

Consolidated Annual Performance and Evaluation Report Program Year 2015

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City's program is designed to meet the priorities, needs, goals and objectives set out in the 5-year Consolidated Plan for Community Development. Objectives specifically outlined in the plan include infrastructure improvements, housing rehabilitation, economic development, housing acquisition/relocation, and activities in the downtown area to aid in the prevention of slums and blight.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Decent, Safe and Affordable Housing	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	18	9.00%	40	18	45.00%

Public Facilities	Non-Housing Community Development		Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250	0	0.00%			
Public Services	Non-Housing Community Development	CDBG: \$41270	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	277		300	277	92.33%
Public Services	Non-Housing Community Development	CDBG: \$41270	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	2000	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Of the total \$319,466 CDBG funds, 35.2% (\$112,603) was committed to the high priority of housing rehabilitation activities. These funds were budgeted in the KAHR Program for emergency repair of low-income housing units. Funds budgeted for public services, \$26,945 for Lee Family Learning Center and \$11,825 for CASA of Sullivan County, address the high priorities of addressing the literacy and employment training needs of low and moderate income citizens in public housing and surrounding low income communities and advocacy services for abused and neglected children community-wide. LFLC reported serving 53 children at the center from the public housing and surrounding low-income neighborhoods. CASA provided advocacy and intervention services to 195 children as new cases. Also, \$2,500 CDBG were provided to HOPE. HOPE program provided cultural enhancement and higher education encouragement for low income, minority youth. Approximately 19 youth benefited. The

Riverview Outreach program, under the auspices of the South Central Kingsport Community Development Corporation, was provided \$32,000 CDBG funds to address the high priority of employment training and connection with employment opportunities for low-income persons. Also, in the Riverview neighborhood, in 2006, the City committed to obtain a Section 108 loan in participation with the Kingsport Housing and Redevelopment Authority's HOPE VI project. The project involved the demolition of public housing units, construction of replacement housing and construction of a community center to serve the neighborhood. In 2008, the City applied for and received \$856,000 Section 108 loan funds. The funds were applied toward the construction of the V.O. Dobbins Community Center. During the course of Program Year 2015, the City made payments on the loan totalling \$70,100. The term of the loan is 20 years and the City will be reporting on subsequent payments for each of these program years. The CDBG budget reflects the City's recognition of a commitment to addressing the housing needs of its low and moderate-income citizens. In its Consolidated Plan, the City identified low income housing rehabilitation and repair as a priority need and objective of the Community Development Program. Of the total CDBG budget, 35.2%, or \$112,603, is directed toward meeting the needs of low income residents of housing which is either substandard or fails to meet building codes in some way. This includes substantial rehabilitation and emergency repair. The Community Development program is careful to target its CDBG resources to addressing the needs of low and moderate income persons. Of the total \$319,466 CDBG budget for FY 15/16, 80%, or \$255,923, would benefit low and moderate-income persons, either directly or indirectly.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	263
Black or African American	88
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	351
Hispanic	0
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Community Development maintains statistical information relative to the impact the program has for protected classes. Statistics are maintained for programs the City operates itself, as well as those operated by its subrecipients.

In the housing rehabilitation and emergency repair program, of the overall 21 projects completed by the City, 15 were Caucasian and 6 were African-American. Also of these, 14 were Female Head of Household.

For the CASA for Kids program (subrecipient), of the 234 cases reported as new cases, 222 were from Caucasian families and 12 were African-American.

For the Learning Centers of KHRA program, KHRA reported 53 children benefitted from literacy services provided. Of this total, 26 were reported as Caucasian and 27 were reported as African-American.

For the H.O.P.E. program, 19 youth were reported as served with enrichment programs. Of these, all 19 were African-American, with 10 coming from Female Headed Households.

