

Minutes of the Regular Business Meeting of the  
Board of Mayor and Aldermen of the City of Kingsport, Tennessee  
Tuesday, August 6, 2019, 7:00 PM  
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor Pat Shull, Presiding  
Vice Mayor Colette George      Alderman Darrell Duncan  
Alderman Jennifer Adler      Alderman Tommy Olterman  
Alderman Betsy Cooper      Alderman James Phillips

City Administration

Chris McCartt, City Manager  
J. Michael Billingsley, City Attorney  
Sidney H. Cox, City Recorder/Chief Financial Officer

I.      **CALL TO ORDER:** 7:00 p.m., by Mayor Pat Shull.

II.A.   **PLEDGE OF ALLEGIANCE TO THE FLAG:** Ken Weems.

II.B.   **INVOCATION:** Pastor Rick Meade, Lynn Garden Baptist Church.

III.    **ROLL CALL:** By City Recorder Cox. All Present.

**IV.A. RECOGNITIONS AND PRESENTATIONS.**

1.      Healthy Kingsport Platinum Partner and Platinum Partner Plus
2.      Kingsport Area Sullivan County Commissioners, Districts 6-11
3.      National Farmers Market

**IV.B. APPOINTMENTS/REAPPOINTMENTS.**

1.      **Reappointment and Appointment to Petworks** (AF: 184-2019) (Mayor Shull).

Motion/Second: Olterman/Cooper, to approve:

REAPPOINTMENT OF TOM PARHAM AND APPOINTMENT OF JEFF FLEMING TO **PETWORKS**. BOTH ARE TWO-YEAR TERMS EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 1, 2021.

Passed: All present voting "aye."

2.      **Reappointments to the Public Art Committee** (AF: 185-2019) (Mayor Shull).

Motion/Second: Olterman/Cooper, to approve:

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REAPPOINTMENTS OF BRUCE SHINE, BRAD HOOVER AND JOE ZOELLER TO SERVE A THREE-YEAR TERM ON THE **PUBLIC ART COMMITTEE**. ALL REAPPOINTMENTS ARE EFFECTIVE IMMEDIATELY AND EXPIRE JULY 31, 2022.

Passed: All present voting "aye."

**3. Reappointments to the Parks & Recreation Advisory Committee**  
(AF: 186-2019) (Mayor Shull).

Motion/Second: Olterman/Cooper, to approve:

REAPPOINTMENTS OF BOB JACK, PAM MAHAFFEY AND BRAD HOOVER TO SERVE A THREE-YEAR TERM ON THE **PARKS & RECREATION ADVISORY COMMITTEE** EFFECTIVE IMMEDIATELY AND EXPIRING JULY 31, 2022.

Passed: All present voting "aye."

**V. APPROVAL OF MINUTES.**

Motion/Second: Phillips/Adler, to approve minutes for the following meetings:

- A. July 15, 2019 Regular Work Session
- B. July 16, 2019 Regular Business Meeting

Approved: All present voting "aye."

**VI. COMMUNITY INTEREST ITEMS.**

**A. PUBLIC HEARINGS.** None.

**PUBLIC COMMENT.** Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

**B. BUSINESS MATTERS REQUIRING FIRST READING.**

**1. Budget Adjustment Ordinance for FY19** (AF: 152-2019) (Chris McCartt).

Motion/Second: Duncan/George, to pass:

AN ORDINANCE TO AMEND THE AQUATIC CENTER FUND AND THE GENERAL PROJECT FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2019; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

**C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.**

**1. Vacate a Portion of West Sullivan Street Right-of-Way**  
(AF: 167-2019) (Nathan Woods).

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Motion/Second: George/Cooper, to pass:

**ORDINANCE NO. 6809**, AN ORDINANCE TO VACATE A PORTION OF W. SULLIVAN STREET RIGHT-OF-WAY SITUATED IN THE CITY, ELEVENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman and Shull voting "aye" with Phillips "abstaining."

