



AGENDA

BOARD OF MAYOR AND ALDERMEN REGULAR WORK SESSION

Monday, March 2, 2009
Council Room — City Hall
4:30 p.m.

Board of Mayor and Aldermen

Mayor Dennis R. Phillips, Presiding

Alderman Valerie Joh
Vice Mayor Benjamin K. Mallicote
Alderman Charles K. Marsh, Jr.

Alderman Larry Munsey
Alderman Patrick W. Shull
Alderman Jantry Shupe

Leadership Team

John G. Campbell, City Manager

J. Michael Billingsley, City Attorney
Jim Demming, City Recorder/CFO
Craig Dye, Fire Chief
Jeff Fleming, Asst. City Manager, Development Services

Chris McCartt, Assistant to the City Manager
Ryan McReynolds, Public Works Director
Gale Osborne, Police Chief
Tim Whaley, Community and Gov't Relations Director

1. Call to Order
2. Roll Call
3. Discuss with Commissioner Wayne McConnell Regarding Lynn Garden Property
4. Work Session Tickler
5. Review of Items on March 3, 2009 Regular Business Agenda
6. Update on Project Friday – John Linke, John Campbell
7. Presentation on Netherland Inn Road Boat Ramp – Chris McCartt
8. Adjourn

Citizens wishing to comment on agenda items, please come to the podium and state your name and address. Please limit your comments to five minutes. Thank you.



Work Session Tickler *March 2, 2009*

Special Projects

Higher Education Center

Jeff Fleming

Updated February 24, 2009

Interior wall stud framing and electrical and plumbing rough-in is ongoing. The exterior insulation is nearly complete and the brick masonry is just beginning. HVAC ductwork is being installed. The framing for the new roof solar panels has been installed, and the roof membrane is complete. Most of the 1st floor slab on grade has been placed. Site work for the streetscape along Market Street is underway.

City Departments

Public Works

Inflow & Infiltration Abatement Program

Ryan McReynolds

Updated February 26, 2009

To date the City of Kingsport has rehabilitated approximately 32.3 miles of sanitary sewer line at a cost of \$22.1 Million. The City is presently working on two construction project in West Kingsport and Jackson Heights valued at \$2.2 Million (currently budgeted). After the completion of those projects, the City will be required to finish an additional two projects along Lynn Garden Drive and West View for a total future cost of \$2.3 Million.

Energy Efficiency Measures

Ryan McReynolds

Updated February 26, 2009

Presentation was given to the BMA at the October 6th Work Session. Staff and ESG are continuing to monitor progress and fine tune the HVAC controls.

Engineering

Gibson Mill Road Realignment:

Hank Clabaugh

Updated February 26, 2009

The status of Contract 2 hasn't changed in the last two weeks. Rough grading on the road beds is practically complete. Approximately 80% of the utilities have been installed.

The current central focus of the project is constructing the walls; abutments; and pier bases for the new bridge. Approximately 75% of the micro piles and bridge footers have been poured. This work is for Contract 1.

Netherland Inn Bridge

Gary Dault

Updated February 26, 2009

There has been no activity on the jobsite since early December. Work is anticipated to start back in mid-March.

Water/Sewer

Automated Meter Reading ***Chad Austin*** ***Updated February 24, 2009***

Approximately 11,750 meters have been changed out thus far. Forty two routes (of 128) are substantially complete. Testing for data collection is underway and going well.

Approximately 600 leak detectors have been installed. Four leaks have already been found using the leak detectors that would not have been seen otherwise.

Transportation (Traffic)

Traffic Calming Measures ***Michael Thompson*** ***Updated February 26, 2009***

Bellingham Drive - Voting results are as follows: Of the 47 parcels in the voting area, votes representing 7 parcels voted against the traffic calming project. This equates to 15 percent disapproval, and therefore this spring staff will move forward with installation.

Essex & Suffolk Traffic Calming -Several requests for consideration from PFNA have been made including a change in the voting process, expansion of the "affected area" and consideration of an exception to the minimum requirements for traffic calming so that one other street (Sussex) could be included in the traffic calming plan of Preston Forest. Staff is reviewing these requests.

***Netherland Terrace
Street Lighting*** ***Michael Thompson*** ***Updated February 26, 2009***

AEP has submitted the permit required by CSX for approval and awaiting a response and cost from CSX.

***Indian Trail / Stone Drive
Signal & Median
2009*** ***Michael Thompson*** ***Updated February 26,***

The contract was awarded to Summers-Taylor, Inc. and they will begin work soon. The majority of the work will be performed at night so they need consistently high night time temperatures. Completion is scheduled on or before June 30, 2009.

***Joseph O. Fuller Memorial
Bridge Lighting*** ***Michael Thompson*** ***Updated February 26, 2009***

Staff is evaluating multiple lighting options that have reasonable life cycle costs and provide aesthetic value. Staff is evaluating the 8 electrical services to these lights.

Development Services

Cook's Point ***Rack Cross*** ***Updated February 24, 2009***

Cook's Point Planned Development site was visited for the purpose of general observation of compliance and progress. Photographs were taken of the construction area. The construction area continues to meet minimum standards. Cook's Point Developer Erick Fritz was again contacted by telephone and shared that he may begin

Development Services, continued

completion of the T turn around at the end of Cook's Point Road this week. Mr. Fritz also stated that he had installed "cold patch" asphalt applications around a couple of the raised storm water grates along curbs. When asked, Mr. Fritz said he would request his lawn service company to sow additional seed around the detention pond area to prevent additional erosion.

Leisure Services

***Parks & Recreation
Greenbelt***

Kitty Frazier

Updated February 25, 2009

A construction contract has been established with Ducco Construction. As required by TDOT, an approved construction inspector must be secured for the job prior to actual construction. The notifications for letter of interest to acquire a CEI have been published/advertised and submittals are due back March 10, 2009. If you have any questions feel free to call Kitty Frazier at 229-9408.

Kingsport Public Library

Helen Whittaker

Updated February 24, 2009

The Library will be issuing a Request for Qualifications on March 1 for an architect to look into what the library needs to do to expand/obtain the necessary square footage to meet the 55,000 square foot facility needs, as outlined in the presentation made to the BMA in January of 2008.

As to location, the City is looking at two options:

1. Transform and expand the existing facility, if possible

2. Transform the existing facility and renovate/incorporate the two-level, 28,000 square feet empty retail building across the street to provide the additional space. This structure was built in 1949 as a McCroy's Department Store by McCroy's New York Architects. One suggestion for this combination is to put the children's and teen services in the retail building. There is currently a two lane road and curbside parking on both sides of the road. The City is open to enveloping the two parking areas into landscaped/pedestrian areas between the two buildings, leaving the two lane road.

3. Adequate parking must also be available/built at the selected location.

This solicitation is for:

- Site analysis and recommendation
- Probable cost estimates of the two options
- Programming, schematic designs with color renderings of the agreed upon plan for presentation to the Board of Mayor and Alderman, media, and for the use of support organizations for fundraising and educational purposes
- Presentation of the design to the Board of Mayor and Aldermen

Deadline for the RFQs is March 20.



AGENDA

BOARD OF MAYOR AND ALDERMEN

REGULAR BUSINESS MEETING

**Tuesday, March 3, 2009
Large Court Room – City Hall
7:00 P.M.**

Board of Mayor and Aldermen

Mayor Dennis R. Phillips, Presiding

Alderman Valerie Joh
Vice Mayor Benjamin K. Mallicote
Alderman Charles K. Marsh, Jr.

Alderman Larry A. Munsey
Alderman Patrick W. Shull
Alderman Jantry Shupe

City Administration

John G. Campbell, City Manager
J. Michael Billingsley, City Attorney
James Demming, City Recorder

- I. CALL TO ORDER**
- II.A. PLEDGE OF ALLEGIANCE TO THE FLAG**
- II.B. INVOCATION –David Cagle, Senior Pastor – First Presbyterian Church**
- III.B ROLL CALL**
- IV. RECOGNITIONS AND PRESENTATIONS**
- V. APPROVAL OF MINUTES**
 - 1. February 16, 2009 Regular Work Session
 - 2. February 17, 2009 Regular Business Meeting

VI. COMMUNITY INTEREST ITEMS**AA. PUBLIC HEARINGS****COMMENT**

Citizens may speak on agenda items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non-personal in nature, and they should be limited to five minutes. A total of thirty minutes is allocated for public comment during this part of the agenda.

B. BUSINESS MATTERS REQUIRING FIRST READING

1. Consideration of an Ordinance to Appropriate Grant Funds Received from Target Inc. (AF:66 -2009)
 - Ordinance – First Reading
2. Consideration of an Ordinance to Transfer Funds from the sanitary Sewer Fund balance to the Miscellaneous Annexations Account for construction of a Sewer Line along Rock Springs Road (AF:59 -2009)
 - Ordinance – First Reading
3. Consideration of an Ordinance to Transfer Funds from Various Accounts to the Netherland Inn Bridge Project (AF:58 -2009)
 - Ordinance – First Reading

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. Consideration of an Ordinance Establishing an Improvement District to Provide Street Illumination of Linville Street Between Lamont Avenue and Crescent Drive (AF: 33-2009)
 - Ordinance – Second Reading and Final Adoption

D. OTHER BUSINESS

1. Consideration of a Resolution to Authorize the Mayor to Sign all Documents Necessary to Apply and Receive the Fire Prevention and Safety (FP&S) Grant Through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS) (AF: 40-2009)
 - Resolution
 -
2. Consideration of a Resolution Ratifying execution of all Documents Necessary and Proper to Apply for and Receive Grant Funding for Fiscal Year 2009-2010 from the Area Agency on Aging and Disability (AF: 41-2009)
 - Resolution
 -

3. Consideration of a Resolution Awarding the Bid for the Purchase of Five Police Pursuit Sedans to Cardinal Chrysler, Jeep, Dodge (AF: 60-2009)
 - Resolution
 -
4. Consideration of a Resolution Awarding the Bid for the Purchase of Five Compact Pickup Trucks to Jacky Jones Ford (AF: 61-2009)
 - Resolution
5. Consideration of a Resolution Awarding the Bid for the Purchase of Four ½ Ton Two-Wheel Drive Pickup Trucks to Fairway Ford, Inc. (AF: 62-2009)
 - Resolution
 -
6. Consideration of a Resolution Awarding the Bid for the Purchase of Six Hybrid Compact Utility Wagons to Empire Ford, Inc. (AF: 63-2009)
 - Resolution
 -
7. Consideration of a Resolution Awarding the Bid for the Purchase of Five hybrid Compact Sedans to Bachman Bernard Auto Mall (AF: 64-2009)
 - Resolution
8. Consideration of a Resolution Awarding the Bid for the Purchase of Four Police Pursuit Sedans and One Unmarked Police Sedan to Alley's Dodge World (AF: 65-2009)
 - Resolution

E. APPOINTMENTS

1. Consideration of Appointments to Cattails Management Advisory Committee (AF:43 -2009)
 - Approval of Appointments
2. Consideration of Reappointment to Kingsport Gateway Commission (AF:49 -2009)
 - Approval of Reappointment
 -
3. Consideration of an Appointment to Kingsport Housing and Redevelopment Authority (AF:51 -2009)
 - Approval of Appointment
 -
4. Consideration of Reappointments and Appointments to the Kingsport Historic Zoning Commission (AF:48 -2009)
 - Approval of Reappointments and Appointments
 -
5. Consideration of an Appointment to the Bay's Mountain Park Commission (AF:50 -2009)
 - Approval of Appointment
 -

6. Consideration of an Appointment to the Meadowview Advisory Committee (AF:52 -2009)
 - Approval of Appointment
7. Consideration of an Appointments to the Library Commission (AF:53 -2009)
 - Approval of Appointments
8. Consideration of Reappointments to the Construction board of Adjustments and Appeals (AF:54 -2009)
 - Approval of Reappointments

VII. CONSENT AGENDA

All matters listed under the Consent Agenda are considered in the ordinary course of business by the Board of Mayor and Aldermen and will be enacted on by one motion in the form listed. If discussion is desired by either the Board or the audience, the item in question will be removed from the Consent Agenda and considered separately.

1. Consideration of an Ordinance to Appropriate Funds From the School Reserve Accounts in the Eastman Annexation Fund (AF: 42-2009)
 - Ordinance – Second Reading and Final Adoption
2. Consideration of an Ordinance to Accept the “Proposal of the Department of Transportation of the State of Tennessee to the City of Kingsport, Tennessee” for the Signalization of John B. Dennis Highway at Pavilion Drive and Authorize the Mayor to Sign all Applicable Documents (AF: 44-2009)
 - Ordinance – Second Reading and Final Adoption
3. Consideration of an Ordinance to amend the General Purpose School fund and the General Project Fund Budgets (AF: 37-2009)
 - Ordinance – Second Reading and Final Adoption
4. Consideration of Approval of Offers for Easements and Right-of Ways for the Project 3-1 Lynn Garden Area Sewer Rehabilitation Project (AF: 57-2009)
 - Approval of Offers

VIII. COMMUNICATIONS

- A. CITY MANAGER
- B. MAYOR AND BOARD MEMBERS
- C. VISITORS

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

IX. ADJOURN

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, February 16, 2009, 4:30 PM
Council Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor Dennis R. Phillips

Alderman Valerie Joh

Alderman Larry A. Munsey

Alderman Patrick W. Shull

Alderman Jantry Shupe

City Administration

John G. Campbell, City Manager

J. Michael Billingsley, City Attorney

James H. Demming, City Recorder

1. **CALL TO ORDER:** 4:34 p.m., by Mayor Phillips.
2. **ROLL CALL:** By Deputy City Recorder Gilbert. Absent: Vice-Mayor Benjamin K. Mallicote and Alderman Charles K. Marsh, Jr.
3. **WORK SESSION TICKLER.** Mayor Phillips asked City Manager Campbell to speak about the expense of the *Joseph O. Fuller Memorial Bridge* lighting project. Mr. Campbell described the unusual lighting required at that location and possible alternative lighting being explored. After further Board inquiry about various aspects of the project, City Traffic Engineer Michael Thompson indicated he will have pictures of and cost figures for three alternative lighting options.
4. **REVIEW OF AGENDA ITEMS ON FEBRUARY 17, 2009 REGULAR BUSINESS AGENDA.** City Manager Campbell, members of staff and community members provided a summary or presentation for each item on the proposed agenda. Those items the Board discussed at greater length or which received specific questions or concerns included:

VI.AA.1 Public Hearing and Consideration of an Ordinance Establishing an Improvement District to Provide Street Illumination of Linville Street between Lamont Avenue and Crescent Drive (AF: 33-2009). Mayor Phillips invited those in the audience who desired to speak in connection with this agenda item to come forward at this time.

Ms. Debbie Waggoner, President of the Linville Street neighborhood association, spoke in support of this action. She indicated that a consensus of residents had been reached and most are very excited about getting this first phase started. She described the benefits to the area, including increased usage due to the lighting, and safety for the residents. In response to an inquiry by Alderman Shull about who might oppose this

Minutes of the Regular Work Session of the Board of Mayor and Aldermen of Kingsport, Tennessee, Monday, February 16, 2009

project, Ms. Waggoner replied that one party mentioned desecration of property to allow power for the poles on the street to come from the back of the properties. She has invited those concerned to come to tomorrow night's BMA meeting.

Traffic Engineer Thompson related how those affected were notified and mentioned the public meetings that have taken place and those required in the future to complete the process of setting up the improvement district.

No one came forward to speak at Mayor Phillips' invitation to do so.

VII.1. Consideration of an Ordinance Amending Various Code Provisions Allowing Sidewalk Café Dining Facilities (AF: 8-2009). Alderman Munsey requested that this Consent Agenda item be removed from the consent agenda to be discussed and considered separately at tomorrow night's meeting.

5. UPDATE ON WASTEWATER PLANT IMPROVEMENTS. Public Works Director Ryan McReynolds and Water/Wastewater Manager Niki Ensor provided a slideshow presentation of what's happening at the plant. Mr. McReynolds described various projects taking place to make improvements that are aesthetic, environmental and compliant with TDEC (Tennessee Department of Environment and Conservation) edicts. He described the installation of the "minidome" which contains a bio-solid digester and works well to contain odors.

PUBLIC COMMENT. *Ms. Barbara Brown* indicated that she doesn't think Kingsport citizens are opposed to the proposed aquatic center, but thinks most people are more concerned, at this time, about development of the academic village, the Quebecor site and supermarket row. She added that many citizens are concerned about the future of Legion Pool.