South Central Kingsport Community Development Incorporated reported serving 24 youth with community enrichment programs. All 24 of these youth were African-American, with 12 of these from Female Headed Households.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,200,000	312,308

Table 3 – Resources Made Available

Narrative

The following describes the projects and activities for which CDBG funds were made available during the program year:

Housing

KAHR Program	\$112,603
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Public Services

Lee Family Learning Center	\$ 26,945
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CASA of Sullivan County	\$ 11,825
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HOPE	\$ 2,500
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South Central Kpt CDC	\$ 32,000
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HOPE VI	\$ 70,100
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Administration	\$ 63,493
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TOTAL	\$319,466
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Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City's Community Development Block Grant funds are not targeted to specific geographic areas within the city. The City's Housing Rehabilitation and Emergency Repair program is offered on a city-wide, first come-first served basis. However, a significant portion of the Public Services program is utilized by agencies which serve the "South Central" area of the city which contains a concentrated minority population. Significant portions of the programs offered by Kingsport Housing and Redevelopment Authority, South Central Kingsport Community Development, Inc. and H.O.P.E., Inc. serve minority populations within the South Central neighborhood.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

A significant contribution to the Community Development program is volunteer labor provided by the “Carpenter’s Helpers” mission of First Broad Street United Methodist Church. Carpenter’s Helpers mobilizes volunteer labor toward some of the KHR program’s clientele needs which saves the City resources. During program year 2015, Carpenter’s Helpers provided approximately 150 hours of volunteer labor over 9 projects.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Non-Homeless households to be provided affordable housing units	11,902	0
Total	11,902	0

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance		
Number of households supported through the production of new units		
Number of households supported through the rehab of existing units		
Number of households supported through the acquisition of existing units		
Total		

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For the program year, the City anticipated serving 40 owner-occupied households with rehabilitation and/or emergency repair. 21 households were actually served during the program year. The discrepancy occurred due to fluctuations during the year in the availability of volunteer labor provided by the Carpenter's Helpers program as well as the costs of individual projects.

Discuss how these outcomes will impact future annual action plans.

The City's housing rehabilitation and emergency repair program operates on a first come, first served basis which also drives, to some degree, the total number of projects which may be accomplished within the program year. With this factor understood, the City will continue to closely monitor the needs of applicants coming through the door and how they can more effectively match resources available, including labor provided by local volunteer organizations.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	21	0
Moderate-income	0	0
Total	21	0

Table 7 – Number of Persons Served

Narrative Information

During the program year, 21 households were provided rehabilitation and emergency repair services.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Appalachian Regional Coalition on Homelessness (ARCH) is the lead entity that manages the Continuum of Care planning process and consists of representatives from the eight counties of the northeast Tennessee region – Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi and Washington—as well as the municipalities of Kingsport, Bristol and Johnson City. The Northeast TN/VA HOME Consortium members are participants in the CoC process and have contributed to its success. ARCH has created a strong Continuum of Care as defined by the U. S. Department of Housing & Urban Development.

Addressing the emergency shelter and transitional housing needs of homeless persons

CoC specific accomplishments include:

Secured funding to provide:

- 192 beds dedicated to chronically homeless individuals with disabilities
- 91 transitional housing beds for households without children including:15 transitional beds reserved for veterans under the VA Grant Per Diem through a cooperative agreement between ARCH and Kingsport Salvation Army18 transitional beds reserved for veterans under the VA Grant Per Diem at Johnson City Salvation Army
- 52 transitional housing beds for households with children
- 226 Emergency Shelter beds for households without children
- 80 Emergency Shelter beds for households with children
- 349 Permanent Supportive Housing Beds for households without children
- 125 Permanent Supportive Housing Beds for households with children

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

ARCH implemented the Coordinated Appalachian Resource Extension (CARE) Coordinated Entry System and established access points at the Salvation Army in Kingsport and Bristol, and ARCH office in Johnson City. In process of establishing a CARE Access Point in Greeneville in collaboration with Upper East Tennessee Human Development Agency (UETHDA). Clients are seen on a walk-in basis or by dialing the CARE Hotline at 1-844-989-CARE.

ARCH is in process of developing an interactive database for area service providers. CARE Assessment Specialists will utilize as a referral source for CARE clients and service providers will utilize as an outreach tool.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

ARCH secured funding to preserve existing Transitional Housing units.

- · ARCH secured funding for additional units of Permanent Supportive Housing.
- · ARCH has facilitated development and implementation of a regional

Ten-Year Plan, including a prevention component, targeted to ending

chronic homelessness.

- · ARCH has met the goals set forth in the Ten-Year plan and has set new goals to guide the region to year 2020.