**2. Vacate a Portion of Buckingham Court Right-of-Way**  
(AF: 168-2019) (Nathan Woods).

Motion/Second: Cooper/George, to pass:

**ORDINANCE NO. 6810**, AN ORDINANCE TO VACATE A PORTION OF BUCKINGHAM CT. RIGHT-OF-WAY SITUATED IN THE CITY, ELEVENTH CIVIL DISTRICT OF SULLIVAN COUNTY; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**3. Amend FY20 General Purpose School Fund and the General Project Fund Budgets** (AF: 174-2019) (David Frye, Andy True).

Motion/Second: Duncan/George, to pass:

**ORDINANCE NO. 6811**, AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND THE GENERAL PROJECTS FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2020; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**4. Budget Adjustment Ordinance for FY20** (AF: 176-2019) (Chris McCartt).

Motion/Second: George/Cooper, to pass:

**ORDINANCE NO. 6812**, AN ORDINANCE TO AMEND THE GENERAL FUND AND GENERAL PROJECT FUND FOR THE YEAR ENDING JUNE 30, 2020; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman, Phillips and Shull voting "aye."

**5. Enter into a Materials Agreement with The Edinburgh Group, LLC Related to the Cottages at Edinburgh Phase 1 of the Edinburgh Development and an Ordinance to Appropriate the Funds** (AF: 157-2019) (Ryan McReynolds).

Motion/Second: Cooper/Phillips, to pass:

**ORDINANCE NO. 6813**, AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE COTTAGES AT EDINBURGH

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PHASE 1 MATERIALS AGREEMENT PROJECTS (WA2050 AND SW2050); AND TO  
FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Adler, Cooper, Duncan, George, Olterman,  
Phillips and Shull voting "aye."

Motion/Second: George/Duncan, to pass:

**Resolution No. 2020-026**, A RESOLUTION AUTHORIZING THE MAYOR TO ENTER  
INTO A MATERIALS AGREEMENT WITH DANNY KARST RELATED TO COTTAGES  
AT EDINBURG PHASE I OF THE EDINBURG DEVELOPMENT AND AUTHORIZING  
THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER TO  
EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

**D. OTHER BUSINESS.**

**1. Contractual Agreement with Tennessee Department of  
Transportation for Reimbursement of Annual Operation Expenses for FY19-20  
(AF: 177-2019) (Chris Campbell).**

Motion/Second: Adler/George, to pass:

**Resolution No. 2020-027**, A RESOLUTION APPROVING A REIMBURSEMENT  
CONTRACT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR  
THE CITY'S TRANSIT SYSTEM OPERATING EXPENDITURES FOR FISCAL YEAR  
2019-2020; AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACT AND  
ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE  
PURPOSE OF THE CONTRACT

Passed: All present voting "aye."

**2. Grant for \$23,540 from Department of Justice Edward Byrne  
Memorial Justice Assistance Program (JAG) FY19 Local Solicitation (AF: 182-2019)  
(David Quillin).**

Motion/Second: Adler/Phillips, to pass:

**Resolution No. 2020-028**, A RESOLUTION APPROVING AN APPLICATION FOR AND  
RECEIPT OF A FISCAL YEAR 2019 LOCAL SOLICITATION GRANT FROM THE  
UNITED STATES DEPARTMENT OF JUSTICE BUREAU OF JUSTICE ASSISTANCE  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM AND  
AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND  
PROPER FOR SUCH APPLICATION AND RECEIPT OF GRANT FUNDS

Passed: All present voting "aye."

**3. Bid Award to Construction Partners for City Hall Relocation -  
Phase 1 (AF: 181-2019) (Ryan McReynolds).**

Motion/Second: George/Duncan, to pass:

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**Resolution No. 2020-029**, A RESOLUTION AWARDING THE BID FOR THE CITY HALL RELOCATION PHASE 1 TO CONSTRUCTION PARTNERS AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT  
Passed: All present voting "aye."

**4. Partner with the American Red Cross for their Centennial Campaign** (AF: 183-2019) (Chris McCartt).

Motion/Second: Adler/Phillips, to pass:

**Resolution No. 2020-030**, A RESOLUTION APPROVING A FIRST ADDENDUM TO THE LICENSED TRAINING PROVIDER AGREEMENT WITH THE AMERICAN RED CROSS FOR THEIR CENTENNIAL CAMPAIGN AND AUTHORIZING THE MAYOR TO EXECUTE THE ADDENDUM AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE ADDENDUM

Passed: All present voting "aye."

