF: 45-2020) (Ryan McReynolds).

Motion/Second: Duncan/George, to pass:

Resolution No. 2020-171, A RESOLUTION AWARDING THE BID FOR THE CITY HALL RELOCATION PHASE 2 TO CONSTRUCTION PARTNERS, LLC AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Reject Amendment Counteroffer from WestRock Converting Company (AF: 96-2020) (Ryan McReynolds).

Motion/Second: George/Phillips, to pass:

Resolution No. 2020-172, A RESOLUTION REJECTING A COUNTEROFFER FROM WESTROCK CONVERTING COMPANY FOR RECYCLING SERVICES; AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO REJECT THE COUNTEROFFER OR TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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3. Bid Award for Commodity Chicken Processing to Tyson and Gold Creek Foods for School Nutrition Program for SY20-21 (AF: 97-2020) (David Frye, Jennifer Walker).

Motion/Second: Adler/Duncan, to pass:

Resolution No. 2020-173, A RESOLUTION AWARDING THE BID FOR SCHOOL NUTRITION COMMODITY CHICKEN PROCESSING TO TYSON AND GOLD CREEK FOODS AND AUTHORIZING THE MAYOR TO SIGN AGREEMENTS FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VII. CONSENT AGENDA. *(These items are considered under one motion.)*

Motion/Second: Olterman/Cooper, to adopt:

1. Renew MetLife and Dearborn Life Insurance for Long-Term Disability Insurance and Life Insurance for City Government and School Employees (AF: 95-2020) (George DeCroes).

Pass:

Resolution No. 2020-174, A RESOLUTION RENEWING AN AGREEMENT WITH THE METLIFE INSURANCE COMPANY FOR LONG TERM DISABILITY INSURANCE; RENEWING AN AGREEMENT WITH DEARBORN NATIONAL LIFE FOR LIFE INSURANCE; AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO RENEW THE LONG TERM DISABILITY INSURANCE AND LIFE INSURANCE WITH THE NAMED CARRIERS

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Renew BlueCross BlueShield of Tennessee, Inc. as Third Party Administrator for the City's Self-Funded Health-Care Program (AF: 66-2020) (George DeCroes).

Pass:

Resolution No. 2020-175, A RESOLUTION APPROVING RENEWAL OF AN AGREEMENT WITH BLUECROSS BLUESHIELD OF TENNESSEE, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, April 21, 2020**

3. Execute a Signatory Authority Form Allowing the Chief of Police or His Designee to Complete the Application and Grant Reports for the Coronavirus Emergency Supplemental Funding Program Grant #2020-H1999-TN-VD (AF: 88-2020) (David Quillin).

Pass:

Resolution No. 2020-176, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER TO THE UNITED STATES DEPARTMENT OF JUSTICE DESIGNATING THE CHIEF OF POLICE OR HIS DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY THE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT #2020-H1999-TN-VD
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Extend Bid Award for Tire Recapping Services for FY21 (AF: 98-2020) (Ryan McReynolds, Steve Hightower).

Pass:

Resolution No. 2020-177, A RESOLUTION RENEWING THE CONTRACT FOR PURCHASE OF TIRE RECAPPING SERVICES FOR FLEET MAINTENANCE FOR FISCAL YEAR 2021 TO THE GOODYEAR TIRE AND RUBBER COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Renew Bid Award for Janitorial & MRO Supplies/Equipment for FY21 (AF: 100-2020) (Ryan McReynolds).

Pass:

Resolution No. 2020-178, A RESOLUTION RENEWING AN AGREEMENT WITH THE HOME DEPO PRO FOR VARIOUS JANITORIAL ITEMS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME
Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Wellness Reimbursement Agreement with American Specialty Health's Silver and Fit Program (AF: 01-2020) (Shirley Buchanan).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, April 21, 2020**

Pass:

Resolution No. 2020-179, A RESOLUTION APPROVING AN AGREEMENT WITH AMERICAN SPECIALTY HEALTH FOR ITS SILVER AND FIT PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VIII. COMMUNICATIONS.

A. CITY MANAGER. Mr. McCartt commented on the retirement of David Austin after 36 years. He mentioned that staff was dedicated to bringing back the recycling program as soon as possible. Lastly he thanked Dr. May and Mr. Mayes for coming out tonight during this time and their busy schedules.

B. MAYOR AND BOARD MEMBERS. Alderman Duncan stated his appreciation for staff and their hard work to secure the city's money. He stressed we should still be cautious even as the restrictions are listed. Lastly he mentioned tomorrow was Earth Day and PEAK was having a virtual event and to check the website for more details. Alderman Cooper commented on Dobyys Bennett light up the campus event for all the seniors tomorrow night. Alderman Phillips noted how long the recycling program has been in place and hopes to bring it back. He also encouraged everyone to keep supporting small businesses and restaurants. Alderman Adler pointed out it was great seeing neighbors on the greenbelt, noting her family had biked 50-60 miles in the last week. She also mentioned there were resources available to help businesses. Alderman Olterman thanked the first responders, police, fire, doctors, nurses and city staff. He also commented on the homeless. Mayor Shull provided details on moving the city's election from May to November, noting it would be coming to the board for a vote next month. He also declared to keep the citizens informed in light of the COVID situation. He encouraged anyone with ideas on the reopening to send them to the city manager.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:29 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor

Minutes of the Called Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Wednesday, April 29, 2020, 1:30 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen
Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George (via zoom call)
Alderman Jennifer Adler (via zoom call – logged on directly after roll call)
Alderman Betsy Cooper (via zoom call)
Alderman Darrell Duncan (via zoom call)
Alderman Tommy Olterman
Alderman James Phillips

City Administration
Chris McCartt, City Manager
J Michael Billingsley, City Attorney
Sidney H. Cox, City Recorder/Chief Financial Officer
Angie Marshall, City Clerk/Deputy City Recorder
David Quillin, Police Chief

- I. **CALL TO ORDER:** 1:30 p.m., by Mayor Patrick W. Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Alderman Olterman
- II.B. **INVOCATION:** Alderman Cooper
- III. **ROLL CALL:** By City Recorder Cox. All Present.
- IV. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Each board member verbally affirmed their agreement with this declaration.
- V. **OTHER BUSINESS.**
 1. **Approve a Proclamation of Emergency Set Forth in Executive Order 20-05, and Approving Future Executive Orders Issued by the Mayor and City Manager** (AF: 111-2020) (Chris McCartt). Mr. McCartt explained the reason for the called meeting. Mayor Shull provided details, pointing out that the City of Kingsport is complying with the Governor's orders as well as with Sullivan County's, noting they are changing on a day to day basis. He confirmed that local restrictions are not stricter than those set by the state. The mayor also stated the benefit of these emergency orders might qualify the city for possible grant assistance down the road. City Attorney Billingsley noticed an error in the resolution presented referencing Executive Order 29 when it should be Executive Order 30 and asked the board to amend this. Alderman Duncan made a motion to do so, seconded by Alderman Phillips. The amendment passed unanimously in a roll call vote.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Wednesday, April 29, 2020**

Motion/Second: Olterman/George, to pass:

Resolution No. 2020-180, A RESOLUTION APPROVING A PROCLAMATION OF EMERGENCY RELATIVE TO THE COVID-19 VIRUS AND ADOPTION OF THE SULLIVAN COUNTY COVID-19 PHASE ONE PUBLIC HEALTH ORDER NUMBER TWO PROVISIONS ISSUED BY THE SULLIVAN COUNTY REGIONAL HEALTH DEPARTMENT, AND APPROVAL OF ANY EXTENSION OR RENEWAL OF THE PROCLAMATION OF EMERGENCY BY THE MAYOR AND CITY MANAGER DURING THE PERIOD IN WHICH THE SULLIVAN COUNTY COVID-19 PHASE ONE PUBLIC HEALTH ORDER NUMBER TWO REMAINS IN EFFECT

Passed in a roll call vote as amended: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting “aye.”

VI. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 1:53 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor



AGENDA

BOARD OF MAYOR AND ALDERMEN

BUSINESS MEETING

**Tuesday, May 5, 2020, 7:00 p.m.
City Hall, 225 W. Center St., Courtroom**

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Jennifer Adler
Alderman Betsy Cooper

Alderman Darrell Duncan
Alderman Tommy Olterman
Alderman James Phillips

City Administration

Chris McCartt, City Manager
Ryan McReynolds, Deputy City Manager
J. Michael Billingsley, City Attorney
Sid Cox, City Recorder/Chief Financial Officer
David Quillin, Police Chief
Scott Boyd, Fire Chief
George DeCroes, Human Resources Director
Ken Weems, Planning Manager
Jessica Harmon, Assistant to City Manager

I. CALL TO ORDER

II.A. PLEDGE OF ALLEGIANCE TO THE FLAG

II.B. INVOCATION

III.A. ROLL CALL

III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety, and welfare or all concerned in light of the COVID-19 virus.

IV.A. RECOGNITIONS & PRESENTATIONS

None

IV.B. APPOINTMENTS

None

V. APPROVAL OF MINUTES

1. Work Session – April 20, 2020
2. Business Meeting – April 21, 2020

VI. COMMUNITY INTEREST ITEMS

A. PUBLIC HEARINGS

None

COMMENT

Citizens may speak on agenda items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment during this part of the agenda.

B. BUSINESS MATTERS REQUIRING FIRST READING

1. Budget Adjustment Ordinance for Various Funds in FY20 (AF: 103-2020) (Chris McCartt)
 - Ordinance – First Reading

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. Enter into a Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds (AF 90-2020) (Ryan McReynolds)
 - Ordinance – Second Reading and Final Adoption
2. Budget Adjustment Ordinance for the General Projects-Special Revenue Fund (AF: 102-2020) (Chris McCartt)
 - Ordinance – Second Reading and Final Adoption

D. OTHER BUSINESS

1. Awarding the Bid for the Purchase of Concrete for FY21 (AF: 108-2020) (Ryan McReynolds)
 - Resolution
2. Awarding the Bid for the Purchase of Asphalt for FY21 (AF: 109-2020) (Ryan McReynolds)
 - Resolution
3. Awarding the Bid for the Purchase of Crushed Stone for FY21 (AF: 110-2020) (Ryan McReynolds)
 - Resolution

4. Approving a Right of Entry Granted to the Tennessee Department of Transportation for the Purpose of Inspecting the Stability of the Ground Along Interstate 26 (AF: 113-2020) (Ryan McReynolds)
 - Resolution
5. Purchase Furnishings for City Hall Relocation Located at 415 Broad Street (AF: 44-2020) (Ryan McReynolds)
 - Resolution
6. Purchase Information Technology (IT) Equipment for City Hall Relocation Located at 415 Broad Street (AF: 104-2020) (Ryan McReynolds)
 - Resolution

VII. CONSENT AGENDA

1. Apply for and Receive a DOJ-Office of Justice Programs' Bureau of Justice Assistance Bulletproof Vest Partnership (BVP) Reimbursement Grant (AF: 106-2020) (David Quillin)
 - Resolution
2. Apply and Receive COVID-19 Reimbursement through the Tennessee Emergency Management (TEMA) COVID-19 Public Assistance FEMA -4515-DR-TN (AF: 107-2020) (Scott Boyd, Barry Brickey)
 - Resolution

VIII. COMMUNICATIONS

- A. City Manager
- B. Mayor and Board Members
- C. Visitors

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes.

IX. ADJOURN



AGENDA ACTION FORM

Budget Adjustment Ordinance for Various Funds in FY20

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-103-2020

Work Session: May 4, 2020

First Reading: May 5, 2020

Final Adoption: May 19, 2020

Staff Work By: Morris

Presentation By: McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

That the General Projects Fund be amended by reducing the General Fund contribution to 30 different projects to return a total of \$2,458,678 to the General Fund. A list of projects is provided.

That the General Projects-Special Revenue Fund be amended by reducing the General Fund contribution to 8 different projects to return a total of \$841,322 to the General Fund.

That the MPO Fund be amended by reducing the Street Resurfacing project (MPO20A) by \$500,000. The cash match for this project is being replaced with identified bond funds and moved to Street Resurfacing (GP2034).

Two bond funded projects, the Higher Ed Parking Lot project (GP1907) and the Local Roads project (GP2000) were reduced and bond proceeds were dispersed to replace the decreased General Fund contributions for 18 of the 36 projects mentioned above.

The City Manager will present the full list of projects effected by this ordinance to the Board during the work session, and to the public during the business meeting.