- · ARCH has facilitated and supported the efforts by community partners to obtain funding for creation of new affordable housing opportunities linked to community-based supportive services targeted to homeless persons through the Federal Home Loan Bank of Cincinnati.
- · ARCH has facilitated and supported application by community partners to obtain funding for HOPWA funds to provide housing for persons with AIDS, including homeless and chronically homeless persons.
- · ARCH provides homeless prevention and rapid re-housing for veterans and their families through SSVF to 34 counties including 7 in Virginia and five more counties in Kentucky.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

These actions are addressed on an ongoing basis by the Kingsport Housing and Redevelopment Authority which is the provider of public housing and catalyst of resident initiatives. KHRA annually submits its plan for public housing programs, including any improvements. Most improvements for FY 15/16 were in the areas of general maintenance. KHRA also dedicates itself to fostering residents programs and provides resources for the resident associations in public housing developments. Among these programs are the Smart Kids program, Lee Family Learning Center (\$26,945 CDBG award for FY 16), Kingsport Initiative for Training and Employment (K.I.T.E.), and One-Room Drop-In School (O.R.D.I.S.).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

KHRA participates in the Housing Choice Voucher program which converts rental vouchers to homebuyer loans. Some of these homebuyers may be eligible for assistance with downpayment/closing costs grants/loans from the Northeast TN/Southwest VA Home Consortium's Homeownership Program.

Actions taken to provide assistance to troubled PHAs

KHRA is not designated as "troubled".

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Barriers to affordable housing such as zoning regulations, land use controls, building codes, infrastructure requirements, etc., are monitored on a case-by-case basis and where possible, variances or sanctions are granted/lifted if a determination is made that existing regulations are unreasonable. Land use planners regularly consult with community development staff concerning housing development projects.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Consolidated Plan identified the need to provide housing for “the frail elderly, persons with disabilities, persons with HIV/AIDS and others who need a supportive housing environment. Such facilities should be located in group home situations throughout the City.” Those statements were based on number of elderly residents within the city, limited facilities for disabled persons, lack of facilities for persons returning from mental and physical institutions and for persons with HIV/AIDS.

Proposed accomplishments identified in the Plan included an increase in the capacity of existing facilities and services and possible addition of new programs. In, or adjacent to, the City of Kingsport facilities which meet the needs of housing for persons with mental/physical impairments or others who need a supportive housing environment include Rainbow Homes, Roller-Russ Residence, Link House, Safe House, Hay House, and Eldereth House.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Any lead-based paint issues are identified through the KAHR housing rehabilitation and emergency repair program. During 2015 program year, no houses were identified with lead-based paint issues.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

There are several agencies, some of which receive assistance from the City, CDBG or otherwise, which work to meet the needs of persons and families living below the poverty level. Most of the agencies also have programs which attempt to reduce the number of persons below poverty level. During Program Year 2015, as a CDBG program subrecipient, the HOPE program utilized CDBG funding to

prepare minority youth to search for and successfully apply for employment. Some of these youth are depended upon by their respective families to contribute to the household economic position.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City recognizes no blatant gaps in institutional structures. The only area in which the City may recognize potential for slight gaps is in homeless needs and services. Participation in the continuum of care planning process with ARCH should make any gaps identified addressable.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

As stated above, the City participates in the regional Continuum of Care, administered by the Appalachian Regional Coalition on Homelessness (ARCH) through which coordination of private interestes and public agencies is pursued and developed. The City is also a member of the Northeast TN/Southwest VA HOME Consortium in which regional government entities coordinate housing services with several Community Housing Development Organizations (CHDOs).

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The space provided for this answer is not adequate for a comprehensive report. Please see Attachment 3 for a complete report.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The organizational structure of the Housing and Community Development Division of the City of Kingsport lends itself to ongoing and constant monitoring of programs funded by CDBG. Monthly reports are generated by CDBG subrecipients and reviewed by staff. Housing rehabilitation projects are monitored daily by staff for progress and effectiveness.

