

**MINUTES OF THE REGULAR MEETING OF THE
KINGSPORT REGIONAL PLANNING COMMISSION**

City Hall Council Room
225 West Center St., Kingsport, TN 37660

April 16, 2015

7:00 p.m.

Members Present

Dennis Ward, Chairman
Dr. Mike McIntire, Vice Mayor
Buzzy Breeding
Dr. Heather Cook
John Moody
Mark Selby

Staff Present

Lynn Tully
Corey Shepherd
Ken Weems
Mark Haga
Jacob Grieb

Members Absent

Beverley Perdue
Dave Stauffer

Visitor's List

Linda Calvert

At 7:00 p.m., Chairman Dennis Ward called the meeting to order, welcomed the audience, introduced the commissioners and staff and summarized the meeting procedures. Chairman Ward asked for approval of the revised agenda. A motion was made by Commissioner Mike McIntire seconded by Commissioner Buzzy Breeding to approve the revised agenda as presented. The motion was approved unanimously 5-0. Chairman McIntire asked for any changes to the minutes of the work session held March 13, 2015 and the regular meeting held March 19, 2015. A motion was made by Commissioner Mark Selby seconded by Commissioner Mike McIntire to approve the minutes with a correction to the Dave Stauffer in the work session minutes. The motion was approved unanimously 5-0.

CONSENT AGENDA

04-01 3101 E Stone Drive Surplus Request – (15-401-00004)

The Planning Commission considered a request to recommend to the Kingsport Board of Mayor and Alderman that the property located at 3101 E Stone Drive be officially designated as surplus property. The property is located inside the corporate limits of the City of Kingsport, 10th Civil District of Sullivan County.

04-02 101 Lee Street Surplus Request - (15-401-00005)

The Planning Commission considered a request to recommend to the Kingsport Board of Mayor and Alderman that the property located at 101 Lee Street be officially designated as surplus property. The property is located inside the corporate limits of the City of Kingsport, 11th Civil District of Sullivan County.

04-03 Borden Alley Dedication-- (15-401-00006)

The Planning Commission considered a request to accept the 19 foot right-of-way, located between Borden Street and Hale Street. The property is located inside the corporate limits of the City of Kingsport, 10th Civil District of Sullivan County.

04-04 Bond Chase Meadows Phase 3 – (15-201-00019)

The Planning Commission is requested to consider granting Final Subdivision Approval for Chase Meadows Phase 3 and accept an Irrevocable Letter of Credit for the remaining improvements associated with Chase Meadows Phase 3. The property is located inside the corporate limits of the City of Kingsport, 7th Civil District of Sullivan County.

All items were presented by Corey Shepherd. No items were removed. There being no additional questions a motion was made by Mike McIntire seconded by Heather Cook to approve the items. The motion was approved unanimously 6-0.

V. UNFINISHED BUSINESS

None

VI. NEW BUSINESS

04-05 2015 Community Development Annual Action Plan

The Kingsport Regional Planning Commission considered a request to recommend to the Board of Mayor and Alderman the 2015 Consolidated Plan for Housing and Community Development. Mark Haga presented the item. Mr. Haga stated NETN/SWVA Home Consortium is in the process of completing the 5year consolidated plan. Each entitlement city provides an action plan yearly, in cooperation with the consolidated plan. This current proposal is from a recommendation formed by the advisory committee which reviewed and discussed the programs last week. The programs must follow the National Objectives for low/moderate income persons.

Proposal is for funding of the following:

KAHR program at \$110,603

Learning Centers of KHRA \$26,945

CASA \$11,825

HOPE \$2500

South Central CDC - \$32,000

HOPE VI Project - \$70,100

Administration \$63,493

Totaling \$317,466

Mark Haga noted the Home Consortium Grant will add \$131,268 to our rehab/reconstruction program. Home consortium grant funds are not required to be heard by the Planning Commission however we like to point out these monies to the commission as they are used.

Mike McIntire stated he was Recusing as Carpenter's Helper is under his direct supervision at First Broad Street.

No speakers but Linda Calvert was available to answer questions. There being no additional discussion a motion was made by Buzzy Breeding seconded by Mark Selby to approve the item. The item was approved 5-0-1 with Mike McIntire recusing.

VII. PUBLIC COMMENT (Speakers are limited to 5 minutes per item.)

VIII. OTHER BUSINESS

- 04-06 Receive a letter of resubdivision of the Osage Drive property, on Osage Drive.
- 04-07 Receive a letter of resubdivision of the Harkleroad and Byrd property, on Rock City Road.
- 04-08 Receive a letter of resubdivision of the Hauk property, on Rock City Road.
- 04-09 Receive a letter of resubdivision of the Fort Robinson Addition on Bent Court.
- 04-10 Receive a letter of resubdivision of the Kingsport Pavilion Property on Sierra Drive.
- 04-11 Receive, for informational purposes only, the March 2015 report from the Building Division.
- 04-12 Receive, for informational purposes only, the March 2015 New Business report.

IX. ADJOURNMENT

Lynn Tully gave a legislative update.

There being no further business, a motion was made by Mike McIntire and seconded by Buzzy Breeding to adjourn the meeting at approximately 7:37 pm. This motion passed unanimously, 5-0.

Respectfully Submitted,



Chanya Lynn Tully, AICP, Planning Commission Secretary