Attachments:

1. List
2. Ordinance

Funding source appropriate and funds are available: *gm*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *SA*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

Redistribution of Projects Cash and Bond Proceeds								
Project #	Project Name	Current Budget	Cash Captured	Redistributed Bond Funds	Other Funds (Grants)	Revised Budget	Expended & Encumbered	Remaining Balance
GP1512	RIVER BEND	\$2,030,968	(\$145,564)	\$145,564		\$2,030,968	\$1,219,404	\$811,564
GP1614	LITIGATION CONTINGENCY	\$1,820	(\$1,820)			\$0	\$0	\$0
GP1630	PUBLIC ART	\$92,000	(\$8,021)			\$83,979	\$53,979	\$30,000
GP1701	AESTHETIC IMPROVEMENTS	\$350,000	(\$54)			\$349,946	\$349,946	\$0
GP1702	ONE KINGSFORT	\$668,975	(\$179,129)			\$489,846	\$489,846	\$0
GP1704	BAYS MOUNTAIN SEPTIC SYS	\$740,437	(\$280,812)			\$459,625	\$459,625	\$0
GP1706	KINGSPORT ENHANCEMENT	\$129,300	(\$2,601)			\$126,699	\$126,699	\$0
GP1730	HIGHER ED MAINTENANCE	\$14,002	(\$9,680)			\$4,322	\$4,322	\$0
GP1731	JUSTICE CENTER IMPROVEMTS	\$71,085	(\$18,599)	\$18,599		\$71,085	\$47,089	\$23,996
GP1750	GENERAL PROJECTS	\$539,758	(\$59,997)	\$175,812		\$655,573	\$92,354	\$563,219
GP1804	FIRE FACILITIES / CAPITAL	\$772,301	(\$14,087)	\$14,087		\$772,301	\$758,214	\$14,087
GP1808	SIGNAL POLE UPGRADES	\$308,367	(\$89,600)	\$89,600		\$308,367	\$144,381	\$163,986
GP1809	STREET LIGHTS	\$156,976	(\$28,938)	\$28,938		\$156,976	\$83,067	\$73,909
GP1816	GENERAL PARK IMPROVEMENTS	\$83,483	(\$12,000)	\$12,000		\$83,483	\$22,476	\$61,007
GP1821	ONE KINGSFORT	\$509,700	(\$90,890)			\$418,810	\$418,810	\$0
GP1822	AESTHETIC IMPROVEMENTS	\$390,000	(\$300,861)	\$300,861		\$390,000	\$390,000	\$0
GP1830	PENDRAGON SIDEWALKS	\$323,193	(\$23,600)			\$299,593	\$299,593	\$0
GP1832	BAYS MTN ROAD IMP	\$365,167	(\$122,643)			\$242,524	\$242,524	\$0
GP1833	BAYS MTN PARKING LOT IMP	\$565,804	(\$28,782)			\$537,022	\$537,022	\$0
GP1839	BAYS MTN NATURE CTR	\$99,846	(\$8,700)			\$91,146	\$60,366	\$30,780
GP1907	HIGHER ED PARKING LOT	\$319,723		(\$314,000)		\$5,723	\$5,723	\$0
GP1918	ONE KINGSFORT	\$455,000	(\$190,000)			\$265,000	\$240,000	\$25,000
GP1919	ADA SIGNAL UPGRADES	\$75,000	(\$44,150)	\$44,150		\$75,000	\$30,850	\$44,150
GP1923	RIVERFRONT LANDING	\$140,000	(\$100,619)	\$100,619		\$140,000	\$39,381	\$100,619
GP1925	POLICE STORAGE LOT	\$800	(\$800)			\$0	\$0	\$0
GP2000	LOCAL ROADS	\$2,000,000		(\$1,748,000)		\$252,000	\$21,227	\$230,773
GP2003	FIRE-FACILITIES/CAPITAL	\$631,634	(\$387,172)	\$387,172		\$631,634	\$62,713	\$568,921
GP2015	AEP SIDEWALK IMPROVEMENTS	\$440,000	(\$32,764)	\$32,764		\$440,000	\$408,382	\$31,618
GP2016	KINGSPORT ENHANCEMENT	\$250,000	(\$135,597)	\$135,597		\$250,000	\$114,402	\$135,598
GP2026	RIVERWALK	\$20,000	(\$20,000)	\$55,039		\$55,039	\$0	\$55,039
GP2029	CITY HALL BOARD ROOM	\$100,000	(\$100,000)			\$0	\$0	\$0
GP2032	VETERANS MEMORIAL	\$21,198	(\$21,198)	\$21,198		\$21,198	\$0	\$21,198
GP2033	STREET RESURFACING	\$0		\$500,000	\$2,000,000	\$2,500,000	\$0	\$2,500,000
NC1610	RIVERWALK	\$13,123	(\$5,039)			\$8,084	\$8,084	\$0
NC1701	STREET RESURFACING	\$1,320,382	(\$9,540)			\$1,310,842	\$1,310,842	\$0
NC1800	STREET RESURFACING	\$550,698	(\$1,503)			\$549,195	\$549,195	\$0
NC1804	RIVERWALK	\$30,000	(\$30,000)			\$0	\$0	\$0
NC2000	STREET RESURFACING	\$2,338,200	(\$500,000)			\$1,838,200	\$1,627,337	\$210,863
NC2005	IT	\$60,000	(\$20,000)			\$40,000	\$0	\$40,000
NC2008	BUILDING SOFTWARE*	\$252,000	(\$252,000)	\$0		\$0	\$0	\$0
NC2012	SALT SHED	\$100,000	(\$23,240)			\$76,760	\$51,551	\$25,209
MPO20A	STREET RESURFACING	\$2,500,000	(\$500,000)		(\$2,000,000)	\$0	\$0	\$0
	Total	\$19,830,940	(\$3,800,000)	\$0	\$0	\$16,030,940	\$10,269,405	\$5,761,535

Cash Captured - Redistributed to General Fund **\$3,800,000**
 Bond Funds - Redistributed to Replace Cash In Projects **\$2,062,000**

*Necessary pre-work to acquire has been completed. Funds to purchase will be placed in FY2021 budget.

ORDINANCE NO.

PRE-FILED
CITY RECORDER

AN ORDINANCE TO AMEND GENERAL PROJECTS
FUND, THE GENERAL PROJECTS-SPECIAL REVENUE
FUND, AND THE GENERAL FUND BUDGETS FOR THE
YEAR ENDING JUNE 30, 2020; AND, TO FIX THE
EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Projects Fund be amended by transferring \$145,564 from the River Bend project (GP1512), \$1,820 from the Litigation Contingency project (GP1614), \$8,021 from the Public Art project (GP1630), \$54 from the Aesthetic Improvements project (GP1701), \$179,129 from the One Kingsport project (GP1702), \$280,812 from the Bays Mountain Septic System project (GP1704), \$2,601 from the Kingsport Enhancement project (GP1706), \$9,680 from the Higher Ed Maintenance project (GP1730), \$18,599 from the Justice Center Improvements project (GP1731), \$59,997 from the General Projects project (GP1750), \$14,087 from the Fire Facilities/Capital project (GP1804), \$89,600 from the Signal Pole Upgrades project (GP1808), \$28,938 from the Street Lights project (GP1809), \$12,000 from the General Park Improvements project (GP1816), \$90,890 from the One Kingsport project (GP1821), \$300,861 from the Aesthetic Improvements project (GP1822), \$23,600 from the Pendragon Sidewalks project (GP1830), \$122,643 from the Bays Mountain Road Improvements project (GP1832), \$28,782 from the Bays Mountain Parking Lot Improvement project (GP1833), \$8,700 from the Bays Mountain Nature Center Exhibits project (GP1839), \$190,000 from the One Kingsport project (GP1918), \$44,150 from the ADA Signal Upgrades project (GP1919), \$100,619 from the Riverfront Landing project (GP1923), \$800 from the Police Storage Lot project (GP1925), \$387,172 from the Fire Facilities/Capital project (GP2003), \$32,764 from the AEP Sidewalk Improvements Project (GP2015), \$135,597 from the Kingsport Enhancement project (GP2016), \$20,000 from the Riverwalk project (GP2026), \$100,000 from the City Hall Board Room project (GP2029), and \$21,198 from the Veterans Memorial project (GP2032) to the General Fund – General Project Fund in the amount of \$2,458,678; by transferring \$1,748,000 from the Local Roads project (GP2000) in the amount of \$145,564 to the River Bend project (GP1512), \$18,599 to the Justice Center Improvements project (GP1731), \$175,812 to the General Projects project (GP1750), \$14,087 to the Fire Facilities/Capital project (GP1804), \$89,600 to the Signal Pole Upgrades project (GP1808), \$28,938 to the Street Lights project (GP1809), \$12,000 to the General Park Improvements project (GP1816), \$300,861 to the Aesthetic Improvements project (GP1822), \$44,150 to the ADA Signal Upgrades project (GP1919), \$100,619 to the Riverfront Landing project (GP1923), \$387,172 to the Fire Facilities/Capital project (GP2003), \$32,764 to the AEP Sidewalk Improvements Project (GP2015), \$135,597 to the Kingsport Enhancement project (GP2016), \$55,039 to the Riverwalk project (GP2026), \$21,198 to the Veterans Memorial project (GP2032), and \$186,000 to the Street Resurfacing project (GP2033), and by transferring \$314,000 from the Higher Ed Parking Lot project (GP1907) to the Street Resurfacing project (GP2033).

SECTION II. That the General Projects-Special Revenue Fund budget be amended by transferring \$5,039 from the Riverwalk project (NC1610), \$9,540 from the Street Resurfacing project (NC1701), \$1,503 from the Street Resurfacing project (NC1800), \$30,000 from the Riverwalk Project project (NC1804), \$500,000 from the Street Resurfacing project (NC2000), \$20,000 from the IT project (NC2005), \$252,000 from the Community Development project (NC2008), and \$23,240 from the Salt Shed project (NC2012) to the General Fund – Gen Projects-Special Rev in the amount of \$841,322.

SECTION III. That the MPO Fund be amended by transferring \$500,000 from the Street Resurfacing project (MPO20A) to the General Fund – To MPO Fund.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
Fund 311: General Project Fund			
River Bend (GP1512)			
Revenues:	\$	\$	\$
311-0000-334.50-10 Other Agencies KHRA	666,000	0	666,000
311-0000-368.10-47 2014 A GO Bonds	1,099,802	0	1,099,802
311-0000-368.10-66 Series 2019 GO Improvment	0	134,981	134,981
311-0000-368.21-01 Premium From Bond Sale	115,166	10,583	125,749
311-0000-391.01-00 From General Fund	150,000	(145,564)	4,436
Totals:	2,030,968	0	2,030,968
Expenditures:	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	150,000	0	150,000
311-0000-601.40-41 Bond Sale Expense	14,968	0	14,968
311-0000-601.90-01 Land	6,827	0	6,827
311-0000-601.90-03 Improvements	1,859,173	0	1,859,173
Totals:	2,030,968	0	2,030,968
Litigation Contingency (GP1614)			
Revenues:	\$	\$	\$
311-0000-391.01-00 From General Fund	1,820	(1,820)	0
Totals:	1,820	(1,820)	0
Expenditures:	\$	\$	\$
311-0000-601.90-03 Improvements	1,820	(1,820)	0
Totals:	1,820	(1,820)	0

Public Art (GP1630)

<u>Revenues:</u>	\$	\$	\$
311-0000-391.01-00 From General Fund	92,000	(8,021)	83,979
<i>Totals:</i>	92,000	(8,021)	83,979

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.90-06 Purchases \$5,000 & Over	92,000	(8,021)	83,979
<i>Totals:</i>	92,000	(8,021)	83,979

Aesthetic Improvements (GP1701)

<u>Revenues:</u>	\$	\$	\$
311-0000-391.01-00 From General Fund	350,000	(54)	349,946
<i>Totals:</i>	350,000	(54)	349,946

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.20-22 Construction Contracts	30,000	(1)	29,999
311-0000-601.20-23 Arch/Eng/Landscaping Serv	170,306	0	170,306
311-0000-601.90-03 Improvements	149,694	(53)	149,641
<i>Totals:</i>	350,000	(54)	349,946

One Kingsport (GP1702)

<u>Revenues:</u>	\$	\$	\$
311-0000-364.30-00 From Non-Profit Groups	15,000	0	15,000
311-0000-368.10-47 2014 A GO Bonds	3,975	0	3,975
311-0000-391.01-00 From General Fund	650,000	(179,129)	470,871
<i>Totals:</i>	668,975	(179,129)	489,846

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.20-20 Professional/Consultant	221,500	31,293	252,793
311-0000-601.20-22 Construction Contracts	218,200	(74,973)	143,227
311-0000-601.20-23 Arch/Eng/Landscaping Serv	103,975	(38,649)	65,326
311-0000-601.80-50 Tap Fee Incentive	50,000	(21,500)	28,500
311-0000-601.90-03 Improvements	75,300	(75,300)	0
<i>Totals:</i>	668,975	(179,129)	489,846

Bays Mountain Septic System (GP1704)**Revenues:**

	\$	\$	\$
311-0000-368.10-54 Series 2016 GO (Nov 4)	191,550	0	191,550
311-0000-368.10-55 Series 2017 A GO Bonds	53,289	0	53,289
311-0000-368.10-56 GO Bonds Series 2018 A	163,919	0	163,919
311-0000-368.21-01 Premium From Bond Sale	8,514	0	8,514
311-0000-391.01-00 From General Fund	323,165	(280,812)	42,353
Totals:	740,437	(280,812)	459,625

Expenditures:

	\$	\$	\$
311-0000-601.20-22 Construction Contracts	625,912	(261,826)	364,086
311-0000-601.20-23 Arch/Eng/Landscaping Serv	50,000	8,012	58,012
311-0000-601.40-41 Bond Sale Expense	4,525	0	4,525
311-0000-601.90-03 Improvements	60,000	(26,998)	33,002
Totals:	740,437	(280,812)	459,625

Kingsport Enhancement (GP1706)**Revenues:**

	\$	\$	\$
311-0000-391.01-00 From General Fund	129,300	(2,601)	126,699
Totals:	129,300	(2,601)	126,699

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	9,205	(2,601)	6,604
311-0000-601.90-03 Improvements	120,095	0	120,095
Totals:	129,300	(2,601)	126,699

Higher Ed Maintenance (GP1730)**Revenues:**

	\$	\$	\$
311-0000-391.01-00 From General Fund	14,002	(9,680)	4,322
Totals:	14,002	(9,680)	4,322

Expenditures:

	\$	\$	\$
311-0000-601.90-03 Improvements	14,002	(9,680)	4,322
Totals:	14,002	(9,680)	4,322

Justice Center Improvements (GP1731)**Revenues:**

	\$	\$	\$
311-0000-368.10-46 2013 B GO Pub Imp	22,691	0	22,691
311-0000-368.10-47 2014 A GO Bonds	29,795	0	29,795
311-0000-368.10-66 Series 2019 GO Improvment	0	17,247	17,247
311-0000-368.21-01 Premium From Bond Sale	0	1,352	1,352
311-0000-391.01-00 From General Fund	18,599	(18,599)	0
Totals:	71,085	0	71,085

Expenditures:

	\$	\$	\$
311-0000-601.90-03 Improvements	71,085	0	71,085
Totals:	71,085	0	71,085

General Projects (GP1750)**Revenues:**

	\$	\$	\$
311-0000-368.10-55 Series 2017 A GO Bonds	25,000	0	25,000
311-0000-368.10-66 Series 2019 GO Improvment	387,407	163,030	550,437
311-0000-368.21-01 Premium From Bond Sale	0	12,782	12,782
311-0000-391.01-00 From General Fund	127,351	(59,997)	67,354
Totals:	539,758	115,815	655,573

Expenditures:

	\$	\$	\$
311-0000-601.20-20 Professional/Consultant	25,000	1,400	26,400
311-0000-601.20-22 Construction Contracts	0	19,437	19,437
311-0000-601.30-20 Operating Supplies & Tool	10,000	0	10,000
311-0000-601.90-03 Improvements	504,758	94,978	599,736
Totals:	539,758	115,815	655,573

Fire Facilities/Capital (GP1804)**Revenues:**

	\$	\$	\$
311-0000-368.05-00 Land Sales	65,000	0	65,000
311-0000-368.10-51 Series 2015 A (Oct) GO PI	7,819	0	7,819
311-0000-368.10-54 Series 2016 GO (Nov 4)	9,328	0	9,328
311-0000-368.10-55 Series 2017 A GO Bonds	411,354	0	411,354
311-0000-368.21-01 Premium From Bond Sale	18,800	1,024	19,824
311-0000-368.10-66 Series 2019 GO Improvment	0	13,063	13,063
311-0000-391.01-00 From General Fund	260,000	(14,087)	245,913
Totals:	772,301	0	772,301

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	600	0	600
311-0000-601.40-41 Bond Sale Expense	5,594	0	5,594
311-0000-601.90-03 Improvements	391,707	(40,822)	350,885
311-0000-601.90-06 Purchases \$5,000 & Over	374,400	40,822	415,222
Totals:	772,301	0	772,301

Signal Pole Upgrades (GP1808)**Revenues:**

	\$	\$	\$
311-0000-368.10-51 Series 2015 A (Oct) GO PI	27,440	0	27,440
311-0000-368.10-55 Series 2017 A GO Bonds	183,799	0	183,799
311-0000-368.10-66 Series 2019 GO Improvment	0	83,086	83,086
311-0000-368.21-01 Premium From Bond Sale	7,528	6,514	14,042
311-0000-391.01-00 From General Fund	89,600	(89,600)	0
Totals:	308,367	0	308,367

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	40,000	0	40,000
311-0000-601.40-41 Bond Sale Expense	2,240	0	2,240
311-0000-601.90-03 Improvements	266,127	0	266,127
Totals:	308,367	0	308,367

Street Lights (GP1809)**Revenues:**

	\$	\$	\$
311-0000-368.10-55 Series 2017 A GO Bonds	120,334	0	120,334
311-0000-368.10-66 Series 2019 GO Improvment	0	26,834	26,834
311-0000-368.21-01 Premium From Bond Sale	6,642	2,104	8,746
311-0000-391.01-00 From General Fund	30,000	(28,938)	1,062
Totals:	156,976	0	156,976

Expenditures:

	\$	\$	\$
311-0000-601.40-41 Bond Sale Expense	1,976	0	1,976
311-0000-601.90-03 Improvements	155,000	0	155,000
Totals:	156,976	0	156,976

General Park Improvements (GP1816)**Revenues:**

	\$	\$	\$
311-0000-364.20-00 From Corporations	2,000	0	2,000
311-0000-364.30-00 From Non-Profit Groups	13,000	0	13,000
311-0000-368.10-55 Series 2017 A GO Bonds	48,445	0	48,445
311-0000-368.10-66 Series 2019 GO Improvment	0	11,128	11,128
311-0000-368.21-01 Premium From Bond Sale	2,214	872	3,086
311-0000-391.01-00 From General Fund	12,000	(12,000)	0
311-0000-391.69-00 Visitors Enhancement Fund	5,824	0	5,824
Totals:	83,483	0	83,483

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	858	0	858
311-0000-601.40-41 Bond Sale Expense	659	0	659
311-0000-601.90-03 Improvements	81,966	0	81,966
Totals:	83,483	0	83,483

One Kingsport (GP1821)**Revenues:**

	\$	\$	\$
311-0000-391.01-00 From General Fund	509,700	(90,890)	418,810
Totals:	509,700	(90,890)	418,810

Expenditures:

	\$	\$	\$
311-0000-601.20-20 Professional/Consultant	125,000	0	125,000
311-0000-601.20-22 Construction Contracts	100,000	(62,190)	37,810
311-0000-601.20-23 Arch/Eng/Landscaping Serv	50,000	(50,000)	0
311-0000-601.90-03 Improvements	234,700	21,300	256,000
Totals:	509,700	(90,890)	418,810

Aesthetic Improvements (GP1822)**Revenues:**

	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	0	278,988	278,988
311-0000-368.21-01 Premium From Bond Sale	0	21,873	21,873
311-0000-391.01-00 From General Fund	390,000	(300,861)	89,139
Totals:	390,000	0	390,000

Expenditures:

	\$	\$	\$
311-0000-601.20-22 Construction Contracts	30,002	(1)	30,001
311-0000-601.20-23 Arch/Eng/Landscaping Serv	313,303	1	313,304
311-0000-601.90-03 Improvements	46,695	0	46,695
Totals:	390,000	0	390,000

Pendragon Sidewalks (GP1830)**Revenues:**

	\$	\$	\$
311-0000-368.10-47 2014 A GO Bonds	17,075	0	17,075
311-0000-368.10-51 Series 2015 A (Oct) GO PI	198,277	0	198,277
311-0000-368.21-01 Premium From Bond Sale	1,554	0	1,554
311-0000-391.01-00 From General Fund	106,287	(23,600)	82,687
Totals:	323,193	(23,600)	299,593

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	55,737	(18,605)	37,132
311-0000-601.90-03 Improvements	267,456	(4,995)	262,461
Totals:	323,193	(23,600)	299,593

Bays Mtn Road Improvments (GP1832)**Revenues:**

	\$	\$	\$
311-0000-368.10-47 2014 A GO Bonds	55,000	0	55,000
311-0000-391.01-00 From General Fund	310,167	(122,643)	187,524
Totals:	365,167	(122,643)	242,524

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	0	13,713	13,713
311-0000-601.90-03 Improvements	365,167	(136,356)	228,811
Totals:	365,167	(122,643)	242,524

Bays Mtn Parking Lot Imp (GP1833)**Revenues:**

	\$	\$	\$
311-0000-368.10-47 2014 A GO Bonds	20,169	0	20,169
311-0000-368.10-54 Series 2016 GO (Nov 4)	14,472	0	14,472
311-0000-368.10-55 Series 2017 A GO Bonds	104,467	0	104,467
311-0000-368.10-56 GO Bonds Series 2018 A	362	0	362
311-0000-391.01-00 From General Fund	424,450	(28,782)	395,668
311-0000-391.69-00 Visitors Enhancement Fund	1,884	0	1,884
Totals:	565,804	(28,782)	537,022

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	0	65,407	65,407
311-0000-601.90-03 Improvements	565,804	(94,189)	471,615
Totals:	565,804	(28,782)	537,022

Bays Mtn Nature Ctr Exhib (GP1839)**Revenues:**

	\$	\$	\$
311-0000-364.20-00 From Corporations	3,000	0	3,000
311-0000-368.10-55 Series 2017 A GO Bonds	84,294	0	84,294
311-0000-368.21-01 Premium From Bond Sale	3,852	0	3,852
311-0000-391.01-00 From General Fund	8,700	(8,700)	0
Totals:	99,846	(8,700)	91,146

Expenditures:

	\$	\$	\$
311-0000-601.20-20 Professional/Consultant	3,000	(3,000)	0
311-0000-601.40-41 Bond Sale Expense	1,146	0	1,146
311-0000-601.90-03 Improvements	95,700	(5,700)	90,000
Totals:	99,846	(8,700)	91,146

Higher Ed Parking Lot (GP1907)**Revenues:**

311-0000-368.10-55 Series 2017 A GO Bonds	\$ 64,000	\$ (64,000)	\$ 0
311-0000-368.10-56 GO Bonds Series 2018 A	246,569	(246,569)	0
311-0000-368.21-01 Premium From Bond Sale	9,154	(3,431)	5,723
Totals:	319,723	(314,000)	5,723

Expenditures:

311-0000-601.40-41 Bond Sale Expense	\$ 5,723	\$ 0	\$ 5,723
311-0000-601.90-03 Improvements	314,000	(314,000)	0
Totals:	319,723	(314,000)	5,723

One Kingsport (GP1918)**Revenues:**

311-0000-391.01-00 From General Fund	\$ 455,000	\$ (190,000)	\$ 265,000
Totals:	455,000	(190,000)	265,000

Expenditures:

311-0000-601.20-20 Professional/Consultant	\$ 50,000	\$ (50,000)	\$ 0
311-0000-601.20-22 Construction Contracts	100,000	(10,000)	90,000
311-0000-601.20-23 Arch/Eng/Landscaping Serv	100,000	(100,000)	0
311-0000-601.90-03 Improvements	205,000	(30,000)	175,000
Totals:	455,000	(190,000)	265,000

ADA Signal Upgrades (GP1919)**Revenues:**

311-0000-368.10-66 Series 2019 GO Improvment	\$ 0	\$ 40,940	\$ 40,940
311-0000-368.21-01 Premium From Bond Sale	0	3,210	3,210
311-0000-391.01-00 From General Fund	75,000	(44,150)	30,850
Totals:	75,000	0	75,000

Expenditures:

311-0000-601.90-03 Improvements	\$ 75,000	\$ 0	\$ 75,000
Totals:	75,000	0	75,000

Riverfront Landing (GP1923)

<u>Revenues:</u>	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	0	93,304	93,304
311-0000-368.21-01 Premium From Bond Sale	0	7,315	7,315
311-0000-391.01-00 From General Fund	140,000	(100,619)	39,381
Totals:	140,000	0	140,000

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	15,000	17,900	32,900
311-0000-601.90-03 Improvements	125,000	(17,900)	107,100
Totals:	140,000	0	140,000

Police Storage Lot (GP1925)

<u>Revenues:</u>	\$	\$	\$
311-0000-391.01-00 From General Fund	800	(800)	0
Totals:	800	(800)	0

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.90-03 Improvements	800	(800)	0
Totals:	800	(800)	0

Local Roads (GP2000)

<u>Revenues:</u>	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	1,854,533	(1,620,853)	233,680
311-0000-368.21-01 Premium From Bond Sale	145,467	(127,147)	18,320
Totals:	2,000,000	(1,748,000)	252,000

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.90-03 Improvements	2,000,000	(1,748,000)	252,000
Totals:	2,000,000	(1,748,000)	252,000

Fire-Facilites/Capital (GP2003)

<u>Revenues:</u>	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	192,135	359,025	551,160
311-0000-368.21-01 Premium From Bond Sale	52,092	28,147	80,239
311-0000-391.01-00 From General Fund	387,407	(387,172)	235
Totals:	631,634	0	631,634

<u>Expenditures:</u>	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	25,000	0	25,000
311-0000-601.40-41 Bond Sale Expense	6,634	0	6,634
311-0000-601.90-03 Improvements	600,000	0	600,000
Totals:	631,634	0	631,634

AEP Sidewalk Improvements (GP2015)**Revenues:**

	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	0	30,382	30,382
311-0000-368.21-01 Premium From Bond Sale	0	2,382	2,382
311-0000-391.01-00 From General Fund	440,000	(32,764)	407,236
Totals:	440,000	0	440,000

Expenditures:

	\$	\$	\$
311-0000-601.90-03 Improvements	179,800	(90,780)	89,020
311-0000-601.90-06 Purchases \$5,000 & Over	260,200	90,780	350,980
Totals:	440,000	0	440,000

Kingsport Enhancement (GP2016)**Revenues:**

	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	0	125,739	125,739
311-0000-368.21-01 Premium From Bond Sale	0	9,858	9,858
311-0000-391.01-00 From General Fund	250,000	(135,597)	114,403
Totals:	250,000	0	250,000

Expenditures:

	\$	\$	\$
311-0000-601.20-23 Arch/Eng/Landscaping Serv	40,000	10,000	50,000
311-0000-601.90-03 Improvements	210,000	(10,000)	200,000
Totals:	250,000	0	250,000

Riverwalk (GP2026)**Revenues:**

	\$	\$	\$
311-0000-368.10-66 Series 2019 GO Improvment	0	51,038	51,038
311-0000-368.21-01 Premium From Bond Sale	0	4,001	4,001
311-0000-391.01-00 From General Fund	20,000	(20,000)	0
Totals:	20,000	35,039	55,039

Expenditures:

	\$	\$	\$
311-0000-601.20-22 Construction Contracts	20,000	35,039	55,039
Totals:	20,000	35,039	55,039

City Hall Board Room (GP2029)**Revenues:**

311-0000-391.01-00 From General Fund

Totals:

\$	\$	\$
100,000	(100,000)	0
100,000	(100,000)	0

Expenditures:

311-0000-601.90-03 Improvements

Totals:

\$	\$	\$
100,000	(100,000)	0
100,000	(100,000)	0

Veterans Memorial (GP2032)**Revenues:**

311-0000-368.10-66 Series 2019 GO Improvment

311-0000-368.21-01 Premium From Bond Sale

311-0000-391.01-00 From General Fund

Totals:

\$	\$	\$
0	19,657	19,657
0	1,541	1,541
21,198	(21,198)	0
21,198	0	21,198

Expenditures:

311-0000-601.20-22 Construction Contracts

Totals:

\$	\$	\$
21,198	0	21,198
21,198	0	21,198

Street Resurfacing (GP2033)**Revenues:**

311-0000-337.52-10 FHWA/TN FHWA 80%

311-0000-368.10-55 Series 2017 A GO Bonds

311-0000-368.10-56 GO Bonds Series 2018 A

311-0000-368.21-01 Premium From Bond Sale

311-0000-368.10-66 Series 2019 GO Improvment

Totals:

\$	\$	\$
0	2,000,000	2,000,000
0	64,000	64,000
0	246,569	246,569
0	17,020	17,020
0	172,411	172,411
0	2,500,000	2,500,000

Expenditures:

311-0000-601.20-23 Arch/Eng/Landscaping Serv

311-0000-601.90-01 Land

311-0000-601.90-03 Improvements

Totals:

\$	\$	\$
0	247,000	247,000
0	25,000	25,000
0	2,228,000	2,228,000
0	2,500,000	2,500,000

Fund 110: General Fund**Expenditures:**

110-4804-481.70-36 General Project Fund

110-4810-481.30-20 Operating Supplies/Tools

Totals:

\$	\$	\$
1,180,409	(2,458,678)	(1,278,269)
0	2,458,678	2,458,678
1,180,409	0	1,180,409

Account Number/Description:
Fund 111: General Proj-Special Revenue Fund
Riverwalk (NC1610)

Revenues:

111-0000-391.01-00 From General Fund

Totals:

<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
\$	\$	\$
13,123	(5,039)	8,084
13,123	(5,039)	8,084

Expenditures:

111-0000-601.20-22 Construction Contracts

Totals:

\$	\$	\$
13,123	(5,039)	8,084
13,123	(5,039)	8,084

Street Resurfacing (NC1701)

Revenues:

111-0000-391.01-00 From General Fund

Totals:

\$	\$	\$
1,320,382	(9,540)	1,310,842
1,320,382	(9,540)	1,310,842

Expenditures:

111-0000-601.20-22 Construction Contracts

111-0000-601.20-23 Arch/Eng/Landscaping Serv

111-0000-601.20-40 Travel Expense

111-0000-601.20-41 Registration Fees/Tuition

111-0000-601.30-20 Operating Supplies & Tools

Totals:

\$	\$	\$
1,274,244	(9,257)	1,264,987
39,888	0	39,888
1,255	(233)	1,022
1,095	0	1,095
3,900	(50)	3,850
1,320,382	(9,540)	1,310,842

Street Resurfacing (NC1800)

Revenues:

111-0000-391.01-00 From General Fund

Totals:

\$	\$	\$
550,698	(1,503)	549,195
550,698	(1,503)	549,195

Expenditures:

111-0000-601.20-22 Construction Contracts

111-0000-601.20-23 Arch/Eng/Landscaping Serv

Totals:

\$	\$	\$
535,729	0	535,729
14,969	(1,503)	13,466
550,698	(1,503)	549,195

Riverwalk (NC1804)

Revenues:

111-0000-391.01-00 From General Fund

Totals:

\$	\$	\$
30,000	(30,000)	0
30,000	(30,000)	0

Expenditures:

111-0000-601.20-22 Construction Contracts

Totals:

\$	\$	\$
30,000	(30,000)	0
30,000	(30,000)	0

Street Resurfacing (NC2000)**Revenues:**

111-0000-391.01-00 From General Fund	\$ 2,338,200	\$ (500,000)	\$ 1,838,200
Totals:	2,338,200	(500,000)	1,838,200

Expenditures:

111-0000-601.20-22 Construction Contracts	\$ 2,338,200	\$ (559,800)	\$ 1,778,400
111-0000-601.20-23 Arch/Eng/Landscaping Serv	0	59,800	59,800
Totals:	2,338,200	(500,000)	1,838,200

IT (NC2005)**Revenues:**

111-0000-391.01-00 From General Fund	\$ 60,000	\$ (20,000)	\$ 40,000
Totals:	60,000	(20,000)	40,000

Expenditures:

111-0000-601.20-75 Temporary Employees	\$ 60,000	\$ (20,000)	\$ 40,000
Totals:	60,000	(20,000)	40,000

Community Development (NC2008)**Revenues:**

111-0000-391.01-00 From General Fund	\$ 252,000	\$ (252,000)	\$ 0
Totals:	252,000	(252,000)	0

Expenditures:

111-0000-601.20-45 Training	\$ 100,000	\$ (100,000)	\$ 0
111-0000-601.20-57 Computer Repairs/Mainten	152,000	(152,000)	0
Totals:	252,000	(252,000)	0

Salt Shed (NC2012)**Revenues:**

111-0000-391.01-00 From General Fund	\$ 100,000	\$ (23,240)	\$ 76,760
Totals:	100,000	(23,240)	76,760

Expenditures:

111-0000-601.20-22 Construction Contracts	\$ 100,000	\$ (25,553)	\$ 74,447
111-0000-601.20-23 Arch/Eng/Landscaping Serv	0	2,313	2,313
Totals:	100,000	(23,240)	76,760

Fund 110: General Fund**Expenditures:**

	\$	\$	\$
110-4804-481.70-35 Gen Proj-Special Rev	2,856,887	(841,322)	2,015,565
110-4810-481.20-99 Operating Supplies/Tools	71,938	841,322	913,260
Totals:	2,928,825	0	2,928,825

Account Number/Description:**Fund 122: General Proj-Special Revenue Fund
Street Resurfacing (MPO20A)****Revenues:**

	\$	\$	\$
122-0000-337.52-10 FHWA/TN FHWA 80%	2,000,000	(2,000,000)	0
122-0000-391.01-00 From General Fund	500,000	(500,000)	0
Totals:	2,500,000	(2,500,000)	0

Expenditures:

	\$	\$	\$
122-0000-609.20-23 Arch/Eng/Landscaping Serv	247,000	(247,000)	0
122-0000-609.90-01 Land	25,000	(25,000)	0
122-0000-609.90-03 Improvements	2,228,000	(2,228,000)	0
Totals:	2,500,000	(2,500,000)	0

Fund 110: General Fund**Expenditures:**

	\$	\$	\$
110-4804-481.70-52 To MPO Fund	567,632	(500,000)	67,632
110-4810-481.40-99 Miscellaneous	0	500,000	500,000
Totals:	567,632	0	567,632

Fund 110: General Fund**Revenues:**

	\$	\$	\$
110-0000-316.20-00 Motel-Hotel Tax	1,300,000	(363,125)	936,875
110-0000-333.10-00 Sales Tax-Sullivan	17,454,000	(1,800,000)	15,654,000
110-0000-392.01-00 Fund Bal Appropriations	1,636,875	(1,636,875)	0
	20,390,875	(3,800,000)	16,590,875

Expenditures:

	\$	\$	\$
110-4810-481.30-20 Operating Supplies/Tools	2,458,678	(2,458,678)	0
110-4810-481.20-99 Miscellaneous	913,260	(841,322)	71,938
110-4810-481.40-99 Miscellaneous	500,000	(500,000)	0
Totals:	3,871,938	(3,800,000)	71,938

SECTION IV. That this Ordinance shall take effect from and after its date of passage, as the law directs, the welfare of the City of Kingsport, Tennessee requiring it.

ATTEST:

PATRICK W. SHULL, Mayor

APPROVED AS TO FORM:

SIDNEY H. COX, City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:



AGENDA ACTION FORM

Enter into a Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-90-2020
 Work Session: April 20, 2020
 First Reading: April 21, 2020

Final Adoption: **May 5, 2020**
 Staff Work By: David Harris
 Presentation By: R. McReynolds

Recommendation:

Approve the Ordinance.

Executive Summary:

In an effort to promote smart growth and infill development as well as encourage the new housing market within the Kingsport city limits, the City of Kingsport passed the Materials Agreement Policy as set forth in Resolution 2007-084. Developers have the opportunity to enter into an agreement with the City whereas the City furnishes the water and sewer materials for the developers use within the developer's proposed subdivision. The developer would be responsible for posting a cash bond covering the cost of the materials that would be available for refund (minus sales tax) once the project is completed and has been approved by the City Engineer and the Regional Planning Commission.

Pursuant to the policy, The Edinburgh Group, LLC has requested that the proposed Gibson Springs Phase 2 Development, be allowed to participate in the materials agreement program. The total amount of the agreement is proposed at \$28,924.56 for a new twenty four (24) lot development.

To date, including this development, the program has supported 851 new/proposed lots within the City of Kingsport. Of those lots, 558 Building Permits and 478 Certificates of Occupancy have been issued to date.

Attachments:

1. Ordinance
2. Agreement
3. Cost Table
4. Location Maps
5. Development Chart

Funding source appropriate and funds are available: *CM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *CM*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Oltzman	—	—	—
Phillips	—	—	—
Shull	—	—	—



AGENDA ACTION FORM

Enter into a Materials Agreement with The Edinburgh Group, LLC Related to the Gibson Springs Phase 2 Development and Appropriate the Funds

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-90-2020
 Work Session: April 20, 2020
 First Reading: April 21, 2020

Final Adoption: May 5, 2020
 Staff Work By: David Harris
 Presentation By: R. McReynolds

Recommendation:

Approve the Resolution and Ordinance.

Executive Summary:

In an effort to promote smart growth and infill development as well as encourage the new housing market within the Kingsport city limits, the City of Kingsport passed the Materials Agreement Policy as set forth in Resolution 2007-084. Developers have the opportunity to enter into an agreement with the City whereas the City furnishes the water and sewer materials for the developers use within the developer's proposed subdivision. The developer would be responsible for posting a cash bond covering the cost of the materials that would be available for refund (minus sales tax) once the project is completed and has been approved by the City Engineer and the Regional Planning Commission.

Pursuant to the policy, The Edinburgh Group, LLC has requested that the proposed Gibson Springs Phase 2 Development, be allowed to participate in the materials agreement program. The total amount of the agreement is proposed at \$28,924.56 for a new twenty four (24) lot development.

To date, including this development, the program has supported 851 new/proposed lots within the City of Kingsport. Of those lots, 558 Building Permits and 478 Certificates of Occupancy have been issued to date.

Attachments:

1. Resolution
2. Ordinance
3. Agreement
4. Cost Table
5. Location Maps
6. Development Chart

Funding source appropriate and funds are available: *gm*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *gm*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A MATERIALS AGREEMENT WITH THE EDINBURGH GROUP, LLC RELATED TO GIBSON SPRINGS PHASE 2 DEVELOPMENT AND AUTHORIZING THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

WHEREAS, pursuant to the Materials Agreement Policy as set forth in Resolution 2007-084, The Edinburgh Group, LLC would like to enter into a Materials Agreement for the provision of certain water and sewer materials by the city for Gibson Springs Phase 2, a 24 lot development in the city; and

WHEREAS, the total amount of the agreement as proposed is \$28,924.56;

Now, therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the mayor, or in his absence, incapacity, or failure to act, the vice mayor, is authorized and directed to execute, in a form approved by the city attorney, a Materials Agreement with The Edinburgh Group, LLC to provide certain water and sewer materials by the city for Gibson Springs Phase 2, in the amount of \$28,924.56, and the mayor is further authorized and directed to execute all documents necessary and proper to effectuate the purpose of the agreement.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION III. That is resolution shall take effect from and after it adoption, the public welfare requiring it.

ADOPTED this the 21st day of April, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE GIBSON SPRINGS PHASE 2 MATERIALS AGREEMENT PROJECTS (WA2053 AND SW2053); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the Water Fund project and the Sewer Fund project budgets be amended by decreasing the funds transferred from the Water Fund operating budget by \$9,994 and by decreasing the funds transferred from the Sewer Fund operating budget by \$18,931 to the Gibson Springs Phase 2 projects (WA2053 and SW2053) to fund the materials agreement.

Account Number/Description:

Budget	Incr/<Decr>	New Budget
--------	-------------	------------

Water Project Fund:451

Gibson Springs Phase 2 (WA2053)

Revenues

451-0000-391-4500 From the Water Fund

Totals:

0	9,994	9,994
0	9,994	9,994

Expenditures:

451-0000-605-9003 Improvements

Totals:

0	9,994	9,994
0	9,994	9,994

Account Number/Description:

Sewer Project Fund:452

Edinburgh Phase 3 (SW2053)

Revenues

452-0000-391-4200 From the Sewer Fund

Totals:

0	18,931	18,931
0	18,931	18,931

Expenditures:

452-0000-606-9003 Improvements

Totals:

0	18,931	18,931
0	18,931	18,931

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

SIDNEY H. COX
City Recorder

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____

MATERIALS AGREEMENT

This AGREEMENT made and entered into on this 5th day of May, 2020, by and between the Edinburgh Group, LLC, hereinafter "Developer", and the City of Kingsport, Tennessee, a municipal corporation, hereinafter "City".

WITNESSETH:

1. The Developer has subdivided a tract of land known as Gibson Springs Phase 2, and preliminary approval having been heretofore granted by the Planning Commission.
2. The plans for the proposed water and sewer line improvement of the subdivided property have been submitted to and approved by the City of Kingsport, City Engineer and will require 345 LFT of Waterline and 1,545 LFT of Sanitary Sewer Line to construct.
3. The estimated cost of the materials listed in paragraph 2 above is approximately \$28,924.56. The Developer will purchase this material from the City for use for construction pursuant to this contract only.
4. The Developer will install the lines according to City's specifications, and will pay all costs for installation of all mains, valves, hydrants and other appurtenances, and will furnish the City "as built" drawings showing the cost lists of all pipe fittings, as well as their exact location.
5. The Developer, upon completion of the work and acceptance by the City, will tender to the City an instrument conveying unencumbered ownership of the lines and easement over and under the land where said lines are laid. Once this conveyance has been made and all the permits needed have been issued, all the inspections completed and passed, and all the payments have been made to the City by the Developer, the City will cause the said line to be connected to the main distribution line of the City.
6. The Developer will reimburse the City for any materials or engineering work required not covered by this agreement.
7. Prior to any reimbursement by the City to the Developer, the Developer will cause the property to be completely annexed into the corporate limits of the City.
8. The Developer will save the City harmless from any and all responsibility for laying any lines, etc., on or across any private premises not dedicated to public use.
9. The Developer will pay the City for the materials listed above and supplied by the City, and upon completion of the laying of water and sewer lines according to specification of and the plans approved by the City, and upon the Developer fully performing all the requirements contained in this agreement the City will reimburse the Developer for the amount paid to the City for the pipe purchased and used in the subdivision, less state and local sales tax.
10. The purpose of this agreement is to reimburse the Developer for 100% of cost of the water and sewer material, less state and local sales tax, with said materials being purchased from the City, and reimbursement for the cost of the materials being made to the Developer subject to the satisfactory completion of all terms of this agreement including complete annexation of the property into the corporate limits of the City.
11. It is understood that the Developer will do any and all ditching, laying of the pipelines, and any and all other work that may be necessary to meet the specifications of the City.
12. Any unused materials acquired by the Developer from the City will be returned to the City and the costs of such material, if returned undamaged, will be credited to the Developer.