In terms of the administration of the Community Development program in general, and the administration of the Community Development Block Grant program specifically, the City continued to effect changes which have improved the program overall. Accounting and general administrative procedures continued to improve during Program Year 2015. CDBG drawdowns were completed on a regular basis during the program year and expenditures posted in greater and more easily understandable detail which allows staff to constantly monitor project progress and initiate corrective measures if needed.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Kingsport makes available this, any and all performance reports and records for the public to review and forward comments. A notice of this report was published in the Kingsport Times News on Thursday, September 15, 2015, with a review and comment period extending from that date until Friday, September 30, 2016. A copy of this notice and any comments received are attached to this CAPER document.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During the program year, the City made no changes to the goals and objectives outlined in the Consolidated Plan. However, for the remainder of the period covered by the Consolidated Plan, the City anticipates preparing an amendment to the plan which describes actions taken by the Kingsport Housing and Redevelopment Authority to convert public housing units to RAD. This amendment does not necessarily constitute a significant change to the City's CDBG program, but may involve some participation of the program through planning assistance.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	KINGSPORT
Organizational DUNS Number	790275579
EIN/TIN Number	626000323
Identify the Field Office	KNOXVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix
First Name
Middle Name
Last Name
Suffix
Title

ESG Contact Address

Street Address 1
Street Address 2
City
State
ZIP Code
Phone Number
Extension
Fax Number
Email Address

ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2015
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CAPER

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Program Year End Date

06/30/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name

City

State

Zip Code

DUNS Number

Is subrecipient a victim services provider

Subrecipient Organization Type

ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 8 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 9 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 10 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 11 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 12 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 13 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 15 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 16 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 17 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 18 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 19 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 20 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015

Table 21 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 22 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 23 - Total Amount of Funds Expended on ESG Activities

Attachment

2015 CAPER Notice



Order Confirmation

Ad Order Number	Customer	Payor Customer
0001324050	CITY OF KINGSPORT-FINANCE	CITY OF KINGSPORT-FINANCE
Sales Rep.	Customer Account	Payor Account
ablevins	1005750	1005750
Order Taker	Customer Address	Payor Address
ablevins	225 W CENTER ST, KINGSPORT TN 37660 USA	225 W CENTER ST, KINGSPORT TN 37660 USA
Ordered By	Customer Phone	Payor Phone
	423-229-9384	423-229-9384
Order Source		
PO Number	Customer Fax	Customer EMail
		AngieMarshall@KingsportTN.gov

Tear Sheets	Proofs	Affidavits	Payment Method	
0	0	1		
Invoice Text:				
Blind Box	Materials	Color		
		<NONE>		
Net Amount	Tax Amount	Total Amount	Payment Amt	Amount Due
\$102.10	\$0.00	\$102.10	\$0.00	\$102.10

Ad Number	Ad Type	Ad Size	Pick Up Number
0001324050-01	XLegal Liner	2.0 X 30 Li	
External Ad #	Ad Attributes		

Run Dates 9/15/2016

NOTICE

The City of Kingsport Consolidated Annual Performance and Evaluation Report (CAPER) for the 2015 Program Year will be available for public review and comment at the Community Development office located at 201 W. Market St., Monday through Friday, from 8:00 AM to 5:00 PM until September 30, 2016. The CAPER is an annual evaluation of all activities and expenditures from the FY 2015/2016 Community Development Block Grant Program. Any public comments will be documented and submitted along with the CAPER to the Department of Housing and Urban Development. For additional information, please contact the Community Development office at 229-9486.

La ciudad de Kingsport consolidado anual de rendimiento e Informe de Evaluación (CAPER) para el 2015 Año del programa estará disponible para revisión pública y comentarios, en el desarrollo de la Comunidad ubicada en el 201 W. Market St., de lunes a viernes, de 8:00 AM a 5:00 PM hasta el 30 de septiembre de 2016. Todas las preguntas y comentarios que pueden ser dirigidas al Sr. Mark Haga al 423-229-9486.

James H. Domming
City Recorder

Pub 1T: 09/15/16

9/14/2016 4:10:47PM

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PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	317,466.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR S1 TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	317,466.00
PART III: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	255,844.23
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	255,844.23
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	63,441.98
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	67,717.80
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	387,004.01
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(69,538.01)
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	255,844.23
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	255,844.23
22 PERCENT LOW/MOD CREDIT (LINE 21/ LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEAR(S)(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	62,659.71
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00

