

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, April 7, 2020, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George (via zoom call)
Alderman Jennifer Adler (via zoom call)
Alderman Betsy Cooper (via zoom call)
Alderman Darrell Duncan (via zoom call)
Alderman Tommy Olterman
Alderman James Phillips (via zoom call)

City Administration

Chris McCartt, City Manager
J. Michael Billingsley, City Attorney
Lisa Winkle, Deputy City Recorder/Treasurer
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Pat Shull.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Alderman Olterman.
- II.B. **INVOCATION:** Alderman Adler.
- III.A. **ROLL CALL:** By Deputy City Recorder Winkle. All Present.
- III.B. A determination by the board that meeting electronically and prohibiting the physical presence of the public at the meeting is necessary to protect public health, safety and welfare of all concerned in light of the COVID-19 virus.
Mayor Shull made this declaration and each alderman verbally affirmed.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.** None.
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.** None.
- V. **APPROVAL OF MINUTES.**

Motion/Second: Duncan/George, to approve minutes for the following meetings:

- A. March 23, 2020 Regular Work Session
- B. March 24, 2020 Regular Business Meeting
- C. March 31, 2020 Called Business Meeting

Approved in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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VI. COMMUNITY INTEREST ITEMS.

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. None.

B. BUSINESS MATTERS REQUIRING FIRST READING. None.

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Budget Adjustment for Water and Sewer Project Funds in FY20
(AF: 41-2020) (Chris McCartt).

Motion/Second: Adler/Duncan, to pass:

ORDINANCE NO. 6854, AN ORDINANCE TO AMEND WATER PROJECT FUND AND THE SEWER PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2020; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Emergency Ordinance Amending Section 2-594 of the Kingsport City Code Temporarily Changing Award of Bid Procedures (AF: 86-2020) (Chris McCartt). City Attorney Billingsley confirmed an emergency ordinance could be passed in one reading but required a unanimous vote.

Motion/Second: George/Phillips, to pass:

ORDINANCE NO. 6855, AN ORDINANCE TEMPORARILY AMENDING THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE SECTION 2-594 PERTAINING TO SUBMISSION OF BIDS; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

D. OTHER BUSINESS.

1. Bid Award for the Purchase of Seven (7) AWD Police Pursuit Package SUV (AF: 82-2020) (David Quillin, Steve Hightower).

Motion/Second: Olterman/Phillips, to pass:

Resolution No. 2020-159, A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF SEVEN AWD POLICE PURSUIT PACKAGE SUV VEHICLES TO FRIENDSHIP CJDR AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

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2. Bid Award for the Purchase of Three (3) Unmarked Street Appearance Pursuit SUV AWD (AF: 83-2020) (David Quillin, Steve Hightower)

Motion/Second: Duncan/Adler, to pass:

Resolution No. 2020-160, A RESOLUTION AWARDDING THE BID FOR THE PURCHASE OF THREE UNMARKED STREET APPEARANCE PURSUIT SUV AWD VEHICLES TO FRIENDSHIP CJDR AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Award Contract to TEC Industrial for the Wastewater Treatment Plant Switchgear Replacement Project (AF: 87-2020) (Ryan McReynolds).

Motion/Second: Olterman/George, to pass:

Resolution No. 2020-161, A RESOLUTION AWARDDING THE BID FOR THE WASTEWATER TREATMENT PLANT SWITCHGEAR REPLACEMENT PROJECT TO TEC INDUSTRIAL AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Phase 5 Water System Improvements Award of Bid to Goins Rash Cain, Inc. (AF: 94-2020) (Ryan McReynolds).

Motion/Second: Adler/Duncan, to pass:

Resolution No. 2020-162, A RESOLUTION AWARDDING THE BID FOR THE PHASE 5 WATER SYSTEMS IMPROVEMENTS PROJECT TO GOINS RASH CAIN, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VII. CONSENT AGENDA. (These items are considered under one motion.)

Motion/Second: George/Cooper, to adopt:

1. Renew Proposal for Concession Food Service Distributor for the Kingsport Aquatic Center to H.T. Hackney Company and B.K.T., Inc. (AF: 80-2020) (Chris McCartt).

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Pass:

Resolution No. 2020-163, A RESOLUTION AUTHORIZING THE RENEWAL OF THE KINGSFORT AQUATIC CENTER CONCESSION FOOD SERVICE DISTRIBUTOR CONTRACTS WITH H.T. HACKNEY COMPANY AND B.K.T., INC.