Mayor Phillips would like to see a better job of educating the public about the aquatic center concept and City Manager Campbell added that the project is currently in the design and cost gathering stage and City staff will come back in May or June 2009 with cost figures to allow Board members to decide whether to move on to the final design. Construction will not begin until August, at the earliest, and the center could possibly open by March 2010.

Alderman Shupe mentioned that Board members can feel free to assure citizens that Legion Pool will remain open for at least two more years.

BOARD COMMENT. Alderman Shull asked City Manager Campbell about statements made by one of the Sullivan County commissioners proposing additional tax and wondered if the quarter cent additional sales tax would increase Kingsport's sales tax to the maximum rate allowable of 9.75%. Mayor Phillips and City Manager Campbell indicated that there will be further discussion with County commissioners to confirm the county's intentions.

**Minutes of the Regular Work Session of the Board of Mayor and Aldermen of
Kingsport, Tennessee, Monday, February 16, 2009**

Government Relations Officer Tim Whaley reminded Board members about the Bays Mountain Planetarium luncheon scheduled for March 5th at 5:30 p.m.

6. ADJOURN. Seeing no other matters presented for discussion at this work session, Mayor Phillips adjourned the meeting at 5.38 p.m.

ELIZABETH A. GILBERT
Deputy City Recorder

DENNIS R. PHILLIPS
Mayor

Minutes of the Regular Business Meeting of the
Board of Mayor and Aldermen of the City of Kingsport, Tennessee
Tuesday, February 17, 2009, 7:00 PM
Large Court Room – City Hall

PRESENT:

Board of Mayor and Aldermen

Mayor Dennis R. Phillips, Presiding
Alderman Valerie Joh
Alderman Larry A. Munsey

Alderman Patrick W. Shull
Alderman Jantry Shupe

City Administration

John G. Campbell, City Manager
J. Michael Billingsley, City Attorney
James H. Demming, City Recorder

- I. **CALL TO ORDER:** 7:00 p.m., by Mayor Dennis R. Phillips.
- II.A. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Led by long-time Kingsport citizen, Mr. Mickey Deason.
- II.B. **INVOCATION:** By Associate Minister Mitch Whisnant of the First Baptist Church.
- III. **ROLL CALL:** By City Recorder Demming. Absent: Vice-Mayor Benjamin K. Mallicote and Alderman Charles K. Marsh, Jr.
- IV. **RECOGNITIONS AND PRESENTATIONS.**

1. **DOCKS AND DUMPSTERS AWARDS.** Ms. Sheila Canto, chair of this Keep Kingsport Beautiful (KKB) event committee, thanked program sponsors, Bingham & Hensley, Inc., Cardiovascular Associates and KKB. Ms. Canto narrated a slide show illustrating why each of the awarded businesses are being recognized and honored for their contributions to “keeping Kingsport clean and beautiful.” Alderman Shupe presented awards to Kingsport Tire and Auto Center, Riverfront Seafood Company, Pizza Plus and Southern Classic Wash and Lube.

V. **APPROVAL OF MINUTES.**

Motion/Second: Munsey/Joh, to approve minutes for the following meetings:

- A. February 2, 2009 Regular Work Session
- B. February 3, 2009 Regular Business Meeting

Approved: All present voting “aye.”

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, February 17, 2009**

VI. COMMUNITY INTEREST ITEMS.

AA. PUBLIC HEARINGS.

**1. Public Hearing and Consideration of an Ordinance Establishing
an Improvement District to Provide Street Illumination of Linville Street Between
Lamont Avenue and Crescent Drive (AF: 33-2009).**

PUBLIC COMMENT ON ITEM VI.AA.1.

Ms. Debbie Waggoner of 1516 Belmeade Drive, Kingsport, identified herself as president of the neighborhood association and spoke in support of this action. She mentioned various benefits she believes passage of this item will address and increase, such as making the affected area more safety for residents and citizens.

Mr. Wayne Ladd of 1416 Linville Street, Kingsport, has lived there since 1993 and has been working on improving the street lighting ever since. He encouraged Board members to approve this lighting request, adding that the project has the overwhelming support of the majority of residents in the affected area.

Ms. Cindy Lemons of 1727 Longville Street, Kingsport, would like this action to be approved because of its positive aspects for her property and her two young children's safety.

Mr. Mickey Deason of 1624 Fairidge Place, Kingsport, does not live in the neighborhood affected by this action, but indicated his support and would like to see this type of lighting considered along his street.

Motion/Second: Shull/Joh, to pass:

AN ORDINANCE TO AUTHORIZE CREATION AND ESTABLISHMENT OF AN IMPROVEMENT DISTRICT TO PROVIDE STREET ILLUMINATION IN A CERTAIN PART OF THE RESIDENTIAL AREA OF FAIRACRES, MORE PARTICULARLY, THE PORTION OF LINVILLE STREET BETWEEN LAMONT STREET AND CRESCENT DRIVE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

A. PUBLIC COMMENT. Mayor Phillips invited citizens in attendance to speak about any of the remaining agenda items. He clarified that comments must be addressed to the Board, as a whole, and no personal comments or singling out individual Board members would not be allowed. Board members added that they are available for individual contact, if a citizen has an issue to discuss. There being no one coming forward, the Mayor closed the public comment segment.

B. BUSINESS MATTERS REQUIRING FIRST READING.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, February 17, 2009**

1. Consideration of an Ordinance to Appropriate Funds from the School Reserve Accounts in the Eastman Annexation Fund (AF: 42-2009).

Motion/Second: Munsey/Joh, to pass:

AN ORDINANCE TO AMEND THE EASTMAN ANNEXATION TAX FUND BUDGET;
AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

~~**2. Consideration of an Ordinance Establishing an Improvement District to Provide Street Illumination of Linville Street between Lamont Avenue and Crescent Drive (AF: 33-2009).**~~ This action item was considered under Item VI.AA.1 to allow inclusion of a public hearing, as noted above.

3. Consideration of an Ordinance to Accept the "Proposal of the Department of Transportation of the State of Tennessee to the City of Kingsport, Tennessee" for the Signalization of John B. Dennis Highway at Pavilion Drive and Authorize the Mayor to Sign All Applicable Documents (AF: 44-2009).

Motion/Second: Munsey/Shupe, to pass:

AN ORDINANCE TO ACCEPT THE PROPOSAL OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF TENNESSEE TO CONSTRUCT A PROJECT DESIGNATED AS FEDERAL PROJECT NUMBER STP-M-93(8), STATE PROJECT NUMBER 82019-2212-54, SR 93 (JOHN B. DENNIS HIGHWAY) AT PAVILION DRIVE SIGNALIZATION IN KINGSFORT, SULLIVAN COUNTY; TO AUTHORIZE THE MAYOR TO EXECTUVE THE PROPOSAL AND ALL APPLICABLE DOCUMENTS;
AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

4. Consideration of an Ordinance to Amend the General Purpose School Fund and the General Project Fund Budgets (AF: 37-2009).

Motion/Second: Joh/Munsey, to pass:

AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND THE GENERAL PROJECT FUND BUDGETS; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on first reading: All present voting "aye."

C. BUSINESS MATTERS REQUIRING FINAL ADOPTION. None.

D. OTHER BUSINESS.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, February 17, 2009**

1. Consideration of a Resolution Authorizing the Mayor to Execute a Right-of-Way Easement with Kingsport Power Company to service the V.O. Dobbins Center (AF: 26-2009).

Motion/Second: Munsey/Shupe, to pass:

Resolution No. 2009-173, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A RIGHT-OF-WAY EASEMENT WITH KINGSFORT POWER COMPANY

Passed: All present voting "aye."

2. Consideration of a Resolution Awarding the Bid for Various Items for the City of Kingsport School Food and Nutrition Program to Gordon Food Service and Authorizing the Mayor to Sign All Applicable Documents (AF: 31-2009).

Motion/Second: Munsey/Shull, to pass:

Resolution No. 2009-174, A RESOLUTION AWARDDING THE BID FOR THE SUPPLY OF VARIOUS ITEMS FOR USE BY THE KINGSFORT CITY SCHOOL SYSTEM SCHOOL NUTRITION PROGRAM TO GORDON FOOD SERVICE AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT, AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT, WITH GORDON FOOD SERVICE

Passed: All present voting "aye."

3. Consideration of a Resolution Authorizing the Mayor to Sign a Technical Services Agreement with Marriott Hotel Services, Inc. (AF: 45-2009). Alderman Shull explained why he was not voting for this action. While he commended Marriott for the outstanding services they provide at MeadowView and other places, his opposition stems from the City's funding of the conference center renovations from the quarter cent sales tax revenue. He mentioned both he and Alderman Marsh have indicated, many time, that those revenues should be used to reduce Kingsport citizens' property taxes.

Motion/Second: Joh/Munsey, to pass:

Resolution No. 2009-175, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A TECHNICAL SERVICES AGREEMENT WITH MARRIOTT HOTEL SERVICES, INC.

Passed: All present voting "aye," except Shull voting "nay."

4. Consideration of a Resolution Adopting Administrative Relief from Duty, Separation form Employment, Electronic Communications, and Employment Verifications Policies (AF: 27-2009).

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, February 17, 2009**

Motion/Second: Joh/Munsey, to pass:

Resolution No. 2009-176, A RESOLUTION ADOPTING AN ADMINISTRATIVE RELIEF FROM DUTY POLICY, A SEPARATION FROM EMPLOYMENT POLICY, AN ELECTRONIC COMMUNICATIONS POLICY, AND AN EMPLOYMENT VERIFICATIONS POLICY FOR CITY EMPLOYEES

Passed: All present voting "aye."

5. Consideration of a Resolution to Authorize the Mayor to Execute all Documents Necessary for Amendments to the Kingsport Higher Education Center Architect's Agreement with McCarty Holsaple McCarty Architects, Inc. (AF: 47-2009).

Motion/Second: Shupe/Joh, to pass:

Resolution No. 2009-177, A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 4 TO THE OCTOBER 7, 2007 AGREEMENT WITH MCCARTY HOLSAPLE MCARTY ARCHITECTS, INC. FOR DESIGN SERVICES RELATED TO THE KINGSPORT HIGHER EDUCATION CENTER AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

E. APPOINTMENTS/REAPPOINTMENTS. None.

VII. CONSENT AGENDA.

Consent Agenda items are considered under one motion. Alderman Munsey requested Item No. VII.1 be discussed and considered separately. This item was considered separately and individually after Item VII.5.

Motion/Second: Joh/Shupe, to adopt Items VII.2, VII.3, VII.4 and VII.5:

2. Consideration of an Ordinance to Appropriate Funds Necessary to to Enter into a Materials Agreement with Gary Alexander related to Riverbend – Phase I (AF: 34-2009).

Adopt:

Ordinance No. 5811, AN ORDINANCE TO AMEND THE WATER AND SEWER PROJECT FUNDS BY TRANSFERRING FUNDS TO THE RIVERBEND DRIVE PHASE I MATERIALS AGREEMENT PROJECTS (WA0967 AND SW0967); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Joh, Munsey, Shull, Shupe and Phillips voting "aye."

Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen of the City of Kingsport, Tennessee, Tuesday, February 17, 2009

3. Consideration of an Ordinance to Appropriate Funds for Construction of the Rock Springs Fire Station to Complete the Project (AF: 28-2009).

Adopt:

Ordinance No. 5812, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BUDGET BY TRANSFERRING FUNDS FROM THE FIRE STATION RENOVATIONS PROJECT (NC0600), FIRE DEPARTMENT EQUIPMENT PROJECT (GP0708) AND FIRE TRAINING FACILITY PROJECT (NC0614) TO THE ROCK SPRINGS FIRE STATION PROJECT (GP0710); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Joh, Munsey, Shull, Shupe and Phillips voting "aye."

4. Consideration of an Ordinance to Amend the General Project Fund Budget by Appropriating Public Improvement Bond Series 2009A, G.O. Bond Series 2009B and Local Option Sales Tax Revenue and Tax Bond Series 2009C (AF: 36-2009).

Adopt:

Ordinance No. 5813, AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND AND THE MEADOWVIEW FUND BUDGETS BY APPROPRIATING GENERAL OBLIGATION PUBLIC IMPROVEMENT BOND, SERIES 2009A, GENERAL OBLIGATION BOND SERIES 2009B AND THE LOCAL OPTION SALES TAX REVENUE AND TAX BOND SERIES 2009C; FOR THE FISCAL YEAR ENDING JUNE 30, 2009; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Joh, Munsey, Shull, Shupe and Phillips voting "aye."

5. Consideration of Issuance of Certificate of Compliance for Greenacres Package Store to Sell Retail Alcoholic Beverages (AF: 46-2009).

Approve:

ISSUANCE OF CERTIFICATE OF COMPLIANCE FOR GREENACRES PACKAGE STORE TO SELL RETAIL ALCOHOLIC BEVERAGES

Passed in a roll call vote: Joh, Munsey, Shull and Shupe voting "aye," and Phillips abstaining from voting.

[Consent Agenda Item VII.1 was pulled for separate and individual consideration below at the request of Alderman Munsey.]

1. Consideration of an Ordinance Amending Various Code Provisions Allowing Sidewalk Café Dining Facilities (AF: 8-2009). Alderman Munsey expressed his opposition to allowing City beer permit holders to sell alcoholic beverages on City-owned sidewalks.

**Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen
of the City of Kingsport, Tennessee, Tuesday, February 17, 2009**

Motion/Second: Joh/Shupe, to adopt:

Ordinance No. 5810, AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE, CHAPTER 94, ARTICLE I REGARDING SIDEWALK CAFE DINING FACILITIES; CHAPTER 6, ARTICLE I, SECTIONS 1 AND 2 REGARDING POSSESSION OF OPEN CONTAINERS ON PUBLIC PROPERTY IN CERTAIN AREAS AND PUBLIC CONSUMPTION OF BEER IN CERTAIN AREAS; CHAPTER 6, ARTICLE III, SECTION 223 REGARDING OUTDOOR SERVICE AREAS AND SPECIAL PERMITS IN CERTAIN AREAS; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Joh, Shull, Shupe and Phillips voting "aye," and Munsey voting "nay."

VIII. COMMUNICATIONS.

A. CITY MANAGER. City Manager Campbell shared that the latest Tennessee Town and City publication featured an article on the Kingsport Public Works' PinPoint GeoTech system as an innovative way to save money and fuel.

B. MAYOR AND BOARD MEMBERS. Alderman Shupe stated that he recently hosted out-of-town guests who attended the Annual Chamber of Commerce dinner and they were amazed and impressed with Kingsport's vitality despite the national economic trends. Mr. Shupe expressed his thanks to the other Board members for their progressive outlook and direction.

Alderman Shull read a statement he'd prepared concerning issues facing the Sullivan County Commission, such as declining student enrollment and ways to address these issues without compromising academic standards. He indicated he would like to see school boards work together and the City of Kingsport should be prepared to cooperate, although, as one county commissioner suggested, he does not agree with raising county taxes as a solution. He also referenced a Times News editorial that recommended consolidation of City and County school systems under one consolidated board of education, with taxing authority and stated he is adamantly opposed to this action and cannot support any action that might weaken the educational standards of the Kingsport City Schools.

Alderman Munsey inquired about the Mayor's prayer breakfast usually scheduled for this time of the year. Mayor Phillips responded that the event is scheduled for Saturday, February 21, 2009, at 9:00 a.m. at the Renaissance Center and acknowledged that the event has not been well-publicized and indicated that, in future years, the City will take a more prominent role in scheduling, organizing and publicizing the event.

Minutes of the Regular Business Meeting of the Board of Mayor and Aldermen of the City of Kingsport, Tennessee, Tuesday, February 17, 2009

Mayor Phillips explained that Vice-Mayor Mallicote was absent because he is currently in Sudan on a mission trip and will miss not only this meeting but the next BMA meeting.

The Mayor commended the Chamber of Commerce on its outstanding Annual Chamber dinner event which was well-attended by over 1500. He also mentioned that Kingsport's sales tax figures for December 2008 have come in above last December's figures and he sees that as an indication that the direction the BMA is taking to encourage new retail sales, and retail establishments is quite an accomplishment and he thanked fellow Board members for supporting actions that are attracting retail and industry to locate within the area.

VISITORS. *Mr. Mickey Deason* shared that he has heard very positive feedback from Johnson City residents about Kingsport's continued retail and economic growth.

Mr. Steven Warhurst of 1716 Washington Avenue, Kingsport, spoke on behalf of Westminster Presbyterian Church, located at 900 Watauga Street, where he is an associate pastor. He stated that the church would like to minister to the Kingsport community, in any way it can, and asked the BMA's assistance to identify ways to do so. He provided Board members with self-addressed, stamped envelopes to allow them to write down and mail the church any problems, difficulties or needs in which church members could volunteer to address or assist.