29	PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30	ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(27,960.39)
31	TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	34,699.33
32	ENTITLEMENT GRANT	317,466.00
33	PRIOR YEAR PROGRAM INCOME	0.00
34	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35	TOTAL SUBJECT TO PS CAP (SUM), LINES 32-34)	317,466.00
36	PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	10.93%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	63,441.98
38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	63,441.98
42	ENTITLEMENT GRANT	317,166.00
43	CURRENT YEAR PROGRAM INCOME	0.00
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45	TOTAL SUBJECT TO PA CAP (SUM), LINES 42-44)	317,466.00
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.98%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2014	3	203	5893608	Sons and Daughters	05	LMC	\$1,800.80
2014	4	205	5893608	South Central Kingsport CDC	05	LMC	\$672.34
2015	2	212	5893608	Learning Centers of KHRA	05	LMC	\$15,039.81
2015	2	212	5914097	Learning Centers of KHRA	05	LMC	53,183.98
2015	2	212	5952272	Learning Centers of KHRA	05	LMC	\$349.74
2015	4	211	5914097	H.O.P.E., Inc.	05	LMC	\$2,500.00
2015	5	213	5893608	South Central Kingsport CDC	05	LMA	\$17,097.32
2015	5	213	5914097	South Central Kingsport CDC	05	LMA	\$10,190.72
							Matrix Code \$50,834.71
2015	3	210	5893608	CASA For Kids	05N	LMC	\$3,941.6E
2015	3	210	5914097	CASA For Kids	05N	LMC	\$3,941.6E
2015	3	210	5052272	CASA For Kids	05N	LMC	\$3,941.64
							Matrix Code \$11,825.00
2014	2	200	5031441	KAHR Program	14A	LMH	\$5,627.95
2014	2	207	5854183	Property Rehab	14A	LMH	\$1,500.00
2014	2	207	5893608	Property Rehab	14A	LMH	\$8,200.00

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2014	2	207	5914097	Property Rehab	14A	LMH	\$9,000.00
2015	1	209	5865571	KAHR Program	14A	LMH	\$83,627.87
2015	1	209	5893608	KAHR Program	14A	LMH	\$9,331.46
2015	1	209	5914097	KAHR Program	14A	LMH	\$8,508.36
2015	1	209	5931441	KAHR Program	14A	LMH	\$49,114.69
2015	1	209	5952272	KAHR Program	14A	LMH	\$18,274.19
Total					14A	Matrix Code	\$193,184.52 \$255,844.23

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2014	3	203	5893608	Sons and Daughters	05	LMC	\$1,800.80
2014	4	205	5893608	South Central Kingsport CDC	05	LMC	\$672.34
2015	2	212	5893608	Learning Centers of KHRA	05	LMC	\$15,039.81
2015	2	212	5914097	Learning Centers of KHRA	05	LMC	\$3,183.96
2015	2	212	5952272	Learning Centers of KHRA	05	LMC	\$349.74
2015	4	211	5914097	H.O.P.E., Inc.	05	LMC	\$2,500.00
2015	5	213	5893608	Smith Central Kingsport CDC	05	LMA	\$17,097.32
2015	5	213	5914097	South Central Kingsport CDC	05	LMA	\$10,190.72
2015	3	210	5893608	CASA for Kids	05N	Matrix Code	\$50,834.71
2015	3	210	5914097	CASA for Kids	05N	LMC	\$3,941.66
2015	3	210	5952272	CASA for Kids	05N	LMC	\$3,941.66
Total					05N	Matrix Code	\$11,825.00 \$62,559.71

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher	Activity Name	Matrix	National	Drawn Amount
2009	1	163	5854183	Program Administration	21A	21A	\$783.42
2009	1	163	5865571	Program Administration	21A	21A	\$343.62
2009	1	163	5893608	Program Administration	21A	21A	\$157.34
2014	1	159	5854183	Program Administrator	21A	21A	\$2,094.15
2014	1	159	5865571	Program Administrator	21A	21A	\$166.61
2015	7	208	5865571	Program Administrator	21A	21A	\$18,305.89
2015	7	208	5893608	Program Administrator	21A	21A	\$17,102.14
2015	7	208	5914097	Program Administration	21A	21A	\$5,195.79
2015	7	208	5931441	Program Administration	21A	21A	\$10,660.71
2015	7	208	5952272	Program Administration	21A	21A	\$8,632.31
Total					21A	Matrix Code	\$63,441.98 \$63,441.98

2015 CAPER AFFH Report

Program Year 2015 CAPER Affirmatively Affirming Fair Housing Report

Affirmatively Furthering Fair Housing

As part of the initial consolidated planning process, an Analysis of Impediments to Fair Housing was prepared by the City to ascertain impediments to fair housing choice. The Department of Housing and Urban Development approved that Analysis.

