

## INVITATION TO BID

Sealed bids for the following project will be received by the Procurement Manager until 4:00 P.M., Eastern Time, February 26, 2019, and at that time publicly opened in the Council Room, City Hall. All bids will be considered for award or rejection at a later date.

**PROJECT: RE-ROOFING AND EXTERIOR REPAIRS OF FIRE STATION NO. 5**

Copies of the bid documents in PDF format as downloaded files may be obtained from the office of the Architect, Steven K Hutton and Associates, PC, 245 East New Street, Suite 201, Kingsport, Tennessee 37660. Potential Bidders may request bid documents by email request to [steve@huttonarchitect.com](mailto:steve@huttonarchitect.com). Potential Bidders are granted a limited license to print and copy the PDF files for the purpose of preparing Bids.

Copies of the documents will be available for review at the office of the Architect and at the following locations:

Knoxville Builders Exchange  
300 Clark Street  
Knoxville, TN 37921

AGC Plan Room  
249 Neal Drive  
Blountville, TN 37617

A Pre-Bid Conference will be held at the Council Room, City Hall, 225 West Center Street, Kingsport, TN at 2:00 P.M., Eastern Time, February 14, 2019.

A bid bond or certified check in an amount equal to five percent (5%) of the total of the bid is required. Certified checks should be made payable to City Treasurer, City of Kingsport. The successful bidder will be required to execute acceptable Performance and Payment Bonds in an amount equal to one hundred (100%) percent of the contract price.

All bidders must be licensed Contractors as required by the Contractors Licensing Act of 1994 (TCA Title 62, Chapter 6). No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the Contractor's license number, the date of the license's expiration, and a quotation of that part of his classification applying to the bid; the Geothermal, HVAC, Masonry, Plumbing, Mechanical and Electrical subcontractor's license number, each date of the license expiration and that part of each classification applying to the bid if the value of work is \$25,000 or greater; (\$100,000.00 or greater for Masonry) if value of the subcontractor's work is less than \$25,000, (\$100,000.00 for Masonry), the bid envelope is to be indicated with the phrase "Subcontractor's bid is less than \$25,000" (\$100,000.00 for Masonry) after each appropriate heading. If no Subcontractor's are being used, the outside of the envelope must state, "No Subcontractors are being used on this project".

By submission of a signed bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder. No submitted bids may be withdrawn for a period of sixty (60) days after the scheduled closing time for receipt of bids. All bids shall be signed, sealed and addressed to the Procurement Manager, City of Kingsport, 225 W. Center St., Kingsport, TN 37660, and marked "RE-ROOFING AND EXTERIOR REPAIRS OF FIRE STATION NO. 5. The City by its governing regulations reserves the right to accept or reject any or all bids received, to waive any informalities in bidding and to re-advertise.

PUB IT: 02/03/19

Tilden J. Fleming  
City Manager