

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, November 15, 2016, 7:00 PM
Large Court Room – City Hall

PRESENT: Board of Mayor and Aldermen
Mayor John Clark, Presiding Alderman Colette George
Vice Mayor Mike McIntire Alderman Tommy Olterman
Alderman Darrell Duncan Alderman Tom C. Parham

City Administration
Jeff Fleming, City Manager
J. Michael Billingsley, City Attorney
James Demming, City Recorder/Chief Financial Officer

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor John Clark.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by New Vision Youth.
- II.B. **INVOCATION:** Mitch Whisnant – Associate Minister, First Baptist Church.
- III. **ROLL CALL:** By City Recorder Demming. All Present.
- IV.A. **RECOGNITIONS AND PRESENTATIONS.**
 - 1. Malora Quesinberry – TSSA Administrator of the Year (Alderman George).
 - 2. Dobyys-Bennett High School Band – 2016 Grand National Championships (Mayor Clark).
- IV.B. **APPOINTMENTS/REAPPOINTMENTS.**
 - 1. **Reappointments to the Historic Zoning Commission** (AF: 308-2016) (Mayor Clark).

Motion/Second: McIntire/Parham, to approve:
REAPPOINTMENTS OF MR. JIM HENDERSON AND MS. JEWELL MCKINNEY TO
SERVE A SECOND FIVE-YEAR TERM ON THE **HISTORIC ZONING COMMISSION**
EFFECTIVE IMMEDIATELY AND EXPIRING ON JUNE 30, 2021.

Passed: All present voting “aye.”

V. APPROVAL OF MINUTES.

Motion/Second: Duncan/McIntire, to approve minutes for the following meetings:

- A. October 31, 2016 Regular Work Session
- B. November 1, 2016 Regular Business Meeting

Approved: All present voting “aye.”

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VI. COMMUNITY INTEREST ITEMS.

AA. ALDERMAN VACANCY.

1. Declaration by the Mayor of a Vacancy on the Board of Mayor and Aldermen and Consideration of an Individual to Fill the Vacancy

Motion/Second: McIntire/Olterman, to pass:

DECLARE VACANCY AND CONSIDERATION OF TOM SEGELHORST TO FILL THE VACANCY

Approved in a roll call vote: Clark, Duncan, George, McIntire, Olterman and Parham voting "aye."

A. PUBLIC HEARINGS. None.

PUBLIC COMMENT. Mayor Clark invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward to speak, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

1. Amend the General Project Fund Budget by Appropriating General Obligation Public Improvement Bond Series 2016 (AF: 299-2016) (Jeff Fleming).

Motion/Second: McIntire/George, to pass:

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND, THE WATER AND SEWER FUND PROJECT BUDGETS BY APPROPRIATING GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2016; FOR THE FISCAL YEAR ENDING JUNE 30, 2017; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

2. Award Contract and Budget Ordinance for Miscellaneous Annexation Utilities Improvements Project (AF: 307-2016) (Ryan McReynolds).

Motion/Second: McIntire/Parham, to pass:

AN ORDINANCE TO AMEND THE WATER FUND, WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE MISCELLANEOUS ANNEXATION UTILITIES IMPROVEMENTS FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

Motion/Second: Parham/Duncan, to pass:

Resolution No. 2017-089, A RESOLUTION AWARDING THE BID FOR THE

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MISCELLANEOUS ANNEXATION UTILITIES IMPROVEMENT PROJECT TO MERKEL BROTHERS CONSTRUCTION AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION.

1. Award Contract and Budget Ordinance to Appropriate Funds for the Centennial Park Project (AF: 284-2016) (Chris McCartt).

Motion/Second: McIntire/Parham, to pass:

ORDINANCE NO. 6623, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BUDGET BY APPROPRIATING DONATED FUNDS RECEIVED FROM THE EAST TENNESSEE FOUNDATION FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman and Parham voting "aye."

2. Agreement with Kingsport Economic Development Board for Economic Development in the Downtown Redevelopment District and Appropriate Funds (AF: 289-2016) (Lynn Tully).

Motion/Second: Olterman/McIntire, to pass:

ORDINANCE NO. 6624, AN ORDINANCE TO AMEND THE GENERAL FUND BUDGET BY TRANSFERRING FUNDS TO THE KINGSFORT ECONOMIC DEVELOPMENT BOARD FAÇADE PROGRAM FOR THE YEAR ENDING JUNE 30, 2017; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, McIntire, Olterman and Parham voting "aye" with George "abstaining."