In 2009, the Northeast TN/Southwest Va HOME Consortium, of which the City of Kingsport is a member, produced an update, jurisdiction-wide Analysis of Impediments, which was also approved by HUD. (Note – During the program year, it was discovered that an update to the Analysis of Impediments to Fair Housing was not completed in conjunction with the submission of the 2015 Consolidated Plan. During Program Year 2016, an update is scheduled for completion. The report below addresses actions taken during Program Year 2015 which address impediments identified in the 2009 Analysis.)

In summary, the impediments identified in the Analysis included:

1. Discrimination based on race, color, national origin, sex, religion, familial status, and disability
2. Lack of affordable housing, both public and private
3. Zoning, building code and annexation restrictions
4. Inadequate wages and/or lack of employment opportunities in the area
5. Due to the rising elderly population, there is a short supply of affordable one and two-bedroom units
6. Poor credit history of potential homeowners causing inability to obtain a mortgage and increase in predatory lending which often leads to foreclosures
7. Lack of housing that is accessible to the disabled
8. Lack of accessible transportation services

9. The rising cost of utilities, medical care, food, coupled with low wages, cause many to be at risk of becoming homeless

The following are Program Year 2015 activities by the City of Kingsport Community Development Program, operating within and in conjunction with the Kingsport Housing and Redevelopment Authority, to address perceived, anticipated and otherwise possible impediments to fair housing as outlined in the Analysis of Impediments to Fair Housing document prepared by the Northeast TN/Southwest Virginia HOME Consortium:

- 1) All users, as beneficiaries of CDBG, HOME, ESG, HCP and other Federal, State and local community development and housing programs, were provided with pamphlets, brochures, booklets and other approved and pertinent information informing them of Fair Housing Law and their rights. Documents include the “Fair Housing, It’s Your Choice” pamphlet and the locally-produced “About Renting” booklet. During Program Year 2015, 21 housing units received appropriate Fair Housing information. Also, the City’s Public Service subrecipient agencies distribute Fair Housing material. KHRA’s Learning Centers staff distributes information to public housing and other low income clients. During the program year, KHRA staff provided Fair Housing rights brochures to approx. 53 families. Also, Court Appointed Special Advocates, which works with abused and/or neglected children, many from at-risk housing situations, provided Fair Housing choice information to over 234 new families in their program.
- 2) During Program Year 2014, Community Development hired an intern who had completed significant study at the University of Memphis Law School. This intern, whose studies had provided some concentration in Fair Housing Law, was assigned two specific tasks. The Community Development intern was assigned review and update of the City’s Fair Housing Ordinance. The Ordinance has not been updated in a number of years and the City’s CD Intern began work toward “cleaning up” and updating the Ordinance. A proposed ordinance was completed by the intern and is under review by the City Attorney prior to consideration by the City’s governing body.
- 3) During PY 2015, Community Development staff continued education, through Fair Housing training events, about new and existing regulations concerning how Fair Housing and Equal Opportunity Law applies to Service and Companion animals. During the program year, Community Development staff worked with City Planning, Building and Legal staff on implementation of a new zoning ordinance initiative which addressed larger, more agricultural uses in the City, the Urban Agricultural Estate District. The new district makes provisions for various animals, under certain restrictions. Community Development staff assisted in ensuring that these restrictions did not negatively impact the rights of persons who need or require appropriately defined service and/or companion animals. As Program Year 2016 unfolds, City Community Development staff

will continue to seek guidance from HUD's Office of Fair Housing should questions or concerns arise from the review process.