**5. Amend Personnel Policies and Procedures** (AF: 178-2019) (George DeCroes).

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-031**, A RESOLUTION AMENDING RESOLUTION NO. 2008-213, A SICK LEAVE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-032**, A RESOLUTION AMENDING RESOLUTION NO. 2008-096, A CRIMINAL INVESTIGATION POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-033**, A RESOLUTION AMENDING RESOLUTION NO. 2017-041, EMPLOYMENT POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

Motion/Second: Cooper/George, to pass:

**Resolution No. 2020-034**, A RESOLUTION AMENDING RESOLUTION NO. 2017-215, VACATION LEAVE POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

**VII. CONSENT AGENDA.**

*(These items are considered under one motion with a roll call vote.)*

Motion/Second: Olterman/George, to adopt:

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**1. Section 5307 Operations Grant from the Federal Transit Administration and U.S. Department of Transportation (AF: 179-2019) (Chris Campbell).**

Pass:

**Resolution No. 2020-035**, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE FEDERAL TRANSIT ADMINISTRATION SECTION 5307 FUNDS FROM THE U.S. DEPARTMENT OF TRANSPORTATION FOR FISCAL YEAR 2019-2020

Passed: All present voting "aye."

**2. Approval of Easements and Rights-of-Way (AF: 180-2019) (Ryan McReynolds).**

Approve:

**EASEMENTS AND RIGHTS-OF-WAY**

Passed: All present voting "aye."

**3. Amend the Community Agreement with Keep Kingsport Beautiful (AF: 188-2019) (Chris McCartt).**

Pass:

**Resolution No. 2020-036**, A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH KEEP KINGSFORT BEAUTIFUL; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

Passed: All present voting "aye."

**VIII. COMMUNICATIONS.**

**A. CITY MANAGER.** Mr. McCartt recognized Dawn Melton for her work as the project manager on the DB addition. He also recognized Kristie Leonard for her efforts with the Farmers Market, noting it was National Farmers Market Week.

**B. MAYOR AND BOARD MEMBERS.** Alderman Phillips commented the efficient event meeting process Kristie Leonard has established. He also invited everyone to the Lo Country Boil this weekend, noting it is the biggest fundraiser for the Netherland Inn Association. Alderman Adler commented on the upcoming Evenings at the Market event, pointing out how hard the vendors work to be able participate. She also mentioned the Miracle Field that will be constructed at Brick Yard Park, noting the ongoing fundraising challenge to close the gap. Alderman Olterman stated high schools were getting ready for football and to go support them. Alderman Duncan stated the Kingsport Theatre Guild would be opening its 72<sup>nd</sup> season this weekend with West Side Story and the use of a live orchestra. He also pointed out it was going to be a

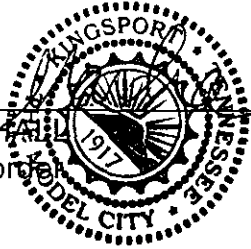
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busy weekend with the World Long Drive tour at Meadowview including the Tennessee Big Shots, the Golf Channel and concerts. Alderman Cooper commented the school year had gotten off to a good start. Alderman George commented on the wonderful Funfest and again thanked public works as well as the police, fire and first responders. She mentioned the Bristol Race coming up as well as the PETWORKS Fur Ball in September. Mayor Shull mentioned the Boys and Girls Club fundraiser this Friday at St. Dominic's and stated there was lots to do in Kingsport that bring families and the community together.

**C. VISITORS.** Lisa Haynes commented on the Lynn Garden community. Tim Sanders commented on the roads.

**IX. ADJOURN.** Seeing no other business for consideration at this meeting, Mayor Shull adjourned the meeting at 8:43 p.m.

  
ANGELA MARSHALL  
Deputy City Recorder



  
PATRICK W. SHULL  
Mayor