3. Enter into a Materials Agreement with Danny Karst Related to Edinburgh South Phase I Development and an Ordinance to Appropriate the Funds (AF: 293-2016) (Ryan McReynolds)

Motion/Second: McIntire/Duncan, to pass:

ORDINANCE NO. 6625, AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE EDINBURGH SOUTH PHASE 1 MATERIALS AGREEMENT PROJECTS (WA1785 AND SW1785); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Clark, Duncan, George, McIntire, Olterman and Parham voting "aye."

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D. OTHER BUSINESS.

1. Award Contract for the Meadowview Conference Center Renovations Project (AF: 298-2016) (Chris McCartt).

Motion/Second: George/McIntire, to pass:

Resolution No. 2017-090, A RESOLUTION AWARDING A CONTRACT FOR THE CONSTRUCTION OF MEADOWVIEW CONFERENCE CENTER RENOVATIONS TO GRC CONSTRUCTION AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR SAME AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

2. Purchase Order to Walton Signage for Wayfinding Sign Program Upgrades (AF: 301-2016) (Ryan McReynolds, Chris McCartt)

Motion/Second: Parham/McIntire, to pass:

Resolution No. 2017-091, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR WAYFINDING SIGNS TO WALTON SIGNAGE

Passed: All present voting "aye."

3. Authorization to Purchase Phase II Furnishings for DB-Excel (AF: 303-2016) (David Frye, Shanna Hensley).

Motion/Second: Olterman/Duncan, to pass:

Resolution No. 2017-092, A RESOLUTION APPROVING AN AGREEMENT WITH STEELCASE, INC. AND WORKPLACE INTERIORS, INC.; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR FURNITURE FOR THE DB EXCEL PROGRAM TO WORKPLACE INTERIORS FOR THE KINGSPORT CITY SCHOOLS

Passed: All present voting "aye."

4. Approve Riverbend Park Redevelopment Agreement with KHRA for Development of Riverbend Park (AF: 297-2016) (David Mason).

Motion/Second: McIntire/George, to pass:

Resolution No. 2017-093, A RESOLUTION APPROVING A REDEVELOPMENT AGREEMENT WITH THE KINGSPORT HOUSING AND REDEVELOPMENT AUTHORITY (KHRA); AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AS AGENCY HEAD, AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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5. Receive a Grant from the Kingsport Community Foundation Centennial Park Project Fund through the East Tennessee Foundation and Approve a Grant Award Letter with the East Tennessee Foundation for the Kingsport Centennial Park (AF: 292-2016) (Jeff Fleming).

Motion/Second: Parham/McIntire, to pass:

Resolution No. 2017-094, A RESOLUTION ACCEPTING GRANT NO. 20160939 FROM THE KINGSPORT COMMUNITY FOUNDATION CENTENNIAL PARK PROJECT FUND THROUGH THE EAST TENNESSEE FOUNDATION, APPROVING A LETTER OF AWARD, AND AUTHORIZING THE MAYOR TO EXECUTE THE LETTER, AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LETTER

Passed: All present voting "aye."

6. Approve Four "Notice of Termination of Temporary Construction Easement" for Easements Acquired from the Industrial Development Board of the City of Kingsport (KEDB) (AF: 304-2016) (Mike Billingsley).

Motion/Second: McIntire/Parham, to pass:

Resolution No. 2017-095, A RESOLUTION APPROVING A NOTICE OF TERMINATION OF TEMPORARY CONSTRUCTION EASEMENT OF FOUR TEMPORARY CONSTRUCTION EASEMENTS FOR PROPERTY OWNED BY THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSPORT (A/K/A KEDB) AND AUTHORIZING THE MAYOR TO EXECUTE THE NOTICES AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE NOTICES

Passed: All present voting "aye."

7. Approve Subordination Agreement for the DB Excel Project and an Agreement Pertaining to the Same (AF: 305-2016) (Mike Billingsley).

Motion/Second: Duncan/George, to pass:

Resolution No. 2017-096, A RESOLUTION APPROVING AN AGREEMENT WITH FIRST-CITIZENS BANK & TRUST COMPANY AND AN AGREEMENT WITH CAYENNE RENTAL PROPERTIES, G.P. PERTAINING TO THE DB EXCEL PROJECT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENTS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE LETTER

Passed: All present voting "aye."

8. Approve a Contribution, if Needed, to KEDB for Economic or Industrial Development and Authorizing One or More Agreements Pertaining to the Same (AF: 309-2016) (Jeff Fleming).