- 4) During Program Year 2014, Community Development staff worked with HOME Consortium staff in reviewing program documents (Consortium and City) for potential translation opportunities for enhanced accessibility for non-English speakers. As a start, CAPER notices (beginning with this CAPER) and the 2016 Annual Action Plan notice published in the local newspaper included Spanish translations of text. This effort will continue to progress into Program Year 2016.
- 5) The AI also identified lack of housing that is accessible by the disabled as an impediment. Toward meeting this need, in general, the City's Building Codes division attempts to apply, where applicable, provisions of the Americans with Disabilities Act in its review of housing development plans. This, of course, is a matter of expectation. However, proactively, Community Development staff attempts to address accessibility needs in its KAHR program (emergency repair) and Housing Needs program (regular housing rehabilitation). Staff works with potential program recipients to educate them and identify future accessibility needs they may not recognize. If at all possible, staff attempts to provide assistance beyond the needs identified by the homeowner to address their existing or potential accessibility needs.
- 6) As a member of the Northeast TN/Southwest VA HOME Consortium, the City of Kingsport participated in "Fair Housing Month" recognition and declaration.
- 7) Toward the identified impediment of inadequate wages and/or lack of employment opportunities in the area, while as general practice, the City maintains an economic development office within the Development Services Department which is charged with supporting and promoting economic development opportunities on a city-wide and general basis, the City's Community Development program also utilizes CDBG funds to provide support for employment training and outreach services in the south-central area of the City. CDBG funds are provided to the South Central Kingsport CDC which operates the Riverview Employment Outreach office which provides these services within a primarily low-income and traditionally minority neighborhood. Also, by extension of ongoing loan installment payments to the Section 108 program, the City continues to participate in the provision of economic opportunity support services of the HOPE VI program in the Riverview Neighborhood. In 2008, the City secured an \$856,000 Section 108 loan to assist in the development of the HOPE VI support services office in Riverview.
- 8) The 2009 Analysis identifies lack of transportation needs as an impediment for some populations with the city to access services and retail shopping close to their residence. In recent years, the City's Transit Services Department has been able to make some

improvements to routing and rolling stock, which has helped citizens in some more remote neighborhoods. During Program Year 2015, though, for lack of new funding to address this specific need in lieu of projects which have taken a “back burner” in recent years, only general routing improvements relative to scheduling have been implemented. However, Program Year 2016 should see some more significant expenditures to address transportation needs.

Fair Housing Activities Costs

Although the budget for the Community Development program does not identify specific, designated funding for Fair Housing activities as a separate line item, Community Development staff time, paid entirely with Community Development Block Grant funds, is directed toward Fair Housing Activities. Staff salary and training and travel expenditures are included in the staff’s effort to address the City’s obligation to Fair Housing. In PY 2015, approximately \$1,409 CDBG funds were used to send staff to fair housing training in Milwaukee, WI, Washington, DC, Knoxville, TN and Nashville, TN. Staff attended approx. 9 hours of training, total. Other than training hours and travel costs, staff spent approximately 100 hours in ordinance work (previously described) and individual housing program client contact, totaling just over \$1,500 salary and benefits costs. Also, as mentioned previously, Community Development hired an intern whose major focus was Fair Housing issues. On Fair Housing issues, in Program Year 15, the intern spent about 450 hours at a cost of \$4,500 in CDBG funds.

Affirmative Outreach

During program year 14, Community Development staff continued outreach to minority groups which have not previously been funded with Community Development Block Grant funds. This outreach resulted in two primarily African-American organization receiving CDBG funding. These two groups consist of Sons and Daughters of Douglass, an organization which represents alumni of a segregated school (Douglass School – closed for integration in 1965) and Help Our Potential Evolve (HOPE) which is a primarily African-American organization that offers cultural history and enhancement studies for minority youth. Both organizations conduct programs which provide educational materials and projects which encourage low and moderate minority students to pursue higher education. This outreach resulted in both agencies receiving CDBG funding from the City for the first time in their existence. During program year 15, HOPE, again, applied for and received CDBG funding. However, Sons and Daughters experienced some organizational changes and did not apply for CDBG funding. Staff reached out to Sons and Daughters and assisted the organization in working through some organizational issues. This work resulted in Sons and Daughters applying for and receiving CDBG funding for Program Year 16.

Also, during the program year, through contacts of the Community Development intern, Community Development staff continued working with the “Latino Council”. This council, which organizes through assistance from St. Dominic’s Catholic Church, provides support to Latino populations, especially those who may be undocumented and struggling. Community Development staff has been working with Mr. Umberto Callazo and Fr. Michael Cummings to provide information on Community Development program activities which may benefit those who are unaware of what is available, as well as Fair Housing rights information.