IN TESTIMONY WHEREOF, the parties hereto have unto set their hands and seal on this the day and year first above written.


Developer

Patrick W. Shull, Mayor

Attest:

Approved as to form:

Sidney H. Cox, City Recorder

J. Michael Billingsley, City Attorney

Materials Agreement

Project: Gibson Springs Phase 2
 Date: April 14, 2020
 Developer: The Edinburgh Group, LLC

File No.: 2020-D7

Water Line		Anticipated		Estimated	
Item #	Item Description	Units	U/M	Price	Total
41864	8" x 18' D.I. Pipe	20.00	Joints	\$337.14	\$6,742.80
42120	4' Bury Hydrant	1.00	each	\$1,639.17	\$1,639.17
42325	6" MJ Gate Valve	1.00	each	\$495.17	\$495.17
43031	8x8x6 Anchor Tee	1.00	each	\$105.31	\$105.31
42845	6" x 18" MJ Anchor Coupling	1.00	each	\$92.00	\$92.00
41794	8" Plug w/ 2" Tap	1.00	each	\$51.95	\$51.95
Building Code					
	Receipt To				
Subtotal:	451-0000-391-4500				\$9,126.40
Sales Tax:	451-0000-207-0201			9.50%	\$867.01
Project #	WA2053			Water Total	\$9,993.41
	Expense To				
Water Acct. #	451-0000-605-9003				

Materials Agreement

Project: Gibson Springs Phase 2
 Date: April 14, 2020
 Developer: The Edinburgh Group, LLC

File No.: 2020-D7

Sanitary Sewer		Anticipated		Estimated	
Item #	Item Description	Units	U/M	Price	Total
45003	8" x 14' SDR-35 gsktd Sewer Pipe	111.00	Joints	\$46.62	\$5,174.82
45057	8" x 6" Tee Wye gsktd Sewer	24.00	each	\$38.90	\$933.60
45112	Manhole Frame & Covers V-1312-44	10.00	each	\$237.23	\$2,372.30
45226	Manhole Base (24") w/ Invert	10.00	each	\$550.00	\$5,500.00
45223	Manhole Concrete 16" Riser (48")	1.00	each	\$135.00	\$135.00
45224	Manhole Concrete 32" Riser (48")	3.00	each	\$240.00	\$720.00
45219	Manhole Concrete 16" Concrete Cone	9.00	each	\$170.00	\$1,530.00
45221	Manhole Concrete 24" Concrete Cone	1.00	each	\$197.00	\$197.00
45229	Manhole Concrete 2" Grade Ring	2.00	each	\$31.00	\$62.00
45230	Manhole Concrete 4" Grade Ring	1.00	each	\$41.00	\$41.00
45231	Manhole Concrete 6" Grade Ring	7.00	each	\$57.00	\$399.00
45203	Extra Boot Charge	4.00	each	\$56.00	\$224.00
Building Code					
Receipt To:					
Subtotal	452-0000-391-4200				\$17,288.72
Sales Tax	452-0000-207-0201			9.50%	\$1,642.43
Project #	SW2053			Sewer Total	\$18,931.15
Expense To:					
Sewer Acct #	452-0000-606-9003				
				Grand Total	\$28,924.56

The Edinburgh Group, LLC

Gibson Springs

Phases II and III

Resubmitted March 10, 2020
SITE / CIVIL PACKAGE
 Civil Services Project # 19204

INDEX OF DRAWINGS

SITE / CIVIL	
C-00	SITE/CIVIL PACKAGE COVER SHEET
C-01	OVERALL SITE PLAN
C-02	ROADWAY PLAN & PROFILE - PH 3
REV 2 C-03	ROADWAY PLAN & PROFILE - PH 2
C-04	ROADWAY DETAILS
REV 3 C-05	GRADING AND DRAINAGE PLAN
C-06	DRAINAGE PATH - EXISTING
C-07	DRAINAGE PATH - PROPOSED
REV 2 C-08	DRAINAGE / STORMWATER DETAILS
REV 3 C-09	SANITARY SEWER PLAN
C-10	SANITARY SEWER PROFILES
C-11	SANITARY SEWER DETAILS
REV 2 C-11A	LIFT STATION & MOBILITY PATH DETAILS
REV 3 C-12	WATERLINE LAYOUT PLAN
REV 3 C-13	WATERLINE DETAILS
C-14	EROSION CONTROL PLAN - EXISTING
C-15	EROSION CONTROL PLAN - INTERMEDIATE
C-16	EROSION CONTROL PLAN - FINAL
C-17	EROSION CONTROL DETAILS
C-18	EROSION CONTROL DETAILS

VICINITY MAP



LOCATION MAP



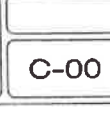
CIVIL ENGINEER



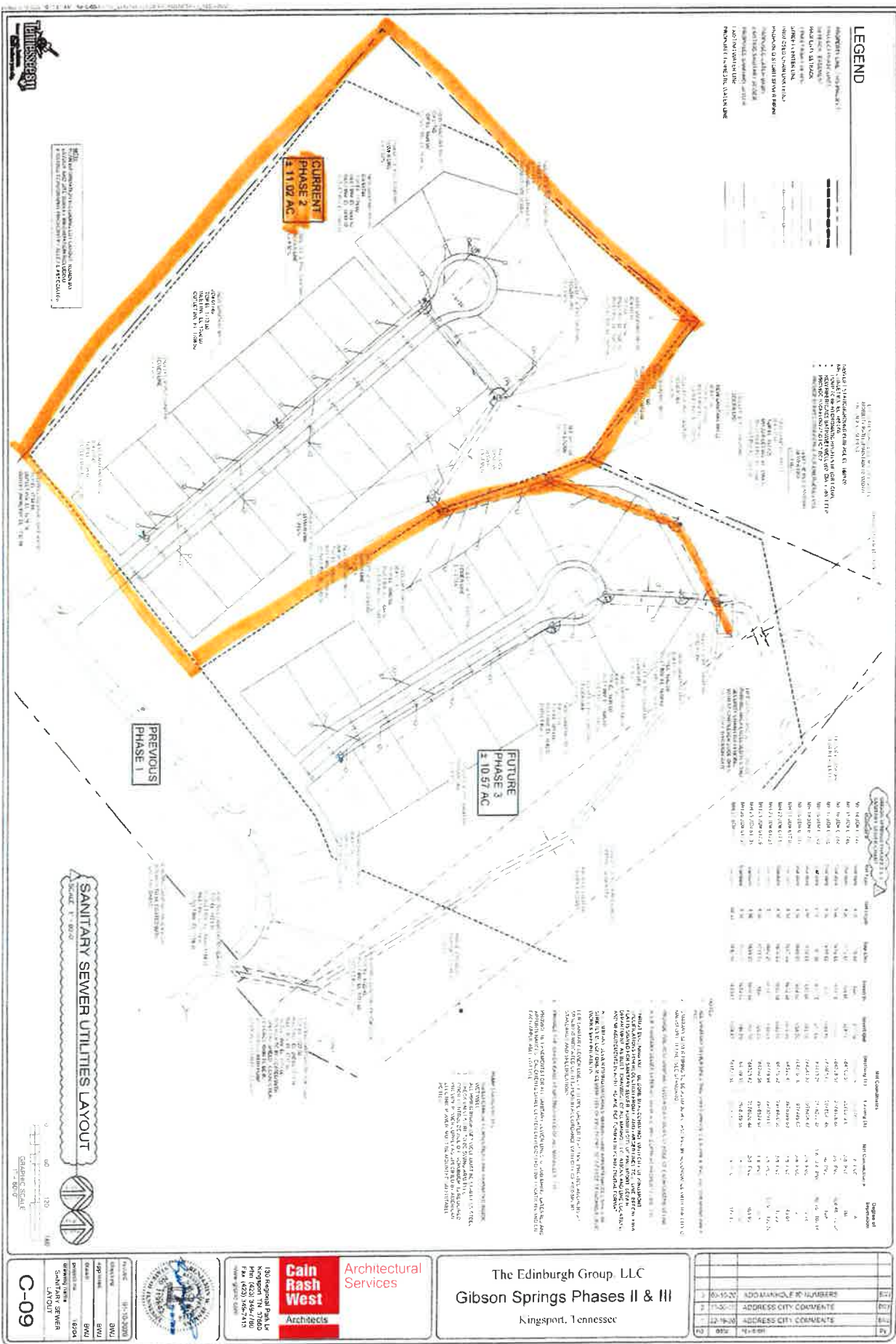
Phn (423) 349-7780
 Fax (423) 349-7413
www.grcinc.com

NO.	DATE	REVISION
1	10/10/20	ADDRESS CITY COMMENTS
2	10/10/20	ADDRESS CITY COMMENTS
3	10/10/20	ADDRESS CITY COMMENTS
4	10/10/20	ADDRESS CITY COMMENTS
5	10/10/20	ADDRESS CITY COMMENTS
6	10/10/20	ADDRESS CITY COMMENTS
7	10/10/20	ADDRESS CITY COMMENTS
8	10/10/20	ADDRESS CITY COMMENTS
9	10/10/20	ADDRESS CITY COMMENTS
10	10/10/20	ADDRESS CITY COMMENTS

The Edinburgh Group, LLC
Gibson Springs Phases II & III
 Kingsport, Tennessee



C-00

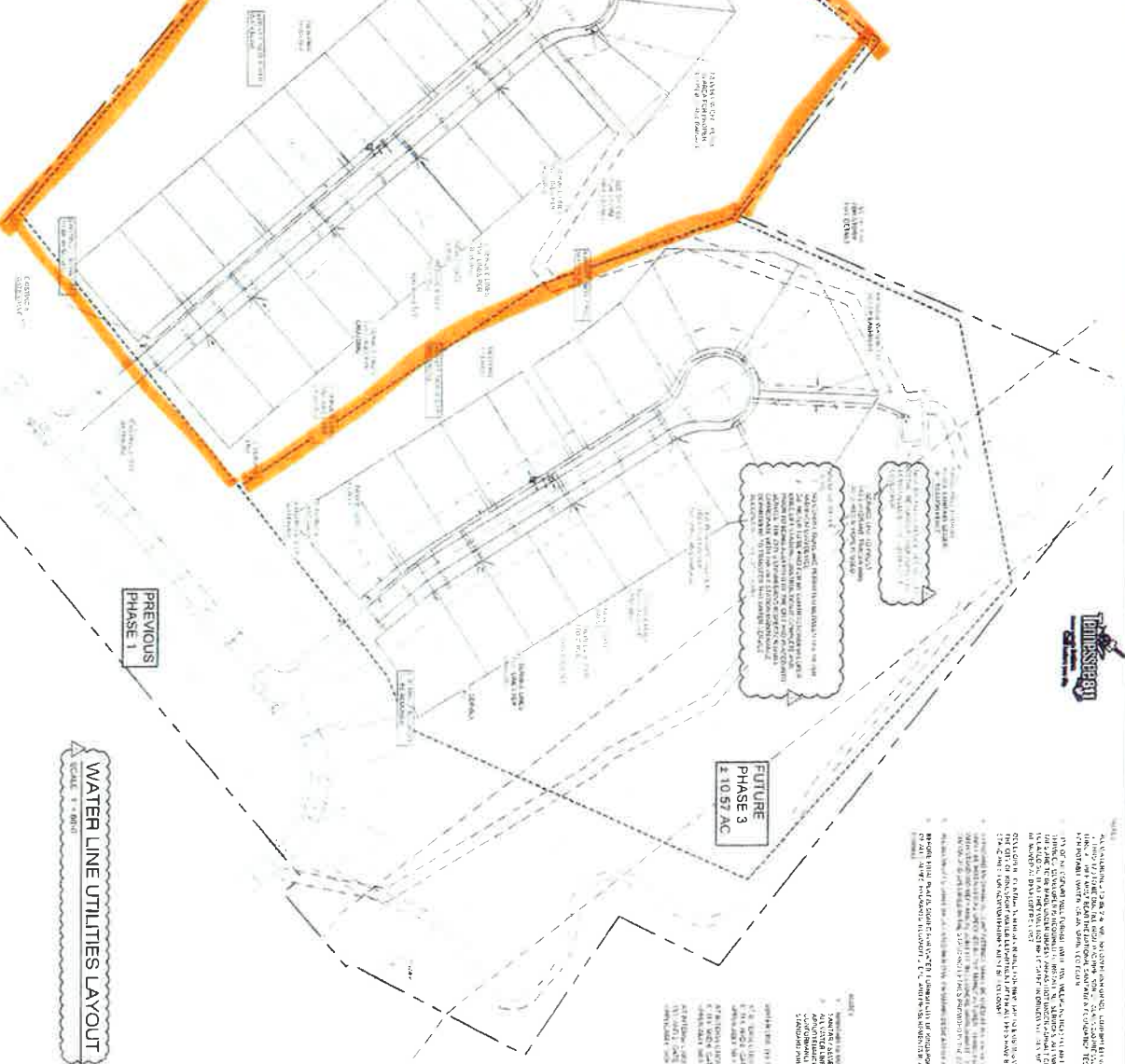
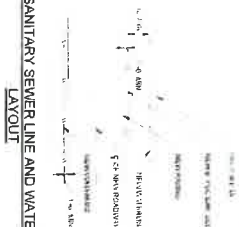


LEGEND

PHASE I - 10.57 AC
PHASE II - 11.02 AC
PHASE III - 10.57 AC

NOTES:
1. ALL SANITARY SEWER LINES SHALL BE 12" DIA. UNLESS OTHERWISE NOTED.
2. ALL SANITARY SEWER LINES SHALL BE 12" DIA. UNLESS OTHERWISE NOTED.