Mayor Phillips asked Pastor Warhurst to write include his telephone number on the Visitor sign-in sheet and assured the pastor that someone would be in contact with him. Mayor Phillips thanked him, on behalf of the Board, for the generous offer.

IX. ADJOURN. Seeing no other business for consideration at this meeting, Mayor Phillips adjourned the meeting at 8:00 p.m.

ELIZABETH A. GILBERT
Deputy City Recorder

DENNIS R. PHILLIPS
Mayor



AGENDA ACTION FORM

Consideration of an Ordinance to Appropriate Grant Funds Received from Target Inc.

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-66-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009
 Final Adoption: March 24, 2009
 Staff Work By: Capt. Castle
 Presentation By: Chief Osborne

Recommendation:

Approve the budget ordinance.

Executive Summary:

Target Inc. provides specific grant opportunities to local Law Enforcement through their Target & Blue Campaign. Their desire is to partner with local law enforcement to provide funding for issues such as Crime Prevention and Youth Mentorship. We have titled this opportunity KPDKids; we contact hundreds of children annually in crisis and non-crisis situations. Monies will be utilized to purchase children's badges, pencils and/or small stuffed animals for officers to distribute.

Target has awarded us \$500.00 towards these purchases. No matching monies are required.

Attachments:

- Budget ordinance.

Funding source appropriate and funds are available : _____

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

**PRE-FILED
CITY RECORDER**

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE GENERAL FUND POLICE DEPARTMENT BUDGET BY APPROPRIATING GRANT FUNDS RECEIVED FROM THE TARGET INCORPORATED FOR CRIME PREVENTION AND YOUTH MENTORSHIP FOR FISCAL YEAR ENDING JUNE 30, 2009; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Fund Police Department budget be amended by appropriating funds received from Target Inc. in the amount of \$500 for crime prevention and youth mentorship. These funds will be used to purchase children's badges, pencils and or small stuffed animals for officers to distribute.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
General Project Fund 110:			
Revenues:			
110-0000-364-2000 From Corporations	\$ 0	\$ 500	\$ 500
Totals:	0	500	500
Expenditures:			
110-3003-441-2025 Public Relations	3,000	500	3,500
Totals:	3,000	500	3,500

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

DENNIS R. PHILLIPS, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING
City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____



AGENDA ACTION FORM

Consideration of an Ordinance to Transfer Funds from the Sanitary Sewer Fund Balance to the Miscellaneous Annexations Account for Construction of a Sewer Line along Rock Springs Road

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A handwritten signature in blue ink, appearing to read "John G. Campbell", is written over the printed name of the City Manager.

Action Form No.: AF-59-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 24, 2009
 Staff Work By: R. McReynolds, J. Smith
 Presentation By: R. McReynolds

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #:

KSF #

KSO #

Recommendation: Approve the ordinance

Executive Summary:

In order to minimize the long term disturbance along Rock Springs Road, the City of Kingsport plans to proceed with the construction of a sewer line along Rock Springs Road from The Edinburgh to the crest of the hill adjacent to Peppertree Subdivision. The City presently has under contract a project to upgrade the size and material of the waterline along the same route. This work must be completed this spring to ensure proper fire protection for the John Adams Elementary School. In order to ensure that all the work along this route is completed at one time it is necessary to transfer funds from the Sanitary Sewer Fund Balance into the Miscellaneous Annexations Account. The funds presently in this account are committed to the Hilton Street Annexation that has services due at the end of this year.

Attachments:

1. Ordinance
2. Location Map

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE SEWER FUND BUDGET BY APPROPRIATING FUNDS FROM THE SEWER FUND UNDESIGNATED FUND BALANCE TO THE MISCELLANEOUS ANNEXATION SEWER LINE PROJECT (SW0804) TO CONSTRUCT A SEWER LINE ON ROCK SPRINGS ROAD FOR THE FISCAL YEAR ENDING JUNE 30, 2009; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the Sewer Fund budget be amended by appropriating funds from the Undesignated Sewer Fund Balance in the amount of \$350,000 to the Sewer Miscellaneous Annexation project (SW0804) to construct a sewer line on Rock Springs Road from the Edinburgh to the crest of the hill adjacent to Peppertree Subdivision.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
<u>Fund 412: Sewer Fund</u>			
<u>Revenue</u>			
412-0000-392-0100 Fund Balance Appropriations	\$ 798,378	\$ 350,000	\$ 1,148,378
Totals:	798,378	350,000	1,148,378
<u>Expenditures:</u>			
412-6996-696-7602 Transfer Sewer Proj Fund	1,615,000	350,000	1,965,000
Totals:	1,615,000	350,000	1,965,000
<u>Fund 452: Sewer Project Fund</u>			
<u>Misc. SL Annexations project (SW0804)</u>			
<u>Revenues:</u>			
452-0000-391-4200 From Sewer Fund	\$ 1,137,500	\$ 350,000	\$ 1,487,500
Totals:	1,137,500	350,000	1,487,500
<u>Expenditures:</u>			
452-0000-606-2022 Construction Contracts	931,792	350,000	1,281,792
452-0000-606-2023 Arch/Landscaping/Eng	105,358	0	105,358
452-0000-606-2097 State Reviews and Permits	350	0	350
452-0000-606-9001 Land	100,000	0	100,000
Totals:	1,137,500	350,000	1,487,500

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

DENNIS R. PHILLIPS, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING
City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

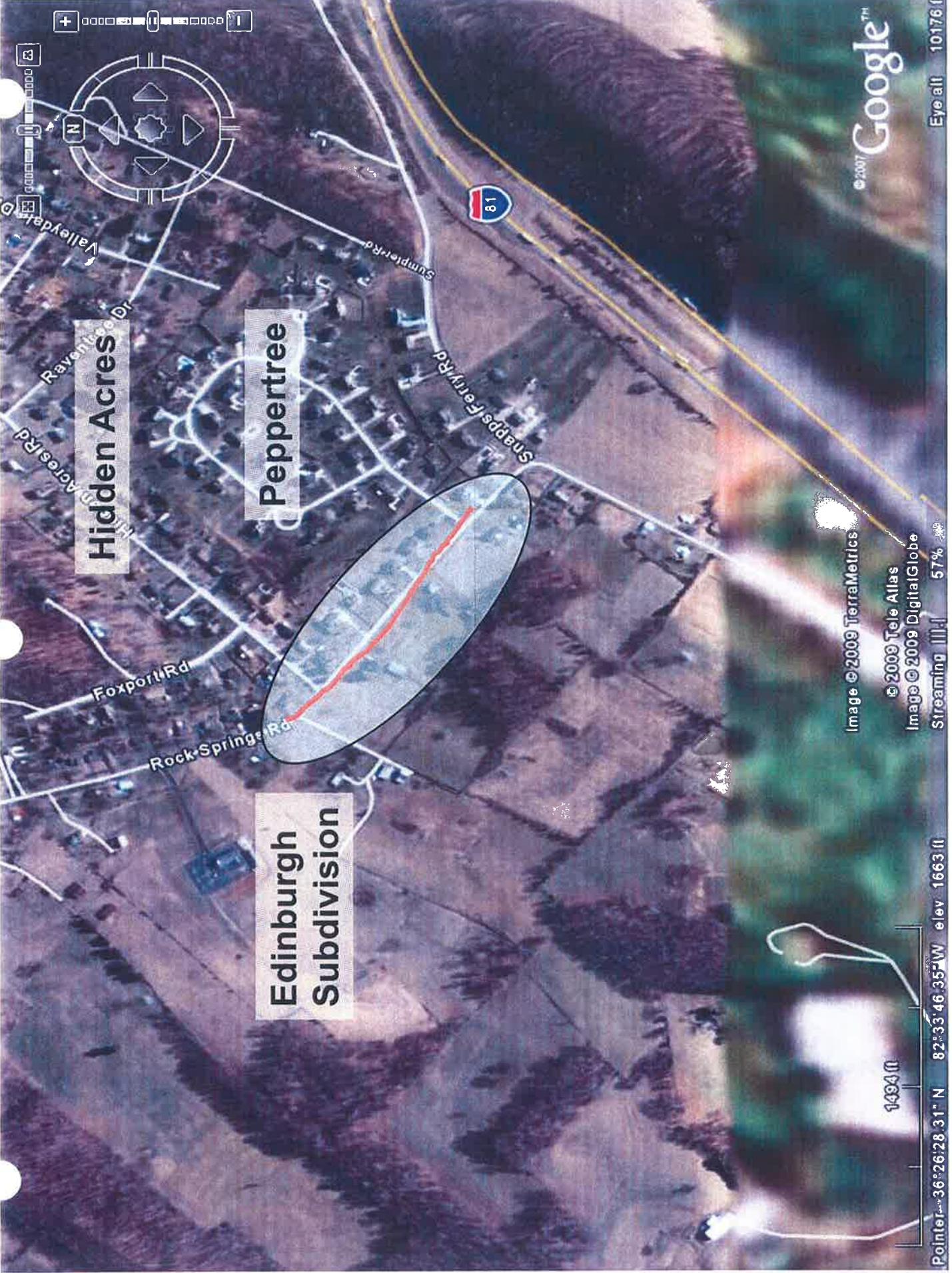
PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____

**Sewer Fund
Undesignated Fund Balance**

*Unaudited Undesignated Fund Balance June 30,2008	\$5,351,950
Compensated Absences Payable	<u>(138,819)</u>
Estimated Fund Balance Available for Appropriation	<u>5,213,131</u>
FY2009 Fund Balance Appropriations for Capital Projects	(400,500)
Encumbered Purchase Orders	<u>(117,878)</u>
BMA Appropriations	
10/06/08 830 W. Industry Drive Property	(280,000)
FY2009 Items Under Consideration	
Sewer Line Extension on Rock Springs Rd. from Edinburgh	(350,000)
Subtotal	<u>(350,000)</u>
Estimated Balance Available Upon Board Approval	<u>\$4,064,753</u>

*Estimated Year End Fund Balance amount is presented on the basis of information available prior to posting year end accruals and may be subject to change.



Hidden Acres

Peppertree

**Edinburgh
Subdivision**

Image © 2009 TerraMetrics

© 2009 Tele Atlas

Image © 2009 DigitalGlobe

Streaming 57%

© 2007 Google™

Eye all 10176 (

Pointer 36°26'28.31" N 82°33'46.35"W elev 1663 ft

1494 ft

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE GENERAL PROJECT FUND BUDGET BY TRANSFERRING FUNDS FROM THE MINOR DRAINAGE IMPROVEMENT PROJECT (GP0701) AND FROM THE MINOR BRIDGE MINTENANCE PROJECT (NC0604) FOR LOCAL MATCH TO TDOT FOR THE PRELIMINARY WORK AND DESIGN OF THE NETHERLAND INN BRIDGE PROJECT (GP9707); AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

BE IT ORDAINED BY THE CITY OF KINGSPORT, as follows:

SECTION I. That the General Project Fund and the General Project-Special Revenue Fund budgets be amended by transferring funds from the Minor Bridge Maintenance project (NC0604) in the amount of \$115,083 and from the Minor Drainage Improvement project (GP0701) in the amount of \$6,000 to the Netherland Inn Bridge project (GP9707) for additional local matching funds to TDOT for the preliminary work and design of the Netherland Inn Bridge project.

<u>Account Number/Description:</u>	<u>Budget</u>	<u>Incr/<Decr></u>	<u>New Budget</u>
 Fund 111: General Proj –Spec Revenue Fund			
Minor Bridge Maintenance (NC0604)			
Revenues:			
111-0000-391-0518 G.O. Bond Series 2005	150,000	(115,083)	34,917
Totals:	150,000	(115,083)	34,917
 Expenditures:			
111-0000-601-2022 Construction Contracts	134,015	(101,583)	32,432
111-0000-601-2023 Arch/ Eng/ Landscaping	13,500	(13,500)	0
111-0000-601-2045 Training	2,485	0	2,485
Totals:	150,000	(115,083)	34,917
 Fund 311: General Project Fund			
Minor Drainage Improvement (GP0701)			
Revenues:			
311-0000-391-0100 From General Fund	65,000	(6,000)	59,000
Totals:	65,000	(6,000)	59,000
 Expenditures:			
311-0000-601-2022 Construction Contracts	59,500	(6,000)	53,500
311-0000-601-2023 Arch /Eng/Landscaping	5,500	0	5,500
Totals:	65,000	(6,000)	59,000

**Fund 311: General Project Fund
Netherland Inn Bridge (GP9707)**

<u>Revenues:</u>	\$	\$	\$
311-0000-361-2100 Int. 1997 Bonds	29,897	0	29,897
311-0000-361-2200 Int. LGIP	15,787	0	15,787
311-0000-368-1010 Bond Funds 1997	47,195	0	47,195
311-0000-391-0501 Series 1999 (Mar)	330,668	0	330,668
311-0000-391-0503 Series 1997 Principal	202,805	0	202,805
311-0000-391-0518 G.O. Bonds, Series 2005	85,200	115,083	200,283
311-0000-391-0601 Int. Series 99 Mar	16,640	0	16,640
311-0000-391-0603 Int. Series 97-Debt	30,712	0	30,712
311-0000-391-0813 G.O. Refunding 2004	17,711	0	17,711
311-0000-391-0818 G.O. Bonds, Series 2005	7,804	0	7,804
311-0000-391-0913 G.O. Refunding 2004	243,332	0	243,332
311-0000-391-3300 Eastman Annex Tax Fund	322,800	0	322,800
311-0000-301-0100 From General Fund	0	6,000	6,000
Totals:	1,350,551	121,083	1,471,634

<u>Expenditures:</u>			
311-0000-601-2022 Construction Contracts	1,264,055	121,083	1,385,138
311-0000-601-2023 Arch/Landscaping/Eng	86,496	0	86,496
Totals:	1,350,551	121,083	1,471,634

SECTION II. That this Ordinance shall take effect from and after its date of passage, as the law direct, the welfare of the City of Kingsport, Tennessee requiring it.

DENNIS R. PHILLIPS, Mayor

ATTEST:

APPROVED AS TO FORM:

JAMES H. DEMMING
City Recorder

J. MICHAEL BILLINGSLEY, City Attorney

PASSED ON 1ST READING: _____

PASSED ON 2ND READING: _____



STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
SUITE 800, JAMES K. POLK BUILDING
NASHVILLE, TENNESSEE 37243-0349



GERALD F. NICELY
COMMISSIONER

PHIL BREDESON
GOVERNOR

Accounts Receivable
(615) 741-2261

January 20, 2009

Honorable Dennis R. Phillips
Mayor, City of Kingsport
225 West Center Street
Kingsport, TN 37660

RE: Federal Project Number BR-STP-M-9108(19), State Project Number 82956-1039-94, 82956-2547-94, and 82956-3547-94; "Bridge & Approaches over the Holston River on Netherland Inn Road"

Mayor Phillips:

I have enclosed a Statement of Progress Costs for the above referenced project. There is an additional amount due the department. Please make a deposit of **\$164,518.09** into L.G.I.P. Account Number **3-82-571-10**, which was established to finance this project.

