

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, October 17, 2016, 4:30 PM
Council Room – City Hall

PRESENT: Board of Mayor and Aldermen

Mayor John Clark

Vice-Mayor Mike McIntire

Alderman Darrell Duncan

Alderman Colette George

Alderman Michele Mitchell

Alderman Tommy Olterman

Alderman Tom C. Parham

City Administration

Jeff Fleming, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder



1. **CALL TO ORDER:** 4:30 p.m. by Mayor Clark.
2. **ROLL CALL:** By Deputy City Recorder Marshall.
3. **KINGSPORT CONVENTION AND VISITORS BUREAU UPDATE.** Mr. Jud Teague, Mr. Frank Lett and Ms. Lara Potter presented information on this item and answered questions from the board. Discussion followed.
4. **ONEKINGSPORT SUMMIT ADVISORY COMMISSION.** Ms. Jane Henry gave a presentation on this item and made recommendations to the board regarding 35 projects, noting that 20 of those projects are within the current budget. Development Services Director provided further details and answered questions. There was considerable discussion.
5. **PUBLIC RELATIONS.** Marketing and Public Relations Director Heather Cook gave an update on this item and the efforts the city is making regarding this issue. Adrienne Batara gave an overview of the new city website.
6. **PROJECTS STATUS.** City Manager Fleming provided a brief summary on this item.
7. **REVIEW OF AGENDA ITEMS ON THE OCTOBER 18, 2016 REGULAR BUSINESS MEETING AGENDA.** City Manager Fleming and members of staff gave a summary or presentation for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

VI.B.6 Enter into a Contractual Agreement, TDOT Project No. 825307-S3-019 with the Tennessee Department of Transportation for Reimbursement of Capital Expenses to Build Transit Center (AF: 265-2016). City Manager Fleming stated this was the contract with TDOT for the new transit center, pointing out this was a 5.155 million dollar project but the city's portion is only ten percent or \$515,000. He noted it was a great leveraging of state and federal funds.


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VI.D.1 Contract between Environmental Systems Research Institute and City of Kingsport for GIS Software (AF: 262-2016). City Manager Fleming pointed out the importance of GIS. Jake White provided further details on this contract.

8. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Clark adjourned the meeting at 6:55 p.m.



ANGELA MARSHALL
Deputy City Recorder



JOHN CLARK
Mayor