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

2. Coronavirus Emergency Supplemental Funding Program Grant in the Amount of \$75,845 from the U.S. Department of Justice for FY20 (AF: 89-2020) (David Quillin).

Pass:

Resolution No. 2020-164, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT FROM THE UNITED STATES DEPARTMENT OF JUSTICE

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

3. Renew Bid Award for Unleaded Gasoline & Ultra-Low Sulfur Diesel (AF: 91-2020) (Ryan McReynolds, Steve Hightower).

Pass:

Resolution No. 2020-165, A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF UNLEADED GASOLINE FOR USE IN CITY EQUIPMENT AND VEHICLES TO MANSFIELD OIL COMPANY OF GAINESVILLE AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

Pass:

Resolution No. 2020-166, A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF ULTRA LOW SULFUR DIESEL FUEL FOR USE IN CITY EQUIPMENT AND VEHICLES TO PETROLEUM TRADERS CORPORATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

4. Renew Bid Award for Propane & Propane Conversion Kits (AF: 92-2020) (Ryan McReynolds, Steve Hightower).

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Pass:

Resolution No. 2020-167, A RESOLUTION RENEWING THE AWARD OF BID FOR PURCHASE OF PROPANE AUTO GAS AND PROPANE CONVERSION KITS FOR USE IN CITY EQUIPMENT FOR FISCAL YEAR 2020 TO BLOSSMAN GAS AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

5. Amend ESS Southeast LLC Substitute Staffing Services Contract for Kingsport City Schools (AF: 93-2020) (David Frye, Jennifer Guthrie).

Pass:

Resolution No. 2020-168, A RESOLUTION APPROVING AMENDMENT NUMBER 1 TO THE SUBSTITUTE STAFFING SERVICES AGREEMENT WITH ESS SOUTHEAST, LLC FOR KINGSFORT CITY SCHOOLS; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

6. Accept Addendum to Partnership Grant from Tennessee Arts Commission (AF: 84-2020) (Chris McCartt).

Pass:

Resolution No. 2020-169, A RESOLUTION APPROVING AMENDMENT ONE TO GRANT CONTRACT 31625-08158 WITH THE TENNESSEE ARTS COMMISSION AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

VIII. COMMUNICATIONS.


- A. CITY MANAGER.** Mr. McCartt stated thoughts and prayers are with those who are suffering and to those affected by Domtar. He commended the marketing department, noted the payment center would be relocated to the transit center and thanked all city employees in general for doing things differently but with passion, embracing the Kingsport spirit.
- B. MAYOR AND BOARD MEMBERS.** Alderman Phillips commented on Domtar layoffs and the trickle down effect it could have, stating we need to do what we can to get the economy going. He also thanked EMS, police and fire personnel. Alderman Adler pointed out this was her third week of virtual teaching and there

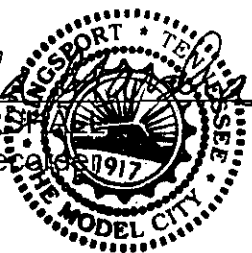
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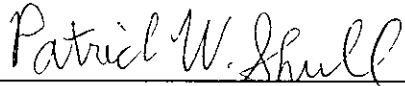
is now some disengagement. She promoted encouragement during this time and wished everyone happy holidays. Alderman Olterman stated his appreciation for staff watching the city's finances. He also noted he understands what Domtar is going through as his son just lost his job. Alderman Duncan pointed out that Easter is a season of hope and new beginnings, encouraging everyone to spend time with family and noting many church services would be available online. He also commented on Domtar. Alderman Cooper mentioned how staff, businesses and citizens were dealing with constant changing but continuing to live their lives. She encouraged everyone to enjoy Easter and stay safe. Vice-Mayor George commented on other layoffs and resources that are available. She noted citizens can seek help through the Chamber and banks. She told everyone to have a wonderful Easter and remember what's important. Mayor Shull stated he admired the City Manager and staff for being adaptable and finding smart ways to conserve public resources. He commented on the importance of social distancing and stated he appreciated what citizens were doing, noting Kingsport is a strong resilient community.

C. VISITORS. None.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 7:42 p.m.


ANGELA MARSHALL
Deputy City Recorder




PATRICK W. SHULL
Mayor