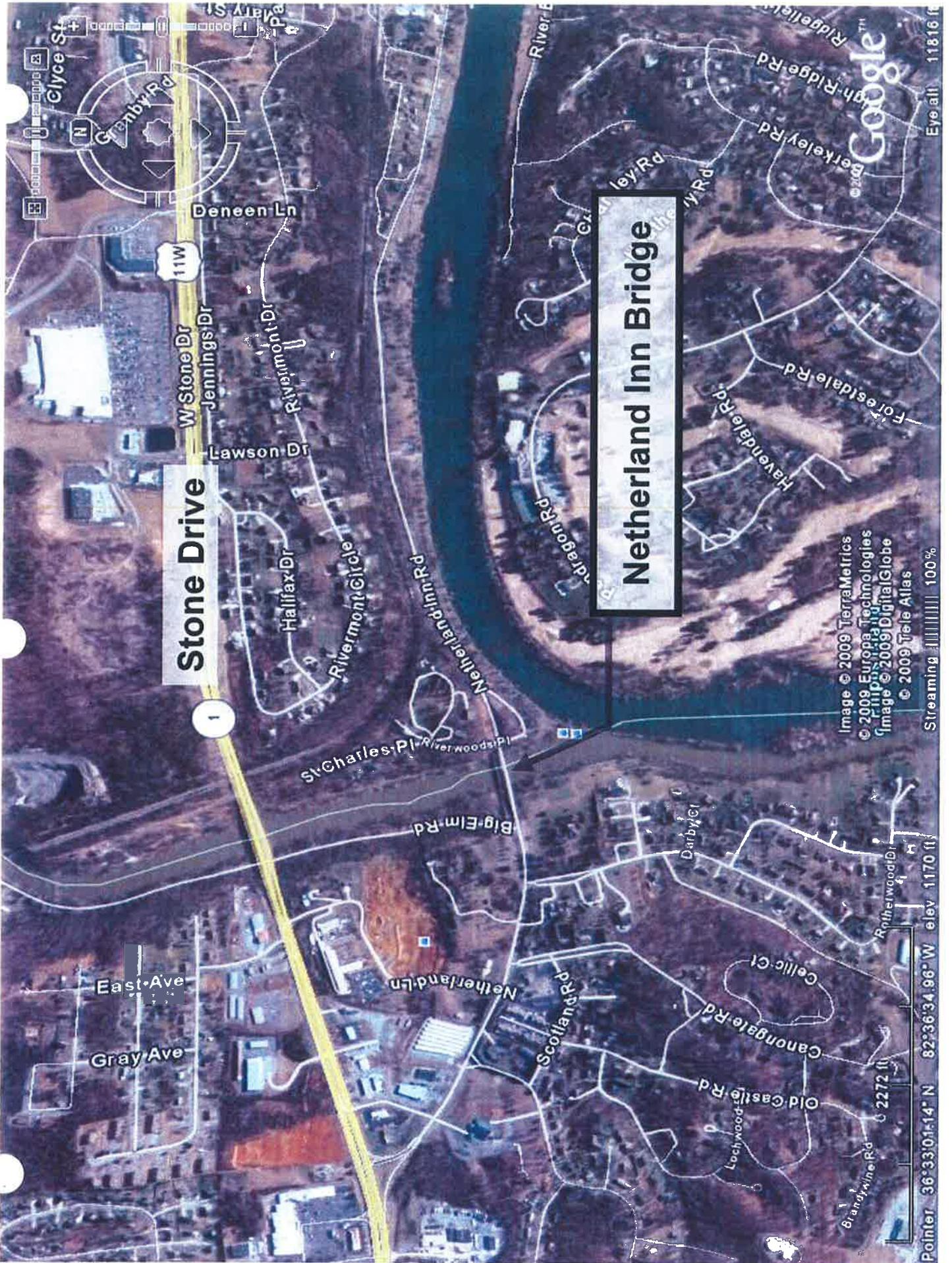
This billing is in agreement with the contract between your city and this department dated May 21, 1999.

If you need additional information, please feel free to call me at 615-741-7787.

Sincerely,

Cathey Marek
Accountant III

Enclosures



Stone Drive

Netherland Inn Bridge

Image © 2009 TerraMetrics
© 2009 Europa Technologies
Image © 2009 DigitalGlobe
© 2009 Tele Atlas
Streaming 100%

Pointer 36°33'01.14" N 82°36'34.96" W elev 1170 ft

Eye alt 11816 ft



AGENDA ACTION FORM

Consideration of an Ordinance Establishing an Improvement District to Provide Street Illumination of Linville Street between Lamont Avenue and Crescent Drive.

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-33-2009
 Work Session: February 16, 2009
 First Reading: / (Public Hearing Held) :
 February 17, 2009

Final Adoption: March 3, 2009
 Staff Work By: M. Thompson
 Presentation By: R. McReynolds

Recommendations:

- Approve the Ordinance.

Executive Summary:

At the Board of Mayor and Alderman's December 16, 2008 meeting a petition requesting the "Establishment of an Improvement District for Street Illumination of Linville Street between Lamont Avenue and Crescent Drive" was granted (AF-381-2008). This Action Item is the next step which is the actual Establishment of the Improvement District.

Traffic Division staff have been working with the Fairacres Neighborhood Association over the past four years to determine a feasible lighting solution for the streets within Fairacres. The standard City provided street lighting includes overhead wiring and wooden poles. This is problematic in this neighborhood from an aesthetic standpoint for several reasons. First, the wooden poles are not decorative nor do they reflect the historical nature of the community. Second, the overhead wiring would require significant tree cutting / trimming to allow for the installation, as well as perpetual maintenance. After talks stalled on moving forward with a plan for the entire subdivision, the desire to move forward with a section of Linville Street arose. The residents representing 69.8% of the foot frontage of the area in question signed the BMA granted petition. The total estimated upfront cost is estimated by Appalachian Power to be \$37,396.69 as of 12-12-2007. The notice of Public Hearing was published on February 1, 2009.

Attachments:

1. Ordinance
2. Copy of City Code
3. Map of Street Light Locations
4. ~~Public Notice of Public Hearing~~

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—



AGENDA ACTION FORM

Consideration of a Resolution to Authorize the Mayor to Sign all Documents Necessary to Apply and Receive the Fire Prevention and Safety (FP&S) Grant Through the U.S. Fire Administration of the Federal Emergency Management Administration (FEMA) Division of the Department of Homeland Security (DHS)

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-40-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009
 Final Adoption: March 3, 2009

Staff Work By: Robert Sluss/ Barry Brickey
 Morris Baker
 Presentation By: Craig Dye

Recommendation: Approve the resolution.

Executive Summary:

The Kingsport Fire Department (KFD) is eligible to apply for Fire Prevention and Safety Grants (FP&S) grants funds which are a part of the Assistance to Firefighters Grants (AFG) and are under the purview of the Federal Emergency Management Agency. FP&S grants support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to target high-risk populations and mitigate high incidences of death and injury. The KFD is applying for \$52,431 with a 10 percent matching requirement of \$5,243 for a project total of \$57,675. The matching funds will come from the FY10 budget.

These funds will allow for a Smoke Alarm Public Education Program designed to:

- *Place approximately 2,050 smoke detectors in the homes of the hearing impaired, senior citizens and children,*
- *Conduct a community wide public education campaign focusing on*
 1. The importance of smoke detectors,
 2. Where to place them,
 3. The different types of smoke detectors and
 4. How they work.

Attachments:

1. Resolution

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE FIRE PREVENTION AND SAFETY GRANT FUNDS TO PROVIDE A SMOKE ALARM PUBLIC EDUCATION PROGRAM

WHEREAS, the city desires to apply for Fire Prevention and Safety Grant funds through the U.S. Fire Administration of the Federal Emergency Management Administration Division of the Department of Homeland Security, in an amount up to \$52,431 with a ten percent (10%) matching requirement of \$5,243 for a total project total of \$57,675; and

WHEREAS, if awarded the grant will provide a Smoke Alarm Public Education Program designed to place approximately 2,050 smoke detectors in the homes of high-risk populations and to conduct a community wide public education campaign the importance of smoke detectors; and

WHEREAS, the matching funds will be provided from the fiscal year 2010 budget.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the Mayor, or in his absence, incapacity, or failure to act, the Vice Mayor, is authorized to execute, in a form approved by the City Attorney and subject to the requirements of Article X, Chapter 10 of the Charter of the City of Kingsport, all documents necessary and proper to apply for and receive Fire Prevention and Safety Grant funds through the U.S. Fire Administration of the Federal Emergency Management Administration Division of the Department of Homeland Security, in an amount up to \$52,431 with a ten percent (10%) matching requirement of \$5,243 for a total project total of \$57,675, to provide a Smoke Alarm Public Education Program designed to place approximately 2,050 smoke detectors in the homes of high-risk populations and to conduct a community wide public education campaign the importance of smoke detectors.

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY



AGENDA ACTION FORM

Consideration of a Resolution Ratifying Execution of all Documents Necessary and Proper to Apply for and Receive Grant Funding for Fiscal Year 2009-2010 from the Area Agency on Aging and Disability

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-41-2009
 Work Session: March 2, 2009
 First Reading: N/A

Final Adoption: March 3, 2009
 Staff Work By: Shirley Buchanan
 Presentation By: Chris McCartt

Recommendation:

Approve the resolution

Executive Summary:

The Area Agency on Aging and Disability grant for fiscal year 09-10 is to defray the costs of ADA transportation and to provide wellness, recreational, and educational opportunities for our members. \$20,000 is for Senior Center operations, \$6,900 is for transportation, \$2,500 is for health promotions, and \$1,000 is for medication management. Ten percent matching funds are required for each, these fund are provided in the Kingsport Senior Center operating budget.

Attachments:

1. Resolution

Funding source appropriate and funds are available: _____

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION RATIFYING EXECUTION OF ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE GRANT FUNDING, FOR FISCAL YEAR 2009-2010, FROM THE AREA AGENCY ON AGING AND DISABILITY TO PROVIDE ADA TRANSPORTATION SERVICES, HEALTH PROMOTION, AND MEDICATION MANAGEMENT FOR KINGSPORT SENIOR CENTER MEMBERS

WHEREAS, Area Agency on Aging and Disability grant funding for fiscal year 2009-2010 is available to provide ADA transportation services, health promotion and medication management for Kingsport Senior Center members; and

WHEREAS, if awarded the grant will provide \$20,000 for Senior Center operations requiring \$2,000 in matching funds; \$6,900.00 for ADA transportation requiring \$690 in matching funds, \$2,500 for health promotions requiring \$250 in matching funds; and \$1,000 for medication management requiring \$100 in matching funds; and

WHEREAS, the matching funds are provided in the Kingsport Senior Center operating budget; and

WHEREAS, application for the grant funds had to be completed and executed by February 10, 2009; and

WHEREAS, in order to secure the grant funds the grant documents were executed by Mayor Dennis R. Phillips on February 6, 2009.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the application for Area Agency on Aging and Disability grant funding for fiscal year 2009-2010 to provide ADA transportation services, health promotion and medication management for Kingsport Senior Center members is ratified, including the execution of the same by Mayor Dennis R. Phillips on February 6, 2009.

SECTION II. That the Mayor, or in his absence, incapacity, or failure to act, the Vice Mayor, is authorized to execute, in a form approved by the City Attorney and subject to the requirements of Article X, Chapter 10 of the Charter of the City of Kingsport, all documents necessary and proper to apply for and receive grant funding for fiscal year 2009-2010 through the Area Agency on Aging and Disability which will provide \$20,000 for Kingsport Senior Center operations requiring \$2,000 in matching funds; \$6,900.00 for

ADA transportation requiring \$690 in matching funds, \$2,500 for health promotions requiring \$250 in matching funds; and \$1,000 for medication management requiring \$100 in matching funds for Kingsport Senior Center members.

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of February, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Five Police Pursuit Sedans to Cardinal Chrysler, Jeep, Dodge

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A handwritten signature in blue ink, which appears to read "John G. Campbell", is written over the printed name of the City Manager.

Action Form No.: AF-60-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #: N/A

KSF #4: Stewardship of Public Funds

KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of 5 Police pursuit sedans. The Committee recommends accepting the apparent low bid received from Cardinal Chrysler, Jeep, Dodge in the amount of \$104,941.80 for Dodge Chargers.

The bid from Cardinal Chrysler, Jeep, Dodge is the lowest, responsible, compliant bid meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the City.

Funding is identified in account number 511-5008-501-9010.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDDING THE BID FOR PURCHASE OF FIVE
POLICE PURSUIT SEDANS TO CARDINAL CHRYSLER, JEEP,
DODGE

WHEREAS, bids were opened February 5, 2009 for the purchase of five (5) police pursuit sedans for use by the city police department; and

WHEREAS, upon review of the bids, the board finds Cardinal Chrysler, Jeep, Dodge is the lowest responsive compliant bidder in the best interest and advantage to the city, and the City of Kingsport desires to purchase the five (5) police pursuit sedans from Cardinal Chrysler, Jeep, Dodge at a total purchase cost of \$104,941.80 for the Dodge Charger vehicles; and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of five police pursuit sedans, at a total purchase cost of \$104,941.80 for the Dodge Charger vehicles, is awarded to Cardinal Chrysler, Jeep, Dodge and the City Manager is authorized to execute a purchase order for same.

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

POLICE PURSUIT SEDAN B/W-D					
Vendor:	Quantity:	Unit Cost:	Total Cost:	Delivery Time:	Comments:
Bill Gatton Chevrolet	N/A	No Bid	N/A	N/A	N/A
Ted Russell Ford	N/A	No Bid	N/A	N/A	N/A
Golden Circle Ford	5	\$24,582.00	\$122,910.00	90 Days	09 Crown Vic.
Alley's of Kingsport	5	\$23,799.00	\$118,995.00	120-150 Days	09 Dodge Charger
Auto World	5	\$24,922.00	\$124,610.00	120-150 Days	09 Dodge Charger. White-out used.
Winston Pittman's Cardinal Chrysler Jeep Dodge	5	\$20,988.36	\$104,941.80	90-120 Days	Dodge Charger LXDH48. White-out used.

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 26, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the compliant bid of the following vendor.

Table with 5 columns: Item, Quantity, Description, Award to Vendor, Fuel Economy. Row 1: 1, 5, Police Pursuit Sedan - D, Cardinal Chrysler Jeep Dodge, 16 City/ 25 Hwy. Includes text: Low Compliant Bidder, No Trade In Offering by the City for these Units, Fuel Economy Improvement 306 %

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Five Compact Pickup Trucks to Jacky Jones Ford

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A blue ink signature of John G. Campbell, City Manager, written over the printed name.

Action Form No.: AF-61-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #: N/A

KSF #4: Stewardship of Public Funds

KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of five compact pickup trucks for use by the Public Works Department. It is the recommendation of the Committee to accept the apparent low bid from Jacky Jones Ford as follows:

	\$13,519.00 – Unit Cost
	\$ 706.00 – Option A (Air Conditioning) Per Unit
Less	\$ 700.00 – Trade-In Allowance Vehicle #102
Less	\$ 600.00 – Trade-In Allowance Vehicle #318
Less	\$ 700.00 – Trade-In Allowance Vehicle #1148
Less	\$ 1,000.00 – Trade-In Allowance Vehicle #1163
Less	\$ <u>1,000.00</u> – Trade-In Allowance Vehicle #1167
	\$67,125.00 – Total Purchase Cost (All Units)

The bid from Jacky Jones Ford is the lowest, responsible, compliant bid meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the City.

Funding is identified in account number 511-5008-501-9010.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDDING THE BID FOR PURCHASE OF FIVE COMPACT PICKUP TRUCKS TO JACKY JONES FORD

WHEREAS, bids were opened February 5, 2009 for the purchase of five (5) compact pickup trucks and trade-in allowances for city owned vehicles #102; #318; #1148; #1163; and #1167; and

WHEREAS, upon review of the bids, the board finds Jacky Jones Ford is the lowest responsible compliant bidder in the best interest and advantage to the city, and the City of Kingsport desires to purchase the five (5) compact pickup trucks from Jacky Jones Ford as follows:

\$13,519.00 – Unit Cost
\$ 706.00 – Option A (Air Conditioning) Per Unit
Less \$ 700.00 – Trade-in Allowance Vehicle #102
Less \$ 600.00 – Trade-in Allowance Vehicle #318
Less \$ 700.00 – Trade-in Allowance Vehicle #1148
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1163
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1167
\$67,125.00 – Total Purchase Cost (All Units); and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of five (5) compact pickup trucks and trade-in allowances for city owned vehicles #102; #318; #1148; #1163; and #1167 is awarded to Jacky Jones Ford as follows and the City Manager is authorized to execute a purchase order for same:

\$13,519.00 – Unit Cost
\$ 706.00 – Option A (Air Conditioning) Per Unit
Less \$ 700.00 – Trade-in Allowance Vehicle #102
Less \$ 600.00 – Trade-in Allowance Vehicle #318
Less \$ 700.00 – Trade-in Allowance Vehicle #1148
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1163
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1167
\$67,125.00 – Total Purchase Cost (All Units).