TYP. SANITARY SEWER LINE AND WATERLINE LAYOUT



C-12

WATER LINE UTILITIES LAYOUT



100 Required Plan for
Hazardous Waste Site
No. 10000
Date: 10/13/2009
By: [Signature]
www.dnr.com

**Cain
Rash
West**
Architects

The Edinburgh Group, LLC
Gibson Springs Phases II & III
Kingsport, Tennessee

NO.	DATE	REVISION	BY
1	10-13-09	ADDRESS CITY COMMENTS	BMJ
2	10-13-09	ADDRESS CITY COMMENTS	BMJ
3	10-13-09	ADDRESS CITY COMMENTS	BMJ

City of Longport
MATERIALS AGREEMENT

Developer	Development	Proposed Lots/Development	Agreement Amt.	Date	Bldg. Permits	CO's	Status
Butch Rose	Hillcrest Heights	6	\$5,140.09	06/19/07	3	3	Closed
	Windridge Phase IV	40	\$92,202.29	04/15/08	15	15	Closed
Jeff McKee	Settler's Ridge Phase I	41	\$45,344.29	03/20/07	Total of 7	7	Closed
	Settler's Ridge Phase II	7	\$18,822.89	11/06/07			Closed
Edinburgh Group LLC	Edinburgh Phase I, Section 1	32	\$42,867.62	02/19/07	Total of 215	187	Closed
	Edinburgh Phase I, Section 2	15	\$25,205.92	04/17/07			Closed
	Edinburgh Phase 2, Section 1A	6	\$2,852.48	02/02/10			Closed
	Edinburgh Phase 2, Section 2	6	\$11,976.02	11/16/10			Closed
	Edinburgh Phase 2, Section 2B	11	\$9,472.85	10/18/11			Closed
	Edinburgh Phase 2, Section 2C	14	\$20,128.29	04/03/12			Closed
	Edinburgh Phase 2, Section 2E	8	\$25,177.34	10/02/12			Closed
	Edinburgh Phase 2, Section 2F	9	\$19,382.60	05/07/13			Closed
	Edinburgh Phase 4	17	\$65,033.97	07/24/13			Closed
	Edinburgh Phase V	12	\$51,965.42	10/7/2014			Closed
	Edinburgh Phase VII	20	\$27,552.51	6/2/2015			Closed
	Edinburgh Phase 9	6	\$5,917.93	5/5/2016			Open
	Edinburgh Phase 10	10	\$38,265.22	3/1/2017			Open
	Edinburgh South Phase I	23	\$36,694.42	11/1/2016			Open
Jerry Petzoldt	Old Island Phase II	59	\$118,027.86	05/06/08	42	39	Closed
Jim Nottingham	Riverwatch	29	\$47,605.13	04/15/08	22	15	Closed
Harold Slomp & Jack McMurray	Villas at Andover - Polo Fields	104	\$76,522.72	08/07/07	53	36	Closed
George Hunt	Hunts Crossing Phase II	22	\$18,375.20	04/15/08	6	5	Closed
Rob McLean	Anchor Point	80	\$72,552.51	07/15/08	42	37	Closed
	Anchor Point - Topsail Court	Included in Anchor Point	\$3,816.08	08/05/08		0	Closed
	Stapleton Dr Phase I	7	\$8,757.81	08/19/08	4	4	Closed
Ken Bates	Chase Meadows Phase I	15	\$39,418.91	07/15/08	Total of 59	52	Closed
	Chase Meadows Phase II	87	\$68,096.96	08/19/08			Closed
Terry Orth	Autumn Woods Phase I	19	\$30,628.25	10/07/08	19	19	Closed
	Autumn Woods Phase II	51	\$97,091.46	09/01/09	42	41	Closed
Gary Alexander	Riverbend Phase I	15	\$65,938.71	02/03/09	10	0	Closed
	Riverbend - Epcon Phase II	9	\$33,171.54	02/01/11			Closed
Leonard & Cynthia Gerber	St. Andrew's Garth Phase I	40	\$34,049.03	03/16/10	8	8	Closed
Jane Karst	Jane Karst Subdivision	4	\$4,100.78	09/20/11			Closed
M & M Builders	Brookton Park Subdivision	7	\$2,145.88	09/20/11	7	7	Closed
Vic Davis	The Summitt at Preston Park Ph. 3	20	\$79,327.82	12/03/13	4	3	Closed
	TOTAL	851	\$1,343,628.80		558	478	

Revised 04/06/2020



AGENDA ACTION FORM

Budget Adjustment Ordinance for the General Projects-Special Revenue Fund

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-102-2020
 Work Session: April 20, 2020
 First Reading: April 21, 2020

Final Adoption: **May 5, 2020**
 Staff Work By: Batara, Morris
 Presentation By: McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

That the General Projects-Special Revenue Fund budget be amended by appropriating grant funds received from the State of Tennessee Department of Finance and Administration, Office of Criminal Justice Programs in the amount of \$10,000 to the US Census Promo project (NC2019) and by transferring \$10,000 from the Riverwalk Project (NC1804) to the US Census Promo project (NC2019) to match the grant funding for a total of \$20,000.

Attachments:

1. Ordinance

Funding source appropriate and funds are available: *JM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *2-11*

	<u>Y</u>	<u>N</u>	<u>O</u>
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—



AGENDA ACTION FORM

Budget Adjustment Ordinance for the General Projects-Special Revenue Fund

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-102-2020
Work Session: April 20, 2020
First Reading: April 21, 2020

Final Adoption: May 5, 2020
Staff Work By: Batara, Morris
Presentation By: McCartt

Recommendation:

Approve the Ordinance.

Executive Summary:

That the General Projects-Special Revenue Fund budget be amended by appropriating grant funds received from the State of Tennessee Department of Finance and Administration, Office of Criminal Justice Programs in the amount of \$10,000 to the US Census Promo project (NC2019) and by transferring \$10,000 from the Riverwalk Project (NC1804) to the US Census Promo project (NC2019) to match the grant funding for a total of \$20,000.

Attachments:

1. Ordinance

Funding source appropriate and funds are available: *CM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *SAC*

	<u>Y</u>	<u>N</u>	<u>O</u>
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

ORDINANCE NO.

PRE-FILED
CITY RECORDER

AN ORDINANCE TO AMEND GENERAL PROJECTS-SPECIAL REVENUE FUND BUDGET FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Projects-Special Revenue Fund budget be amended by appropriating grant funds received from the State of Tennessee Department of Finance and Administration, Office of Criminal Justice Programs in the amount of \$10,000 to the US Census Promo project (NC2019) and by transferring \$10,000 from the Riverwalk Project project (NC1804) to the US Census Promo project (NC2019).

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
<u>Fund 111: General Proj-Special Rev Fund</u>			
<u>US Census Promo (NC2019)</u>			
<u>Revenues:</u>	\$	\$	\$
111-0000-332.69-00 Miscellaneous Other State	0	10,000	10,000
111-0000-391.01-00 From General Fund	0	10,000	10,000
<i>Totals:</i>	0	20,000	20,000
<u>Expenditures:</u>	\$	\$	\$
111-0000-601.20-10 Advertising & Publication	0	20,000	20,000
<i>Totals:</i>	0	20,000	20,000
<u>Riverwalk Project (NC1804)</u>			
<u>Revenues:</u>	\$	\$	\$
111-0000-391.01-00 From General Fund	40,000	(10,000)	30,000
<i>Totals:</i>	40,000	(10,000)	30,000
<u>Expenditures:</u>	\$	\$	\$
111-0000-601.20-22 Construction Contracts	40,000	(10,000)	30,000
<i>Totals:</i>	40,000	(10,000)	30,000

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law directs, the welfare of the City of Kingsport, Tennessee requiring it.

PATRICK W. SHULL, Mayor

ATTEST:

SIDNEY H. COX, City Recorder

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING:

PASSED ON 2ND READING:



AGENDA ACTION FORM

Awarding the Bid for the Purchase of Concrete for FY21

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-108-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Committee
 Presentation By: R. McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

Bids were opened on April 22, 2020 for the purchase of concrete for use by all City Departments for FY21 on an as needed basis. It is recommended to award the bid for the purchase of the items contained therein to Ready Mix USA, LLC at an estimated annual cost of \$60,000 as follows:

Ready Mix USA

The following cost is for concrete delivered per cy

5000 PSI: \$135.00

4000 PSI: \$130.00

3000 PSI: \$125.00

The following cost is for concrete the City picks up per cy

5000 PSI: N/A

4000 PSI: N/A

3000 PSI: N/A

Funding is identified in various department accounts.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: *JM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *SK*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDED THE BID FOR PURCHASE OF
CONCRETE TO READY MIX USA, LLC AND AUTHORIZING THE
CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE
SAME

WHEREAS, bids were opened April 22, 2020, for the purchase of concrete for use by all city departments on an as needed basis; and

WHEREAS, upon review of the bids, the board finds Ready Mix USA, LLC is the lowest responsible compliant bidder meeting specifications for the particular grade or class of material, work, or service desired and is in the best interest and advantage to the city, and the City of Kingsport desires to purchase concrete from Ready Mix USA, LLC at an estimated annual cost of \$60,000.00; and

WHEREAS, funding is identified in various department accounts.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of various types of concrete for use by all city departments is awarded to Ready Mix USA, LLC and the city manager is authorized to execute blanket purchase orders for the same.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort, and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
BID OPENING
April 22, 2020
4:00 P.M.

Present: Brent Morelock, Procurement Manager; and Nikisha Eichmann, Assistant Procurement Manager

The Bid Opening was held in the Purchasing Department.

The Procurement Manager opened with the following bids:

CONCRETE	
Vendor:⇨	Ready Mix USA
5000 PSI – Delivered Cost	\$135.00
4000 PSI – Delivered Cost	\$130.00
3000 PSI – Delivered Cost	\$125.00
5000 PSI – Cost if City Picks Up	N/A
4000 PSI – Cost if City Picks Up	N/A
3000 PSI – Cost if City Picks Up	N/A
Minimum Amount Delivered/CY	4
Cost/Mile for Delivery to Site	N/A
Extended Prices to Developers	No
Delivery Within How Many Hours Notification	48

The submitted bids will be evaluated and a recommendation made at a later date.

MEMORANDUM

April 27, 2020

TO: Nikisha Eichmann, Assistant Procurement Manager
FROM: Tim Elsea, Public Works Manager
SUBJECT: Asphalt, Stone & Concrete Bid Award

Greg Willis and I have reviewed the recent bids for Asphalt, Stone and Concrete.

Our recommendation for the Asphalt Bid would be to award the bid to all three bidders (W & L Construction and Paving, Summers-Taylor and Pavewell Paving). The bids were very close and we would be able to use either one of the companies based on their distance from the job sites.

Our recommendation for the Stone bid would be to award to Vulcan Materials Company.

Our recommendation for the Concrete bid would be to award to Ready Mix USA.

If you have any questions please contact me at your convenience at 229-9545.



AGENDA ACTION FORM

Awarding the Bid for the Purchase of Asphalt for FY21

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-109-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Committee
 Presentation By: R. McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

Bids were opened on April 22, 2020 for the purchase of asphalt for use by all City Departments for FY21 on an as needed basis. It is recommended to award the bid for the purchase of the items contained therein to Pave-well Paving Co. Inc., W-L Construction and Paving Co. Inc., and Summers-Taylor, Inc. at an estimated annual cost of \$700,000 subject to increase or decrease based upon the monthly Tennessee Department of Transportation Asphalt Cement Index as follows:

Pave-well Paving Co	W-L Construction & Paving	Summers-Taylor
411-E: \$65.37 per ton	411-E: \$62.13 per ton	411-E: \$70.50 per ton
307-C: \$60.73 per ton	307-C: \$58.24 per ton	307-C: \$61.00 per ton
307-B: \$55.68 per ton	307-B: \$54.95 per ton	307-B: \$59.50 per ton
411-D: \$76.00 per ton	411-D: \$69.82 per ton	411-D: \$70.75 per ton

The specifications included language that allows the City to award this bid to more than one vendor due to geographical considerations and asphalt availability.

Funding is identified in various department accounts.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: *CM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *[Signature]*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDDING THE BID FOR PURCHASE OF ASPHALT TO W-L CONSTRUCTION AND PAVING COMPANY, INC., PAVEWELL PAVING COMPANY, INC., AND SUMMERS-TAYLOR, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

WHEREAS, bids were opened April 22 2020, for the purchase of asphalt for use by all city departments on an as needed basis; and

WHEREAS, upon review of the bids, the board finds W-L Construction and Paving Company, Inc., Pavewell Paving Company, Inc., and Summers-Taylor, Inc., are the lowest responsible compliant bidders meeting specifications for the particular grade or class of material, work, or service desired and is in the best interest and advantage to the city, and the City of Kingsport desires to purchase asphalt from W-L Construction and Paving Company, Inc., Pavewell Paving Company, Inc. and Summers-Taylor, Inc., at an estimated annual cost of \$700,000.00; and

WHEREAS, the determination of which vendor to use for a particular project will be determined by the city based on geographical considerations as set out in the specifications for the bid; and

WHEREAS, funding is identified in various department accounts;

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of various types of asphalt for use by all city departments is awarded to W-L Construction and Paving Company, Inc., Pavewell Paving Company, Inc. and Summers-Taylor, Inc., at an annual estimated cost of \$700,000.00, and the city manager is authorized to execute purchase orders for the same.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort, and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
BID OPENING
April 22, 2020
4:00 P.M.

Present: Brent Morelock, Procurement Manager; and Nikisha Eichmann, Assistant Procurement Manager

The Bid Opening was held in the Purchasing Department.