LEP

During Program Year 2015, the City maintained a list of citizens who have volunteered to provide translation services for the benefit of those who have Limited English Proficiency. Community Development staff, during Program Year 2015, continued reviewing census data which would reveal which language groups, depending on their share of population, would be more likely to attempt access to Community Development information so that the City could efficiently determine which languages to have translated for program information. Staff also began gathering anecdotal information on the growth of cultural populations in the City. For example, it appears that the number of East African families locating in the City is increasing. Staff intended to recruit persons who are proficient in English and Amharic, which is a common language in the target culture during the year, but this effort was stalled. Community Development intends all this information collection to result offering outreach and program information to persons who are not proficient in English. This activity was an extension of activities begun in Program Year 2014. Staff is not satisfied with progress unrealized in this area and is looking ahead to re-energizing the effort in Program Year 16.

In PY 2014, Community Development staff, as mentioned above, began working with the “Latino Council” for expanded outreach to previously “unreached” populations. The leaders of this group have agreed to assist in translation of program materials targeted toward their constituency.

Finally, for Program Year 2015, and as previously mentioned, public notices, such as for the 2015 CAPER and 2016 Annual Action Plan, have been published in Spanish.

Contract and Subcontract Activity

U.S. Department of Housing and Urban Development

OMB Approval No.: 2517-0088 (exp. 10/31/2003)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and reviewing the data needed, reviewing the collection of information, this agency may not conduct or sponsor, and it person is not required to respond to a collection of information unless it displays a valid OMB control number. Executive Order 12422 and 11825 require Federal agencies to promote survey, business, and research activities that are essential to the development and conducting a national program for HUD. Pursuant to Executive Order 12422, the Department of Commerce requires an annual report on HUD activities. The information provided on this and Indian Housing Programs will be used to monitor and evaluate HUD performance and to develop and submit the Annual Report to the President. Responses to this collection of information are voluntary. The information requested does not include Social Security Numbers, HUD file numbers, or other confidential information.

1. On-line Report Development: www.hud.gov/contract
 2. City of Kinrossport

2a. Name of Contract: **Sharon Mark A. Hays**
 3a. Phone Number (including Area Code): **423-225-5486**
 4. Reporting Period: Oct. 1 - Sept. 30 (Annual - FY) Other: _____
 5. Program Code (Not applicable for CPD programs.)
 Use a separate sheet for each program code.
 6. Date Submitted to Field Office: **9/30/15**

Street Address Number of Units or Subcontractor (See below)	Type of Contract (See below)	Contractor or Subcontractor (See below)	Woman Owned Business Enterprise (Yes/No)	Prime Contractor (Identify Number)	Sec. 8 (Amendment No.)	Sec. 8 (Amendment No.)	Program Code (Not applicable for CPD programs.)	City	State	Zip Code
1180 Garden Station	TH	TH	N	416-432-494	N	N	Class Sweep Construction	KINCSPORT	VT	05663
1056 Oak Drive Cr.	3	1	N	416-432-494	N	N	Class Sweep Construction	KINCSPORT	VT	05663
11.8 Carwya St.	3	1	N	077-58-5290	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663
11.8 Carwya St.	3	1	N	412-534-615	N	N	Class Sweep Construction	KINCSPORT	VT	05663
509 Granada Ct.	3	1	N	418-58-5495	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663
538 Dale Street	3	1	N	077-58-5290	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663
905 Myrtle Street	3	1	N	077-58-5290	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663
308 Casley Ct.	3	1	N	077-58-5290	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663
575 Virgil Ave.	3	1	N	077-58-5290	N	N	Class Sweep Construction	KINCSPORT	VT	05663
112 Sylvan Drive	3	1	N	416-432-494	N	N	Class Sweep Construction	KINCSPORT	VT	05663
575 Dillwyn Street	3	1	N	077-58-5290	N	N	Agrocollateral Maintenance	GRAND FALLS	VT	05663

7a. Type of Trade Codes:
 Housing: 1 = New Construction, 2 = Rehabilitation, 3 = Repair, 4 = Renovation, 5 = Project/Volunt.
 Public: 6 = Professional, 7 = Tenant Services, 8 = Education/Training, 9 = Volunteering, 0 = Other

7b. Recollateral Codes:
 1 = White Americans, 2 = Black Americans, 3 = Asian Americans, 4 = Hispanic Americans, 5 = American Indians, 6 = Other

8. Program Codes (Complete for Housing and Public and Indian Housing programs only):
 1 = All other, including Section 8, 2 = Public Housing, 3 = Section 8 Veterans, Non-FVA, 4 = Tribal Management, 5 = Section 202, 6 = HUD-Held Management, 7 = Public/Indian Housing, 8 = Section 811