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall. The Procurement Manager opened with the following bids:

COMPACT PICKUP TRUCK							
Vendor:	Quantity:	Unit Cost:	Total Cost:	Option A:	Trade-Ins:	Delivery Time:	Comments:
Ted Russell Ford	5	\$13,750.00	\$68,750.00	\$720.00	#102 - \$800.00 #318 - \$1,200.00 #1148 - \$800.00 #1163 - \$900.00 #1167 - \$900.00	45 Days	Ford Ranger Rio
Jacky Jones Chevrolet-GMC	5	\$14,899.00	\$74,995.00	Standard	#102 - \$700.00 #318 - \$600.00 #1148 - \$700.00 #1163 - \$1,000.00 #1167 - \$1,000.00	35 Days	GMC Canyon
Jacky Jones Ford	5	\$13,519.00	\$67,595.00	\$706.00	#102 - \$700.00 #318 - \$600.00 #1148 - \$700.00 #1163 - \$1,000.00 #1167 - \$1,000.00	39 Days	Ford Ranger 4 x 2 XL Reg. Cab
Golden Circle Ford	5	\$13,572.00	\$67,860.00	\$706.00	#102 - \$500.00 #318 - \$500.00 #1148 - \$500.00 #1163 - \$500.00 #1167 - \$500.00	90 Days	09 Ford Ranger
West Chevrolet, Inc.	5	\$15,202.08	\$76,010.40	Included	#102 - \$200.00 #318 - \$500.00 #1148 - \$900.00 #1163 - \$1,000.00 #1167 - \$1,000.00	60 Days	09 Chevrolet Colorado
Empire Ford, In.c	5	\$13,800.00	\$69,000.00	\$805.00	#102 - \$50.00 #318 - \$150.00 #1148 - \$350.00 #1163 - \$800.00 #1167 - \$500.00	60 Days	Ford Ranger 09 4 x 2
Fairway Ford	5	\$14,350.00	\$71,750.00	\$706.00	#102 - \$300.00 #318 - \$1,000.00 #1148 - \$1,200.00 #1163 - \$1,500.00 #1167 - \$1,500.00	160 Days	09 Ford Ranger. White-out used.

Vendor:	Quantity:	Unit Cost:	Total Cost:	Option A:	Trade-Ins:	Delivery Time:	Comments:
Bill Gatton Chevrolet	N/A	No Bid	N/A	N/A	N/A	N/A	
Courtesy Chevrolet	5	\$14,737.00	\$71,185.00	Blank	#102 - \$500.00 #318 - \$500.00 #1148 - \$500.00 #1163 - \$500.00 #1167 - \$500.00	N/A	N/A
Champion Chevrolet	5	\$18,287.00	\$91,435.00	Standard	#102 - \$500.00 #318 - \$300.00 #1148 - \$1,000.00 #1163 - \$1,200.00 #1167 - \$1,500.00	90 Days	Chevy Colorado
Criswell Chevrolet, Inc.	5	\$16,362.00	\$81,810.00	Standard	#102 - No Bid #318 - No Bid #1148 - No Bid #1163 - No Bid #1167 - No Bid	120 Days	Chevy CS15403
Bachman Bernard Auto Mall	5	\$17,103.00	\$85,515.00	Blank	#102 - \$300.00 #318 - \$800.00 #1148 - \$1,500.00 #1163 - \$1,800.00 #1167 - \$2,000.00	90 Days	GMC Canyon

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 13, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the compliant bid of the following vendor and accept the trade in offering.

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Award to Vendor</u>	<u>Fuel Economy</u>
1	5	Compact Pickup Truck	Jacky Jones Ford	19 City/ 24 Hwy
Low Compliant Bidder				
		Trade In Unit # 102		12.28 MPG
		Trade In Unit # 318		15.75 MPG
		Trade In Unit # 1148		14.19 MPG
		Trade In Unit # 1163		14.71 MPG
		Trade In Unit # 1167		12.81 MPG

Fuel Economy Improvement 36 %

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Four 1/2 Ton Two-Wheel Drive Pickup Trucks to Fairway Ford, Inc.

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-62-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009
 Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower

BMA Strategic Plan 2005-2006
 (CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)
 CV #: N/A
 KSF #4: Stewardship of Public Funds
 KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of four 1/2 ton 2 WD pickup trucks for use by various City Departments. It is the recommendation of the Committee to accept the apparent low bid from Fairway Ford as follows:

	\$16,185.00 – Unit Cost
Less	\$ 800.00 – Trade-In Allowance Vehicle #878
Less	\$ 2,800.00 – Trade-In Allowance Vehicle #1082
Less	\$ 1,500.00 – Trade-In Allowance Vehicle #1143
Less	\$ <u>2,000.00</u> – Trade-In Allowance Vehicle #1219
	\$57,640.00 – Total Purchase Cost (All Units)

The bid from Fairway Ford is the lowest, responsible, compliant bid meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the City.

Funding is identified in account number 511-5008-501-9010.

- Attachments:**
1. Resolution
 2. Bid Opening Minutes
 3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____
A RESOLUTION AWARDDING THE BID FOR PURCHASE OF FOUR (4)
HALF-TON TWO-WHEEL DRIVE PICKUP TRUCKS TO FAIRWAY
FORD, INC.

WHEREAS, bids were opened February 5, 2009 for the purchase of four (4) half-ton two-wheel drive pickup trucks and trade-in allowances for city owned vehicles #878; #1082; #1143; and #1219; and

WHEREAS, upon review of the bids, the board finds Fairway Ford, Inc. is the lowest responsible compliant bidder in the best interest and advantage to the city, and the City of Kingsport desires to purchase the four (4) half-ton two-wheel drive pickup trucks from Fairway Ford as follows:

	\$16,185.00 – Unit Cost
Less	\$ 800.00 – Trade-in Allowance Vehicle #878
Less	\$ 2,800.00 – Trade-in Allowance Vehicle #1082
Less	\$ 1,500.00 – Trade-in Allowance Vehicle #1143
Less	\$ <u>2,000.00</u> – Trade-in Allowance Vehicle #1219
	\$57,640.00 – Total Purchase Cost (All Units); and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of four (4) half-ton two-wheel drive pickup trucks and trade-in allowances for city owned vehicles #878; #1082; #1143; and #1219 is awarded to Fairway Ford, Inc. as follows and the City Manager is authorized to execute a purchase order for same:

	\$16,185.00 – Unit Cost
Less	\$ 800.00 – Trade-in Allowance Vehicle #878
Less	\$ 2,800.00 – Trade-in Allowance Vehicle #1082
Less	\$ 1,500.00 – Trade-in Allowance Vehicle #1143
Less	\$ <u>2,000.00</u> – Trade-in Allowance Vehicle #1219
	\$57,640.00 – Total Purchase Cost (All Units).

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall. The Procurement Manager opened with the following bids:

½ TON 2WD PICK-UP TRUCK							
Vendor:	Quantity:	Unit Cost:	Total Cost:	Option A:	Trade-Ins:	Delivery Time:	Comments:
Bachman Bernard Auto Mall	4	\$20,532.00	\$82,128.00	Blank	#878 - \$500.00 #1082 - \$1,000 #1143 - \$1,000 #1219 - \$1,000	60 Days	Dodge Ram 1500. White-out used.
Auto World	4	\$18,670.00	\$74,680.00	Standard	#878 - No Bid #1082 - No Bid #1143 - No Bid #1219 - No Bid	120-150 Days	09 Dodge 1500. White-out used.
Golden Circle Ford	4	\$15,137.00	\$60,548.00	\$0.00	#878 - \$500.00 #1082 - \$500.00 #1143 - \$500.00 #1219 - \$500.00	90 Days	09 Ford F150
Ted Russell Ford	4	\$16,176.00	\$64,704.00	Standard	#878 - \$950.00 #1082 - \$1,650.00 #1143 - \$1,250.00 #1219 - \$950.00	30-45 Days	Ford F150 XL
Alley's of Kingsport	4	\$18,391.00	\$73,564.00	N/C	#878 - \$500.00 #1082 - \$1,800.00 #1143 - \$400.00 #1219 - \$1,000	90-120 Days	09 Dodge Ram 1500
Jacky Jones Ford	4	Left Blank	Left Blank	Standard	#878 - \$850.00 #1082 - \$2,200.00 #1143 - \$1,000.00 #1219 - \$1,200.00	36 Days	F150 4 x 2
West Chevrolet	4	\$16,302.38	\$65,209.52	\$696.00	#878 - \$600.00 #1082 - \$1,000.00 #1143 - \$800.00 #1219 - \$800.00	60 Days	09 Chevy Silverado 1500
Bill Gatton Chevrolet	N/A	No Bid	N/A	N/A	N/A	N/A	N/A
Empire Ford	4	\$15,476.00	\$61,904.00	Included	#878 - \$200.00 #1082 - \$1,850.00 #1143 - \$400.00 #1219 - \$1,500.00	60 Days	09 Ford F150 4 x 2. Markover present.

Vendor:	Quantity:	Unit Cost:	Total Cost:	Option A:	Trade-Ins:	Delivery Time:	Comments:
Fairway Fo	4	\$16,185.00	\$64,740.00	andard	#878 - \$800.00 #1082 - \$2,800.00 #1143 - \$1,500.00 #1219 - \$2,000.00	160 Days	09 F150. Whit used.
Champion Chevrolet	4	\$19,129.00	\$76,516.00	\$870.00	#878 - \$500.00 #1082 - \$2,000.00 #1143 - \$1,200.00 #1219 - \$700.00	90 Days	Chevy Silverado 1500
Criswell Chevrolet	4	\$19,140.00	\$76,560.00	\$722.10	#878 - No Bid #1082 - No Bid #1143 - No Bid #1219 - No Bid	120 Days	Chevy CC10903

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 13, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the compliant bid of the following vendor and accept the trade in offering.

Table with 5 columns: Item, Quantity, Description, Award to Vendor, Fuel Economy. Row 1: 1, 4, 1/2 Pickup Truck, Fairway Ford, 14 City/ 20 Hwy. Subsequent rows list trade-in unit numbers and fuel economy improvements.

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Six Hybrid Compact Utility Wagons to Empire Ford, Inc.

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-63-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #: N/A

KSF #4: Stewardship of Public Funds

KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of three hybrid compact utility wagons for use by various City Departments. Although the bid specified a quantity of three units, it is recommended to purchase a total of six units so that Fleet fuel efficiency can be further improved. It is the recommendation of the Committee to accept the apparent low bid from Empire Ford as follows:

	\$ 27,885.00 – Unit Cost
Less \$	1,300.00 – Trade-In Allowance Vehicle #1088
Less \$	800.00 – Trade-In Allowance Vehicle #1104
Less \$	<u>400.00</u> – Trade-In Allowance Vehicle #1149
	\$164,810.00 – Total Purchase Cost (All Units)

The bid from Empire Ford is the lowest, responsible, compliant bid meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the City.

Funding is identified in account number 511-5008-501-9010.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDING THE BID FOR PURCHASE OF SIX (6)
HYBRID COMPACT UTILITY WAGONS TO EMPIRE FORD, INC.

WHEREAS, bids were opened February 5, 2009 for the purchase of six (6) hybrid compact utility wagons and trade-in allowances for city owned vehicles #1088; #1104; and #1149; and

WHEREAS, upon review of the bids, the board finds Empire Ford, Inc. is the lowest responsible compliant bidder in the best interest and advantage to the city, and the City of Kingsport desires to purchase the six (6) hybrid compact utility wagons from Empire Ford as follows:

	\$ 27,885.00 – Unit Cost
Less	\$ 1,300.00 – Trade-in Allowance Vehicle #1088
Less	\$ 800.00 – Trade-in Allowance Vehicle #1104
Less	\$ 400.00 – Trade-in Allowance Vehicle #1149
	\$164,810.00 – Total Purchase Cost (All Units); and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of six (6) hybrid compact utility wagons and trade-in allowances for city owned vehicles #1088; #1104; and #1149 is awarded to Empire Ford, Inc. as follows and the City Manager is authorized to execute a purchase order for same:

	\$ 27,885.00 – Unit Cost
Less	\$ 1,300.00 – Trade-in Allowance Vehicle #1088
Less	\$ 800.00 – Trade-in Allowance Vehicle #1104
Less	\$ 400.00 – Trade-in Allowance Vehicle #1149
	\$164,810.00 – Total Purchase Cost (All Units).

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

HYBRID COMPACT UTILITY WAGON					
Vendor:	Bill Gatton Chevrolet	Ted Russell Ford	Golden Circle Ford	Empire Ford, Inc.	Fairway Ford
Quantity:	N/A	N/A	3	3	2
Unit Cost:	No Bid	No Bid	\$28,967.00	\$27,885.00	1 at \$30,700.00 1 at \$32,300.00
Total Cost:	N/A	N/A	\$86,901.00	\$83,665.00	N/A
Trade-In #1088:	N/A	N/A	\$500.00	\$1,300.00	\$2,000.00
Trade-In #1104:	N/A	N/A	\$500.00	\$800.00	\$1,500.00
Trade-In #1149:	N/A	N/A	\$500.00	\$400.00	\$1,800.00
Delivery Time:	N/A	N/A	90 Days	60 Days	60 Days
Comments:	N/A	N/A	09 Ford Escape. White-out used.	09 Ford Escape. White-out used.	09 Ford Escape Hybrid. Letter of explanation enclosed. Only bid two vehicles instead of the three requested.

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 13, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the compliant bid of the following vendor and accept the trade in offering. An additional three (3) units have been approved by the City Manager for replacement in an effort to promote the City's Green Fleet, fuel reduction, and maintenance cost reduction strategies. Approval is attached.

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Award to Vendor</u>	<u>Fuel Economy</u>
1	3	SUV Hybrid	Empire Ford	34 City/ 31 Hwy
Low Compliant Bidder				
		Trade In Unit # 1088		8.94 MPG
		Trade In Unit # 1104		9.91 MPG
		Trade In Unit # 1149		16.45 MPG
		Fuel Economy Improvement		189 %
2	3	SUV Hybrid	Empire Ford	34 City/ 31 Hwy

<u>Fire Department</u>	<u>Description</u>	<u>MPG</u>	<u>Improvement</u>
1342	1998 Ford Contour	14.91	128 %
<u>Water Maintenance</u>	<u>Description</u>	<u>MPG</u>	<u>Improvement</u>
1479	2001 Dodge Ram Van	12.29	176.6%
1612	2003 Ford Ranger	15.99	112.6%

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bid for the Purchase of Five Hybrid Compact Sedans to Bachman Bernard Auto Mall

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A handwritten signature in blue ink, appearing to read "John G. Campbell", is written over the printed name of the City Manager.

Action Form No.: AF-64-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #: N/A

KSF #4: Stewardship of Public Funds

KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of three hybrid compact sedans for use by the Public Works Department. Although the bid specified a quantity of three units, it is recommended to purchase a total of five units so that Fleet fuel efficiency can be further improved. It is the recommendation of the Committee to accept the bid from Bachman Bernard Auto Mall as follows:

	\$ 22,200.00 – Unit Cost
Less \$	1,000.00 – Trade-In Allowance Vehicle #1164
Less \$	<u>900.00</u> – Trade-In Allowance Vehicle #1263
	\$109,100.00 – Total Purchase Cost (All Units)

Phil Bachman Honda submitted a lesser dollar amount bid, but did not comply with pertinent specifications as outlined in the recommendation memo.

The bid from Bachman Bernard Auto Mall is the lowest, responsible, compliant bid meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the City.

Funding is identified in account number 511-5008-501-9010.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDING THE BID FOR PURCHASE OF FIVE (5)
HYBRID COMPACT SEDANS TO BACHMAN BERNARD AUTO MALL

WHEREAS, bids were opened February 5, 2009 for the purchase of five (5) hybrid compact sedans and trade-in allowances for city owned vehicles #1164 and #1263; and

WHEREAS, upon review of the bids, the board finds Bachman Bernard Auto Mall is the lowest responsible compliant bidder meeting specifications for the particular grade or class of material, work or service desired in the best interest and advantage to the city, and the City of Kingsport desires to purchase the five (5) hybrid compact sedans from Bachman Bernard Auto Mall as follows:

 \$ 22,200.00 – Unit Cost
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1164
Less \$ 900.00 – Trade-in Allowance Vehicle #1263
 \$109,100.00 – Total Purchase Cost (All Units); and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of five (5) hybrid compact sedans and trade-in allowances for city owned vehicles #1164 and #1263 is awarded to Bachman Bernard Auto Mall as follows and the City Manager is authorized to execute a purchase order for same:

 \$ 22,200.00 – Unit Cost
Less \$ 1,000.00 – Trade-in Allowance Vehicle #1164
Less \$ 900.00 – Trade-in Allowance Vehicle #1263
 \$109,100.00 – Total Purchase Cost (All Units); and

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

**MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.**

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

HYBRID COMPACT SEDAN									
Vendor:	Golden Circle Ford	Phil Bachman Honda	Criswell Performance Imports, Inc.	Empire Ford, Inc.	Fairway Ford	Champion Chevrolet	Bachman Bernard Auto Mall	Bill Gatton Chevrolet	Toyota of Kingsport
Quantity:	3	3	3	3	3	3	3	N/A	3
Unit Cost:	\$26,537.00	\$20,976.50	\$22,437.00	\$25,545.00	\$25,771.00	\$24,000.00	\$22,200.00	No Bid	Unit Cost Blank
Total Cost:	\$79,611.00	\$62,929.50	\$67,311.00	\$76,635.00	\$77,313.00	\$72,000.00	\$66,600.00	N/A	\$69,185.00
Trade-In #1151:	\$500.00	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	N/A	No Bid
Trade-In #1164:	\$500.00	\$1,500.00	No Bid	\$1,300.00	\$3,000.00	\$1,000.00	\$1,000.00	N/A	\$800.00
Trade-In #1263:	\$500.00	\$500.00	No Bid	\$400.00	\$1,000.00	\$1,000.00	\$900.00	N/A	\$400.00
Delivery Time:	90 Days	3-10 Days	25 Days	60 Days	180 Days	90 Days	90 Days	N/A	1 Day
Comments:	2010 Ford Fusion	Honda Civic Hybrid CVT	Honda Civic Hybrid	2010 Ford Fusion	2010 Ford Fusion	Chevrolet Malibu	Toyota Prius	N/A	Toyota Prius

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 13, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the compliant bid of the following vendor and accept the trade in offering. An additional two (2) units have been approved by the City Manager for replacement in an effort to promote the City's Green Fleet, fuel reduction, and maintenance cost reduction strategies. Approval is attached.