The Procurement Manager opened with the following bids:

ASPHALT			
Vendor:	Pave-Well Paving Co.	W-L Const. & Paving	Summers-Taylor
Asphalt Topping, Plant Mix (411-E) Per Ton	\$65.37	\$62.13	\$70.50
Asphalt Binder, Plant Mix (307-C) Per Ton	\$60.73	\$58.24	\$61.00
Asphalt Binder, Plant Mix (307-B) Per Ton	\$55.68	\$54.95	\$59.50
Asphalt Surface, Plant Mix (411-D) Per Ton	\$76.00	\$69.82	\$70.75

The submitted bids will be evaluated and a recommendation made at a later date.

MEMORANDUM

April 27, 2020

TO: Nikisha Eichmann, Assistant Procurement Manager
FROM: Tim Elsea, Public Works Manager
SUBJECT: Asphalt, Stone & Concrete Bid Award

Greg Willis and I have reviewed the recent bids for Asphalt, Stone and Concrete.

Our recommendation for the Asphalt Bid would be to award the bid to all three bidders (W & L Construction and Paving, Summers-Taylor and Pavewell Paving). The bids were very close and we would be able to use either one of the companies based on their distance from the job sites.

Our recommendation for the Stone bid would be to award to Vulcan Materials Company.

Our recommendation for the Concrete bid would be to award to Ready Mix USA.

If you have any questions please contact me at your convenience at 229-9545.



AGENDA ACTION FORM

Awarding the Bid for the Purchase of Crushed Stone for FY21

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-110-2020
Work Session: May 4, 2020
First Reading: N/A

Final Adoption: May 5, 2020
Staff Work By: Committee
Presentation By: R. McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

Bids were opened on April 22, 2020 for the purchase of crushed stone for use by all City Departments on an as needed basis for FY21. This bid was issued as a joint invitation to bid with the City of Church Hill, TN. It is recommended to award the bid for the purchase of the items contained therein to Vulcan Construction Materials, LP at an estimated annual cost of \$200,000 as follows:

Vulcan Materials

Crusher Run Stone: \$16.00
Stone, TN Hwy # 68: \$19.50
Stone, TN Hwy # 57: \$19.50
Stone, TN Hwy # 8: \$19.50
Stone, TN Hwy # 10: \$19.50

Cost per Mile for Delivery: \$3.25 per ton first mile - \$.25 each additional

Funding is identified in various department accounts.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: *JM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *SK*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDING THE BID FOR PURCHASE OF
CRUSHED STONE TO VULCAN CONSTRUCTION MATERIALS,
LP AND AUTHORIZING THE CITY MANAGER TO EXECUTE
BLANKET PURCHASE ORDERS FOR THE SAME

WHEREAS, bids were opened April 22, 2020, for the purchase of crushed stone for use by all city departments on an as needed basis and as a joint invitation to bid with the City of Church Hill, Tennessee; and

WHEREAS, upon review of the bids, the board finds Vulcan Construction Materials, LP is the lowest responsible compliant bidder meeting specifications for the particular grade or class of material, work, or service desired and is in the best interest and advantage to the city, and the City of Kingsport desires to purchase Crusher Run Stone at the cost of \$16.00 per ton, Stone-TN Hwy # 68 at the cost of \$19.50 per ton, Stone-TN Hwy # 57 at the cost of \$19.50 per ton, Stone-TN Hwy # 8 at the cost of \$19.50 per ton, and Stone-TN Hwy # 10 at the cost of \$19.50 per ton, with the cost per mile for delivery \$3.25 per ton from Vulcan Construction Materials, LP; and

WHEREAS, funding is identified in various department accounts;

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of various types of crushed stone, for use by all city departments is awarded to Vulcan Construction Materials, LP as set out above, and the city manager is authorized to execute blanket purchase orders for the same.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort, and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
BID OPENING
April 22, 2020
4:00 P.M.

Present: Brent Morelock, Procurement Manager; and Nikisha Eichmann, Assistant Procurement Manager

The Bid Opening was held in the Purchasing Department.

The Procurement Manager opened with the following bids:

STONE	
Vendor⇒	Vulcan Materials
Crusher Run Stone City of Kingsport	\$16.00
Crusher Run Stone City of Church Hill	\$16.00
Stone, TN Hwy. #68 City of Kingsport	\$19.50
Stone, TN Hwy. #68 City of Church Hill	\$19.50
Stone, TN Hwy. #57 City of Kingsport	\$19.50
Stone, TN Hwy. #57 City of Church Hill	\$19.50
Stone, TN Hwy. #8 City of Kingsport	\$19.50
Stone, TN Hwy. #8 City of Church Hill	\$19.50
Stone, TN Hwy. #10 City of Kingsport	\$19.50
Stone, TN Hwy. #10 City of Church Hill	\$19.50
FOB Point Located at:	400 Deneen Ln., Kingsport, TN 37660
Cost Per Mile For Delivery City of Kingsport	\$3.25 Min./\$.25 Over Add Mile
Cost Per Mile For Delivery City of Church Hill	\$4.25 Min./\$.25 Over Add Mile
Extension of Bid Price to Developers	No
Areas Serviced – Both, Southside, Northside	Both

The submitted bids will be evaluated and a recommendation made at a later date.

MEMORANDUM

April 27, 2020

TO: Nikisha Eichmann, Assistant Procurement Manager
FROM: Tim Elsea, Public Works Manager
SUBJECT: Asphalt, Stone & Concrete Bid Award

Greg Willis and I have reviewed the recent bids for Asphalt, Stone and Concrete.

Our recommendation for the Asphalt Bid would be to award the bid to all three bidders (W & L Construction and Paving, Summers-Taylor and Pavewell Paving). The bids were very close and we would be able to use either one of the companies based on their distance from the job sites.

Our recommendation for the Stone bid would be to award to Vulcan Materials Company.

Our recommendation for the Concrete bid would be to award to Ready Mix USA.

If you have any questions please contact me at your convenience at 229-9545.



AGENDA ACTION FORM

Approving a Right of Entry Granted to the Tennessee Department of Transportation for the Purpose of Inspecting the Stability of the Ground Along Interstate 26

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-113-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Thompson/Rowlett
 Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

On April 13, 2020 a mudslide occurred along the northeasterly slope of Bays Mountain adjacent to Interstate 26. Material and debris from the slide spilled into the east bound lanes of Interstate 26. The Tennessee Department of Transportation has requested permission to go upon the real property owned by the City to inspect the stability of the ground in the area of the slide to determine what measures may be necessary to mitigate or prevent the risk of future mudslides.

TDOT will make visual observations of the area, potentially utilize hand tools to take soil samples or other measurements, and may install a portable device which will collect data on any further movements.

A Right of Entry form has been prepared to grant TDOT a temporary right of access to go upon the northeasterly slope of Bays Mountain along I-26 for the purpose of conducting these inspections. The right of access will expire once the inspection has been completed not to exceed 90 days from the execution of the right of entry.

Attachments:

1. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION GRANTING THE TENNESSEE DEPARTMENT
OF TRANSPORTATION THE RIGHT TO ENTER FOR THE
PURPOSE OF INSPECTION PROPERTY OWNED BY THE CITY
OF KINGSPORT ON THE NORTHEASTERLY SLOPE OF BAYS
MOUNTAIN ALONG INTERSTATE 26

WHEREAS, on April 13, 2020 a mudslide occurred on the northeasterly slope of Bays Mountain adjacent to Interstate 26; and

WHEREAS, the mudslide caused debris to be deposited in the eastbound lanes of Interstate 26; and

WHEREAS, the Tennessee Department of Transportation (hereinafter "TDOT") has requested permission to enter upon property owned by the City of Kingsport in order to inspect the stability of the ground and determine what action may be necessary to mitigate the potential for future mudslides; and

WHEREAS, TDOT will make visual observations of the area, take measurements, may collect soil samples with handheld tools, and potentially install a temporary device to collect data and measurements relative to the stability of the ground.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That in accordance with the provisions of Section II herein a right of entry is granted to TDOT to access the area for a temporary period, not to exceed 90 days, for the purpose of taking measurements and collecting data relative to the stability of the ground owned by the City of Kingsport on the northeasterly slope of Bays Mountain adjacent to Interstate 26 is approved.

SECTION II. That the mayor, or in his absence, incapacity, or failure to act, the vice mayor, is authorized and directed to execute, in a form approved by the city attorney, and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, a right of entry to the State of Tennessee to access to property owned by the City of Kingsport on the northeasterly slope of Bays Mountain adjacent to Interstate 26 for the purpose of inspection and all other documents necessary and proper, and to take such acts as necessary, to effectuate the purpose of the right of entry or this resolution, said right of entry being generally as follows:

RIGHT OF ENTRY
GRANTED TO THE TENNESSEE DEPARTMENT OF TRANSPORTATION BY THE CITY OF
KINGSPORT, TENNESSEE

DATE: May 5, 2020
PROJECT: I-26/Bays Mountain Ground Stability Inspection
PROPERTY OWNER: CITY OF KINGSPORT
ADDRESS: City of Kingsport Property
Situating on the Northeasterly Slope of Bay Mountain Adjacent to I-26

The City of Kingsport, Tennessee does hereby authorize the Tennessee Department of Transportation their agents and employees to go upon the northeasterly slope of Bays Mountain by use of a temporary access easement for the purpose of inspecting the real property adjacent to I-26.

This inspection is necessitated by the events of April 13, 2020 when a mudslide occurred.

The City of Kingsport grants to Tennessee Department of Transportation a temporary access easement which includes the authority to make visual observations, soil inspection and collection, and use of hand held implements or installation of temporary devices to collect data and measurements relative to the stability of the ground along and adjacent to I-26.

Said right of entry shall expire upon the completion of the inspection or 90 days following execution of this right of entry, whichever is sooner.

Tennessee Department of Transportation shall not permit any contractors or independent third parties to go upon the property of the City of Kingsport in conjunction with the inspection until and unless the contractor or independent third party has waived any right or claim against the City of Kingsport for loss or harm which may occur from entry upon the property.

[Acknowledgements deleted for inclusion in this Resolution]

SECTION III. That the mayor is authorized to make such changes approved by the mayor and the city attorney to the right of entry set out herein that do not substantially alter the material provisions of the right of entry, and the execution thereof by the mayor and the city attorney is conclusive evidence of the approval of such changes.

SECTION IV. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, safety, and welfare of the citizens of the city.

SECTION V. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY



AGENDA ACTION FORM

Purchase Furnishings for City Hall Relocation Located at 415 Broad Street

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-44-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Tim Elsea
 Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

This resolution will authorize the City Manager to enter into a purchase order with Workspace Interiors to provide furnishings for the New City Hall located in the former Regions Bank building at 415 Broad Street.

As a member of the National Joint Powers Alliance, the City of Kingsport can take advantage of nationally leveraged competitively solicited purchasing contracts as allowed by TCA 12-3-1205, Cooperative Purchasing Agreements.

It is recommended to approve the purchase order to Workspace Interiors in the total amount of \$467,271.00. Workspace Interiors will provide and install new Steelcase furniture, and move and install existing Steelcase furniture using the Source Well Cooperative Agreement #031715-STI as referenced in their proposal letter dated March 3, 2020, and quotation #34449. This purchase represents a \$208.27 investment per office per year.

Funding is available from Bond proceeds and identified in GP1820.

Attachments:

1. Resolution
2. Proposal

Funding source appropriate and funds are available: *CM*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure. *SAC*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Oltman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO
EXECUTE A PURCHASE ORDER TO WORKSPACE INTERIORS
FOR FURNISHINGS FOR CITY HALL LOCATED AT 415 BROAD
STREET

WHEREAS, the city is moving its city hall to the former Regions Bank building located at 415 Broad Street; and

WHEREAS, to purchase new furnishings, the city would like to enter into a purchase agreement with Workspace Interiors; and

WHEREAS, the city is a member of National Joint Powers Alliance, which allows the city to take advantage of nationally leveraged competitively solicited purchasing contracts as allowed by T.C.A. section 12-3-1205, pertaining to cooperative purchasing agreements; and

WHEREAS, Workspace Interiors has a contract with the purchasing network; and

WHEREAS, in order to purchase the furnishings for the new city hall located at 415 Broad Street, a purchase order in the amount of \$467,271.00, needs to be executed for Workspace Interiors, which will provide and install new Steelcase furniture, and move and install existing Steelcase furniture using the Source Well Cooperative Agreement #031715-STI; and

WHEREAS, funding for this purchase is available from bond proceeds and identified in GP1820.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the city manager is authorized to execute a purchase order to Workspace Interiors, for the purchase and installation of furnishings for the new city hall located at 415 Broad Street, in the amount of \$467,271.00.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

March 3rd, 2020

Tim Elsea - City of Kingsport
City of Kingsport
Kingsport, TN

RE: Provide and Install New Furniture and Move and Install Existing Steelcase Furniture Services Using the Source Well Cooperative Agreement # 031715-STI.
City of Kingsport City Building 415 Broad Street Project Phase One and Two

Tim,

Thank you for the opportunity to submit the proposed for Contract Furniture and Installation services, as outlined below

Please let me know if you have any questions or request further clarification.

Furniture

- Provide new Steelcase furniture where existing furniture is not being installed.
- Provide Installation Services for the new furniture
- Furniture consist of Office Furniture, Side seating, task seating and tables and chairs for floors 1-6

Move and install services

- Provide moving and coordinating services for re locating existing Steelcase furniture from
 - Marketing
 - City Hall City Manager's Office
- All other Furniture to be moved by others

Cost for Above Products and Services

WSI is pleased to propose the above services for the lump sum (not to exceed) price of **\$467,271.00**

*The above price is contingent on there being an dedicated working elevator, all construction work being complete and a single mobilization schedule with product shipping directly to the job site each day the area of work is made -available Install is based on normal "straight" hours 7-4 M-F

See attachments for Details

** Itemized Quote*

** Drawing*

We look forward to the opportunity to review our proposal with you in detail. Please feel free to contact me directly should you have any questions or require additional information.