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Motion/Second: McIntire/Parham, to pass:

Resolution No. 2017-101, A RESOLUTION AUTHORIZING A CONTRIBUTION TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSPORT, TENNESSEE (KEDB) FOR ECONOMIC OR INDUSTRIAL DEVELOPMENT PURPOSES; AUTHORIZING SUCH AGREEMENTS AS MAY BE NEEDED TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; EXPRESSING THE INTENT OF THE BOARD TO ESTABLISH ONE OR MORE PROJECT ACCOUNTS IN AN ORDINANCE APPROPRIATING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, IF NEEDED; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

VII. CONSENT AGENDA. *(These items are considered under one motion.)*

Motion/Second: Olterman/Duncan, to adopt:

1. Agreement Extension with Redflex Traffic Systems, Inc.
(AF: 300-2016) (David Quillin).

Pass:

Resolution No. 2017-097, A RESOLUTION AMENDING THE AGREEMENT WITH REDFLEX TRAFFIC SYSTEMS, INC. FOR TRAFFIC PHOTO ENFORCEMENT AND AUTHORIZING THE MAYOR TO EXECUTE ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

2. Amend Agreement with Prairie Farms Dairy to Renew for an Additional Year (AF: 302-2016) (Jennifer Walker).

Pass:

Resolution No. 2017-098, A RESOLUTION APPROVING AN ADDENDUM TO THE AGREEMENT WITH PRAIRIE FARMS DAIRY FOR DAIRY ITEMS FOR THE KINGSPORT CITY SCHOOL NUTRITION SERVICES; AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE ADDENDUM; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE ADDENDUM

Passed: All present voting "aye."

3. Approve Agreement Renewing Property Insurance for City-Owned Buildings (AF: 296-2016) (Terri Evans).

Pass:

Resolution No. 2017-099, A RESOLUTION AUTHORIZING THE RENEWAL OF THE AGREEMENT WITH TRAVELERS INSURANCE FOR CITY OF KINGSPORT

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PROPERTY INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

4. Renew Workers Compensation Excess Insurance Coverage through Safety National Insurance Company (AF: 295-2016) (Terri Evans).

Pass:

Resolution No. 2017-100, A RESOLUTION APPROVING THE RENEWAL OF THE AGREEMENT WITH SAFETY NATIONAL INSURANCE CORPORATION FOR WORKERS' COMPENSATION REINSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE THE RENEWAL OF THE POLICY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE RENEWAL

Passed: All present voting "aye."

VIII. COMMUNICATIONS.

- A. CITY MANAGER.** Mr. Fleming provided statistics on retirees and educational opportunities in Kingsport.

- B. MAYOR AND BOARD MEMBERS.** Alderman Olterman recognized a Dobyns Bennett cross country athlete and pointed out the football team won the Bobby Dodd award at a regional banquet. Alderman George wished Alderman Parham a happy birthday and reminded everyone the Santa Train and the parade is coming up Saturday. She also stated we are now in the holiday season, noting there are people and need and many volunteer opportunities out there. Vice-Mayor McIntire welcomed Tom Segelhorst back to the board. He also commented on last week's ribbon cutting on the greenbelt and wished everyone a Happy Thanksgiving. Alderman Duncan stated his tie was signed by the DB band. He also pointed out that KCVB had events going on this weekend as well. Lastly, he encouraged everyone to buy local when they were out shopping this weekend. Alderman Parham stated he appreciated everyone for their birthday wishes. He commented on the State of the City address, groundbreaking and ribbon cutting events that occurred earlier today. Mayor Clark commented on the Centennial Park groundbreaking and the progress that has been made. He pointed out the maker space ribbon cutting at the library was as an area for Kingsport to lead in. Alderman George mentioned the Veterans Memorial service that was held last Friday.

- C. VISITORS.** A citizen spoke in support of the police department.

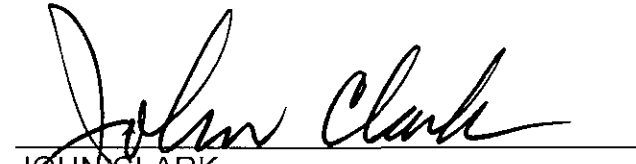
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D. Presentation of Submission to the State of Tennessee the Report on Debt Obligation (State Form CT-0253) - \$21,335,000 General Obligation Public Improvement Bond – Series 2016 by City Recorder Demming.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Clark adjourned the meeting at 7:55 p.m.


ANGELA MARSHALL
Deputy City Recorder




JOHN CLARK
Mayor