Item	Quantity	Description	Award to Vendor	Fuel Economy
1	3	Sedan Hybrid	Bachman Benard Auto Mall	48 City/ 45 Hwy

Low Compliant Bidder

Low bid by Phil Bachman Honda was Non Compliant with regard to minimum specifications. Engine minimum was a 1.5L and Honda has a 1.3L. Honda hybrid technology also requires the gasoline engine to run constantly while Toyota is powered by electricity up to 30 mph.

Trade In Unit # 1164	12.21 MPG
Trade In Unit # 1263	11.43 MPG

Fuel Economy Improvement 306 %

2	2	Sedan Hybrid	Bachman Benard Auto Mall	48 City/ 45 Hwy
---	---	--------------	--------------------------	-----------------

Engineering	Description	MPG	Improvement
1178	1994 Pontiac Grand Am	15.81	203.6%

Fire Department	Description	MPG	Improvement
1308	1997 Dodge Intrepid	16.51	190.7%

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Bids for the Purchase of Four Police Pursuit Sedans and One Unmarked Police Sedan to Alley's Dodge World

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A handwritten signature in blue ink, appearing to read "John G. Campbell", is written over the printed name of the City Manager.

Action Form No.: AF-65-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Committee
 Presentation By: S. Hightower/J. Campbell

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #: N/A

KSF #4: Stewardship of Public Funds

KSO #: N/A

Recommendation: Approve the resolution.

Executive Summary: Bids were opened on February 5, 2009 for the purchase of four Police pursuit sedans and one unmarked Police sedan. It has been determined the bids received from Alley's Dodge World are in the best interest of the City of Kingsport. Pricing is as follows:

	\$ 25,989.00 – Per Unit Police Pursuit Sedan
	\$ 24,997.00 – Per Unit Unmarked Police Sedan
Less	\$ 1,000.00 – Per Unit Discount
	\$123,953.00 – Total Purchase Cost (All Units)

Funding is identified in account number 511-5008-501-9010.

Attachments:

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo

Funding source appropriate and funds are available: _____

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

RESOLUTION NO. _____

A RESOLUTION AWARDING THE BID FOR PURCHASE OF FOUR (4)
POLICE PURSUIT SEDANS AND ONE (1) UNMARKED POLICE SEDAN
TO ALLEY'S DODGE WORLD

WHEREAS, bids were opened February 5, 2009 for the purchase of four (4) police pursuit sedans and one (1) unmarked police sedan; and

WHEREAS, upon review of the bids, the board finds Alley's Dodge World is the lowest responsible compliant bidder in the best interest and advantage to the city, and the City of Kingsport desires to purchase the four (4) police pursuit sedans and one (1) unmarked police sedan from Alley's Dodge World as follows:

\$ 25,989.00 – Per Unit Police Pursuit Sedan
\$ 24,997.00 – Per Unit Unmarked Police Sedan
\$ 1,000.00 – Per Unit Discount
\$123,953.00 – Total Purchase Cost (All Units); and

WHEREAS, funding is identified in account number 511-5008-501-9010.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That the bid for purchase of four (4) police pursuit sedans and one (1) unmarked police sedan is awarded to Alley's Dodge World as follows and the City Manager is authorized to execute a purchase order for same:

\$ 25,989.00 – Per Unit Police Pursuit Sedan
\$ 24,997.00 – Per Unit Unmarked Police Sedan
\$ 1,000.00 – Per Unit Discount
\$123,953.00 – Total Purchase Cost (All Units)

SECTION II. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 3rd day of March, 2009.

DENNIS R. PHILLIPS, MAYOR

ATTEST:

JAMES H. DEMMING, CITY RECORDER

APPROVED AS TO FORM:

J. MICHAEL BILLINGSLEY, CITY ATTORNEY

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

POLICE PURSUIT SEDAN B/W-F					
Vendor:	Quantity:	Unit Cost:	Total Cost:	Delivery Time:	Comments:
Bill Gatton Chevrolet	N/A	No Bid	N/A	N/A	N/A
Golden Circle Ford	4	\$24,890.00	\$99,560.00	90 Days	2009 Ford Crown Vic.
Ted Russell Ford	4	\$23,205.00	\$92,820.00	65 Days	Ford Crown Vic.
Alley's of Kingsport	4	\$25,989.00	\$103,956.00	120-150 Days	09 Dodge Charger. If awarded both Police Pursuit Sedan B/W (4 units) and Police Sedan Unmarked (1 unit), an additional price discount of \$1,000 per unit will apply.
Auto World	4	\$25,946.00	\$103,784.00	120-150 Days	09 Dodge Charger. White-out used.
Empire Ford, Inc.	4	\$25,349.00	\$101,396.00	60 Days	09 Ford Interceptor Crown Vic.

The submitted bids will be evaluated and a recommendation made at a later date.

MINUTES
 BID OPENING
 February 5, 2009
 4:00 P.M.

Present: Sandy Crawford, Procurement Manager; Brent Morelock, Assistant Procurement Manager; and Steve Hightower, Fleet Maintenance Manager

The Bid Opening was held in the Council Room, City Hall.

The Procurement Manager opened with the following bids:

POLICE SEDAN UNMARKED				
Vendor:	Quantity:	Unit Cost:	Delivery Time:	Comments:
Bill Gatton Chevrolet	N/A	No Bid	N/A	N/A
Golden Circle Ford	1	\$24,123.00	90 Days	09 Ford Crown Vic.
Ted Russell Ford	1	\$23,160.00	65 Days	Crown Vic.
Alley's of Kingsport	1	\$24,997.00	120-150 Days	09 Dodge Charger. If awarded both Police Sedan Unmarked (1 unit) and Police Pursuit Sedan B/W (4 units), an additional price discount of \$1,000 per unit will apply.
Auto World	1	\$24,946.00	120-150 Days	09 Dodge Charger.
Empire Ford, Inc.	1	\$24,479.00	60 Days	09 Crown Vic. Interceptor

The submitted bids will be evaluated and a recommendation made at a later date.



FLEET MAINTENANCE DIVISION
City of Kingsport, Tennessee

Memo

To: Brent Morelock, Assistant Procurement Manager
From: Steve Hightower, Fleet Manager
Date: February 13, 2009
Re: Vehicle Purchase Recommendation

This will confirm my review and recommendation to purchase the bid of the following vendor. Pricing structure offered from vendor allows a price break on the purchase of the units in total. The City will purchase the Chrysler Police Package Cruiser in place of the specified Ford Crown Victoria Police Interceptor to perform an evaluation in the durability and cost effectiveness.

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Award to Vendor</u>	<u>Fuel Economy</u>
1	4	Police Pursuit Sedan – F	Alley Chrysler Dodge	16 City/ 24 Hwy

Low Compliant Bidder –

Low bid by Ted Russell Ford was Non Compliant with regard to Emergency Lighting - Documentation provided

No Trade In Offering by the City for these Units

2	1	Police Pursuit Sedan – F	Alley Chrysler Dodge	16 City/ 24 Hwy
---	---	--------------------------	----------------------	-----------------

Low Compliant Bidder –

Low bid by Ted Russell Ford was Non Compliant with regard to Emergency Lighting - Documentation provided.

No Trade In Offering by the City for this Unit

Should you have any questions on these recommendations, please do not hesitate to contact me.

Thank you.



AGENDA ACTION FORM

Consideration of Appointments to Cattails Management Advisory Committee

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-43-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Terrie Hilliard
 Presentation By: Mayor Dennis R. Phillips

Recommendation:

Approve the appointments of Mr. Ken Maness and Mr. Richard McKee to the Cattails Management Advisory Committee.

Executive Summary:

Mr. Paul Rebrovich and Ms. Marilyn Martin terms expire on March 31, 2009 and would like to appoint Mr. Ken Maness and Mr. Richard McKee to take place on the Cattails Management Advisory Committee if approved by the Board of Mayor and Aldermen. Both appointments would be effective March 31, 2009 and both terms will expire March 31, 2012.

Attachments:

1. Biography of Mr. Ken Maness
2. Biography of Mr. Richard McKee

Funding source appropriate and funds are available: NA

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Bio – Ken Maness

Kenneth H. Maness

1118 Watauga Street, Kingsport, TN 37660-4526

Home: 423-378-4040

Cell: 423-341-1543

Email: kmaness@chatertn.net

Date of Birth: August 26, 1948

Place of Birth: Kingsport

Spouse: Judy

Children(Birth year) Brittany (1979), Brooke (1982)

Education: Attended Church Hill High School, ETSU (two years)

Employment: Private Investor

Other Interests: Golf, Cycling, The Outdoors

Hobbies: Photography

City Offices Held: Aldermen - 1991-1997; Vice Mayor – 1997-1999

Bio – Richard McKee

Richard McKee
208 Oakmont Drive, Kingsport, TN 37663
Phone : 423-239-4594

Richard retired from Eastman Chemical Company in December 2004 after 30 years of service. At the time of his retirement he was manager, Risk Management and Insurance. He graduated from Tennessee high School in Bristol; then greaduted from ETSU.



AGENDA ACTION FORM

Consideration of Reappointment to Kingsport Gateway Commission

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-49-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: Forrest Koder
 Presentation By: Mayor Dennis R. Phillips

Executive Summary:

Mr. Todd Miller's current term expires on March 1, 2009 and he is being reappointed to the Kingsport Gateway Review Commission if approved by the Board of Mayor and Aldermen.

Recommendation:

Approve the reappointment of Mr. Todd Miller to the Kingsport Gateway Review Commission. Mr. Miller's appointment is effective immediately and his term will expire March 1, 2013.

Mr. Miller has agreed to serve if reappointed by the Board of Mayor and Alderman.

Attachments:

1. Biography of Mr. Todd Miller

Funding source appropriate and funds are available: NA

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Resume

Steven Todd Miller

DATE OF BIRTH:

**April 30, 1965
Richmond, VA**

PERSONAL:

**1031 Winchester Road
Kingsport, Tennessee
Married: Gina
Children: McKenzie, Macy**

EDUCATION:

**Milligan College, Bachelor of Business Administration, 1992
University of Tennessee, Bachelor of Arts in Painting and
Ceramics, 1989**

EMPLOYMENT:

**Holston Medical Group, 1991 to present
2323 N. John B. Dennis Highway
Kingsport, Tennessee 37660
Director of Facilities
Manage 450,000 medical office space. Develop all HMG
properties. Project Director with Architects, Contractors,
and Sub-Contractors.**

MEMBERSHIPS/POSITIONS:

MeadowView, LLC

**HMG Executive Team
Partner in Comprehensive Care, LLC; Barkum, LLC; HMG

Manager for Fort Henry Medical Associates
Red Cross Advisory Committee**



AGENDA ACTION FORM

Consideration of an Appointment to the Kingsport Housing and Redevelopment Authority

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

A handwritten signature in blue ink, which appears to be "John G. Campbell", is written over the printed name of the City Manager.

Action Form No.: AF-51-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: McCartt
 Presentation By: Mayor Dennis R. Phillips

Recommendation:

Approve the appointment of Mrs. CeeGee McCord to the Kingsport Housing and Redevelopment Authority. Mrs. McCord's appointment is effective March 28, 2009 and her term will expire March 28, 2014.

Executive Summary:

Mrs. McCord will fill the seat occupied by Mark Freeman his term will expire on March 28, 2009. Mr. Freeman has served on this board since 2003. Mrs. McCord has agreed to serve if appointed by the Board of Mayor and Alderman.

Attachments:

1. Biography of Mrs. CeeGee McCord

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—



CeeGee McCord

**Eastman Chemical Company
Community and Local Relations Manager**

CeeGee McCord is currently Community and Local Relations Manager for Eastman Chemical Company. McCord earned a bachelor's degree in management from Georgia Institute of Technology, and an M.P.A. from Kennesaw State University.

McCord joined Eastman Chemical Company in Corporate Communications and was previously employed in the nonprofit and public service sector. McCord currently is responsible for corporate contributions and government and community relations specific to Eastman site communities in Tennessee, Texas, Pennsylvania, and South Carolina.

She is currently active with the United Way, South Central Community Development Organization, Weed & Seed, and First Broad Street United Methodist Church.

###



AGENDA ACTION FORM

Consideration of Reappointments and Appointments to the Kingsport Historic Zoning Commission

To: Board of Mayor and Aldermen
From: John G. Campbell, City Manager

Action Form No.: AF-48-2009
Work Session: March 2, 2009
First Reading: March 3, 2009
Final Adoption March 3, 2009
Staff Work By: Ken Weems
Presentation By: Mayor Dennis Phillips

Recommendation:

Approve the reappointments for Mr. Jim Lewis and Mr. David Oaks to the Kingsport Historic Zoning Commission to serve additional five-year terms, and appoint Mr. Perry Crocker and Mrs. Jewell McKinney to serve five year terms.

Executive Summary:

Mr. Jim Lewis' and Mr. David Oaks' terms expire on March 1, 2009. Both are being reappointed to the Kingsport Historic Zoning Commission for 5 year terms if approved by the Board of Mayor and Aldermen. Mr. Perry Crocker and Mrs. Jewell McKinney are being appointed to the Kingsport Historic Zoning Commission for 5 year terms if approved by the Board of Mayor and Aldermen. Upon approval, all reappointments and appointments will be effective immediately.

Attachments:

- 1. Bio - Jim Lewis
2. Bio - David Oaks
3. Bio - Perry Crocker
4. Bio - Jewell McKinney

Funding source appropriate and funds are available: N/A

Table with columns Y, N, O and rows for board members: Joh, Mallicote, Marsh, Munsey, Shull, Shupe, Phillips.

2009 Kingsport Historic Zoning Commission Reappointments & Appointments
Biographies

Mr. Jim Lewis

1207 Barnsley Place

Married to Susan

Children: Jennifer, Heather, Brooke

Education: Tusculum College, B.S. Applied Science

Memberships: Kingsport Historic Zoning Commission (Commissioner); Kingsport Regional Planning Commission (Commissioner); Sunday School & Bible School Teacher at Higher Ground Baptist Church

Additional: Silver Beaver Distinguished Boy Scout Leader Award

Mr. David Oaks

1228 Watauga Street

Married to Sallie D.

Children: David B. (Bo)

Education: University of Georgia, B.S. Chemistry

Memberships: Kingsport Historic Zoning Commission (Commissioner); Netherland Inn Association (Member); Kiwanis Club (Member); Daniel Boone Wilderness Trail Association (Member)

Additional: Author: Misty Misty Morn

Mr. Perry Crocker

211 West Wanola Avenue

Memberships: Active member of St. Paul's Episcopal Church

Additional: Resides in the Park Hill Historic District, owns business in the Church Circle Historic District; Proprietor: Lloyd's on Shelby Hair Salon

Mrs. Jewell A. McKinney

1076 Wellington Boulevard

Married to her late husband, Clayton, for over 37 years

Children: Brian, Brent

Memberships: First Baptist Church, Kingsport; Member of the Board of Directors of Holston Home for Children; Broker for downtown office of Town & Country Realty; Realty professional memberships of ABR, CRB, CRS, & GRI; Served as the 2007 President of the Tennessee Association of Realtors and will serve as the 2010 Region IV Vice President representing North Carolina, South Carolina, Kentucky, and Tennessee; Home Builders of Greater Kingsport (Member); has received the Sales Achievement Award for Town & Country Realty for the past 17 years.