Sincerely,

adam gray
vp operations | design
workspaceinteriors, inc.
423 817 1604 direct | agray@workspaceinteriors.com email

Steelcase
Authorized Dealer

TRI-CITIES TN	200 e main street ste 300 kingsport tn 37660 423 392 2600 office 423 392 2601 fax
KNOXVILLE TN	2820 middlebrook pike ste 104 knoxville tn 37921 865 223.5404 office 865 223 5405 fax
MAILING ADDRESS	po box 809 kingsport tn 37662 WEB www.workspaceinteriors.com Love the way you work, learn, and live.

FURNITURE TYPICALS - DRAFT

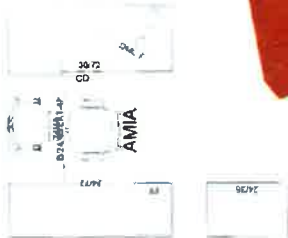
L-SHAPED TYPICAL A



U-SHAPED TYPICAL B



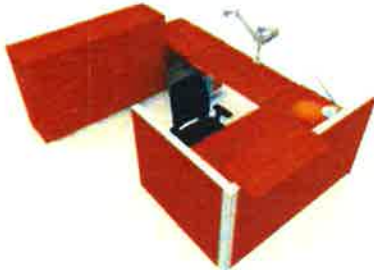
U-SHAPED WITH CABINET IN PLACE OF HUTCH C



SLATWALL STATION D



RECEPTION TYPICAL E



WORKSTATION TYPICAL F



GENERAL NOTES
 - RENDERINGS ARE CONCEPTUAL ONLY.
 - FIELD VERIFY ALL CONDITIONS
 - DRAWINGS ARE RELEVANT FOR WSI PROVIDED ITEMS ONLY.
 - NOT ACCURATE FOR ARCHITECTURAL OR OTHER CONDITIONS
 - FINISHES ARE TBD



AGENDA ACTION FORM

Purchase Information Technology (IT) Equipment for City Hall Relocation Located at 415 Broad Street

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *cm*

Action Form No.: AF-104-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Committee
 Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution.

Executive Summary:

This resolution will authorize the City Manager to enter into a purchase order with Connection Public Sector Solutions to provide IT equipment for the New City Hall located in the former Regions Bank building at 415 Broad Street. This equipment consists of switches and wireless hardware necessary for this move to include floors 1-6.

As a member of the National Joint Powers Alliance, the City of Kingsport can take advantage of nationally leveraged competitively solicited purchasing contracts as allowed by TCA 12-3-1205, Cooperative Purchasing Agreements.

It is recommended to approve the purchase order to Connection Public Sector Solutions in the amount of \$175,083.58 for the switches and wireless hardware associated with this project using the National Intergovernmental Purchasing Alliance (NIPA) Contract #R160202 as referenced in their proposal letter and quote dated April 20, 2020.

Funding is available from Bond proceeds and identified in GP1820.

Attachments:

1. Resolution
2. Proposal

Funding source appropriate and funds are available: *cm*

The money required for such contract, agreement, obligation or expenditure is in the treasury or safely assured to be forthcoming and available in time to comply with or meet such contract, agreement, obligation or expenditure: *SAC*

	Y	N	O
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO
EXECUTE A PURCHASE ORDER TO CONNECTION PUBLIC
SECTOR SOLUTIONS FOR INFORMATION TECHNOLOGY
EQUIPMENT FOR CITY HALL LOCATED AT 415 BROAD STREET

WHEREAS, the city is moving its city hall to the former Regions Bank building located at 415 Broad Street; and

WHEREAS, in preparation of the move, the city would like to enter into a purchase agreement with Connection Public Sector Solutions for equipment consisting of switches and wireless hardware for floors 1-6 for use by the IT department for the city's information technology system; and

WHEREAS, the city is a member of National Joint Powers Alliance, which allows the city to take advantage of nationally leveraged competitively solicited purchasing contracts as allowed by T.C.A. section 12-3-1205 pertaining to cooperative purchasing agreements; and

WHEREAS, Connection Public Sector Solutions has a contract with the purchasing network; and

WHEREAS, in order to purchase the IT equipment for the new city hall located at 415 Broad Street, a purchase order in the amount of \$175,083.58, needs to be executed for Connection Public Sector Solutions, for the switches and wireless hardware associated with this project using the National Intergovernmental Purchasing Alliance (NIPA) Contract #R160202; and

WHEREAS, funding for this purchase is available from bond proceeds and identified in GP1820.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the city manager is authorized to execute a purchase order to Connection Public Sector Solutions, for the purchase of IT equipment for the new city hall located at 415 Broad Street, in the amount of \$175,083.58.

SECTION II. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION III. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

April 20, 2020

Jared Peters - City of Kingsport
City of Kingsport
Kingsport, TN

RE: Aruba Core switches and Aruba Access Points - City of Kingsport City Building 415 Broad Street Project
Omnia Partners, Inc., National Intergovernmental Purchasing Alliance (NIPA) Contract # R160202

Dear Jared,

Thank you for the opportunity to submit this proposal. GovConnection, Inc. (Connection) is pleased to propose the hardware as detailed below for the total (not to exceed) price of \$175,083.58 from our NIPA Contract number R160202. We look forward to the opportunity to review our proposal with you in detail.

Location: City of Kingsport City Building 415 Broad Street Project (All Six Floors)

Quantity	Product/Hardware Description	Unit Price	Extended Price
6 Lots	6300M 48 port switch, 6300F swit	\$12,563.68	\$75,382.08
1 Lot	25 APS, mounting, cable and controller	\$27,305.00	\$27,305.00
2 Lot	6400 Switch	\$36,198.25	\$72,396.50
TOTAL PRICE			\$175,083.58

Please let me know if you have any questions or request further clarification.

Sincerely,



Ray McIlwain
Sr. Director of Contracts & Compliance

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our National IPA Contract #R160202. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.



AGENDA ACTION FORM

Apply for and Receive a DOJ-Office of Justice Programs' Bureau of Justice Assistance Bulletproof Vest Partnership (BVP) Reimbursement Grant

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *cm*

Action Form No.: AF-106-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Capt. Gore
 Presentation By: Chief Quillin

Recommendation:

Approve the Resolution.

Executive Summary:

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the Bulletproof Vest Program.

The Police Department budgets for and purchases vests each year as they are replaced due to expiration, wear and tear, or as new officers are hired. The average cost per vest is \$650. This grant program provides reimbursement to law enforcement agencies at up to 50% of their total vest expenditures for vest purchases for the next two years. This grant application requests approval of application for \$22,100. The actual amount approved may be slightly more or less.

Attachments:

1. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A DEPARTMENT OF JUSTICE – OFFICE OF JUSTICE PROGRAMS' BUREAU OF JUSTICE ASSISTANCE BULLETPROOF VEST PARTNERSHIP (BVP) REIMBURSEMENT GRANT

WHEREAS, the city, through the Kingsport Police Department, would like to apply for a grant through the Department of Justice – Office of Justice Programs' Bureau of Justice Assistance, which will provide funds to assist with the acquisition of bulletproof vests; and

WHEREAS, the funds will assist the city and the Kingsport Police Department in the reimbursement to law enforcement agencies, up to fifty percent (50%) of their total vest expenditures for vest purchases for the next two years; and

WHEREAS, this grant application requests approval of application for \$21,100.00, although the actual amount approved may be slightly more or less.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the mayor, or in his absence, incapacity, or failure to act, the vice mayor, is authorized and directed to execute, in a form approved by the city attorney, and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, all documents necessary and proper to apply for and receive grant funds from the Department of Justice – Office of Justice Bureau of Justice Assistance for the Bulletproof Vest Partnership Reimbursement Grant.

SECTION II. That the mayor is authorized and directed to execute any and all documents including those necessary and proper to demonstrate the city's compliance with the grant requirements or its provisions necessary to effectuate the purpose of the grant or this resolution.

SECTION III. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the public.

SECTION IV. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY



AGENDA ACTION FORM

Apply and Receive COVID-19 Reimbursement through the Tennessee Emergency Management (TEMA) COVID-19 Public Assistance FEMA -4515-DR-TN

To: Board of Mayor and Aldermen
 From: Chris McCartt, City Manager *CM*

Action Form No.: AF-107-2020
 Work Session: May 4, 2020
 First Reading: N/A

Final Adoption: May 5, 2020
 Staff Work By: Scott Boyd/Barry Brickey
 Presentation By: Scott Boyd/Barry Brickey

Recommendation:

Approve the Resolution.

Executive Summary:

The City of Kingsport is eligible to apply for and receive the COVID-19 reimbursement through the Tennessee Emergency Management (TEMA) COVID-19 Public Assistance FEMA-4515-DR-TN grant.

The grant will be for reimbursement of costs related to COVID-19 pandemic response accrued by the city for the duration of the declared COVID-19 National Emergency. Examples of eligible expenses include staff time directly related to COVID-19, equipment purchases, supplies, non-congregate sheltering, and other COVID-19 related expenses by any department in the city. Reimbursement is currently 75% of expenditures dedicated to COVID-19 response with at 25% match.

Attachments:

1. Resolution
2. Application

	<u>Y</u>	<u>N</u>	<u>O</u>
Adler	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—

RESOLUTION NO. _____

A RESOLUTION RATIFYING THE MAYOR'S SIGNATURE ON THE GRANT APPLICATION FOR A COVID-19 REIMBURSEMENT PUBLIC ASSISTANCE **FEMA-4515-DR-TN** GRANT FROM TENNESSEE EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS TO APPLY FOR A RECEIVE SUCH GRANT

WHEREAS, the city, through the Kingsport Fire Department would like to apply for a grant through the Tennessee Emergency Management, which will provide reimbursement of costs related to the COVID-19 pandemic response accrued; and

WHEREAS, due to the time limit to apply for the grant the mayor executed the application on April 28, 2020, and it was submitted on that date; and

WHEREAS, the reimbursement is 75% of the Kingsport Fire Department's expenditures dedicated to COVID-19 response;

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the application signed by the mayor and submitted on April 28, 2020, for a Tennessee Emergency Management (TEMA) Covid-19 Reimbursement Public Assistance FEMA-4515-Dr-Tn Grant is ratified.

SECTION II. That the mayor or in his absence, incapacity, or failure to act, the vice mayor, is authorized to execute, in a form approved by the city attorney, and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, all documents necessary and proper to apply for and receive **Tennessee Emergency Management (TEMA) COVID-19 Public Assistance FEMA-4515-DR-TN** grant funds.

SECTION III. That the mayor is authorized to execute any and all documents including those necessary and proper to demonstrate the city's compliance with the grant requirements or its provisions necessary to effectuate the purpose of the grant or this resolution.

SECTION IV. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the public.

SECTION V. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 5th day of May, 2020.

PATRICK W. SHULL, MAYOR

ATTEST:

SIDNEY H. COX, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY



Military

TEMA

Public Assistance Designation of Applicant Agent Form

The purpose of this form is to establish the Applicant Agent and other programmatic points-of-contact for your community or private non-profit agency. The completed form must be signed by the authorized Applicant Agent and returned to: **Public Assistance, Tennessee Emergency Management Agency, 3041 Sideo Drive, Nashville, TN 37204-1502. You can email completed and signed form to COVID.PA@tn.gov.** Applicants must use FEMA's Grants Portal in uploading documentation, keeping abreast of information requests, and project awareness both in the development and approval stages. The Applicant Agent and Primary Point-of-Contact will automatically be given access to the portal once the completed and signed Applicant Agent form is provided to TEMA's Public Assistance Division. These two individuals will also be given full authority to manage additional persons needing access to the account. Please choose below whether to provide access to the Grants Portal to your county's Emergency Management Agency Director.

- ☒ **Provide** my County's EMA Director viewing rights to this entity's account
☐ **Do not provide** my County's EMA Director viewing rights to this entity's account. *Applicant Agent Initials*

Entity: (i.e., City of Hazardville, Hazard County, Hazardville Utility, etc.)

EIN Number:
62-6000323

City of Kingsport

County:
Sullivan

DUNS Number:
62-6000323

Applicant Agent:

The Applicant Agent must be the chief executive officer, mayor, etc. This person has the authority to sign contracts, authorize funding allocations or payments, etc.

Name: **Pat Shull** Title: **Mayor**
Address: **225 West Center St**
City: **Kingsport** State: **TN** Zip Code: **37660**
Office #: **423-229-9440** Cell #: Email: **patshull@kingsprtn.gov**

Primary Contact:

The Primary Contact is the person responsible for coordinating the implementation awarded projects. This is also the person the State will contact regarding the status of work, quarterly reports, pay requests, supporting documentation for expenditures, etc.

Name: **Scott Boyd** Title: **Fire Chief**
Address: **130 Island St**
City: **Kingsport** State: **TN** Zip Code: **37660**
Office #: **423-229-9441** Cell #: **423-956-3074** Email: **scottboyd@kingsporttn.gov**

Alternate Contact:

The Alternate Contact is the person that can address questions or concerns in the Primary Point of Contact's absence.

Name: **Barry Brickey** Title: **Fire: Public Education Officer**
Address: **130 Island St**
City: **Kingsport** State: **TN** Zip Code: **37660**
Office #: **423-224-2820** Cell #: **423-444-2101** Email: **brickey@kingsporttn.gov**

Financial Contact:

The Financial Contact is the person to be contacted for questions/clarification of financial concerns, i.e., banking account, Edison automatic deposits, etc.

Name: **Wendi Davis** Title: **Finance Accountant**
Address: **225 West Center St**
City: **Kingsport** State: **TN** Zip Code: **37660**
Office #: **423-229-9440** Cell #: Email: **wendidavis@kingsporttn.gov**

Certification

The signature below certifies authorization to execute for and on behalf of the named entity, a public entity established under the laws of the State of Tennessee. The persons noted above are designated contacts for the Federal financial assistance provided under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288).

Signature of Applicant Agent

Mayor

Title

Date