AGENDA ACTION FORM

Consideration of an Appointment to the Bay's Mountain Park Commission

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Action Form No.: AF-50-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work By: McCartt
 Presentation By: Mayor Dennis R. Phillips

Recommendation:

Approve the appointment of Mr. William E. "Bill" Leonard to the Bay's Mountain Park Commission. Mr. Leonard's appointment is effective March, 2009 and his term will expire March, 2012.

Executive Summary:

Mr. Leonard will fill the seat occupied by Ray Willis; his term will expire on March 1, 2009. Mr. Willis has served on this board since October 16, 1990. Mr. Leonard has agreed to serve if appointed by the Board of Mayor and Alderman.

Attachments:

1. Biography of Mr. William E. "Bill" Leonard

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Bio on William E. "Bill" Leonard

133 Watauga St, Kingsport, TN 37660
Phone: 246-4306

Bill and His wife Claudia came to Kingsport to start a new company called Cap, Snap and Seal (Now Portola) a Bottle Cap Manufacturing Co. after selling the business Bill started Molding on Sullivan Street a business he recently sold. Bill is a former teacher in California and does substitute teaching in Kingsport City Schools. He is an avid outdoorsman, having hiked and canoed many trails, streams, and rivers throughout the U.S. and foreign countries. His vast knowledge and travel experience will be invaluable on this commission



AGENDA ACTION FORM

Consideration of an Appointment to the Meadowview Advisory Committee

To: Board of Mayor and Aldermen
From: John G. Campbell, City Manager *[Signature]*

Action Form No.: AF-52-2009 Final Adoption: March 3, 2009
Work Session: March 2, 2009 Staff Work By: McCartt
First Reading: March 3, 2009 Presentation By: Mayor Dennis R. Phillips

Recommendation:

Approve the reappointment of Mrs. Lorie Cooper to the Meadowview Advisory Board. Mrs. Cooper's reappointment is effective June 30, 2008 and her term will expire on June 30, 2012.

Executive Summary:

Mrs. Cooper has agreed to serve if appointed by the Board of Mayor and Alderman.

Attachments:

- 1. Biography of Mrs. Lorie Cooper

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Lorrie Q. Cooper

Work- PO Box 929, Kingsport, TN 37660, 423-229-7389, fax-7247
Home- 108 Anchor Point, Blountville, TN 37617, 423-212-0425
Lorrie.Cooper@na.agc-flatglass.com

Education: Virginia Tech, BS Mechanical Engineering

Professional Experience:

AGC Flat Glass North America, Inc., Kingsport, TN (1995-present)

Director of Purchasing-

Responsible for all purchasing and inbound logistics of materials necessary to sustain the North American locations: 9 glass manufacturing, 4 coating, and 40 fabricating and distribution facilities. Global procurement team leader for Asahi Glass Company.

Aluminum Company of America (1979-1994)

Alcoa Export Supply Division, New Orleans, LA

Responsible for redesign and redevelopment of AESD Purchasing Dept., third party re-sales, and procurement for various operations in Central and South America and Australia: including Mexico, Brazil, Suriname, Jamaica, Trinidad & Tobago, Honduras, and Costa Rica.

Alcoa Warrick Operations, Newburg, IN

Production Manager- Responsible for continuous operation of aluminum cold rolling mill, annealing furnaces, and Thermal Dept.

Senior Buyer- Responsible for procurement and inventory of mechanical engineered products, raw materials, refractory, environmental and safety items, industrial gases, etc.

Alcoa Badin Works, Badin, NC

Plant Engineer- Responsible for capital project management and maintenance engineering support.

Kingsport Volunteer Experience:

Kingsport Area Chamber of Commerce- Board of Directors, VP Leadership Programs, Exec. Board

Junior League of Kingsport- President, Pres. Elect, Rec. Sec., Training Chair, Project Chair

Kingsport Tomorrow- Board of Directors, Executive Board Vice Chairman, Treasurer

Meadowview Advisory Committee (Mayoral appointment)

Kingsport Convention and Visitors Bureau- Board of Directors, Executive Board Vice Chairman

Friends of Allandale- Board of Directors, Public Relations Chairman, Fundraising Vice Chairman

United Way of Greater Kingsport- Agency Relations Committee, Vice Chairman

East Tennessee Virginia Tech Alumni Association- Board of Directors, Secretary, Parent Rep.

Clinch Mountain Music Festival- Steering Committee

Kingsport Leadership Programs Council- Chairman, Past Chair- Fund Development Chair, Nominating

Leadership Kingsport LINK- Council Chair, Nom. Chair, Sec., Fund Development, Assist Sec., Selections

ENCORE Senior Leadership- Program Development Task Force, Vice-Chair, Advisor, Orient. Co-Chair

SHOUT! Teambuilding Co-Chair

DBHS Choral Auxiliary- President, Publicity Chair

DBHS Band Boosters, Chaperone

Kingsport Women's Symphony Committee

AFG/AGC Fun Fest Concert- Executive Committee, Chairman

Fun Fest- Executive Council, Liaison Committee, Concert Committee, Merchandise Co-Chair

Kingsport. First Night- Parade Committee Chair

First Presbyterian Children's Center Board of Directors

First Presbyterian Church- Middle School Program Leader, PAL Program Chair, Youth dinner coordinator

First Presbyterian Children's Center- Board of Directors

CHILDREN* of Tri-Cities- Advisory Board

Make-A-Wish Foundation of East Tennessee- Regional Advisory Board

Emmaus SonRise Community- Women's Walk Team

Other Volunteer Experience (NC, VA, IN):

Jr. Woman's Club of Franklin, VA- Pres., Club Woman of the Year & Rookie of the Year, District Chair

Jr. Woman's Club of Albemarle, NC- President

Stanley County Council for the Status of Women (Mayoral appointment)

Southampton Memorial Hospital Aux. - 1st VP, 2nd VP

Garden Club- President, Regional Council Rep.

SP Morton Middle School Parent Advisory Council

JP King Elementary and SP Morton Middle School PTA's

James Camp YMCA Capital Expansion Campaign

Delta Gamma Alumni Mentor Program



AGENDA ACTION FORM

Consideration of Appointments to the Library Commission

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Agenda Form No. : AF 53-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work: Whittaker
 Presentation: Whittaker

Recommendation:

Approve the appointments of Lottie Rae Stout and Bruce Sites to the Kingsport Public Library Commission. Their appointments are effective April 1, 2009 and their terms will expire March 31, 2012.

Executive Summary:

Bruce Sites will fill the seat occupied by Raj Mehta whose term expires March 31, 2009. Mr. Mehta has served on this commission since 2003. Mr. Sites has agreed to serve if appointed by the Board of Mayor and Alderman.

Lottie Rae Stout will fill the seat occupied by Mrs. Jolly Hill whose term expires March 31, 2009. Mrs. Hill has served on the commission since 2003. Lottie Rae will serve as the commission's second teen representative, following in the footsteps of Grace McCord who previously served in this capacity. Ms. Stout has agreed to serve if appointed by the Board of Mayor and Alderman.

Attachments:

1. Biography of Lottie Rae Stout
2. Biography of Bruce Sites

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Lottie Rae Stout is a junior at DB. She has attended summer theater schools in New York for the past seven years and is very active in school activities. She is the daughter of John and Christy Stout and the granddaughter of Pal and Sharon Barger.

Bruce Sites

Primary Address
1213 Caribbean Drive
Kingsport, TN 37660

Phone: 423-245-6352
Fax: 423-245-2704
Email: brucesites@aol.com

Education

Harman High School, Harman, West Virginia
Potomac State College of West Virginia University AA in Engineering in 1958
West Virginia University BA in Mathematics & Physics in 1961
West Virginia University Masters Business Administration in 1969

Work History

1962-1968 Active Duty United States Navy
Auxiliaries Officer, USS NORTHHAMPTON CC-1
Damage Control Officer, USS CORRY DD-817
Graduate US Naval Destroyer School, Newport, RI
Engineering Officer, USS POWER DD-839
1969-1986 Served in U.S. Naval Reserve
1998 Retired as Captain, US. Naval Reserve

1969-1999 Eastman Chemical Company
1969-1971 Cost Analyst
1971-1980 Senior Financial Analyst
1980-1981 Supervising Cost Analyst
1981-1986 General Supervisor, Eastman Cost Accounting
1986-1991 Manager of Administration, Eastman Performance Plastics
1991-1999 Business Unit Manager, Performance & Specialty Plastics
1999 Retired from Eastman Chemical Company
Formed SGS Beach Partners, LLC
1999-2009 Managing Partner, SGS Beach Partners, LLC

Community Activities

Past President & Board Member, Girls Incorporated
Founder and Director Kingsport Christmas Rescue Fund
National Board of Directors-Girls Incorporated
Past President Kingsport Civitan Club
Past Board Member and Acting Manager of Ridgefields Country Club
Past President and Member of Wellmont Holston Valley Medical Center Board of Directors
Past Member of Wellmont Health Systems Board of Directors
Past Chairman First Broad Street United Methodist Church Building Program
Current Member of Kingsport Rotary Club

Awards

Civitan of the Year 1983
Civitan Distinguished Service Award 1985
Times-News Community Service Award 1985



AGENDA ACTION FORM

Consideration of Reappointments to the Construction Board of Adjustments and Appeals

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

Agenda Form No.: AF-54-2009
 Work Session: March 2, 2009
 First Reading: March 3, 2009

Final Adoption: March 3, 2009
 Staff Work: Mike Freeman
 Presentation: Mayor Phillips

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO = Key Strategic Objective)

Recommendation:

Approve Re-appointments

Executive Summary:

The Building Code Section 108 establishes the Construction Board of Adjustments and Appeals to hear appeals of decisions of the building official. Members shall be appointed by the Board of Mayor and Alderman. Therefore, please consider the reappointment of John Mayo and Bob Prendergast for another term on the Construction Board of Adjustments and Appeals. Their biographical information is attached.

Attachments:

1. Bio – John Mayo
2. Bio – Bob Pendergast

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—

Construction Board of Adjustments and Appeals

Reappointments:

John Mayo: Mr. Mayo is a lifelong resident of Kingsport. He retired from the City of Kingsport after serving 25 years as a Building Inspector.

Bob Prendergast: Mr. Prendergast is the owner of Prendergast Construction Company, Inc. He has been a well-respected licensed contractor for over 30 years.



AGENDA ACTION FORM

Consideration of an Ordinance to Appropriate Funds From the School Reserve Accounts in the Eastman Annexation Fund

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager *John G. Campbell*

Agenda Form No.: AF-42-2009
 Work Session: February 16, 2009
 First Reading / (Public Matter Held):
 February 17, 2009

Final Adoption: March 3, 2009
 Staff Work: David Frye
 Presentation: David Frye

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO = Key Strategic Objective)

KSF #5: Stewardship of Public Funds
KSF # 6: Strong Public Education System

Recommendation:

Approve the Ordinance.

Executive Summary:

On February 5, 2009, the Board of Education approved Budget Amendment Number Four to the FY 2008-2009 budget. Items nine is associated with this ordinance.

As part of the plan of services, in 2004 Eastman requested that the schools receive 25% of the Eastman Annexation funds each year for special programs. They have received the 25% for five years.

The amount of the 25% that was not used by the schools was set aside in a school reserve account in the Eastman Annexation Fund. The total in the reserve accounts for the schools is \$142,729. This ordinance will appropriate \$82,200 of those funds.

Please see the attached Kingsport City Schools – Budget Amendment Number Four for more detail.

Attachments:

1. Ordinance
2. BOE Budget Amendment Number Four

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—



AGENDA ACTION FORM

Consideration of an Ordinance to Accept the "Proposal of the Department of Transportation of the State of Tennessee to the City of Kingsport, Tennessee" for the Signalization of John B. Dennis Highway at Pavilion Drive and Authorize the Mayor to Sign all Applicable Documents.

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager *[Signature]*

Action Form No.: AF-44-2009
 Work Session: February 16, 2009
 First Reading / (Business Matter Held): February 17, 2009
 Final Adoption: March 3, 2009
 Staff Work By: M. Thompson
 Presentation By: R. McReynolds

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO=Key Strategic Objective)

CV #:

KSF # 8 – Safe Community

KSO #

Recommendation: Approve the Ordinance.

Executive Summary:

The attached proposal by TDOT to the City of Kingsport is required to be accepted by the Board of Mayor and Aldermen for TDOT to move forward with property acquisition for the proposed improvements to the intersection of State Route 93 (John B. Dennis Highway) and Pavilion Drive. Improvements include signalization, and additional turning lanes at this intersection.

Attachments:

1. Ordinance
2. TDOT Cover Letter
3. TDOT Proposal

	<u>Y</u>	<u>N</u>	<u>O</u>
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—



AGENDA ACTION FORM

Consideration of an Ordinance to Amend the General Purpose School Fund and the General Project Fund Budgets

To: Board of Mayor and Aldermen
 From: John G. Campbell, City Manager

John G. Campbell

Agenda Form No.: AF-37-2009
 Work Session: February 19, 2009
 First Reading / (Public Matter Held):
 February 20, 2009

Final Adoption: March 3, 2009
 Staff Work: David Frye
 Presentation: David Frye

BMA Strategic Plan 2005-2006

(CV=Core Value, KSF=Key Success Factor, KSO = Key Strategic Objective)

KSF #5: Stewardship of Public Funds

KSF # 6: Strong Public Education System

Recommendation:

Approve the Ordinance.

Executive Summary:

On February 5, 2009, the Board of Education approved Budget Amendment Number Four to the FY 2008-2009 budget. Items one through eight are associated with this ordinance. This amendment increases the estimated revenues and appropriations for the General Purpose School Fund in the net amount of \$616,245. This amendment also increases the estimated revenues and appropriations for the General Project Funds by \$584,352. Please see the attached Kingsport City Schools – Budget Amendment Number Four for more detail.

Attachments:

1. Ordinance
2. BOE Budget Amendment Number Four

	Y	N	O
Joh	—	—	—
Mallicote	—	—	—
Marsh	—	—	—
Munsey	—	—	—
Shull	—	—	—
Shupe	—	—	—
Phillips	—	—	—



AGENDA ACTION FORM

Consideration of Approval of Offers for Easements and Right-of-Ways for the Project 3-1 Lynn Garden Area Sewer Rehabilitation Project

To: Board of Mayor and Aldermen
From: John G. Campbell, City Manager

[Handwritten signature of John G. Campbell]

Action Form No.: AF-57-2009 Final Adoption: March 3, 2009
Work Session: March 2, 2009 Staff Work By: R. Trent, N. Eichmann
First Reading: March 3, 2009 Presentation By: R. McReynolds

Recommendation: Approve the offers.

Executive Summary:

In order to rehabilitate existing sewer lines in the Lynn Garden area, the Public Works Department has requested additional right-of-ways and easements across affected properties. Appraisals have been prepared in accordance with the City of Kingsport's Real Property Acquisition Policies & Procedures and indicate the fair market values as per the attached property owners.

This project is funded under #SW0904.

Attachments:

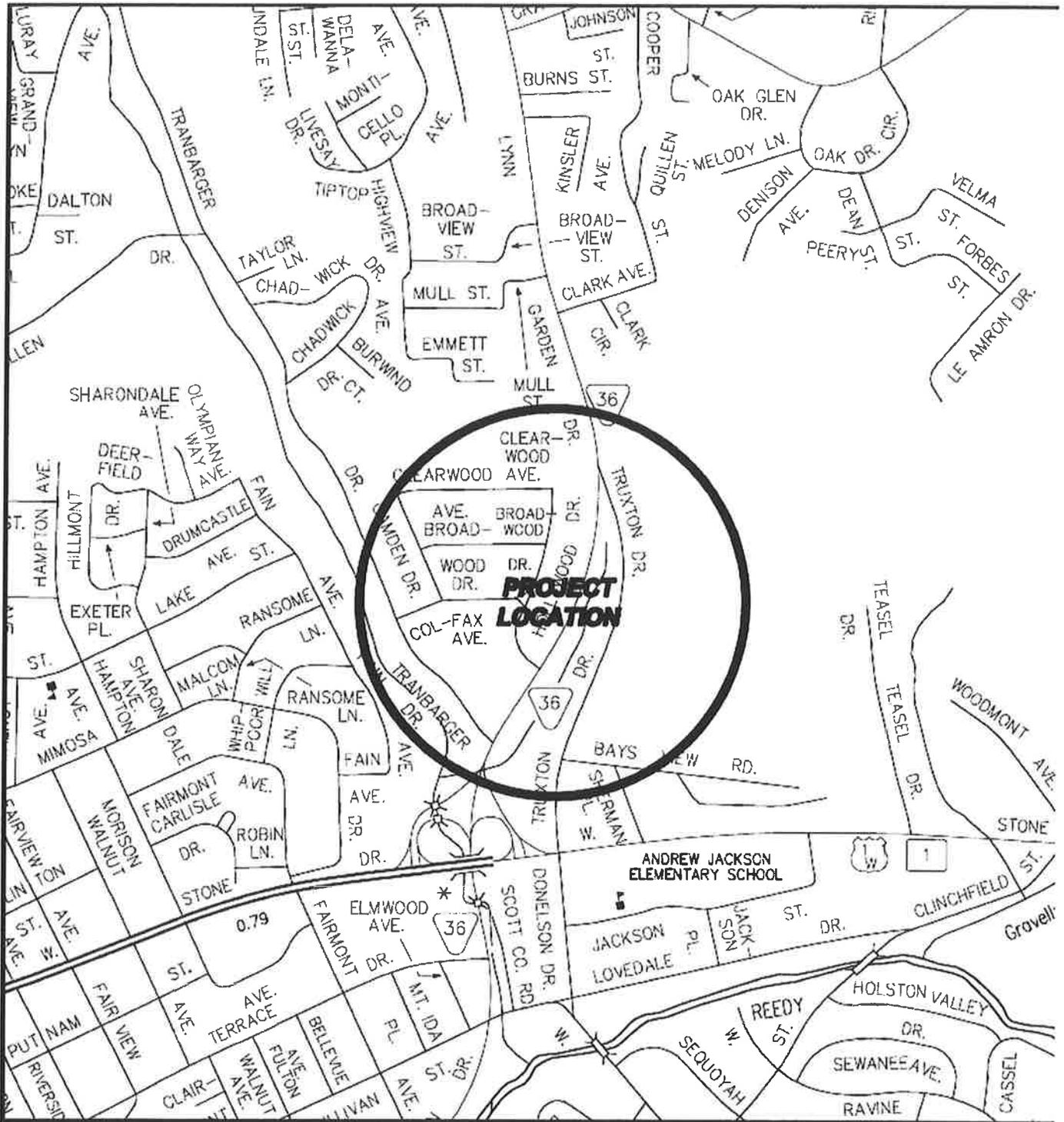
- 1. Project 3-1 Lynn Garden Area Sewer Rehabilitation Project Offers
2. Project Location Maps

Funding source appropriate and funds are available: _____

Table with 3 columns (Y, N, O) and 7 rows (Joh, Mallicote, Marsh, Munsey, Shull, Shupe, Phillips)

Project 3-1 Lynn Garden Area Sewer Rehabilitation Project Offers

<u>Tax Map & Parcel</u>	<u>Property Owner</u>	<u>Easement Area</u>	<u>Appraised Value</u>
#046A; A-024.00	Kingsport Publishing Corp. P. O. Box 479 Kingsport, TN 37662	Perm. 8,592 sq. ft.	\$6,200.00
#046A; A-025.00	Yogeshwar, Inc 805 Lynn Garden Drive Kingsport, TN 37660	Perm. 5,924 sq. ft.	\$3,800.00
#046A; A-026.00	Carl Mitchell Smith 2821 Berkshire Lane Kingsport, TN 37660	Perm. 1,195 sq. ft.	\$1,080.00
#046A; A-026.10	JRN, Inc. c/o Savage, Savage & Brown, Inc. P. O. Box 22845 Oklahoma City, OK 73123	Perm. 1,037 sq. ft.	\$ 940.00
#046A; A-027.00	JRN, Inc. c/o Savage, Savage & Brown, Inc. P. O. Box 22845 Oklahoma City, OK 73123	Perm. 3,214 sq. ft.	\$2,900.00
#046A; A-028.00	RI CS4, LLC Bldg. ID #2553 P. O. Box 460069 Escondido, CA 92046-0069	Perm. 3,265 sq. ft.	\$2,900.00



ALL BEARINGS KORN
(KINGSFORD GEODETIC
REFERENCE NETWORK)



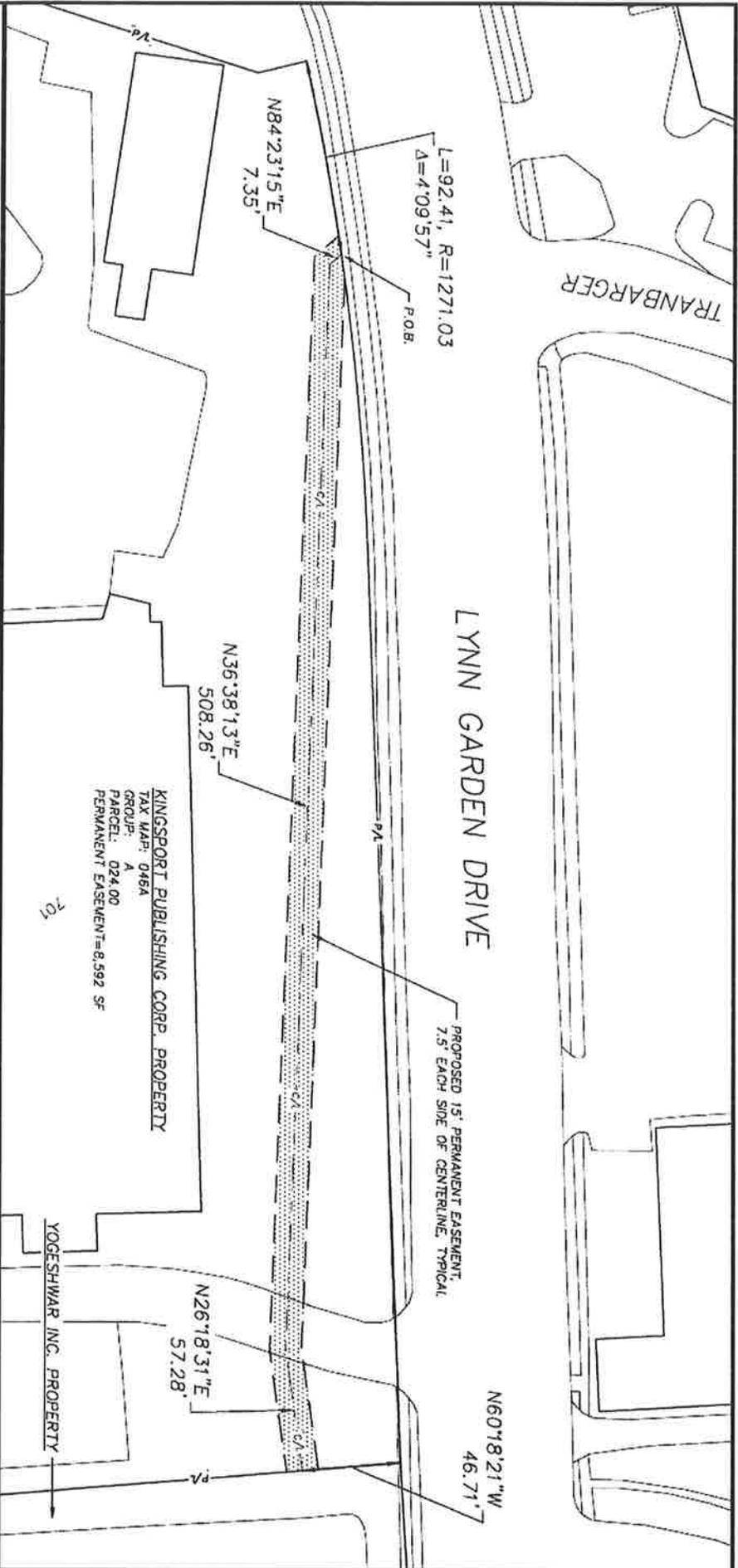
LYNN GARDEN SEWER REHABILITATION PROJECT 3-1 ESMTS

JANUARY 27, 2009

NO SCALE

Digitally prepared by SA. Date for plotting, 1/27/2009 3:28:47 PM

ALL BEARINGS KGRN
(KINGSPORT GEODETIC
REFERENCE NETWORK)



**PROPOSED SANITARY SEWER EASEMENT
ACROSS**

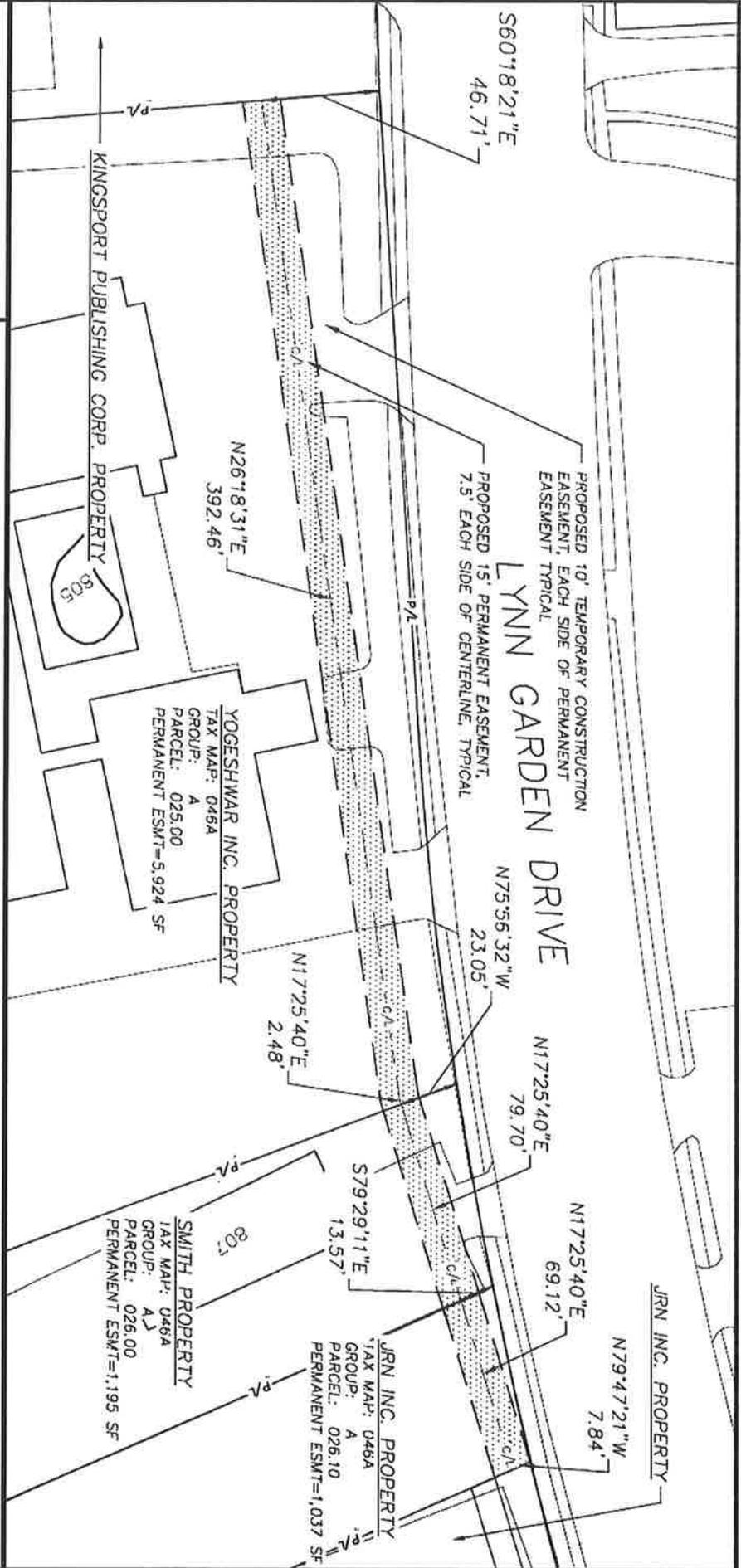
KINGSPORT PUBLISHING CORP. PROPERTY

Located in the 11th Civil District of Sullivan Co., TN

OFFICE OF THE CITY ENGINEER
DATE: 3 FEBRUARY 2009

KINGSPORT, TN
SCALE: 1"=60'
N-2265

ALL BEARINGS KGRN
(KINGSPORT GEODETIC
REFERENCE NETWORK)



**PROPOSED SANITARY SEWER EASEMENTS
ACROSS**

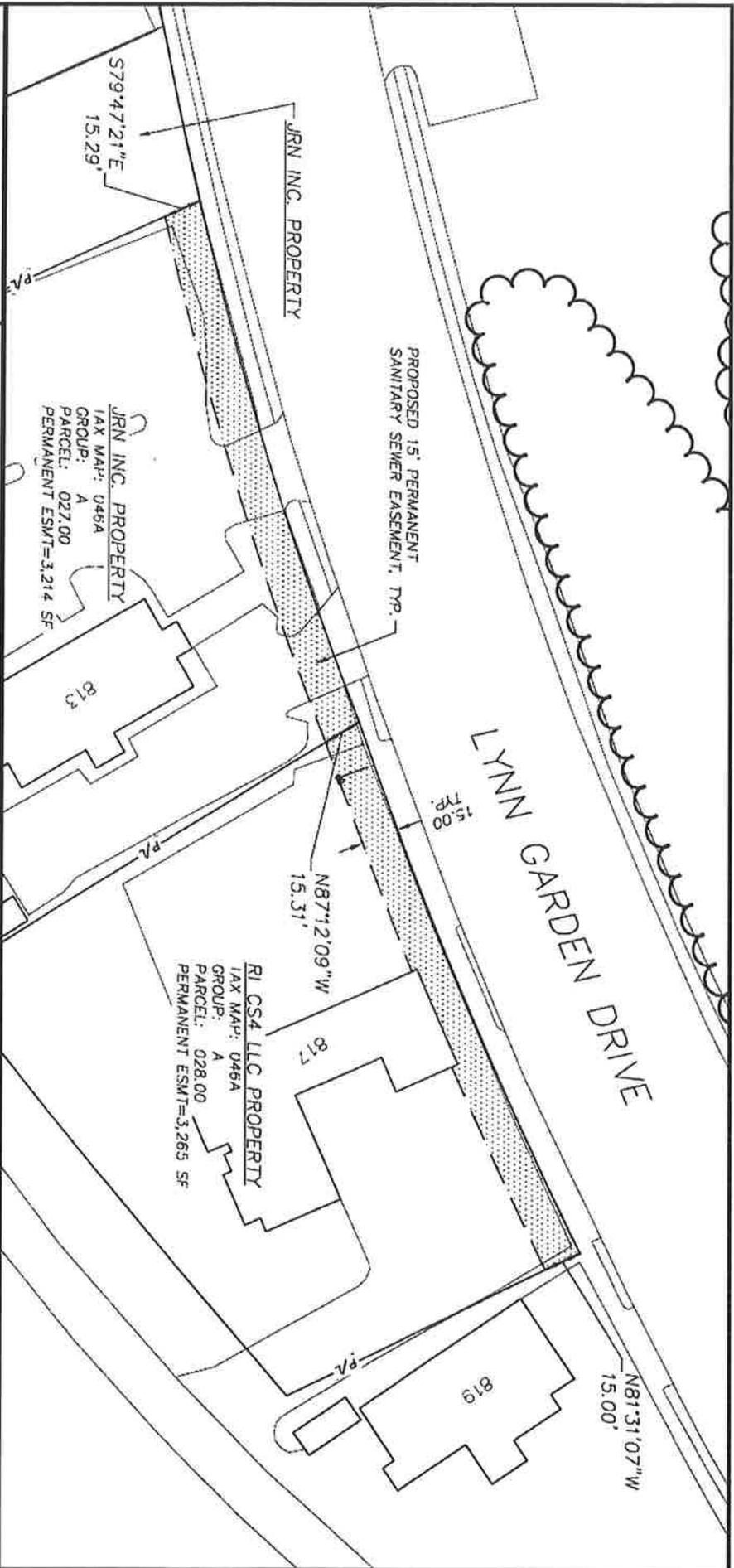
YOGESHWAR INC., CARL MITCHELL SMITH and JRN INC. PROPERTIES

Located in the 11th Civil District of Sullivan Co., TN

OFFICE OF THE CITY ENGINEER
DATE: 3 FEBRUARY 2009

KINGSPORT, TN
SCALE: 1"=50'
N-2266

ALL BEARINGS KGRN
(KINGSPORT GEODETIC
REFERENCE NETWORK)



**PROPOSED SANITARY SEWER EASEMENTS
ACROSS**

JRN INC. and RI CS4 LLC PROPERTIES

Located in the 11th Civil District of Sullivan Co., TN

OFFICE OF THE CITY ENGINEER
DATE: 3 FEBRUARY 2009

KINGSPORT, TN
SCALE: 1"=50'
N-2267